

**TOWN OF COUPEVILLE
DESIGN REVIEW BOARD MEETING
MINUTES
Tuesday, May 24, 2011
9:00 A.M.**

BOARD MEMBERS PRESENT: Chair Lynda Richards, Boardmembers Chuck Poust, Stig Carlson, Randy Williams
Absent: Boardmember Millie Fonda

STAFF PRESENT:
Planner Larry Kwarsick, Recording Secretary Nanc Garner

CALL TO ORDER
The Meeting was called to order by Chair Richards at 9:00 a.m.

APPROVAL OF MINUTES
The minutes of May 5, 2011 were approved as presented.

NEW BUSINESS

SGN 11-06 – Jared Ware (511 Morris Street LLC)
Planner Kwarsick explained that the applicant Jared Ware d.b.a. 511 Morris Street LLC submitted a new sign design and sign structure for the Fire Hall, located at 905 NW Alexander Street. The proposed doubled-sided projecting sign (blade sign) will reflect the occupants and use of the fire hall.

Planner Kwarsick explained to the board his concern that the sign, although meets town sign standards, doesn't seem to fit with a historic building. After much discussion, the board rejected the sign application because it is not in character with the building and requests re-submittal with the following recommendations: 1. The bottom portion of the original sign containing 'Firehouse Inn, Chamber of Commerce and Visitor Center' remain as a blade sign and 2. The top portion of the original sign be redesigned as a flush mounted sign, eliminating the fire truck design and Coupeville Township.

Board Action: Motion made by Boardmember Williams, second by Boardmember Poust to reject SGN 11-06 – Jared Ware (511 Morris LLC) and recommend the applicant resubmit the application to include a blade sign containing 'Firehouse Inn, Chamber of Commerce and Visitor Center' and a flush mounted sign with 'Historic Fire Hall', eliminating the fire truck design and Coupeville Township.
Motion Approved 4-0

SGN 11-07 – Port of Coupeville Tenant Signage – Leisure Yacht Charters
Planner Kwarsick explained that a new tenant operating a water dependent/water enjoyment business on the Coupeville Wharf, the applicant, Leisure Yacht Charters, seeks approval for sign in accordance with the previously approved wharf signage master plan. The DRB had previously approved similar signage for Mystic Sea Charters in 2009.

Board Action: Motion made by Boardmember Poust, second by Boardmember Williams to approve SGN 11-07 – Port of Coupeville Tenant Signage – Leisure Yacht Charters based on the following

Findings and Conclusions 1-3 and Recommendation to approve with the following conditions on lighting and additional signage.

Findings and Conclusions

1. The applicant submitted a complete application on May 19, 2011, in support of a request to install tenant signage to the Coupeville Wharf at 26 NW Front Street.
2. The proposed tenant signage at the Coupeville Wharf is consistent with the prior approval on May 21, 2002 of primary sign standards related to size, placement, height, lighting and materials.
3. The proposal colors and design of the Leisure Yacht Charters are simple and appropriate to the Coupeville Wharf context.

Conditions

1. All exterior lighting used to illuminate signs, shall be designed to reduce glare impacts to adjacent properties and public rights-of-way, to use energy efficiently, and to reduce a nighttime “light pollution”.
2. All exterior lighting proposed to illuminate signs, shall be pointed downward and shielded from direct observation from the air, adjacent properties, and public rights- of-way.
3. Any sign light fixture intended shall be “full cutoff” fixtures as defined by the Illuminating Engineering Society of North America.
4. Any additional signage including portable or temporary signage shall not be installed without the prior approval of the Port and Town.

Motion Approved 4-0

AUDIENCE INPUT - none

STAFF REPORT - none

ADJOURN 9:28 a.m.