

Town of Coupeville
Coupeville, Island County, Washington

2014
ANNUAL FINANCIAL REPORT
(Unaudited)



Published by the
Office of the Clerk-Treasurer
Kelly Beech

ANNUAL REPORT CERTIFICATION

Town of Coupeville

MCAG No. 0357

Submitted pursuant to RCW 43.09.230 to the Washington State Auditor's Office

For the Fiscal Year Ended December 31, 2014

GOVERNMENT INFORMATION:

Official Mailing Address Town of Coupeville

Official Website Address www.townofcoupeville.org

Official E-mail Address clerktreasurer@townofcoupeville.org

Official Phone Number (360) 678-4461

PREPARER INFORMATION and CERTIFICATION:

Preparer Name and Title Kelly Beech, Clerk Treasurer

Contact Phone Number (360) 678-4461, ext.7

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I do hereby certify 15th day of May, 2015, that annual report information is complete, accurate and in conformity with the Budgeting, Accounting and Reporting Systems Manual, to the best of my knowledge and belief, having reviewed this information and taken all appropriate steps in order to provide such certification. I acknowledge and understand our responsibility for the design and implementation of controls to ensure accurate financial reporting, comply with applicable laws and safeguard public resources, including controls to prevent and detect fraud. Finally, I acknowledge and understand our responsibility for immediately submitting corrected annual report information if any errors or an omission in such information is subsequently identified.

Preparer Signature:



TABLE OF CONTENTS

| | Description | Page |
|--------------------------------|--|------|
| Introduction | | |
| | Town Officials, Town Information, & Acknowledgement | 1 |
| | Funds of the Town | 2 |
| Statement/ Schedule | | |
| C-4 | Statement of Fund Resources and Uses Arising from Cash Transactions – Detailed | 3 |
| C-5 | Statement of Fund Resources and Uses Arising from Cash Transactions – Summarized | 6 |
| F-3 | Notes to Financial Statements | 7 |
| | Note 1. Summary of Significant Accounting Policies | |
| | Note 2. Property Taxes | |
| | Note 3 Deposits and Investments | |
| | Note 4 Debt Service Requirements | |
| | Note 5 Pension Plans | |
| | Note 6 Other Disclosures | |
| 01 | Revenues and Expenditures by Fund. | 14 |
| 07 | Disbursement Activity | 29 |
| 09 | Liabilities. | 30 |
| 11 | Cash Activity. | 31 |
| 15 | Expenditures of State Financial Assistance. | 32 |
| 16 | Expenditures of Federal Awards Financial Assistance. | 33 |
| | Notes to Schedule of Expenditures of Federal Awards. | 34 |

TOWN OFFICIALS

As of December 31, 2014

| | | |
|----------------------------|------------------|---------------------|
| Mayor | Nancy Conard | Term ends: 12/31/15 |
| Town Council | | |
| Position 1 | Jackie Henderson | Term ends: 12/31/15 |
| Position 2 | Bob Clay | Term ends: 12/31/15 |
| Position 3 | Molly Hughes | Term ends: 12/31/15 |
| Position 4 | Dianne Binder | Term ends: 12/31/17 |
| Position 5 | Pat Powell | Term ends: 12/31/17 |
| Appointed Officials | Kelly Beech | Clerk -Treasurer. |

TOWN INFORMATION

4 NE Seventh Street
P.O. Box 725
Coupeville, WA 98239

(360) 678-4461

Population: 1,880 **Taxable valuation, 2013 tax rolls:** \$245,042,491

Levy rate: \$1.3223695772 per \$1,000

Total area: 1.1 square miles (721 acres)

Miles of roadway: 11 miles

ACKNOWLEDGMENT

The annual report is the culmination of the year-long work of staff recording the revenues and expenditures of the Town. I would like to acknowledge the work of Fiscal Clerk Laurel Wilsey, and Utility Clerk Shelly Maier in performing those day-to-day entries which resulted in the production of this report.

FUNDS of the TOWN OF COUPEVILLE

| <u>Fund No.</u> | <u>Name</u> |
|-----------------|------------------------------|
| 001 | General Fund |
| 101 | Street Fund |
| 104 | Hotel/Motel Tax Fund |
| 105 | Capital Improvement Fund |
| 106 | Drug Enforcement Fund |
| 107 | Harbor Improvement Fund |
| 109 | Park Impact Fees |
| 401 | Water/Sewer Utility Fund |
| 621 | Community Commemorative Fund |
| 631 | Cafeteria Fund |

Town of Coupeville
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2014

| | | Total for All Funds (Memo Only) | 001 General Fund | 101 Street Fund | 104 Hotel/motel Tax Fund |
|---|----------------------------------|---------------------------------------|---------------------|------------------|-----------------------------|
| Beginning Cash and Investments | | | | | |
| 30810 | Reserved | 656,678 | - | - | 33,337 |
| 30880 | Unreserved | 2,436,819 | 760,365 | 232,178 | - |
| 388 & 588 | Prior Period Adjustments, Net | - | - | - | - |
| Operating Revenues | | | | | |
| 310 | Taxes | 1,173,644 | 1,055,566 | - | 47,998 |
| 320 | Licenses and Permits | 64,749 | 64,749 | - | - |
| 330 | Intergovernmental Revenues | 251,796 | 54,528 | 195,710 | - |
| 340 | Charges for Goods and Services | 1,065,946 | 36,251 | 500 | - |
| 350 | Fines and Penalties | 14,577 | 14,577 | - | - |
| 360 | Miscellaneous Revenues | 46,883 | 33,649 | 92 | 43 |
| Total Operating Revenues: | | 2,617,596 | 1,259,320 | 196,303 | 48,041 |
| Operating Expenditures | | | | | |
| 510 | General Government | 474,606 | 474,606 | - | - |
| 520 | Public Safety | 515,892 | 515,892 | - | - |
| 530 | Utilities | 745,481 | 60,464 | - | - |
| 540 | Transportation | 316,642 | - | 316,642 | - |
| 550 | Natural and Economic Environment | 184,335 | 166,290 | - | 18,045 |
| 560 | Social Services | 348 | 348 | - | - |
| 570 | Culture and Recreation | 125,148 | 119,290 | - | - |
| Total Operating Expenditures: | | 2,362,451 | 1,336,889 | 316,642 | 18,045 |
| Net Operating Increase (Decrease): | | 255,145 | (77,570) | (120,339) | 29,996 |
| Nonoperating Revenues | | | | | |
| 370-380, 395 & 398 | Other Financing Sources | 805,691 | 7,500 | - | - |
| 391-393 | Debt Proceeds | - | - | - | - |
| 397 | Transfers-In | 292,543 | 193,089 | 99,454 | - |
| Total Nonoperating Revenues: | | 1,098,234 | 200,589 | 99,454 | - |
| Nonoperating Expenditures | | | | | |
| 580, 596 & 599 | Other Financing Uses | 32,173 | 11,857 | - | 20,316 |
| 591-593 | Debt Service | 133,122 | - | - | - |
| 594-595 | Capital Expenditures | 151,568 | 62,570 | 67,931 | - |
| 597 | Transfers-Out | 292,543 | 99,454 | - | - |
| Total Nonoperating Expenditures: | | 609,407 | 173,882 | 67,931 | 20,316 |
| Net Increase (Decrease) in Cash and Investments: | | 743,973 | (50,862) | (88,816) | 9,680 |
| Ending Cash and Investments | | | | | |
| 50810 | Reserved | 701,171 | - | - | 43,016 |
| 50880 | Unreserved | 3,136,297 | 709,502 | 143,361 | - |

The accompanying notes are an integral part of this statement.

Town of Coupeville
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2014

| | | 105 Capital Improvement Fund | 106 Drug Enforcement Fund/dare | 107 Harbor Improvements | 109 Park Impact Fee Fund |
|---|-------------------------------------|------------------------------------|--------------------------------------|----------------------------|-----------------------------|
| Beginning Cash and Investments | | | | | |
| 30810 | Reserved | 454,397 | - | - | 59,196 |
| 30880 | Unreserved | - | 1,696 | 21,955 | - |
| 388 & 588 | Prior Period Adjustments, Net | - | - | - | - |
| Operating Revenues | | | | | |
| 310 | Taxes | 70,080 | - | - | - |
| 320 | Licenses and Permits | - | - | - | - |
| 330 | Intergovernmental Revenues | - | - | 1,557 | - |
| 340 | Charges for Goods and Services | - | - | - | 1,740 |
| 350 | Fines and Penalties | - | - | - | - |
| 360 | Miscellaneous Revenues | 4,455 | 2 | 23 | 60 |
| Total Operating Revenues: | | 74,536 | 2 | 1,581 | 1,800 |
| Operating Expenditures | | | | | |
| 510 | General Government | - | - | - | - |
| 520 | Public Safety | - | - | - | - |
| 530 | Utilities | - | - | - | - |
| 540 | Transportation | - | - | - | - |
| 550 | Natural and Economic Environment | - | - | - | - |
| 560 | Social Services | - | - | - | - |
| 570 | Culture and Recreation | 5,858 | - | - | - |
| Total Operating Expenditures: | | 5,858 | - | - | - |
| Net Operating Increase (Decrease): | | 68,678 | 2 | 1,581 | 1,800 |
| Nonoperating Revenues | | | | | |
| 370-380, 395 & 398 | Other Financing Sources | - | - | - | - |
| 391-393 | Debt Proceeds | - | - | - | - |
| 397 | Transfers-In | - | - | - | - |
| Total Nonoperating Revenues: | | - | - | - | - |
| Nonoperating Expenditures | | | | | |
| 580, 596 & 599 | Other Financing Uses | - | - | - | - |
| 591-593 | Debt Service | 25,239 | - | - | - |
| 594-595 | Capital Expenditures | - | - | - | - |
| 597 | Transfers-Out | - | - | - | - |
| Total Nonoperating Expenditures: | | 25,239 | - | - | - |
| Net Increase (Decrease) in Cash and Investments: | | 43,439 | 2 | 1,581 | 1,800 |
| Ending Cash and Investments | | | | | |
| 50810 | Reserved | 497,835 | - | - | 60,996 |
| 50880 | Unreserved | - | 1,697 | 23,536 | - |

The accompanying notes are an integral part of this statement.

Town of Coupeville
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2014

| | | <u>401 Utility Fund</u> |
|---|----------------------------------|-------------------------|
| Beginning Cash and Investments | | |
| 30810 | Reserved | 109,749 |
| 30880 | Unreserved | 1,420,626 |
| 388 & 588 | Prior Period Adjustments, Net | - |
| Operating Revenues | | |
| 310 | Taxes | - |
| 320 | Licenses and Permits | - |
| 330 | Intergovernmental Revenues | - |
| 340 | Charges for Goods and Services | 1,027,454 |
| 350 | Fines and Penalties | - |
| 360 | Miscellaneous Revenues | 8,560 |
| Total Operating Revenues: | | <u>1,036,014</u> |
| Operating Expenditures | | |
| 510 | General Government | - |
| 520 | Public Safety | - |
| 530 | Utilities | 685,017 |
| 540 | Transportation | - |
| 550 | Natural and Economic Environment | - |
| 560 | Social Services | - |
| 570 | Culture and Recreation | - |
| Total Operating Expenditures: | | <u>685,017</u> |
| Net Operating Increase (Decrease): | | 350,997 |
| Nonoperating Revenues | | |
| 370-380, 395 & 398 | Other Financing Sources | 798,191 |
| 391-393 | Debt Proceeds | - |
| 397 | Transfers-In | - |
| Total Nonoperating Revenues: | | <u>798,191</u> |
| Nonoperating Expenditures | | |
| 580, 596 & 599 | Other Financing Uses | - |
| 591-593 | Debt Service | 107,883 |
| 594-595 | Capital Expenditures | 21,066 |
| 597 | Transfers-Out | 193,089 |
| Total Nonoperating Expenditures: | | <u>322,038</u> |
| Net Increase (Decrease) in Cash and Investments: | | 827,150 |
| Ending Cash and Investments | | |
| 50810 | Reserved | 99,324 |
| 50880 | Unreserved | 2,258,201 |

The accompanying notes are an integral part of this statement.

Town of Coupeville
Fiduciary Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2014

| | Total for All Funds (Memo Only) | 621 Private- Purpose Trust Funds | 631 Agency Funds |
|--|---------------------------------------|--|---------------------|
| 308 Beginning Cash and Investments | 11,632 | 6,696 | 4,936 |
| 388 & 588 Prior Period Adjustments, Net | - | - | - |
| 310-360 Revenues | 12 | 7 | 5 |
| 380-390 Other Increases and Financing Sources | 5,867 | - | 5,867 |
| 510-570 Expenditures | - | - | - |
| 580-590 Other Decreases and Financing Uses | 6,018 | - | 6,018 |
| Net Increase (Decrease) in Cash and Investments: | (139) | 7 | (146) |
| 508 Ending Cash and Investments | 11,493 | 6,703 | 4,790 |

The accompanying notes are an integral part of this statement.

Town of Coupeville

For the Year Ended December 31, 2014

Note 1 - Summary of Significant Accounting Policies

The Town of Coupeville was incorporated in April 1910 and operates under the laws of the state of Washington applicable to a Town with a Mayor-Council form of government. The Town of Coupeville is a general purpose local government and provides public safety, planning, street improvements, parks, and general administrative services.

The Town of Coupeville reports financial activity in accordance with the *Cash Basis Budgeting, Accounting and Reporting System* (BARS) Manual prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

- Financial transactions are recognized on a cash basis of accounting as described below.
- Component units are required to be disclosed, but are not included in the financial statements.
- Government-wide statements, as defined in GAAP, are not presented.
- All funds are presented, rather than a focus on major funds.
- The *Schedule of Liabilities* is required to be presented with the financial statements as supplementary information.
- Supplementary information required by GAAP is not presented.
- Ending balances are not presented using the classifications defined in GAAP.

A. Fund Accounting

Financial transactions of the government are reported in individual funds. Each fund uses a separate set of self-balancing accounts that comprises its cash and investments, revenues and expenditures. The government's resources are allocated to and accounted for in individual funds depending on their intended purpose. Each fund is reported as a separate column in the financial statements. The following fund types are used:

GOVERNMENTAL FUND TYPES:

General Fund - 001

This fund is the primary operating fund of the Town of Coupeville. It accounts for all financial resources except those required or elected to be accounted for in another fund.

Special Revenue Funds – Funds 100 Series

These funds account for specific revenue sources that are restricted or committed to expenditures for specified purposes of the Town of Coupeville.

PROPRIETARY FUND TYPES:

Enterprise Funds – Fund 400 Series

These funds account for operations that provide goods or services to the general public and are supported primarily through user charges.

FIDUCIARY FUND TYPES:

Fiduciary funds account for assets held by the Town of Coupeville in a trustee capacity or as an agent on behalf of others.

Private-Purpose Trust Funds - Fund 621

These funds report all trust arrangements under which principal and income benefit individuals, private organizations or other governments.

The Town has a trust established for the Community Commemorative Fund utilizing fund #621

Agency Funds – Fund 631

These funds are used to account assets that Town of Coupeville holds for others in an agency capacity.

The Town has an agency fund for the Cafeteria Fund established for employee medical.

B. Basis of Accounting and Measurement Focus

Financial statements are prepared using the cash basis of accounting and measurement focus. Revenues are recognized when cash is received and expenditures are recognized when paid.

In accordance with state law the Town of Coupeville also recognizes expenditures paid during twenty days after the close of the fiscal year for claims incurred during the previous period.

C. Budgets

The Town of Coupeville adopts annual appropriated budgets for general, special revenue, and enterprise funds. These budgets are appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Annual appropriations for these funds lapse at the fiscal year end.

Annual appropriated budgets are adopted on the same basis of accounting as used for financial reporting.

The appropriated and actual expenditures for the legally adopted budgets were as follow:

| Fund/Department | Final Appropriated Amounts | Actual Expenditures | Variance |
|----------------------------|----------------------------|---------------------|----------|
| 001 - General Fund | 1,991,347 | 1,510,771 | 480,576 |
| 101 - Street Fund | 578,293 | 384,574 | 193,719 |
| 104 – Hotel/Motel Tax Fund | 55,640 | 38,361 | 17,279 |

| | | | |
|--------------------------------------|-----------|---------|---------|
| 105 – Capital Improvement Fund | 185,241 | 31,097 | 154,144 |
| 106 - Drug Enforcement Fund | 1,700 | 0 | 1,700 |
| 107 - Harbor Improvement Fund | 26,725 | 0 | 26,725 |
| 109 - Park Impact Fee Fund | 60,020 | 0 | 60,020 |
| 202 - 1979 Water & Sewer Bond Fund | 5,450 | 5,650 | -200 |
| 203 – 1975 Water & Sewer Bond Fund | 10,850 | 9,860 | 990 |
| 209 – 1994 PWTF Loan Fund | 0 | 0 | 0 |
| 212 – DOE – WWTP Loan Fund | 92,824 | 92,823 | 1 |
| 303 – Water Capital Improvement Fund | 595,000 | 2,655 | 592,345 |
| 304 – Sewer Capital Improvement Fund | 505,850 | 0 | 505,850 |
| 401 - Utility Fund | 1,019,385 | 989,297 | 30,088 |
| 621 - Community Commemorative Fund | 6,570 | 0 | 6,570 |
| 631 - Cafeteria Fund | 13,000 | 6,018 | 6,982 |

Budgeted amounts are authorized to be transferred between departments within any fund/object classes within departments; however, any revisions that alter the total expenditures of a fund, or that affect the number of authorized employee positions, salary ranges, hours, or other conditions of employment must be approved by the Town of Coupeville’s legislative body.

D. Cash and Investments

It is the Town of Coupeville’s policy to invest all temporary cash surpluses. The amount is included in the cash and investments shown on the statements of fund resources and uses arising from cash transactions. The interest on these investments is prorated to the various funds.

E. Capital Assets

Capital assets are assets with an initial individual cost of more than \$500 and an estimated useful life in excess of 2 years. Capital assets and inventory are recorded as capital expenditures when purchased.

F. Compensated Absences

Vacation leave may be accumulated up to 30 days and is payable upon separation or retirement. Sick leave may be accumulated up to 960 hours. Upon retirement (not separation) employees do receive payment for 25% of unused sick leave. Payments are recognized as expenditures when paid.

G. Long-Term Debt

See Note 4, *Debt Service Requirements*.

H. Other Financing Sources or Uses

The government’s *Other Financing Sources* or *Uses* consist of debt service.

I. Risk Management

The town of Coupeville is a member of the Washington Cities Insurance Authority (WCIA).

Utilizing Chapter 48.62 RCW (self-insurance regulation) and Chapter 39.34 RCW (Interlocal Cooperation Act), nine cities originally formed WCIA on January 1, 1981. WCIA was created for the purpose of providing a pooling mechanism for jointly purchasing insurance, jointly self-insuring, and / or jointly contracting for risk management services. WCIA has a total of 175 Members.

New members initially contract for a three-year term, and thereafter automatically renew on an annual basis. A one-year withdrawal notice is required before membership can be terminated. Termination does not relieve a former member from its unresolved loss history incurred during membership.

Liability coverage is written on an occurrence basis, without deductibles. Coverage includes general, automobile, police, public officials' errors or omissions, stop gap, and employee benefits liability. Limits are \$4 million per occurrence self insured layer, and \$16 million per occurrence in the re-insured excess layer. The excess layer is insured by the purchase of reinsurance and insurance and is subject to aggregate limits. Total limits are \$20 million per occurrence subject to aggregate sublimits in the excess layers. The Board of Directors determines the limits and terms of coverage annually.

Insurance coverage for property, automobile physical damage, fidelity, inland marine, and boiler and machinery are purchased on a group basis. Various deductibles apply by type of coverage. Property insurance and auto physical damage are self-funded from the members' deductible to \$750,000, for all perils other than flood and earthquake, and insured above that amount by the purchase of insurance.

In-house services include risk management consultation, loss control field services, claims and litigation administration, and loss analyses. WCIA contracts for the claims investigation consultants for personnel issues and land use problems, insurance brokerage, and lobbyist services.

WCIA is fully funded by its members, who make annual assessments on a prospectively rated basis, as determined by an outside, independent actuary. The assessment covers loss, loss adjustment, and administrative expenses. As outlined in the interlocal, WCIA retains the right to additionally assess the membership for any funding shortfall.

An investment committee, using investment brokers, produces additional revenue by investment of WCIA's assets in financial instruments which comply with all State guidelines.

A Board of Directors governs WCIA, which is comprised of one designated representative from each member. The Board elects an Executive Committee and appoints a Treasurer to provide general policy direction for the organization. The WCIA Executive Director reports to the Executive Committee and is responsible for conducting the day to day operations of WCIA.

J. Reserved Portion of Ending Cash and Investments

Beginning and Ending Cash and Investments is reported as reserved when it is subject to restrictions on use imposed by external parties or due to internal commitments established by the Town of Coupeville's legislative body. When expenditures that meet restrictions are incurred, the Town of Coupeville intends to use reserved resources first before using unreserved amounts.

Reservations of Ending Cash and Investments consist of:

- Hotel/Motel Tax Fund – restricted by RCW 36.100 (\$33,337)
- CIP/REET Fund – restricted by RCW 82.46.030 ((\$454,397)
- Park Impact Fund – restricted by RCW 82.02.050-090 (\$59,196)
- Water/Sewer Debt reserves – per loan covenants (\$109,749)

Note 2 - Property Tax

The county treasurer acts as an agent to collect property tax levied in the county for all taxing authorities. Collections are distributed after the end of each month.

Property tax revenues are recognized when cash is received by Town of Coupeville. Delinquent taxes are considered fully collectible because a lien affixes to the property after tax is levied.

The Town of Coupeville's regular levy for the year 2014 was \$1.4575244830 per \$1,000 on an assessed valuation of \$245,042,491 for a total regular levy of \$357,155.43.

Note 3 – Deposits and Investments

Deposits and Investments

It is the Town of Coupeville's policy to invest all temporary cash surpluses. The interest on these investments is prorated to the various funds.

All deposits and certificates of deposit are covered by the Federal Deposit Insurance Corporation (FDIC) and the Washington Public Deposit Protection Commission (WPDPC). All investments are insured, registered or held by the Town of Coupeville or its agent in the government's name.

Investments are reported at original cost. Investments by type at December 31, 2014 are as follows:

| Type of Investment | Balance |
|---|-----------------|
| Local Government Investment Pool (LGIP) | \$ 3,023,854.30 |
| Total Investments | \$ 3,023,854.30 |

Note 4 – Debt Service Requirements

The accompanying Schedule of Liabilities (09) provides more details of the outstanding debt and liabilities of the Town of Coupeville and summarizes the Town of Coupeville's debt transactions for year ended December 31, 2014.

The debt service requirements for general obligation bonds, revenue bonds and other debt, including both principle and interest, are as follows:

| | <i>General Obligation</i> | <i>Revenue</i> | <i>Total</i> |
|------|-------------------------------|----------------|--------------|
| 2015 | 25,239.34 | 97,823.10 | 123,062.44 |
| 2016 | 25,239.34 | 98,123.10 | 123,362.44 |
| 2017 | 25,239.34 | 98,398.10 | 123,637.44 |
| 2018 | 25,239.34 | 100,635.60 | 125,874.94 |
| 2019 | 25,239.34 | 92,823.10 | 118,062.44 |

| | | | | |
|--------------------------------|-------------------|-------------------|---------------------|------------|
| | 2020 - 2025 | 56,921.05 | 510,526.93 | 567,447.98 |
| Total 2014 Debt Service | | | | |
| Requirements | 183,117.75 | 998,329.93 | 1,181,447.68 | |

Note 5 - Pension Plans

Substantially all Town of Coupeville's full-time and qualifying part-time employees participate in the PERS or LEOFF administered by the Washington State Department of Retirement Systems, under cost-sharing multiple-employer public employee defined benefit and defined contribution retirement plans. Actuarial information is on a system-wide basis and is not considered pertinent to the Town of Coupeville's financial statements. Contributions to the systems by both employee and employer are based upon gross wages covered by plan benefits.

Historical trend or other information regarding each plan is presented in the Washington State Department of Retirement Systems annual financial report. A copy of this report may be obtained by writing to:

Department of Retirement Systems
 Communications Unit
 PO Box 48380
 Olympia, WA 98504-8380

Note 6 - Other Disclosures

- Schedule 09 – clarification for Compensated Absence liabilities reported. The total compensated absence being reported assumes that all employees will retire with the Town. The Town's personal manual provides for a 25% buyout of sick leave upon retirement but in the event that the employee should separate from employment for reasons other than retirement, there is no sick leave accrual compensation provided. This difference between calculations is not considered material to the financials.

- The Town has several managerial funds of the Water/Sewer Utility. These funds are rolled together for reporting purposes as required by BARS. The following funds are included within the proprietary activity of the combined Water/Sewer Utility.

- 1979 Water & Sewer Revenue Bond
- 1975 Water & Sewer Revenue Bond
- 1994 PWTF Loan Fund
- 2002 DOE – WWTP Loan Fund
- Cumulative Reserve – Water Capital Fund
- Cumulative Reserve – Sewer Capital Fund

- The Town's long time Clerk/Treasurer retired unexpectedly in March of 2014 for personal reasons. The Town has filled the vacated position with an individual that they feel will best meet the financial objectives of the Town. The new Clerk/Treasurer has sufficient accounting knowledge in local government to make the transition fairly seamless.

- The Town's long time Utility Clerk separated unexpectedly in August of 2014 for personal reasons, at the same time the Town upgraded its accounting software system. This

change in key staff has delayed making changes required by BARS; the Town will be making the necessary changes in 2015. Several of the funds have incorrect numbers as defined by BARS within its general ledger that do not present a management problem but only a reporting issue. For reporting purposes these funds are being properly classified and reported in the financial statements. These funds are:

| Town Fund | Reported As |
|-------------------------------|--------------------|
| 202 1979 W/S Bond | 401 Utility |
| 203 1975 W/S Bond | 401 Utility |
| 212 WWTP Loan | 401 Utility |
| 303 Capital Improvement Water | 401 Utility |
| 304 Capital Improvement Sewer | 401 Utility |
| 401 Utility | 401 Utility |

Town of Coupeville

Schedule 01

For the year ended December 31, 2014

| MCAG | Fund # | Fund Name | BARS Account | BARS Name | Amount |
|------|--------|--------------|--------------|---|-----------|
| 0357 | 001 | General Fund | 3088000 | Unreserved Fund Balance (GAAP)/Unreserved Cash and Investments (Cash Basis) | \$760,365 |
| 0357 | 001 | General Fund | 3111000 | Property Tax | \$355,695 |
| 0357 | 001 | General Fund | 3131100 | Local Retail Sales and Use Tax | \$360,495 |
| 0357 | 001 | General Fund | 3137100 | Criminal Justice Sales and Use Tax | \$17,633 |
| 0357 | 001 | General Fund | 3164000 | Business and Occupation Taxes on Utilities | \$31,628 |
| 0357 | 001 | General Fund | 3164000 | Business and Occupation Taxes on Utilities | \$23,799 |
| 0357 | 001 | General Fund | 3164100 | Business and Occupation Taxes on Utilities | \$150,429 |
| 0357 | 001 | General Fund | 3164500 | Business and Occupation Taxes on Utilities | \$21,547 |
| 0357 | 001 | General Fund | 3164600 | Business and Occupation Taxes on Utilities | \$33,737 |
| 0357 | 001 | General Fund | 3164700 | Business and Occupation Taxes on Utilities | \$55,732 |
| 0357 | 001 | General Fund | 3172000 | Leasehold Excise Tax | \$4,835 |
| 0357 | 001 | General Fund | 3174000 | Timber Excise Tax | \$35 |
| 0357 | 001 | General Fund | 3216000 | Professional and Occupations | \$100 |
| 0357 | 001 | General Fund | 3219100 | Franchise Fees | \$29,444 |
| 0357 | 001 | General Fund | 3221000 | Buildings, Structure and Equipment | \$24,516 |
| 0357 | 001 | General Fund | 3223000 | Animal Licenses | \$420 |
| 0357 | 001 | General Fund | 3229001 | Other Non-Business Licenses and Permits | \$1,719 |
| 0357 | 001 | General Fund | 3229002 | Other Non-Business Licenses and Permits | \$3,000 |

| MCAG | Fund # | Fund Name | BARS Account | BARS Name | Amount |
|------|--------|--------------|--------------|---|----------|
| 0357 | 001 | General Fund | 3229003 | Other Non-Business Licenses and Permits | \$5,550 |
| 0357 | 001 | General Fund | 3340331 | State Direct/Indirect Grant from Conservation Commission | \$388 |
| 0357 | 001 | General Fund | 3360621 | Criminal Justice - Violent Crimes/Population | \$1,028 |
| 0357 | 001 | General Fund | 3360626 | Criminal Justice - Special Programs | \$1,801 |
| 0357 | 001 | General Fund | 3360651 | DUI and Other Criminal Justice Assistance | \$340 |
| 0357 | 001 | General Fund | 3360694 | Liquor/Beer Excise Tax | \$3,551 |
| 0357 | 001 | General Fund | 3360695 | Liquor Control Board Profits | \$16,793 |
| 0357 | 001 | General Fund | 3370000 | Local Grants, Entitlements and Other Payments | \$1,363 |
| 0357 | 001 | General Fund | 3370000 | Local Grants, Entitlements and Other Payments | \$9,688 |
| 0357 | 001 | General Fund | 3413300 | District/Municipal Court - Administrative Fees | \$76 |
| 0357 | 001 | General Fund | 3413302 | District/Municipal Court - Administrative Fees | \$272 |
| 0357 | 001 | General Fund | 3413303 | District/Municipal Court - Administrative Fees | \$147 |
| 0357 | 001 | General Fund | 3413306 | District/Municipal Court - Administrative Fees | \$60 |
| 0357 | 001 | General Fund | 3416200 | Word Processing, Printing and Duplicating Services - Municipal/District Court | \$44 |
| 0357 | 001 | General Fund | 3421000 | Law Enforcement Services | \$1,005 |
| 0357 | 001 | General Fund | 3422100 | Fire Protection and Emergency Medical Services | \$11,470 |
| 0357 | 001 | General Fund | 3423306 | Detention and Correction Services | \$178 |
| 0357 | 001 | General Fund | 3423603 | Detention and Correction Services | \$25 |
| 0357 | 001 | General Fund | 3425000 | Disaster Preparation Services | \$12 |

| MCAG | Fund # | Fund Name | BARS Account | BARS Name | Amount |
|------|--------|--------------|--------------|---|----------|
| 0357 | 001 | General Fund | 3425000 | Disaster Preparation Services | \$25 |
| 0357 | 001 | General Fund | 3458100 | Zoning and Subdivision Services | \$4,250 |
| 0357 | 001 | General Fund | 3458300 | Plan Checking Services | \$17,157 |
| 0357 | 001 | General Fund | 3458600 | SEPA Related Mitigation Fees | \$1,200 |
| 0357 | 001 | General Fund | 3476001 | Program Fees | \$330 |
| 0357 | 001 | General Fund | 3523000 | Proof of Motor Vehicle Insurance | \$98 |
| 0357 | 001 | General Fund | 3531003 | Traffic Infraction Penalties | \$9,374 |
| 0357 | 001 | General Fund | 3531004 | Traffic Infraction Penalties | \$1,828 |
| 0357 | 001 | General Fund | 3540000 | Civil Parking Infraction Penalties | \$203 |
| 0357 | 001 | General Fund | 3552000 | Driving Under Influence (DUI) Fines | \$1,074 |
| 0357 | 001 | General Fund | 3552001 | Driving Under Influence (DUI) Fines | \$80 |
| 0357 | 001 | General Fund | 3552003 | Driving Under Influence (DUI) Fines | \$76 |
| 0357 | 001 | General Fund | 3558001 | Other Criminal Traffic Misdemeanor Fines | \$862 |
| 0357 | 001 | General Fund | 3558002 | Other Criminal Traffic Misdemeanor Fines | \$132 |
| 0357 | 001 | General Fund | 3573700 | District/Municipal Court Cost Recoupments | \$11 |
| 0357 | 001 | General Fund | 3573300 | Public Defense Cost | \$839 |
| 0357 | 001 | General Fund | 3611100 | Investment Interest | \$526 |
| 0357 | 001 | General Fund | 3614000 | Other Interest | \$67 |
| 0357 | 001 | General Fund | 3614001 | Other Interest | \$258 |
| 0357 | 001 | General Fund | 3623000 | Parking | \$1,800 |
| 0357 | 001 | General Fund | 3624000 | Space and Facilities Rentals (Short-Term) | \$15,910 |
| 0357 | 001 | General Fund | 3625000 | Space and Facilities Leases (Long-Term) | \$5,111 |
| 0357 | 001 | General Fund | 3625000 | Space and Facilities Leases (Long-Term) | \$7,920 |
| 0357 | 001 | General Fund | 3699000 | Other | \$1,000 |
| 0357 | 001 | General Fund | 3698100 | Cash Adjustments | \$5 |

| MCAG | Fund # | Fund Name | BARS Account | BARS Name | Amount |
|------|--------|--------------|--------------|---|-----------|
| 0357 | 001 | General Fund | 3699000 | Other | \$1,051 |
| 0357 | 001 | General Fund | 3861200 | Agency Type Deposits | \$344 |
| 0357 | 001 | General Fund | 3868306 | Agency Type Deposits | \$2,452 |
| 0357 | 001 | General Fund | 3868307 | Agency Type Deposits | \$1,226 |
| 0357 | 001 | General Fund | 3868331 | Agency Type Deposits | \$934 |
| 0357 | 001 | General Fund | 3868332 | Agency Type Deposits | \$172 |
| 0357 | 001 | General Fund | 3869100 | Agency Type Deposits | \$1,319 |
| 0357 | 001 | General Fund | 3869200 | Agency Type Deposits | \$346 |
| 0357 | 001 | General Fund | 3869603 | Agency Type Deposits | \$0 |
| 0357 | 001 | General Fund | 3869701 | Agency Type Deposits | \$258 |
| 0357 | 001 | General Fund | 3869704 | Agency Type Deposits | \$31 |
| 0357 | 001 | General Fund | 3869900 | Agency Type Deposits | \$47 |
| 0357 | 001 | General Fund | 3869901 | Agency Type Deposits | \$217 |
| 0357 | 001 | General Fund | 3890100 | Other Nonrevenues | \$153 |
| 0357 | 001 | General Fund | 3970000 | Transfers-In | \$193,089 |
| 0357 | 001 | General Fund | 3336600 | Federal Indirect Grant from Environmental Protection Agency | \$19,576 |
| 0357 | 101 | Street Fund | 3088000 | Unreserved Fund Balance (GAAP)/Unreserved Cash and Investments (Cash Basis) | \$232,178 |
| 0357 | 101 | Street Fund | 3332020 | Federal Indirect Grant from Department of Transportation | \$4,668 |
| 0357 | 101 | Street Fund | 3340380 | State Direct/Indirect Grant from Transportation Improvement Board (TIB) | \$38,400 |
| 0357 | 101 | Street Fund | 3340380 | State Direct/Indirect Grant from Transportation Improvement Board (TIB) | \$2,368 |
| 0357 | 101 | Street Fund | 3350084 | Capron Refunds (Island and San Juan Counties) | \$111,289 |
| 0357 | 101 | Street Fund | 3360087 | Motor Vehicle Fuel Tax - City Streets | \$38,986 |

| MCAG | Fund # | Fund Name | BARS Account | BARS Name | Amount |
|------|--------|-------------------------------|--------------|---|-----------|
| 0357 | 101 | Street Fund | 3441001 | Roads/Streets Maintenance/Repair/Con struction Services | \$500 |
| 0357 | 101 | Street Fund | 3611100 | Investment Interest | \$92 |
| 0357 | 101 | Street Fund | 3970000 | Transfers-In | \$99,454 |
| 0357 | 104 | Hotel/motel Tax Fund | 3081000 | Reserved Fund Balance (GAAP)/Reserved Cash and Investments (Cash Basis) | \$33,337 |
| 0357 | 104 | Hotel/motel Tax Fund | 3133100 | Hotel/Motel Sales and Use Tax | \$24,100 |
| 0357 | 104 | Hotel/motel Tax Fund | 3133101 | Hotel/Motel Sales and Use Tax | \$23,898 |
| 0357 | 104 | Hotel/motel Tax Fund | 3611100 | Investment Interest | \$43 |
| 0357 | 105 | Capital Improvement Fund | 3081000 | Reserved Fund Balance (GAAP)/Reserved Cash and Investments (Cash Basis) | \$454,397 |
| 0357 | 105 | Capital Improvement Fund | 3183400 | REET 1 - First Quarter Percent | \$35,040 |
| 0357 | 105 | Capital Improvement Fund | 3183401 | REET 1 - First Quarter Percent | \$35,040 |
| 0357 | 105 | Capital Improvement Fund | 3611100 | Investment Interest | \$455 |
| 0357 | 105 | Capital Improvement Fund | 3670001 | Contributions and Donations from Nongovernmental Sources | \$4,000 |
| 0357 | 106 | Drug Enforcement Fund/dare | 3088000 | Unreserved Fund Balance (GAAP)/Unreserved Cash and Investments (Cash Basis) | \$1,696 |
| 0357 | 106 | Drug Enforcement Fund/dare | 3611100 | Investment Interest | \$2 |
| 0357 | 107 | Harbor Improvements | 3088000 | Unreserved Fund Balance (GAAP)/Unreserved Cash and Investments (Cash Basis) | \$21,955 |
| 0357 | 107 | Harbor Improvements | 3360235 | Harbor Leases | \$1,557 |
| 0357 | 107 | Harbor Improvements | 3611100 | Investment Interest | \$23 |

| MCAG | Fund # | Fund Name | BARS Account | BARS Name | Amount |
|------|--------|-----------------------------|--------------|---|-------------|
| 0357 | 109 | Park Impact Fee Fund | 3081000 | Reserved Fund Balance (GAAP)/Reserved Cash and Investments (Cash Basis) | \$59,196 |
| 0357 | 109 | Park Impact Fee Fund | 3458500 | Growth Management Act (GMA) Impact Fees | \$1,740 |
| 0357 | 109 | Park Impact Fee Fund | 3611100 | Investment Interest | \$60 |
| 0357 | 401 | Utility Fund | 3081000 | Reserved Fund Balance (GAAP)/Reserved Cash and Investments (Cash Basis) | \$109,749 |
| 0357 | 401 | Utility Fund | 3088000 | Unreserved Fund Balance (GAAP)/Unreserved Cash and Investments (Cash Basis) | \$1,420,626 |
| 0357 | 401 | Utility Fund | 3434001 | Water Sales and Services | \$150 |
| 0357 | 401 | Utility Fund | 3434002 | Water Sales and Services | \$1,676 |
| 0357 | 401 | Utility Fund | 3434010 | Water Sales and Services | \$561,503 |
| 0357 | 401 | Utility Fund | 3434020 | Water Sales and Services | \$18,000 |
| 0357 | 401 | Utility Fund | 3434060 | Water Sales and Services | \$550 |
| 0357 | 401 | Utility Fund | 3435002 | Sewer/Reclaimed Water Sales and Services | \$250 |
| 0357 | 401 | Utility Fund | 3435020 | Sewer/Reclaimed Water Sales and Services | \$445,326 |
| 0357 | 401 | Utility Fund | 3611000 | Investment Interest | \$4,678 |
| 0357 | 401 | Utility Fund | 3699000 | Other | \$3,882 |
| 0357 | 401 | Utility Fund | 3951000 | Proceeds from Sales of Capital Assets | \$798,191 |
| 0357 | 621 | Private-Purpose Trust Funds | 3088000 | Unreserved Fund Balance (GAAP)/Unreserved Cash and Investments (Cash Basis) | \$6,696 |
| 0357 | 621 | Private-Purpose Trust Funds | 3611100 | Investment Interest | \$7 |

| MCAG | Fund # | Fund Name | BARS Account | BARS Name | Amount |
|------|--------|--------------|--------------|---|-----------|
| 0357 | 631 | Agency Funds | 3088000 | Unreserved Fund Balance (GAAP)/Unreserved Cash and Investments (Cash Basis) | \$4,936 |
| 0357 | 631 | Agency Funds | 3611100 | Investment Interest | \$5 |
| 0357 | 631 | Agency Funds | 3890000 | Other Nonrevenues | \$5,867 |
| 0357 | 001 | General Fund | 5088000 | Unreserved Fund Balance (GAAP)/Unreserved Cash and Investments (Cash Basis) | \$709,502 |
| 0357 | 001 | General Fund | 5116030 | Legislative Activities | \$314 |
| 0357 | 001 | General Fund | 5116040 | Legislative Activities | \$2,493 |
| 0357 | 001 | General Fund | 5116040 | Legislative Activities | \$1,045 |
| 0357 | 001 | General Fund | 5116040 | Legislative Activities | \$2,320 |
| 0357 | 001 | General Fund | 5116040 | Legislative Activities | \$841 |
| 0357 | 001 | General Fund | 5116050 | Legislative Activities | \$2,864 |
| 0357 | 001 | General Fund | 5125040 | Municipal Court | \$15,900 |
| 0357 | 001 | General Fund | 5125040 | Municipal Court | \$1,456 |
| 0357 | 001 | General Fund | 5125040 | Municipal Court | \$1,075 |
| 0357 | 001 | General Fund | 5125050 | Municipal Court | \$15,151 |
| 0357 | 001 | General Fund | 5142010 | Financial Services | \$189,283 |
| 0357 | 001 | General Fund | 5142010 | Financial Services | \$508 |
| 0357 | 001 | General Fund | 5142010 | Financial Services | \$908 |
| 0357 | 001 | General Fund | 5142020 | Financial Services | \$54,726 |
| 0357 | 001 | General Fund | 5142030 | Financial Services | \$319 |
| 0357 | 001 | General Fund | 5142040 | Financial Services | \$21,039 |
| 0357 | 001 | General Fund | 5142040 | Financial Services | \$11 |
| 0357 | 001 | General Fund | 5142040 | Financial Services | \$698 |
| 0357 | 001 | General Fund | 5142040 | Financial Services | \$1,221 |
| 0357 | 001 | General Fund | 5142040 | Financial Services | \$2,950 |
| 0357 | 001 | General Fund | 5153040 | Legal Services | \$17,143 |
| 0357 | 001 | General Fund | 5153040 | Legal Services | \$10,063 |
| 0357 | 001 | General Fund | 5189010 | Other Centralized Services | \$7,370 |
| 0357 | 001 | General Fund | 5189010 | Other Centralized Services | \$8 |

| MCAG | Fund # | Fund Name | BARS Account | BARS Name | Amount |
|------|--------|--------------|--------------|----------------------------|----------|
| 0357 | 001 | General Fund | 5189020 | Other Centralized Services | \$3,076 |
| 0357 | 001 | General Fund | 5189030 | Other Centralized Services | \$5,810 |
| 0357 | 001 | General Fund | 5189030 | Other Centralized Services | \$131 |
| 0357 | 001 | General Fund | 5189040 | Other Centralized Services | \$7,544 |
| 0357 | 001 | General Fund | 5189040 | Other Centralized Services | \$135 |
| 0357 | 001 | General Fund | 5189040 | Other Centralized Services | \$7,578 |
| 0357 | 001 | General Fund | 5189040 | Other Centralized Services | \$587 |
| 0357 | 001 | General Fund | 5189040 | Other Centralized Services | \$2,436 |
| 0357 | 001 | General Fund | 5189040 | Other Centralized Services | \$60,295 |
| 0357 | 001 | General Fund | 5189040 | Other Centralized Services | \$3,234 |
| 0357 | 001 | General Fund | 5189040 | Other Centralized Services | \$11,698 |
| 0357 | 001 | General Fund | 5189040 | Other Centralized Services | \$5,458 |
| 0357 | 001 | General Fund | 5181030 | Personnel Services | \$411 |
| 0357 | 001 | General Fund | 5181030 | Personnel Services | \$12,061 |
| 0357 | 001 | General Fund | 5181030 | Personnel Services | \$204 |
| 0357 | 001 | General Fund | 5181040 | Personnel Services | \$403 |
| 0357 | 001 | General Fund | 5181040 | Personnel Services | \$2,091 |
| 0357 | 001 | General Fund | 5181040 | Personnel Services | \$87 |
| 0357 | 001 | General Fund | 5181040 | Personnel Services | \$73 |
| 0357 | 001 | General Fund | 5181040 | Personnel Services | \$1,154 |
| 0357 | 001 | General Fund | 5181040 | Personnel Services | \$437 |
| 0357 | 001 | General Fund | 5212010 | Police Operations | \$44,304 |
| 0357 | 001 | General Fund | 5212010 | Police Operations | \$230 |
| 0357 | 001 | General Fund | 5212010 | Police Operations | \$5,413 |
| 0357 | 001 | General Fund | 5212010 | Police Operations | \$4,660 |
| 0357 | 001 | General Fund | 5212010 | Police Operations | \$284 |
| 0357 | 001 | General Fund | 5212020 | Police Operations | \$48,520 |

| MCAG | Fund # | Fund Name | BARS Account | BARS Name | Amount |
|------|--------|--------------|--------------|---|-----------|
| 0357 | 001 | General Fund | 5212020 | Police Operations | \$12,871 |
| 0357 | 001 | General Fund | 5212030 | Police Operations | \$559 |
| 0357 | 001 | General Fund | 5212030 | Police Operations | \$2,184 |
| 0357 | 001 | General Fund | 5212040 | Police Operations | \$332,622 |
| 0357 | 001 | General Fund | 5212040 | Police Operations | \$703 |
| 0357 | 001 | General Fund | 5212040 | Police Operations | \$261 |
| 0357 | 001 | General Fund | 5212040 | Police Operations | \$996 |
| 0357 | 001 | General Fund | 5212050 | Police Operations | \$1,800 |
| 0357 | 001 | General Fund | 5212050 | Police Operations | \$41,089 |
| 0357 | 001 | General Fund | 5222050 | Fire Suppression and Emergency Medical Services | \$7,616 |
| 0357 | 001 | General Fund | 5256010 | Disaster Preparedness | \$6,344 |
| 0357 | 001 | General Fund | 5256020 | Disaster Preparedness | \$535 |
| 0357 | 001 | General Fund | 5256030 | Disaster Preparedness | \$3,500 |
| 0357 | 001 | General Fund | 5256040 | Disaster Preparedness | \$1,342 |
| 0357 | 001 | General Fund | 5256040 | Disaster Preparedness | \$61 |
| 0357 | 001 | General Fund | 5549040 | Other Environmental Services | \$30,661 |
| 0357 | 001 | General Fund | 5549040 | Other Environmental Services | \$4,422 |
| 0357 | 001 | General Fund | 5549040 | Other Environmental Services | \$1,600 |
| 0357 | 001 | General Fund | 5390010 | Irrigation/Reclamation Utilities | \$49,990 |
| 0357 | 001 | General Fund | 5390020 | Irrigation/Reclamation Utilities | \$7,987 |
| 0357 | 001 | General Fund | 5390040 | Irrigation/Reclamation Utilities | \$2,228 |
| 0357 | 001 | General Fund | 5390040 | Irrigation/Reclamation Utilities | \$108 |
| 0357 | 001 | General Fund | 5390040 | Irrigation/Reclamation Utilities | \$150 |
| 0357 | 001 | General Fund | 5586030 | Planning | \$189 |
| 0357 | 001 | General Fund | 5586040 | Planning | \$70,512 |
| 0357 | 001 | General Fund | 5586040 | Planning | \$9,000 |
| 0357 | 001 | General Fund | 5586040 | Planning | \$139 |
| 0357 | 001 | General Fund | 5586040 | Planning | \$1,130 |

| MCAG | Fund # | Fund Name | BARS Account | BARS Name | Amount |
|------|--------|--------------|--------------|--|----------|
| 0357 | 001 | General Fund | 5586040 | Planning | \$421 |
| 0357 | 001 | General Fund | 5585030 | Building Permits and Plan Reviews | \$23 |
| 0357 | 001 | General Fund | 5585040 | Building Permits and Plan Reviews | \$47,748 |
| 0357 | 001 | General Fund | 5585040 | Building Permits and Plan Reviews | \$445 |
| 0357 | 001 | General Fund | 5620050 | Public Health Services | \$348 |
| 0357 | 001 | General Fund | 5755030 | Multipurpose and Community Centers | \$2,533 |
| 0357 | 001 | General Fund | 5755030 | Multipurpose and Community Centers | \$287 |
| 0357 | 001 | General Fund | 5755040 | Multipurpose and Community Centers | \$3,760 |
| 0357 | 001 | General Fund | 5755040 | Multipurpose and Community Centers | \$723 |
| 0357 | 001 | General Fund | 5755040 | Multipurpose and Community Centers | \$2,156 |
| 0357 | 001 | General Fund | 5755040 | Multipurpose and Community Centers | \$16,790 |
| 0357 | 001 | General Fund | 5739030 | Other | \$527 |
| 0357 | 001 | General Fund | 5710040 | Educational and Recreational Activities | \$15,274 |
| 0357 | 001 | General Fund | 5768010 | General Parks | \$49,647 |
| 0357 | 001 | General Fund | 5768010 | General Parks | \$33 |
| 0357 | 001 | General Fund | 5768020 | General Parks | \$18,514 |
| 0357 | 001 | General Fund | 5768030 | General Parks | \$5,877 |
| 0357 | 001 | General Fund | 5768030 | General Parks | \$100 |
| 0357 | 001 | General Fund | 5768040 | General Parks | \$636 |
| 0357 | 001 | General Fund | 5768040 | General Parks | \$60 |
| 0357 | 001 | General Fund | 5768040 | General Parks | \$1,977 |
| 0357 | 001 | General Fund | 5768040 | General Parks | \$218 |
| 0357 | 001 | General Fund | 5768040 | General Parks | \$180 |
| 0357 | 001 | General Fund | 5861200 | Agency Type Disbursements | \$187 |
| 0357 | 001 | General Fund | 5868300 | Agency Type Disbursements | \$466 |
| 0357 | 001 | General Fund | 5868300 | Agency Type Disbursements | \$934 |

| MCAG | Fund # | Fund Name | BARS Account | BARS Name | Amount |
|------|--------|--------------|--------------|---|-----------|
| 0357 | 001 | General Fund | 5868300 | Agency Type Disbursements | \$172 |
| 0357 | 001 | General Fund | 5869100 | Agency Type Disbursements | \$5,333 |
| 0357 | 001 | General Fund | 5869200 | Agency Type Disbursements | \$2,564 |
| 0357 | 001 | General Fund | 5869300 | Agency Type Disbursements | \$80 |
| 0357 | 001 | General Fund | 5869600 | Agency Type Disbursements | \$0 |
| 0357 | 001 | General Fund | 5869700 | Agency Type Disbursements | \$1,842 |
| 0357 | 001 | General Fund | 5869900 | Agency Type Disbursements | \$127 |
| 0357 | 001 | General Fund | 5891000 | Other Nonexpenditures | \$153 |
| 0357 | 001 | General Fund | 5947660 | Capital Expenditures/Expenses - Park Facilities | \$6,151 |
| 0357 | 001 | General Fund | 5941860 | Capital Expenditures/Expenses - Centralized Services | \$56,419 |
| 0357 | 001 | General Fund | 5970000 | Transfers-Out | \$99,454 |
| 0357 | 101 | Street Fund | 5088000 | Unreserved Fund Balance (GAAP)/Unreserved Cash and Investments (Cash Basis) | \$143,361 |
| 0357 | 101 | Street Fund | 5413040 | Roadway | \$154,729 |
| 0357 | 101 | Street Fund | 5423010 | Roadway | \$51,774 |
| 0357 | 101 | Street Fund | 5423010 | Roadway | \$49 |
| 0357 | 101 | Street Fund | 5423020 | Roadway | \$18,120 |
| 0357 | 101 | Street Fund | 5423030 | Roadway | \$1,523 |
| 0357 | 101 | Street Fund | 5423030 | Roadway | \$100 |
| 0357 | 101 | Street Fund | 5423040 | Roadway | \$4,817 |
| 0357 | 101 | Street Fund | 5423040 | Roadway | \$331 |
| 0357 | 101 | Street Fund | 5426130 | Sidewalks | \$322 |
| 0357 | 101 | Street Fund | 5426340 | Street Lighting | \$19,444 |
| 0357 | 101 | Street Fund | 5426340 | Street Lighting | \$247 |
| 0357 | 101 | Street Fund | 5426430 | Traffic Control Devices | \$4,961 |
| 0357 | 101 | Street Fund | 5426440 | Traffic Control Devices | \$347 |

| MCAG | Fund # | Fund Name | BARS Account | BARS Name | Amount |
|------|--------|--------------------------|--------------|--|-----------|
| 0357 | 101 | Street Fund | 5426530 | Parking Facilities | \$140 |
| 0357 | 101 | Street Fund | 5426750 | Street Cleaning | \$1,710 |
| 0357 | 101 | Street Fund | 5427110 | Roadside | \$40,554 |
| 0357 | 101 | Street Fund | 5427110 | Roadside | \$140 |
| 0357 | 101 | Street Fund | 5427120 | Roadside | \$14,724 |
| 0357 | 101 | Street Fund | 5427130 | Roadside | \$1,978 |
| 0357 | 101 | Street Fund | 5427140 | Roadside | \$595 |
| 0357 | 101 | Street Fund | 5433040 | General Services | \$40 |
| 0357 | 101 | Street Fund | 5944460 | Capital Expenditures/Expenses - Roads/Streets Operations | \$18,454 |
| 0357 | 101 | Street Fund | 5953060 | Capital Expenditures/Expenses - Roadway | \$42,888 |
| 0357 | 101 | Street Fund | 5956130 | Capital Expenditures/Expenses - Sidewalks | \$5,925 |
| 0357 | 101 | Street Fund | 5956230 | Capital Expenditures/Expenses - Special Purpose Paths | \$664 |
| 0357 | 104 | Hotel/motel Tax Fund | 5081000 | Reserved Fund Balance (GAAP)/Reserved Cash and Investments (Cash Basis) | \$43,016 |
| 0357 | 104 | Hotel/motel Tax Fund | 5573030 | Tourism | \$3,462 |
| 0357 | 104 | Hotel/motel Tax Fund | 5573040 | Tourism | \$1,680 |
| 0357 | 104 | Hotel/motel Tax Fund | 5573140 | Tourism | \$12,903 |
| 0357 | 104 | Hotel/motel Tax Fund | 5860000 | Agency Type Disbursements | \$20,316 |
| 0357 | 105 | Capital Improvement Fund | 5081000 | Reserved Fund Balance (GAAP)/Reserved Cash and Investments (Cash Basis) | \$497,835 |
| 0357 | 105 | Capital Improvement Fund | 5768040 | General Parks | \$5,858 |
| 0357 | 105 | Capital Improvement Fund | 5917370 | Redemption of Debt - Cultural and Community Activities | \$9,608 |
| 0357 | 105 | Capital Improvement Fund | 5927380 | Interest and Other Debt Service Cost - Cultural and Community Activities | \$5,071 |

| MCAG | Fund # | Fund Name | BARS Account | BARS Name | Amount |
|------|--------|----------------------------|--------------|---|-------------|
| 0357 | 105 | Capital Improvement Fund | 5917370 | Redemption of Debt - Cultural and Community Activities | \$6,951 |
| 0357 | 105 | Capital Improvement Fund | 5927380 | Interest and Other Debt Service Cost - Cultural and Community Activities | \$3,609 |
| 0357 | 106 | Drug Enforcement Fund/dare | 5088000 | Unreserved Fund Balance (GAAP)/Unreserved Cash and Investments (Cash Basis) | \$1,697 |
| 0357 | 107 | Harbor Improvements | 5088000 | Unreserved Fund Balance (GAAP)/Unreserved Cash and Investments (Cash Basis) | \$23,536 |
| 0357 | 109 | Park Impact Fee Fund | 5081000 | Reserved Fund Balance (GAAP)/Reserved Cash and Investments (Cash Basis) | \$60,996 |
| 0357 | 401 | Utility Fund | 5081000 | Reserved Fund Balance (GAAP)/Reserved Cash and Investments (Cash Basis) | \$99,324 |
| 0357 | 401 | Utility Fund | 5088000 | Unreserved Fund Balance (GAAP)/Unreserved Cash and Investments (Cash Basis) | \$2,258,201 |
| 0357 | 401 | Utility Fund | 5340010 | Water Utilities | \$76,185 |
| 0357 | 401 | Utility Fund | 5340020 | Water Utilities | \$29,331 |
| 0357 | 401 | Utility Fund | 5340030 | Water Utilities | \$18,440 |
| 0357 | 401 | Utility Fund | 5340030 | Water Utilities | \$2,940 |
| 0357 | 401 | Utility Fund | 5340030 | Water Utilities | \$1,119 |
| 0357 | 401 | Utility Fund | 5340040 | Water Utilities | \$17,502 |
| 0357 | 401 | Utility Fund | 5340040 | Water Utilities | \$3,897 |
| 0357 | 401 | Utility Fund | 5340040 | Water Utilities | \$391 |
| 0357 | 401 | Utility Fund | 5340040 | Water Utilities | \$62,227 |
| 0357 | 401 | Utility Fund | 5340040 | Water Utilities | \$6,825 |
| 0357 | 401 | Utility Fund | 5340040 | Water Utilities | \$42,800 |
| 0357 | 401 | Utility Fund | 5340040 | Water Utilities | \$11,619 |
| 0357 | 401 | Utility Fund | 5340040 | Water Utilities | \$3,360 |

| MCAG | Fund # | Fund Name | BARS Account | BARS Name | Amount |
|------|--------|--------------|--------------|---|-----------|
| 0357 | 401 | Utility Fund | 5340050 | Water Utilities | \$6,000 |
| 0357 | 401 | Utility Fund | 5350010 | Sewer/Reclaimed Water Utilities | \$147,978 |
| 0357 | 401 | Utility Fund | 5350020 | Sewer/Reclaimed Water Utilities | \$56,971 |
| 0357 | 401 | Utility Fund | 5350030 | Sewer/Reclaimed Water Utilities | \$17,366 |
| 0357 | 401 | Utility Fund | 5350030 | Sewer/Reclaimed Water Utilities | \$2,089 |
| 0357 | 401 | Utility Fund | 5350030 | Sewer/Reclaimed Water Utilities | \$4,165 |
| 0357 | 401 | Utility Fund | 5350040 | Sewer/Reclaimed Water Utilities | \$8,042 |
| 0357 | 401 | Utility Fund | 5350040 | Sewer/Reclaimed Water Utilities | \$3,728 |
| 0357 | 401 | Utility Fund | 5350040 | Sewer/Reclaimed Water Utilities | \$30,800 |
| 0357 | 401 | Utility Fund | 5350040 | Sewer/Reclaimed Water Utilities | \$13,248 |
| 0357 | 401 | Utility Fund | 5350040 | Sewer/Reclaimed Water Utilities | \$112,662 |
| 0357 | 401 | Utility Fund | 5350040 | Sewer/Reclaimed Water Utilities | \$1,383 |
| 0357 | 401 | Utility Fund | 5350040 | Sewer/Reclaimed Water Utilities | \$3,946 |
| 0357 | 401 | Utility Fund | 5913470 | Redemption of Debt - Water Utilities | \$13,500 |
| 0357 | 401 | Utility Fund | 5923480 | Interest and Other Debt Service Cost - Water Utilities | \$1,560 |
| 0357 | 401 | Utility Fund | 5913570 | Redemption of Debt - Sewer/Reclaimed Water Utilities | \$92,823 |
| 0357 | 401 | Utility Fund | 5943460 | Capital Expenditures/Expenses - Water Utilities | \$2,655 |
| 0357 | 401 | Utility Fund | 5943460 | Capital Expenditures/Expenses - Water Utilities | \$13,721 |
| 0357 | 401 | Utility Fund | 5943560 | Capital Expenditures/Expenses - Sewer/Reclaimed Water Utilities | \$4,690 |
| 0357 | 401 | Utility Fund | 5973400 | Transfers-Out | \$96,545 |

| MCAG | Fund # | Fund Name | BARS Account | BARS Name | Amount |
|------|--------|-----------------------------|--------------|---|----------|
| 0357 | 401 | Utility Fund | 5973500 | Transfers-Out | \$96,545 |
| 0357 | 621 | Private-Purpose Trust Funds | 5088000 | Unreserved Fund Balance (GAAP)/Unreserved Cash and Investments (Cash Basis) | \$6,703 |
| 0357 | 631 | Agency Funds | 5088000 | Unreserved Fund Balance (GAAP)/Unreserved Cash and Investments (Cash Basis) | \$4,790 |
| 0357 | 631 | Agency Funds | 5890000 | Other Nonexpenditures | \$6,018 |

SCHEDULE OF DISBURSEMENT ACTIVITY
For the Year Ending December 31, 2014

| Fund No. | Fund Title | Beginning Outstanding Items 01/01/2014 | Issued During the Year | Redeemed During the Year | Canceled During the Year | Ending Outstanding Items 12/31/2014 | Prior Year Open Period Items | Current Year Open Period Items | Disbursements 12/31/2014 |
|--------------|------------------|--|------------------------|--------------------------|--------------------------|-------------------------------------|------------------------------|--------------------------------|--------------------------|
| 802 | Claims Clearing | \$102,317 | \$1,738,602 | \$1,697,448 | \$0 | \$143,472 | \$0 | \$0 | \$1,738,602 |
| 803 | Payroll Clearing | \$86,053 | \$914,418 | \$921,459 | \$0 | \$79,012 | \$0 | \$0 | \$914,418 |
| TOTAL | | \$188,370 | \$2,653,020 | \$2,618,907 | \$0 | \$222,484 | \$0 | \$0 | \$2,653,020 |

| ID. No. | Description | Maturity/Payment Due Date _/_/20__ | Beginning Balance 01/01/2014 | Additions | Reductions | Ending Balance 12/31/2014 |
|----------------------------|----------------------------------|--|---------------------------------|-----------|----------------|------------------------------|
| General Obligations | | | | | | |
| 251.11 | GO Debt - OSPC Property | 3/1/2020 | 81,219 | 0 | 9,608 | 71,611 |
| 251.11 | GO Debt - Ciarolo Property | 9/15/2023 | 91,559 | 0 | 6,951 | 84,608 |
| 259.11 | Go Compensated Absence Liability | | 47,043 | 0 | 26,469 | 20,574 |
| | Total General Obligations | | 219,821 | 0 | 43,028 | 176,793 |
| Revenue Obligations | | | | | | |
| 252.11 | 1979 W/S Revenue Bond | 12/1/2018 | 25,000 | | 4,000 | 21,000 |
| 252.11 | 1975 W/S Revenue Bond | 12/1/2014 | 9,500 | | 9,500 | 0 |
| 263.82 | 2003 DOE - WWTP Loan | 4/30/2025 | 1,067,466 | 0 | 92,823 | 974,642 |
| 259.12 | Compensated Absence | | 18,587 | | 8,252 | 10,335 |
| | Total General Obligations | | 1,120,553 | 0 | 114,575 | 1,005,977 |

Town of Coupeville

SCHEDULE OF CASH ACTIVITY

For the Year Ended December 31, 2014

| Fund Number | Fund Title | Beginning Cash and Investments | Receipts | Transfers-in | Other Revenue | Netted Transactions | Total Increase (4+5+6-7) | Disbursements | Transfers-Out | Other Expenditures | Total Decrease (9+10+11-7) | Ending Cash & Investments (3+8-12) |
|-------------|-------------------------------|--------------------------------|----------------|----------------|----------------|---------------------|--------------------------|----------------|----------------|--------------------|----------------------------|------------------------------------|
| 001 | General Fund | \$760,364.51 | \$1,167,327.83 | \$73,002.25 | \$120,086.75 | (\$100,145.23) | \$1,460,562.16 | \$0.00 | \$1,411,275.08 | \$0.00 | \$1,511,424.31 | \$709,502.36 |
| 101 | Street Fund | \$232,177.74 | \$295,756.79 | \$0.00 | \$0.00 | \$0.00 | \$295,756.79 | \$0.00 | \$384,573.59 | \$0.00 | \$384,573.59 | \$143,360.94 |
| 104 | Hotel/Motel Tax Fund | \$53,336.52 | \$48,040.76 | \$0.00 | \$0.00 | \$0.00 | \$48,040.76 | \$0.00 | \$38,361.23 | \$0.00 | \$38,361.23 | \$43,016.05 |
| 105 | Capital Improvement Fund | \$454,398.95 | \$74,535.54 | \$0.00 | \$0.00 | \$0.00 | \$74,535.54 | \$0.00 | \$31,097.05 | \$0.00 | \$31,097.05 | \$497,835.44 |
| 106 | Drug Enforcement Fund/dare | \$1,695.72 | \$1.67 | \$0.00 | \$0.00 | \$0.00 | \$1.67 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,697.39 |
| 107 | Harbor Improvements | \$21,955.10 | \$1,680.51 | \$0.00 | \$0.00 | \$0.00 | \$1,680.51 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$23,535.61 |
| 109 | Park Impact Fee Fund | \$59,195.96 | \$1,799.83 | \$0.00 | \$0.00 | \$0.00 | \$1,799.83 | \$0.00 | \$5,200.00 | \$0.00 | \$5,200.00 | \$60,995.79 |
| 202 | 1975 Water & Sewer Rev. Bond | \$10,350.35 | \$12.70 | \$0.00 | \$6,650.00 | \$0.00 | \$5,662.70 | \$0.00 | \$0.00 | \$0.00 | \$5,200.00 | \$10,813.05 |
| 203 | 1975 Water & Sewer Rev. Bond | \$12,646.50 | (\$2,191.56) | \$0.00 | \$0.00 | \$0.00 | (\$2,191.56) | \$0.00 | \$9,866.00 | \$0.00 | \$9,866.00 | \$794.92 |
| 208 | 1988 G.O Bond | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 208 | 1994 Pwr Loan | \$3,493.12 | \$0.33 | \$0.00 | (\$3,463.45) | \$0.00 | (\$3,493.12) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| 212 | 2002 Wwp Loan | \$94,682.20 | \$136.22 | \$0.00 | \$52,824.00 | \$0.00 | \$92,824.00 | \$0.00 | \$92,823.10 | \$0.00 | \$92,823.10 | \$94,819.32 |
| 303 | Cum. Reserve For Water | \$634,011.08 | \$18,633.65 | \$0.00 | \$0.00 | \$0.00 | \$18,633.65 | \$0.00 | \$2,655.00 | \$0.00 | \$2,655.00 | \$649,989.73 |
| 304 | Cum. Reserve For Sewer | \$516,941.77 | \$22,520.63 | \$0.00 | \$0.00 | \$0.00 | \$22,520.63 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$536,862.40 |
| 401 | Utility Fund | \$258,649.63 | \$1,795,929.01 | \$0.00 | \$0.00 | \$2,264.83 | \$1,793,664.18 | \$0.00 | \$77,265.96 | \$215,067.30 | \$990,068.43 | \$1,062,245.38 |
| 621 | Private-Purpose Trust Funds | \$6,696.45 | \$6.63 | \$0.00 | \$0.00 | \$0.00 | \$6.63 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$6,703.08 |
| 631 | Agency Funds | \$4,935.66 | \$5,695.56 | \$0.00 | \$0.00 | (\$177.00) | \$5,872.56 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$6,049.62 |
| 632 | Agency Fund - Pass Through | \$0.00 | \$1,177.00 | \$0.00 | \$0.00 | \$1,177.00 | \$1,177.00 | \$0.00 | \$5,841.20 | \$0.00 | \$6,018.20 | \$4,760.02 |
| 802 | Claims Clearing Fund | \$102,317.23 | \$0.00 | \$730,325.94 | \$1,050,970.58 | \$0.00 | \$1,781,296.52 | \$0.00 | \$1,177.00 | \$0.00 | \$1,177.00 | \$0.00 |
| 803 | Payroll Clearing Fund | \$86,056.20 | \$0.00 | \$443,973.19 | \$463,437.48 | \$0.00 | \$907,410.67 | \$1,798,602.03 | \$1,540.00 | \$0.00 | \$1,740,142.03 | \$143,671.72 |
| 999 | Excess Treasurer's Cash (gip) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$914,418.38 | \$36.23 | \$0.00 | \$914,454.61 | \$79,012.26 |
| TOTAL | | \$3,293,502.69 | \$3,430,663.18 | \$1,247,301.38 | \$1,729,475.36 | (\$96,880.40) | \$6,504,620.32 | \$2,653,020.41 | \$2,761,709.44 | \$215,067.30 | \$5,726,677.55 | \$4,071,445.46 |

MCAG NO. 0357

Town of Coupeville

Schedule 15

City/Town

SCHEDULE OF STATE FINANCIAL ASSISTANCE

For the Year Ended December 31, 2014

| Grantor | Program Title | Identification Number | Amount |
|---|--|-----------------------|---------------|
| 3340380 - Trans Improvement Board (TIB) | | | |
| | Small City Preservation Program (SCPP) | 2-W-827(002)-1 | 38,400 |
| | | Sub-total: | 38,400 |
| 3340310 - Ecology | | | |
| | Small City Program (SCP) | 6-W-827(109)-1 | 2,368 |
| | | Sub-total: | 2,368 |
| | | Grand total: | 40,768 |

**Town of Coupeville
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2014**

| Federal Agency (Pass-Through Agency) | Federal Program | CFDA Number | Other Award Number | Expenditures | | | Note |
|--|---|----------------|-----------------------|---------------------------------|-----------------------|---------------|------|
| | | | | From Pass- Through Awards | From Direct Awards | Total | |
| Highway Planning and Construction Cluster | | | | | | | |
| Federal Highway Administration (fhwa), Department Of Transportation (via Wa State Dept of Transportation) | Highway Planning and Construction | 20.205 | STPR-L150 (002) | 4,668 | - | 4,668 | 1,2 |
| Total Highway Planning and Construction Cluster: | | | | 4,668 | - | 4,668 | |
| Other Programs | | | | | | | |
| Region 10, Environmental Protection Agency (via Department of Ecology) | Puget Sound Action Agenda: Technical Investigations and Implementation Assistance Program | 66.123 | G1300033 | 19,576 | - | 19,576 | 1,2 |
| Total Federal Awards Expended: | | | | 24,244 | - | 24,244 | |

The accompanying notes are an integral part of this statement.

ISLAND COUNTY, WASHINGTON
City of Coupeville

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended December 31, 2014

Note 1 is required for all entities. Disclose other notes only if applicable to your circumstances.

NOTE 1 - BASIS OF ACCOUNTING

This schedule is prepared on the same basis of accounting as the City of Coupeville's financial statements. The City of Coupeville uses the cash basis of accounting.

NOTE 2 - PROGRAM COSTS

The amounts shown as current year expenditures represent only the federal grant portion of the program costs. Entire program costs, including the City of Coupeville's portion, are more than shown.