



Town of Coupeville

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TOWN COUNCIL MEETING AGENDA Island County Hearing Room January 12, 2016 6:30 pm

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHANGES AND APPROVAL OF AGENDA

APPROVAL OF MINUTES

- Council Meeting of November 24, 2015 & December 22, 2015

MAYOR'S REPORT

AUDIENCE INPUT- See NOTE

PRESENTATION

- Senior Services/HUB – Cheryn Weiser

NEW BUSINESS

1. **Appointment of Mayor Pro-Tem for January through June 2016** - *Council appoints Mayor Pro-Tem every six months.*
2. **Appointment to Island Transit Board** – *Council appoints a member to the Island Transit Board of Directors annually.*
3. **Approval of the December 2015 payroll transactions and warrants, and second half of December 2015 A/P transactions and warrants** - *Staff recommends approval of the December 2015 payroll transactions and warrants #30368 to #30400 for a total of \$82,605.95 and 2nd half of December 2015 A/P transactions and warrants #30373 to #30445 for a total of \$108,488.71.*

DISCUSSION

- Council Workshop Dates

AUDIENCE INPUT - See NOTE

ADJOURNMENT

NOTE: Audience Input - *This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Questions presented may not be answered immediately if all information is not available, but will be responded to as soon as possible. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 5 minutes. Input requiring more lengthy comment is best submitted in writing.*

NOTE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event to Clerk-Treasurer (360) 678-4461, ext 7.

**Town of Coupeville
Regular Council Meeting
November 24, 2015
6:35 p.m.**

PRESENT: Mayor Nancy Conard, Councilmembers Pat Powell, Molly Hughes, Bob Clay, and Jackie Henderson.

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Molly Hughes, to excuse Councilmember Dianne Binder. The motion passed unanimously.

STAFF PRESENT: Clerk Treasurer Kelly Beech, Marshal Rick Norrie, Town Planner Tammy Baraconi.

CHANGES AND APPROVAL OF THE AGENDA

The Mayor requested to add an executive session to review the performance of a public employee. She expected the session to last approximately 30 minutes.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Jackie Henderson, to approve the Agenda as amended. The motion passed unanimously.

MAYOR'S REPORT

- Mayor Conard informed the Council of some challenges the extreme weather was presenting at the S. Main Lift Station and the N. Main Lift Station, and the emergency response efforts of Town staff.
- Mayor Conard gave the Council an update of the progress on the Madrona Project which has experienced a slow down due to weather.
- Mayor Conard attended the annual Veteran's Day Program.
- Mayor Conard attended the Council of Governments meeting where they met with local legislators to discuss, among other things, collecting lodging tax from Air B&B establishments.

PUBLIC HEARING #1

Ordinance No. 724 approving the 2016 Property Tax Levy in the amount of \$368,636.04.

Mayor Conard reviewed Ordinance #724 and gave a brief explanation of the purpose and intended results of the Ordinance. Questions were asked and answered.

Mayor Conard opened the public hearing at 6:45pm. There were no public comments and she closed the public hearing at 6:47pm.

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay, to adopt Ordinance #724 approving the 2016 Property Tax Levy in the amount of \$368,636.04. There was no further discussion and the motion passed unanimously.

PUBLIC HEARING #2

Ordinance No. 725 adopting the 2016 Budget of the Town of Coupeville for 2016, total expenditure amount of \$4,214,048.

Mayor Conard reviewed Ordinance #725 and gave a brief explanation of the purpose and intended results of the Ordinance. Questions were asked and answered.

Mayor Conard opened the public hearing at 6:51pm. There were no public comments and she closed the public hearing at 6:52pm.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Pat Powell, to adopt Ordinance #725 adopting the 2016 Budget of the Town of Coupeville for 2016, total expenditure amount of \$4,214,048. There was no further discussion and the motion passed unanimously.

NEW BUSINESS

Approval of Town Attorney Agreement for 2016

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay to approve the Town Attorney Agreement for 2016. Questions were asked and answered. The motion passed unanimously.

Approval of 2015 Greening of Coupeville Parade & Tree Lighting Special Events Permit #2015-23

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Pat Powell, to approve of the 2015 Greening of Coupeville Special Events Permit #2015-23. Questions were asked and answered. The motion passed unanimously.

Approval of the October 2015 payroll transactions and warrants, and November 2015 A/P transactions and warrants

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Pat Powell, to approve the October 2015 payroll transactions and warrants #31139 to #31145 for a total of \$78,835.77 and November 2015 A/P transactions and warrants #31146 to #31216 for a total of \$281,585.58. Questions were asked and answered. The motion passed unanimously.

STAFF REPORTS

Town Planner Tammy Baraconi gave a brief report on an upcoming Short Course being hosted by the Town at the Rec Hall. Questions were asked and answered.

Marshal Rick Norrie presented his monthly report to the Council. Questions were asked and answered.

Clerk Treasurer presented her monthly fiscal report to the Council. Questions were asked and answered.

COUNCIL REPORTS

Councilmember Jackie Henderson stated she had no business to report.

Councilmember Bob Clay stated he had no business to report.

Councilmember Pat Powell stated she had no business to report, and asked to have the 6-yr. Capital Improvement Plan as a workshop item within the first few months of 2016.

Councilmember Molly Hughes attended a NET meeting on November where all 10 neighborhoods were represented. Councilmember Hughes also attended a fundraiser hosted by the Island County Museum where Mayor Conard was honored for her years serving the community, and the annual Ebey's Potluck. Finally, Councilmember Hughes shared that the Gifts From the Heart Foodbank provided Thanksgiving dinner to 146 families this year.

EXECUTIVE SESSION

The Mayor stopped the regular Meeting at 7:30pm to enter into Executive Session to review the performance of public employees. The Council returned from Executive Session at 8:00pm and the Regular Meeting Resumed.

ADJOURNMENT: 8:01 pm

Respectfully Submitted:

MAYOR:

Kelly Beech, Clerk Treasurer

Molly Hughes

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.

**Town of Coupeville
Regular Council Meeting
December 22, 2015
6:35 p.m.**

PRESENT: Mayor Nancy Conard, Councilmembers Dianne Binder, Pat Powell, Molly Hughes, Bob Clay, and Jackie Henderson.

STAFF PRESENT: Clerk Treasurer Kelly Beech, Marshal Rick Norrie.

CHANGES AND APPROVAL OF THE AGENDA

The Mayor requested to add an executive session to review the performance of a public employee. She expected the session to last approximately 10 minutes.

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay, to approve the Agenda as amended. The motion passed unanimously.

OATH OF OFFICE - Mayor Conard administered the oath of office to Mayor-elect Molly Hughes & Councilmembers Catherine Ballay, Lisa Bernhardt and Jackie Henderson.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of October 27, 2015 were approved as submitted.

MAYOR'S REPORT

- Mayor Conard informed the Council that Island Disposal will be implementing a .9% increase for Coupeville residents beginning in January.
- Mayor Conard attended the Open House for the new Frontier Lumber store that is scheduled to open in January.
- Mayor Conard informed the Council that Phase I of the Madrona Project is complete, and that the final stages of Phase II have been postponed until Spring due to weather.

NEW BUSINESS

Interlocal Agreement for Island Transportation Planning

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Jackie Henderson to approve the Interlocal Agreement as proposed, to establish the Island Transportation Planning Organization and to authorize to sign the Interlocal Agreement on behalf of the Town. Questions were asked and answered. The motion passed unanimously.

Request for funding for Beach Watchers/Sound Water Stewards

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay, to authorize a \$4,550 contribution to the Beach Watchers/Sound Water Stewards in support of the marine display at the Coupeville Wharf. The contribution will be award from 2% Hotel/Motel funds. Questions were asked and answered. The motion passed unanimously.

Appointment to Ebey's Landing National Historical Reserve Trust Board

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Dianne Binder, to confirm the appointment of Lisa Bernhardt to the Trust Board for Ebey's Landing National Historical Reserve, to fill position 2, for the term ending 10/01/2016. Questions were asked and answered. The motion passed unanimously.

Approval of Resolution No. 15-13, authorizing the bank account signatures

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Pat Powell, to approve Resolution 15-13 authorizing signators on the Whidbey Island, a Division of Heritage Bank account. Questions were asked and answered. The motion passed unanimously.

Approval of the November 2015 payroll transactions and warrants, and the first half of the December 2015 A/P transactions and warrants

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Dianne Binder, to approve the November 2015 payroll transactions and warrants #31217 to #31223 for a total of \$79,159.08 and December 2015 A/P transactions and warrants #31224 to #31248 for a total of \$134,366.21. Questions were asked and answered. The motion passed unanimously.

STAFF REPORTS

Clerk Treasurer presented her monthly fiscal report to the Council.

Marshal Rick Norrie presented his monthly report to the Council, and informed them that a suspect in the recent burglaries in Coupeville is in custody. Questions were asked and answered.

COUNCIL REPORTS

Councilmember Molly Hughes spoke about the Short Course hosted by the Town of Coupeville earlier in the month and commented on how successful the Ebey’s Reserve fundraiser was.

Councilmember Dianne Binder reported that tourism is up 10.7% over this same time last year, and that there may be a possibility of using some footage shot on Whidbey Island, by a group making a video of the Cascade Loop, in an ad for Island County Tourism.

Councilmember Pat Powell stated she had no business to report, and she commented on how great the Town looked for the Greening this year.

Councilmember Bob Clay reported that the Law & Justice Council did not meet in December, and reminded the Council that they would need to find a new representative since this is his last term serving as a councilmember.

Councilmember Jackie Henderson reported that Island Transit adopted their 2016 budget and that they are still looking at the possibility of implementing some kind of fare system. She also reported that Island Transit has hired a firm to help them find a new director. They are hoping to have a new director hired by the first part of April.

EXECUTIVE SESSION

The Mayor stopped the regular Meeting at 7:30pm to enter into Executive Session to review the performance of public employees. The Council returned from Executive Session at 7:45pm and the Regular Meeting Resumed.

ADJOURNMENT: 7:46 pm

Respectfully Submitted:

MAYOR:

Kelly Beech, Clerk Treasurer

Molly Hughes

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.



MEMORANDUM from Mayor Molly Hughes *MH*

Date: January 8, 2016

To: Town Council

Re: Island Transit Board Appointment

Attached are the By-Laws for Island County Public Transportation Benefit Area Corporation, more commonly known as Island Transit. The Governing Body is a board of five members: 2 elected officials from Island County and one each from Oak Harbor, Coupeville and Langley.

It has been the Town's practice to annually appoint a representative. The By-Laws require the representative to be named by February 1st of each year.

Councilmember Jackie Henderson has represented Coupeville on the Island Transit Board for the past year and has expressed interest in serving for another year.

**BYLAWS
OF THE ISLAND COUNTY PUBLIC
TRANSPORTATION BENEFIT
AREA CORPORATION**

**ARTICLE I
NAME, POWERS, RIGHTS AND LIABILITIES**

- SECTION 1.1** *Name.* The name of the municipality duly established pursuant to the laws of the State of Washington shall be "ISLAND COUNTY PUBLIC TRANSPORTATION BENEFIT AREA CORPORATION" hereinafter referred to as the "Corporation."
- SECTION 1.2** *Powers, Rights and Liabilities.* By and in the corporate name, the Corporation shall have and exercise all powers, functions, rights and privileges now and hereafter given or granted to, and shall be subject to all the duties, obligations, liabilities and limitations now and hereafter imposed upon municipal corporations of the same class, by the Constitution and laws of the State of Washington, and shall have and exercise all other powers, functions, rights and privileges usually exercised by, or which are incidental to, or inhere in, municipal corporations of like character and degree. The Corporation shall have all powers possible to have under the Constitution and laws of this State.

**ARTICLE II
THE GOVERNING BODY - BOARD COMPOSITION**

- SECTION 2.1** *Board Composition.* The governing body of the Corporation shall consist of a Board of six (6) members, five of whom shall be elected officials selected by and serving at the pleasure of the governing bodies within the area, and one (1) who is a labor organization representative. The membership determined on the following basis:
- a. Two (2) members who are elected officials of the governing body of the County; and
 - b. One (1) member from each of the incorporated cities of Oak Harbor, Coupeville, and Langley, for a total of three (3) members; and
 - c. One (1) ex officio non-voting labor union representative per Section 2.2 below.

Each member of the Board shall hold office until his or her successor has been selected as provided herein unless such person has been legally ineligible to hold such position.

Each governing body and the labor organization shall submit annually to the Chairperson of the Board of Directors of Island Transit the name of selected representative by the first of February each year.

- SECTION 2.2 – *Non-voting Labor Representative*** In accordance with revisions made to RCW 36.57A.050 there shall be one (1) non-voting labor representative recommended by the labor organization representing the public transportation employees. The non-voting member shall comply with all governing bylaws and policies of the Corporation. The Chairperson or Vice Chairperson of the Corporation will exclude the non-voting member from attending any executive session held for the purpose of discussing negotiations with labor organizations. The Chairperson or

Vice Chairperson shall also have the ability to exclude the non-voting member from attending any other executive session."

ARTICLE III
DUTIES OF THE BOARD AND BOARD MEETINGS

SECTION 3.1 Duties of the Board. The Board of the Corporation shall provide the policy and legislative direction for the Corporation and its administrators. The Board may create such departments or offices as it finds necessary or advisable and may determine the powers and duties of each department or office.

SECTION 3.2 Board Officers. The majority of the whole membership of the Board shall select a Chairperson and Chairperson Pro Tempore. The Chairperson shall hold office until the first Board meeting in the month of February of each year. These officers may, if re-elected, serve more than one term. The duties of the Chairperson are more specifically set forth in Article IV of the By-Laws.

SECTION 3.3 Meeting and Meeting Notice.

- a. Regular meetings. The time and place of meetings of the Board shall be established by a Resolution of the Board. Such Resolution may also specify the appropriate notification of such meetings.
- b. Special Meetings. Special meetings may be called at any time by the Chairperson or by a majority of the whole Board. The notification of such meeting must be delivered to each Board member and others requiring notification under the State Statute (RCW 42.30.080) at least twenty four (24) hours before the time of such meeting unless otherwise provided for under the laws of the State of Washington. The requirements of RCW 452.30.080 now and as hereafter amended shall be adhered to regarding such meetings.
- c. Executive Session (Meetings). The Board may hold executive sessions if such sessions are not otherwise prohibited by state statutes.

SECTION 3.4 Quorum. A majority of all the members of the Board shall constitute a quorum for the transaction of business.

SECTION 3.5 Parliamentary Procedure. Unless otherwise governed by the provisions of these By-Laws or laws of the State of Washington, Roberts Rules of Parliamentary Procedure shall govern the conduct of all Board meetings. The Chairperson or his/her designee shall be the Parliamentarian.

SECTION 3.6 Board Acting as a Body. The Board shall act as a body in making its decision and announcing them. No member shall speak or act for the Board without prior authorization of the Board except as otherwise provided for in these By-Laws.

SECTION 3.7 Records of Board Meetings.

- a. Minutes. The proceedings of the Board Meetings shall be recorded and maintained. The minutes shall consist primarily of a record of the action taken. Prior to the adoption of the minutes, copies of the proposed minutes shall be forwarded to all Board members prior to the next regular meeting for their reference and/or correction. At the next regular meeting, the Board shall consider

the minutes for adoption or necessary corrections.

- b. *Resolution.* Every action of the Board of a general or permanent nature and every action otherwise required by state statute shall be by Resolution or motion.

SECTION 3.8 *Committees.* The Chairperson, from time to time, may appoint Board members to serve on standing or special committees. At the time of the appointment of such Board members, the Chairperson shall state the objective of the committee and the date upon which a report shall be issued to the Board. The Chairperson shall be an ex-officio of all such committees.

ARTICLE IV **DUTIES OF THE CHAIRPERSON**

SECTION 4.1 The Chairperson shall preside at all meetings of the Board. In the event of the Chairperson's absence or inability to preside, the Chairperson Pro Tempore shall assume the duties of presiding over the meetings of the Board; provided, however, if the Chairperson is to be permanently unable to preside, the Board shall select a new Chairperson for the remainder of the Chairperson's term.

SECTION 4.2 The Chairperson shall act as spokesman for the Corporation and shall act as its representative at meetings with other organizations, committees and other such activities unless such representative shall otherwise be authorized by the Board; provided, however, the Chairperson may delegate to any Board member the duty of being a spokesman or representative for the Corporation. The Chairperson or his/her designated Board member acting as a spokesman or representative shall make no pronouncements that will obligate or commit to the Corporation except as provided by these By-Laws or pursuant to the authorization of the Board.

SECTION 4.3 The Chairperson shall be the chief executive and administrative officer of the Corporation until a Director is selected by and approved by the Board or when the Corporation is without a Director. When the Chairperson is acting as the chief executive and administrator of the Corporation, all persons employed or contracting serve with the Corporation will be selected or discharged by the Chairperson, subject to the approval of the Board.

ARTICLE V **DIRECTOR**

SECTION 5.1 *Appointment and Removal of Director.* The Board may appoint and remove the Director. The Director shall perform such administrative duties specified in these By-Laws and such other administrative duties as may be designated from time to time by the Chairperson.

SECTION 5.2 *Duties of the Director.* The powers and duties of the Director of the Corporation shall be:

- a. To have general supervision over the administrative affairs of the Corporation;
- b. To appoint and remove at any time employees of the Corporation.
- c. The Board may cause an audit to be made of any department or office of the Corporation and may select the persons to make it;

- d. To attend all meetings of the Board at which his/her attendance may be required by that body;
- e. To recommend for adoption by the Board such measures as he/she may deem necessary or expedient;
- f. To prepare and submit to the Board such reports as may be required by the Board or as he/she may deem it advisable to submit to that Board;
- g. To keep the Board fully advised of the financial condition of the Corporation and its future needs;
- h. To prepare and submit to the Board a proposed budget for the fiscal year and to be responsible for its administrative adoption;
- i. To perform such other duties as the Board may determine by Resolution.

ARTICLE VI
SEVERABILITY

If any provision of these By-Laws, or its application to any person or circumstances is held invalid, the remainder of these By-Laws, or the application of the provision to other persons or circumstances is not affected.

ARTICLE VII
AMENDMENTS

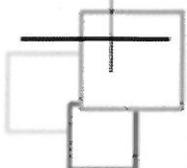
These Amended By-Laws, as adopted by the Board of the Island County Public Transportation Benefit Area Corporation, may be revised or amended at any regular or special meeting of the Board by a vote of the majority of the whole membership of the Board; provided that copies of the proposed revisions or amendments shall have been available to each Board member at least one (1) week prior to the regular or special meeting at which proposed revisions or amends are to be acted upon.

The foregoing Amended by-Laws of the Island County Public Transportation Benefit Area Corporation, consisting of four pages, have been adopted and approved by the majority of the whole Board and shall supersede all past By-Laws or Amended By-Laws of the Corporation.

December 2015 A/P Vouchers

Number	Amount
Total 31256	\$5.00
Total 31257	\$300.00
Total 31258	\$89.06
Total 31259	\$71.00
Total 31260	\$376.00
Total 31261	\$192,246.75
Total 31262	\$48.00
Total 31263	\$5,408.00
Total 31264	\$212.19
Total 31265	\$1,140.00
Total 31266	\$1,500.00
Total 31267	\$18.00
Total 31268	\$446.76
Total 31269	\$127.54
Total 31270	\$1,394.95
Total 31271	\$727.35
Total 31272	\$267.50
Total 31273	\$2,786.54
Total 31274	\$473.05
Total 31275	\$2,000.00
Total 31276	\$9,654.56
Total 31277	\$9,093.42
Total 31278	\$65.00
Total 31279	\$154.79
Total 31280	\$1,002.73
Total 31281	\$1,441.93
Total 31282	\$3,526.25
Total 31283	\$121.73
Total 31284	\$214.65
Total 31285	\$172.50
Total 31286	\$308.57
Total 31287	\$147.36
Total 31288	\$8,093.27
Total 31289	\$47,517.88
Total 31290	\$375.00
Total 31291	\$40.00
Total 31292	\$387.26
Total 31293	\$340.00
Total 31294	\$292.77
Total 31295	\$43.48
Total 31296	\$1,381.47
Total 31297	\$560.00
Total 31298	\$3,000.00
Total 31299	\$11.61
Total 31300	\$1,365.00
Total 31301	\$2,025.00
Total 31302	\$126.00
Total 31303	\$26,536.50
Total 31304	\$95.00
Total 31305	\$560.00
Total 31306	\$44.96
Total 31307	\$522.00
Total 31308	\$255.45
Total 31309	\$6,925.75
Total 31310	\$1,200.00
Total 31311	\$110.00
Total 31312	\$176.22
Total 31313	\$2,826.20
Total 31314	\$4,244.99
Total EFT Payment 12/18/2015	\$1,574.78
Total	\$346,171.77

Voucher Directory



Vendor	Number	Reference	Account Number	Description	Amount
(temporary Vendor)	31256	12082015	2015 - December - December A/P		
			Overpayment of RH Rental Fee		\$5.00
			001-000-000-362-40-00-00	Facility Rentals	\$5.00
Total (temporary Vendor)	31256	Total 12082015			\$5.00
(temporary Vendor)	31257	120815	2015 - December - December A/P		
			Refund Rec Hall Rental		\$300.00
			001-000-000-362-40-00-00	Facility Rentals	\$300.00
Total (temporary Vendor)	31257	Total 120815			\$300.00
(temporary Vendor)	31309	1050	2015 - December - December A/P		
			Leadership Development Consulting		\$6,925.75
			001-000-000-514-00-41-00	Professional Services Adm	\$6,925.75
Total (temporary Vendor)	31309	Total 1050			\$6,925.75
Ace Hardware	31258	264820	2015 - December - December A/P		
			Supplies		\$89.06
			001-000-000-518-00-31-00	Office & Operating CS	\$89.06
Total (temporary Vendor)	31258	Total 264820			\$89.06
Total Ace Hardware	31258				\$89.06

Vendor	Number	Reference	Account Number	Description	Amount
Advanced Analytical Solutions, LLC	31259				
		16564		2015 - December - December A/P	
			Testing		
			401-000-000-535-80-41-00	Professional Services - Sewer	\$71.00
					\$71.00
					\$71.00
					\$71.00
		Total 16564			
Total Advanced Analytical Solutions, LLC	31260				
Avocet Environmental Test		1504307-IN		2015 - December - December A/P	
			Testing		
			401-000-000-534-80-41-00	Professional Services - Water	\$126.00
					\$126.00
		Total 1504307-IN			
		1504363-IN			
			Testing		
			401-000-000-534-80-41-00	Professional Services - Water	\$178.00
					\$178.00
		Total 1504363-IN			
		1504392-IN			
			Testing		
			401-000-000-534-80-41-00	Professional Services - Water	\$72.00
					\$72.00
		Total 1504392-IN			
Total Avocet Environmental Test	31261				
C. Johnson Constr., Inc.		121515-Req #5		2015 - December - December A/P	
			Madrona Phase I-Req #5		
			303-000-721-594-34-65-00	2015 Madrona Way Project - Construction Account	\$2,835.55
			304-000-720-594-35-65-00	2015 Madrona Way Project - Construction Account	\$122,154.49
					\$124,990.04
		Total 121515-Req #5			
		Payment #3			
			Madrona Phase II-Req #3		
			101-000-000-595-30-63-03	Madrona Way ST Improvements	\$67,256.71
					\$67,256.71
		Total Payment #3			
					\$192,246.75
					\$192,246.75
		Total 31261			
Total C. Johnson Constr., Inc.	31262				
Cane Engineering		122815		2015 - December - December A/P	
			Madrona Phase I Expense		
			303-000-721-594-34-65-00	2015 Madrona Way Project - Construction Account	\$16.80

Vendor	Number	Reference	Account Number	Description	Amount
			304-000-720-594-35-65-00	2015 Madrona Way Project - Construction Account	\$31.20
	Total 122815				\$48.00
Total Cane Engineering					\$48.00
Central Whidbey Island Fire & Rescue					\$48.00
	31263				
	122815a		2015 - December - December A/P		
			Fire Inpsection Fees		\$5,408.00
	Total 122815a		001-000-000-522-00-51-00	Fire Dist 5 Contract - Fire	\$5,408.00
Total 31263					\$5,408.00
Total Central Whidbey Island Fire & Rescue					\$5,408.00
Coastwide Laboratories					\$5,408.00
	31264				
			2015 - December - December A/P		
	GW2830823				
			Supplies		\$50.40
	Total GW2830823		001-000-000-576-80-31-00	Office & Operating Parks	\$50.40
	GW2836001				
			Supplies		\$34.37
	Total GW2836001		001-000-000-518-00-31-00	Office & Operating CS	\$34.37
	NCW2809692				
			Supplies		(\$52.92)
	Total NCW2809692		001-000-000-575-50-31-00	Office & Operating Com Ctr	(\$52.92)
	NW2809692A				
			Supplies		\$52.92
	Total NW2809692A		001-000-000-575-50-31-00	Office & Operating Com Ctr	\$52.92
	NW2830823				
			Supplies		\$29.48
	Total NW2830823		001-000-000-576-80-31-00	Office & Operating Parks	\$29.48
	NW2836001				
			Supplies		\$32.93
	Total NW2836001		001-000-000-518-00-31-00	Office & Operating CS	\$32.93

Vendor	Number	Reference	Account Number	Description	Amount
		NW2836001-1			
			Supplies		
			001-000-000-576-80-31-00	Office & Operating	\$65.01
				Parks	\$65.01
					\$212.19
					\$212.19
Total 31264					
Total Coastwide Laboratories					
Conard, Nancy					
	31310				
		01/08/2016a		2015 - December - December A/P	
				Health Care Expense Reimbursement-DEC 2015	
			631-000-000-589-00-00-00	Withdrawals	\$1,200.00
					\$1,200.00
					\$1,200.00
					\$1,200.00
Total 31310					
Total Conard, Nancy					
Coupeville Chamber of Commerce					
	31265				
		122815d		2015 - December - December A/P	
				Annual Support	
			104-000-000-557-30-49-00	Miscellaneous - Tourism	\$1,140.00
					\$1,140.00
					\$1,140.00
					\$1,140.00
Total 31265					
Total Coupeville Chamber of Commerce					
Coupeville Historic Waterfront Assn					
	31266				
		122815e		2015 - December - December A/P	
				Annual Support	
			104-000-000-557-30-31-00	Office & Operating	\$1,500.00
					\$1,500.00
					\$1,500.00
					\$1,500.00
Total 31266					
Total Coupeville Historic Waterfront Assn					
Coupeville School District 204					
	31311				
		5086		2015 - December - December A/P	
				Community Celebration	
			001-000-000-575-50-45-00	Rentals & Leases	\$110.00
					\$110.00
					\$110.00
					\$110.00
Total 31311					
Total Coupeville School District 204					

Vendor	Number	Reference	Account Number	Description	Amount
Coupeville School District Food Service	31267				
		776-15		2015 - December - December A/P	
				Short Course Supplies	\$18.00
				001-000-000-558-00-31-00	\$18.00
				Office & Operating	\$18.00
				Plan	\$18.00
Total 31267					
Total Coupeville School District Food Service					
Fog-Tite, Inc.	31268				
		2015-12-088		2015 - December - December A/P	
				Supplies	\$446.76
				401-000-000-534-80-31-00	\$446.76
				Office & Operating - Water	\$446.76
Total 2015-12-088					\$446.76
Total 31268					
Total Fog-Tite, Inc.					
Frontier	31269				
		360-678-4864-021407-5-Dec 15		2015 - December - December A/P	
				Rec Hall	\$57.55
				001-000-000-575-50-42-00	\$57.55
Total 360-678-4864-021407-5-Dec 15				Communication -	
360-678-9197-100113-5-Dec 15				Com Ctr	
				DSL Ft. Casey	\$69.99
				401-000-000-534-80-42-00	\$69.99
Total 360-678-9197-100113-5-Dec 15				Communication - Water	\$127.54
Total 31269					\$127.54
Total Frontier					
George Bratton PE	31270				
		171-Nov 2015		2015 - December - December A/P	
				Engineering Svcs. Nov. 2015	\$697.48
				401-000-000-534-80-41-00	\$697.47
				Professional Services - Water	\$1,394.95
				401-000-000-535-80-41-00	\$1,394.95
				Professional Services - Sewer	\$1,394.95
Total 171-Nov 2015					\$1,394.95
Total 31270					
Total George Bratton PE					

Vendor Number Reference Account Number Description Amount

Heritage Bank 31271 100598310/Dec 15 2015 - December - December A/P \$727.35

Total Heritage Bank 31272 304-000-720-594-35-65-00 Madrona Interim Loan Interest \$727.35

Island County Assessor's Office 31272 100598310/Dec 15 2015 Madrona Way Project - Construction Account \$727.35

Total 31271 2014-2015 2015 - December - December A/P \$727.35

Total 31272 Total 2014-2015 2015 - December - December A/P \$267.50

Total Island County Assessor's Office 31273 B0038302 Plat Maps 001-000-000-558-00-49-00 Miscellaneous - Plan \$267.50

Island County Auditor 31273 B0038304 2015 Voter Reg Services 001-000-000-511-60-51-00 Election Services - Council \$267.50

Total 31273 Total 2015 - December - December A/P \$267.50

Total Island County Auditor 31274 15-00358 2015 Election Fees 001-000-000-511-60-51-00 Election Services - Council \$554.35

Island County E R & R Fund 31274 Total 15-00358 2015 - December - December A/P \$554.35

Total Island County Auditor 31274 Total 15-00358 2015 - December - December A/P \$2,786.54

Island County E R & R Fund 31274 Total 15-00358 2015 - December - December A/P \$2,786.54

Total Island County E R & R Fund 31274 Total 15-00358 2015 - December - December A/P \$473.05

Total Island County E R & R Fund 31274 Total 15-00358 2015 - December - December A/P \$473.05

Total Island County E R & R Fund 31274 Total 15-00358 2015 - December - December A/P \$473.05

Total Island County E R & R Fund 31274 Total 15-00358 2015 - December - December A/P \$473.05

Total Island County E R & R Fund 31274 Total 15-00358 2015 - December - December A/P \$473.05

Total Island County E R & R Fund 31274 Total 15-00358 2015 - December - December A/P \$473.05

Total Island County E R & R Fund 31274 Total 15-00358 2015 - December - December A/P \$473.05

Total Island County E R & R Fund 31274 Total 15-00358 2015 - December - December A/P \$473.05

Total Island County E R & R Fund 31274 Total 15-00358 2015 - December - December A/P \$473.05

Total Island County E R & R Fund 31274 Total 15-00358 2015 - December - December A/P \$473.05

Total Island County E R & R Fund 31274 Total 15-00358 2015 - December - December A/P \$473.05

Vendor	Number	Reference	Account Number	Description	Amount
Island County Historical Society	31275				
	121515a		2015 - December - December A/P		
			Annual Support		\$2,000.00
			001-000-000-575-90-49-00	Culture And Recreation	\$2,000.00
	Total 121515a				\$2,000.00
Total 31275					\$2,000.00
Total Island County Historical Society					
Island County Planning & Community Development	31276				
	CPV-042-15		2015 - December - December A/P		
			Inspections		\$9,654.56
			001-000-000-559-60-41-00	Professional Services - Bldg	\$9,654.56
	Total CPV-042-15				\$9,654.56
Total 31276					\$9,654.56
Total Island County Planning & Community Development					
Island County Treasurer	31277				
	123015		2015 - December - December A/P		
			4th Quarter 2015		\$9,093.42
			104-000-000-598-79-51-00	Intergov. Agreement/serv.	\$9,093.42
	Total 123015				\$9,093.42
Total 31277					\$9,093.42
Total Island County Treasurer					
K Engineers, Inc.	31278				
	12178		2015 - December - December A/P		
			Madrona Phase I		\$65.00
			304-000-720-594-35-65-00	2015 Madrona Way Project - Construction Account	\$65.00
	Total 12178				\$65.00
Total 31278					\$65.00
Total K Engineers, Inc.					
Konica Minolta Business Solutions	31279				
	237095036		2015 - December - December A/P		
			Copier Lease		\$154.79
			001-000-000-518-00-45-00	Rentals & Leases - CS	\$154.79
	Total 237095036				\$154.79
Total 31279					\$154.79
Total Konica Minolta Business Solutions					\$154.79

Vendor Number Reference Account Number Description Amount

Les Schwab Tire Center
31280

41400218969	2015 - December - December A/P			
	V07-Wheel Balance			
	401-000-000-534-80-49-00	Miscellaneous - Water		\$750.98
	401-000-000-535-80-49-00	Miscellaneous - Sewer		\$83.44
	Total 41400218969			\$834.42
41400219785	V39-Tube			
	001-000-000-576-80-31-00	Office & Operating Parks		\$12.84
	101-000-000-542-71-31-00	Office & Operating - Roadside		\$12.84
	Total 41400219785			\$25.68
41400220943	V11-Tires			
	101-000-000-542-71-31-00	Office & Operating - Roadside		\$142.63
	Total 41400220943			\$142.63

Total 31280
Total Les Schwab Tire Center
Maier, Shelly R. 31281

	2015 - December - December A/P			
11/2015-Med Reimb	Nov 15 - Medical Reimbursement	Withdrawals		\$336.99
	631-000-000-589-00-00-00	Withdrawals		\$336.99
Total 11/2015-Med Reimb				\$336.99
12/2015-Med Reimb	Dec 15 - Medical Reimbursement	Withdrawals		\$989.00
	631-000-000-589-00-00-00	Withdrawals		\$989.00
Total 12/2015-Med Reimb				\$989.00
8/2015-Med Reimb	Aug 15 - Medical Reimbursement	Withdrawals		\$50.00
	631-000-000-589-00-00-00	Withdrawals		\$50.00
Total 8/2015-Med Reimb				\$50.00
9/2015-Med Reimb	Sep 15 - Medical Reimbursement	Withdrawals		\$65.94
	631-000-000-589-00-00-00	Withdrawals		\$65.94
Total 9/2015-Med Reimb				\$1,441.93
01/08/2016	2015 - December - December A/P			
	Health Care Expense Reimbursement-DEC 2015	Withdrawals		\$176.22
	631-000-000-589-00-00-00	Withdrawals		\$176.22
Total 01/08/2016				\$1,618.15

Total 31281
31312

Total 31312
Total Maier, Shelly R.

Vendor	Number	Reference	Account Number	Description	Amount
North West Diving & Marine	31282				
		3670		2015 - December - December A/P	
				Sewer Plant Outfall Inspection	
			401-000-000-535-80-49-00	Miscellaneous - Sewer	\$3,526.25
				Total 3670	\$3,526.25
Total North West Diving & Marine	31283				
Nurnberg Scientific	31283			2015 - December - December A/P	
		0150869-IN			
				Supplies	
			401-000-000-535-80-31-00	Office & Operating - Sewer	\$121.73
				Total 0150869-IN	\$121.73
Total Nurnberg Scientific	31284				
Oak Harbor Auto Center Parts Plus	31284			2015 - December - December A/P	
		001-259271			
				V11-Flasher	
			101-000-000-542-71-31-00	Office & Operating - Roadside	\$4.46
				Total 001-259271	\$4.46
		001-259272			
				V11-Grease	
			101-000-000-542-71-31-00	Office & Operating - Roadside	\$42.88
				Total 001-259272	\$42.88
		001-260282			
				V2-Supplies	
			001-000-000-576-80-31-00	Office & Operating Parks	\$83.66
			101-000-000-542-30-31-00	Office & Operating - Roadway	\$83.65
				Total 001-260282	\$167.31
Total Oak Harbor Auto Center Parts Plus	31285				
Oak Harbor, City Of	31285			2015 - December - December A/P	
		SD-1543			
				Street Sweeping December 2015	
			101-000-000-542-67-51-00	Professional Services-Cleaning	\$172.50
				Total SD-1543	\$172.50
Total Oak Harbor, City Of	31285				\$172.50

Vendor	Number	Reference	Account Number	Description	Amount
Office Depot	31286				
		811002814002	2015 - December - December A/P		
			Supplies		
			001-000-000-518-00-31-00	Office & Operating CS	\$267.51
		Total 811002814002			\$267.51
		811010170001			
			Diary		
			401-000-000-534-80-31-00	Office & Operating - Water	\$9.06
			401-000-000-535-80-31-00	Office & Operating - Sewer	\$9.06
		Total 811010170001			\$18.12
		811010172001			
			Supplies		
			401-000-000-534-80-31-00	Office & Operating - Water	\$11.47
			401-000-000-535-80-31-00	Office & Operating - Sewer	\$11.47
		Total 811010172001			\$22.94
					\$308.57
					\$308.57
Total Office Depot	Total 31286				
Prairie Center Red Apple	31287				
		121415	2015 - December - December A/P		
			Supplies		
			401-000-000-535-80-31-00	Office & Operating - Sewer	\$78.34
		Total 121415			\$78.34
		12142015			
			Managers Meeting		
			001-000-000-518-00-31-00	Office & Operating CS	\$69.02
		Total 12142015			\$69.02
Total Prairie Center Red Apple	Total 31287				\$147.36
Puget Sound Energy	31288				
		200002603542-Dec 15	2015 - December - December A/P		
			Reservoir Telemetry		
			401-000-000-534-80-47-00	Utilities - Water	\$10.16
		Total 200002603542-Dec 15			\$10.16
		200005235540-Dec 15			
			Well 04		
			401-000-000-534-80-47-00	Utilities - Water	\$51.30
		Total 200005235540-Dec 15			\$51.30
		200005603689-Dec 15			
			Well 07		
			401-000-000-534-80-47-00	Utilities - Water	\$43.82
		Total 200005603689-Dec 15			\$43.82

Vendor	Number	Reference	Account Number	Description	Amount
		200005833450-Dec 15			
			Ft. Casey WTP		
			401-000-000-534-80-47-00	Utilities - Water	\$2,649.95
		Total	200005833450-Dec 15		\$2,649.95
		200006097865-Dec 15			
			Rec Hall		
			001-000-000-575-50-47-00	Utilities - Com Ctr	\$256.25
		Total	200006097865-Dec 15		\$256.25
		200009098936-Dec 15			
			Town Park		
			001-000-000-576-80-47-00	Utilities - Parks	\$30.26
		Total	200009098936-Dec 15		\$30.26
		200011418114-Dec 15			
			Pavillion		
			001-000-000-576-80-47-00	Utilities - Parks	\$10.84
		Total	200011418114-Dec 15		\$10.84
		200013296450-Dec 15			
			WWTP		
			401-000-000-535-80-47-00	Utilities - Sewer	\$2,303.22
		Total	200013296450-Dec 15		\$2,303.22
		200015370790-Dec 15			
			Town Shop		
			001-000-000-518-10-47-00	Utilities - Shop	\$91.31
		Total	200015370790-Dec 15		\$91.31
		200015416577-Dec 15			
			Town Hall		
			001-000-000-518-00-47-00	Utilities - CS	\$302.23
		Total	200015416577-Dec 15		\$302.23
		200016476455-Dec 15			
			Town Restroom		
			001-000-000-576-80-47-00	Utilities - Parks	\$62.48
		Total	200016476455-Dec 15		\$62.48
		200017824224-Dec 15			
			Well 1-06 & S. Main Lift Station		
			401-000-000-534-80-47-00	Utilities - Water	\$17.96
			Well 1-06		
			401-000-000-535-80-47-00	Utilities - Sewer	\$341.11
			S. Main Lift Station		
		Total	200017824224-Dec 15		\$359.07
		200020235921-Dec 15			
			Front St. Lift Station		
			401-000-000-535-80-47-00	Utilities - Sewer	\$244.93
		Total	200020235921-Dec 15		\$244.93

Vendor	Number	Reference	Account Number	Description	Amount
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Skagit Surveyors & Engineers	31293		2015 - December - December A/P		
		60448			
			WGH Consulting Planner	Prof Services - Planning	\$340.00
			001-000-000-558-00-41-00		\$340.00
		Total 60448			\$340.00
Total Skagit Surveyors & Engineers	Total 31293				
Sound Publishing Inc	31294		2015 - December - December A/P		
		7648673			
			Town Council Agendas	Advertising	\$143.25
			001-000-000-511-60-44-00	Council	\$143.25
		Total 7648673			
		WEX670211			
			PH HPC Rodriquey	Advertising	\$83.07
			001-000-000-558-00-44-00	Plan	\$83.07
		Total WEX670211			
		WEX671789			
			Ords 724 & 725	Advertising	\$66.45
			001-000-000-511-60-44-00	Council	\$66.45
		Total WEX671789			\$292.77
Total Sound Publishing Inc	Total 31294				
Surety Pest Control	31295		2015 - December - December A/P		
		1087134			
			Pest Control-W108	Professional Services - Water	\$43.48
			401-000-000-534-80-41-00		\$43.48
		Total 1087134			\$43.48
Total Surety Pest Control	Total 31295				
Systems Interface Inc.	31296		2015 - December - December A/P		
		18672			
			Madrona Lift Station	2015 Madrona Way Project - Construction Account	\$1,381.47
			304-000-720-594-35-65-00		\$1,381.47
		Total 18672			\$1,381.47
Total Systems Interface Inc.	Total 31296				

Vendor	Number	Reference	Account Number	Description	Amount
Tjoelker Enterprises, Inc.	31297	041916	2015 - December - December A/P		
			Biosolids Disposal	Biosolids Disposal - Sewer	\$560.00
			401-000-000-535-80-47-02		\$560.00
					\$560.00
Total 31297		Total 041916			
Total Tjoelker Enterprises, Inc.					
Trust Board of Ebey's Landing NHR	31298	122815c	2015 - December - December A/P		
			Annual Support	Culture And Recreation	\$3,000.00
			001-000-000-575-90-49-00		\$3,000.00
					\$3,000.00
Total 31298		Total 122815c			
Total Trust Board of Ebey's Landing NHR					
Utilities Underground Location Center	31299	5110684	2015 - December - December A/P		
			Utility Locates	Professional Services - Water	\$5.81
			401-000-000-534-80-41-00	Professional Services - Sewer	\$5.80
			401-000-000-535-80-41-00		\$11.61
					\$11.61
Total 31299		Total 5110684			
Total Utilities Underground Location Center					
UV Doctor Systems, LLC	31300	3073	2015 - December - December A/P		
			Supplies	Office & Operating - Sewer	\$1,365.00
			401-000-000-535-80-31-00		\$1,365.00
					\$1,365.00
Total 31300		Total 3073			
Total UV Doctor Systems, LLC					
Vac-Tank/Western Services	31301	INV.3179	2015 - December - December A/P		
			Biosolids Shipping	Biosolids Shipping - Sewer	\$2,025.00
			401-000-000-535-80-47-01		\$2,025.00
					\$2,025.00
Total 31301		Total INV.3179			
Total Vac-Tank/Western Services					

Vendor	Number	Reference	Account Number	Description	Amount
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WA ST Dept Of Health
31302

003735 - LaRue, William		2015 - December - December A/P			
Certification					
401-000-000-534-80-49-00				Miscellaneous - Water	\$42.00
Total 003735 - LaRue, William					\$42.00
011246 - Vinsant, Paul					
Certification					
401-000-000-534-80-49-00				Miscellaneous - Water	\$42.00
Total 011246 - Vinsant, Paul					\$42.00
013429 - Lynn, Jesse					
Certification					
401-000-000-534-80-49-00				Miscellaneous - Water	\$42.00
Total 013429 - Lynn, Jesse					\$42.00
Total 31302					\$126.00

Total WA ST Dept Of Health
WA ST Dept Of Revenue

EFT Payment 12/18/2015 1:10:31 PM - 1		2015 - December - December A/P			
NOV 2015 EXCISE TAX					
401-000-000-534-80-53-00				Excise Taxes - Water	\$1,281.17
401-000-000-534-80-53-00				Excise Taxes - Water	(\$15.00)
401-000-000-535-80-31-00				Office & Operating - Sewer	\$26.29
401-000-000-535-80-53-00				Excise Taxes - Sewer	\$153.29
401-000-000-535-80-53-00				Excise Taxes - Sewer	\$189.03
401-000-000-535-80-53-00				Excise Taxes - Sewer	(\$60.00)
Total NOV 2015 EXCISE TAX					\$1,574.78

Total EFT Payment 12/18/2015 1:10:31 PM - 1
Total WA ST Dept Of Revenue
WA ST Retirement Systems

31303		2015 - December - December A/P			
122815b					
Employee Portion of Benefit Contribution					
001-000-000-539-00-20-00				Benefits - PW	\$26,536.50
Total 122815b					\$26,536.50

Total 31303
Total WA ST Retirement Systems
WABO

31304		2015 - December - December A/P			
WABO2016					
Annual Dues					
001-000-000-559-60-49-00				Miscellaneous Bldg	\$95.00
Total WABO2016					\$95.00

Total 31304
Total WABO

Total 31304					\$95.00
Total WABO					\$95.00

Vendor	Number	Reference	Account Number	Description	Amount
Weed, Graafstra & Associates, Inc., P.S.	31305				
		107-Nov			
			2015 - December - December A/P		
			Nov Legal Svcs		
			001-000-000-515-00-41-00	Professional Services Legal	\$560.00
		Total 107-Nov			\$560.00
Total Weed, Graafstra & Associates, Inc., P.S.					\$560.00
Wilsey, Laurel	31306				
			2015 - December - December A/P		
			121515-Med.Reimb		
			Medical Reimbursement		
			631-000-000-589-00-00-00	Withdrawals	\$44.96
		Total 121515-Med.Reimb			\$44.96
Total Wilsey, Laurel					\$44.96
Wilsey, Laurel	31307				
			2015 - December - December A/P		
			2015-012		
			Cleaning Services		
			001-000-000-518-00-41-00	Professional Services CS	\$270.00
			001-000-000-575-50-41-00	Professional Services Com Ctr	\$252.00
		Total 2015-012			\$522.00
Total Wilsey, Laurel					\$522.00
Zumar Industries, Inc.	31308				
			2015 - December - December A/P		
			0179920		
			Supplies		
			101-000-000-542-64-31-00	Office & Operating - Traffic	\$255.45
		Total 0179920			\$255.45
Total Zumar Industries, Inc.					\$255.45
Grand Total					\$346,171.77
				Vendor Count	59