Town of Coupeville

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360.678.4461 ▪ 360.678.3299 Fax ▪ www.townofcoupeville.org

TOWN COUNCIL MEETING
AGENDA
Island County Hearing Room
March 11, 2014
6:30 pm

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHANGES AND APPROVAL OF AGENDA

APPROVAL OF MINUTES

Regular Meeting of February 25, 2014

MAYOR'S REPORT

AUDIENCE INPUT- See **NOTE**

NEW BUSINESS

1. **Authorize Mayor to sign Supplement #3 and authorization to execute supplement for Contracting Services** – *Staff recommends a motion to authorize the Mayor to sign Supplement #3 and a motion to increase the maximum contract amount not to exceed $97,419.30.*
2. **Approval of Resolution 14-02 Regarding the Impacts of 2014 Pavement Overlay Projects** - *Staff recommends a motion to adopt Resolution 14-02 regarding the impacts of the 2014 pavement overlay projects.*

AUDIENCE INPUT - See NOTE

EXECUTIVE SESSION

ADJOURNMENT

***NOTE*: Audience Input** - *This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Questions presented may not be answered immediately if all information is not available, but will be responded to as soon as possible. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 5 minutes. Input requiring more lengthy comment is best submitted in writing.*

NOTE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event to Clerk-Treasurer (360) 678-4461, ext 7.

Eco Friendly

Town of Coupeville
Regular Council Meeting
February 25, 2014
6:30 pm

Mayor Conard called the Regular Meeting of the Coupeville Town Council to order at 6:30 pm.

PRESENT: Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Jackie Henderson, Pat Powell.

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Clay, to excuse Councilmember Molly Hughes. The motion passed 4-0.

STAFF PRESENT: Town Marshal Lance Davenport, Public Works Director Willy LaRue, Clerk-Treasurer Judy Thomas

CHANGES AND APPROVAL OF THE AGENDA

The following changes were made to the Agenda: Correction to Item #5 should read "*...Staff recommends approval of ~~January 28~~, February 25, 2014 claims...*"; and amend the agenda to add an Executive Session at the end of the meeting to discuss Personnel and Salary Negotiation for about 20 minutes.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Henderson, to approve the Agenda as corrected and amended. The motion passed 4-0.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of January 28, 2014 were approved with the following correction: Page 1, Approval of Minutes, first sentence, should read, "The minutes of the ~~Regular Meeting of~~ Regular Meeting of January 14, 2014." The minutes of the Special Meeting of February 10, 2014 were approved as submitted.

PRESENTATION

Coupeville Farmers Market – Peg Tennant and Dorothy Mueller

Peg Tennant and Dorothy Mueller reported on the Coupeville Farmers Market, with opening day on April 5th; and discussed some of the changes for this year. Last year was the second highest year (in ten years). They have several strong partners in the Farmer's Market thanks to the support from the Library and Town of Coupeville. The Harvest Relays raised $10,190 in donations; thanks to being in such a generous community. The USDA, WSDA and FDA have implemented new policies that will affect how foods are displayed, especially cut green leafy greens; and they expect this is the beginning of more changes that will impact farmers markets. Ms. Tennant noted that 70% of their customers come from Whidbey Island; and 40% come every week. They have $5,000 set aside for the restroom fund, plus another $350, for a total of $5,350. Peg Tennant is finishing her 6-year term as president of the Coupeville Farmers Market association. They attended the state farmer's market association conference. One of the things they learned from their insurance provider is that there can be no more canopy blow-overs; vendors must comply with the regulations that each leg of must be weighted down with a minimum of 24 pounds, plus tied to stakes in the ground.

NEW BUSINESS

Ordinance No. 712 – Amending Section 2.12.020 of the Coupeville Municipal Code (CMC), repealing Chapter 2.24 CMC "Civil Service – Commission" and enacting a new Chapter 2.24 CMC "Public Safety" – *Staff recommends approval of ordinance in conjunction with the interlocal agreement with Island County for Law Enforcement Services.*

Mayor Conard explained that the purpose of this ordinance is to bring the code into compliance with the recently adopted interlocal agreement with Island County Sheriff's Office for Town of Coupeville law enforcement services.

Council Action: A motion was made by Councilmember Binder, second by Councilmember Henderson, to approve Ordinance No. 712 amending Section 2.12.020 of the Coupeville Municipal Code (CMC), repealing Chapter 2.24 CMC "Civil Service – Commission" and enacting a new Chapter 2.24 CMC "Public Safety." The motion passed 4-0.

ORDINANCE NO. 712

AN ORDINANCE of the Town Council of the Town of Coupeville, Island County, Washington amending section 2.12.020 Coupeville Municipal Code (CMC), repealing chapter 2.24 CMC "civil service - commission" and enacting a new chapter 2.24 CMC "public safety."

Resolution No. 14-01 authorizing investment of the Town of Coupeville Monies in the Local Government Investment Pool – *Staff recommends approval of the Resolution 14-01 to authorize contribution and withdrawal of Town of Coupeville Monies in the LGIP.*

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Clay, to approve Resolution No. 14-01 to authorize contribution and withdrawal of Town of Coupeville Monies in the LGIP. The motion passed 4-0.

RESOLUTION NO. 14-01

A RESOLUTION of the Town Council of the Town of Coupeville, Island County, Washington authorizing investment of Town of Coupeville Monies in the Local Government Investment Pool.

Approval of Special Event Permit Application for Penn Cove Mussel Festival 2014 – *Staff recommends approval of the Special Event Permit for the Penn Cove Mussel Festival on March 7-9, 2014.*

Marshal Davenport explained that the application and recommendation for approval is basically the same as last year.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Henderson, to approve the Special Event Permit for the Penn Cove Mussel Festival on March 7-9, 2014. The motion passed 4-0.

Approval of February 25, 2014 Claims Vouchers/Warrants and January Payroll - *Staff recommends approval of the February 25, 2014 claims vouchers/warrants #26384 to #26444 for a total of $238,733.77; and January 2014 payroll warrants #14701 to #14732 for a total of $88,187.25.*

Several questions were asked and answered and no changes were suggested.

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Binder, to approve the February 25, 2014 claims vouchers/warrants #26384 to #26444 for a total of $238,733.77; and January 2014 payroll warrants #14701 to #14732 for a total of $88,187.25. The motion passed 4-0.

STAFF REPORTS

Clerk-Treasurer Judy Thomas explained that written reports for December 2013 and January 2014 were included in their Agenda packets. She thanked the Council for the opportunity to work for the Town of Coupeville; it has been a pleasure working with such a great Mayor and Council.

Public Works Director Willy LaRue explained that Utility Operator Jesse Lynn has completed his training and is scheduled for his certification examinations for water and waste water systems operator. We have recently hired Jimmy Wadlington for the Maintenance Worker 1 position. He explained that the water on the roadway at Alexander and Front Streets appears to be ground water, they are aware of it and are watching it closely. With the new year brings the annual regulatory reports and the National Pollution Discharge Elimination Systems permit which is a summary of all the routine daily testing over the past 5 years, ;and it has been submitted for review.

Marshal Lance Davenport distributed copies of the January 2014 Coupeville Marshal's Office statistical reports. He offered to answer any questions. As this is his last meeting, he asked Council to consider a different type of statistical report. Over the past month he has been working on the transition of the department to the Sheriff's department for law enforcement services to begin on March 1st. He thanked the Council for the opportunity to run the police department over the past two years and his only regret was that he couldn't return it to its former glory and improve from there.

COUNCIL REPORTS

Councilmember Binder explained that Sherrye Wyatt would like to give an update on tourism at the May 27th Council meeting. The year 2013 closed with total County Hotel/Motel Tax revenue being up 7.1% from the previous year. The Washington Tourism Alliance is trying to get a bill through HB2229 to get funding through an assessment from lodging, food services, attractions, entertainment, retail and transportation; and she explained the difference between taxes and assessments. Another bill is the cultural access bill which would impose a 1.1% tax to get funding for cultural organizations. In looking at 2012-2013 budgets around the state, the state gave a total of $481,000 for tourism. She talked about tourism budgets around us: Vancouver, BC - $53 million; Idaho - $7 million; Oregon - $12 million; and California - $50 million. Washington State is the only state in the union that does not have a designated budget for tourism.

Councilmember Clay reported that Island Transit Board met and they are preparing for the new facility open house in May. Yesterday he attended a ceremony to put up a piece of art by Roger Purdue at the new Island Transit facility. Island Transit received $400,000, over the previous year, from sales tax revenue. He attended the planning course that was hosted by the Town of Coupeville, it was a good presentation with a good turnout. He attended a reception for the Ebey's Reserve Manager Kristen Griffin. The Coupeville Lions Auction for the CHS senior scholarships set a new record for donations.

Mayor Conard called for a short recess at 7:20 pm.

EXECUTIVE SESSION – Personnel for Salary Negotiation

Mayor Conard called for executive session to discuss Personnel for Salary Negotiation for about 20 minutes. Mayor Conard, Councilmembers Binder, Clay, Henderson, and Powell, convened to executive session at 7:25 pm; and reconvened to regular session at 7:45 pm. No action was taken.

ADJOURNMENT: 7:45 pm

Respectfully Submitted: MAYOR:

Judy A Thomas, Clerk-Treasurer Nancy Conard

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.

#1

DATE:	**March 7, 2014**
TO:	**Mayor and Town Council**
FROM:	**Greg Cane, Town Engineer**
SUBJECT:	**Madrona Way Project - Authorization to Execute Supplement to Consulting Services**
ATTACHMENTS:	**WSDOT Supplemental Agreement Number 3**

Background

The Madrona Way project will make significant utility and road improvements from the intersection of Broadway Ave to the intersection of Vine Street, with a further water main replacement to Sherman Road. The project has two main components, as follows:

> Utility Project ("Madrona Way Utility project", herein): Will replace aging water and sewer mains and construct a sewer lift station. This work will be funded largely by Town funds and a loan from the Washington State Department of Health.
>
> Road Project ("Madrona Way Improvements project", herein): Will reconstruct the roadway surface and make significant improvements to pedestrian safety and storm water management. This work will largely be funded by a grant from the Federal Highways Administration (FHWA) and the Washington State TIB.

Projects funded by FHWA are subject to the "Buy America" requirements. Although the Buy America restrictions were made more user-friendly last year, it is still extremely difficult to purchase some products that do not adhere to those standards. One such item is the duplex pump system required for the sewer lift station. Because the utility and road projects were initially one consolidated project, the Buy America clause related to all aspects of the project work, even those not funded by FHWA. Because the pumps could not meet the Buy America requirements, it was necessary to split the projects. The utility project will be constructed first, with the road project following soon thereafter.

The plans and specifications for the utility project are being completed by Town staff. Reichhardt & Ebe Engineering, and their sub consultants, will be completing the plans, specifications, biological assessment and cultural resources review for the road project.

The Council approved the original consultant contract at their March 13, 2012 meeting. There were two previous supplements to the original contract, both for time extensions. This supplement, Supplement # 3, adds $11,265 to the Professional Services contract and is needed to facilitate the separation of the projects. The main revision to the original scope includes the need for two separate biological assessments and cultural resource reviews and the preparation of standalone plans and specifications.

Action to Consider

I have attached the supplement for your review. In order to proceed, it will be necessary to execute this agreement with Reichhardt & Ebe. The total contract amount will now be $88,563. In addition to approval of the supplement, an increase to the maximum contract amount should be considered. A 10% contingency is recommended. The maximum contract amount would be $97,419.30 ($88,563 plus 10%).

Staff Recommends Two Motions as Follows:

1. **A motion to authorize the Mayor to sign Supplement #3.**
2. **A motion to increase the maximum contract amount not to exceed $97,419.30.**

Washington State Department of Transportation

Supplemental Agreement Number 3	Organization and Address Reichhardt & Ebe Engineering, Inc. 423 Front Street P.O. Box 978 Lynden, WA 98264 Phone:	
Original Agreement Number		
Project Number	Execution Date 3/4/2012	Completion Date 12/31/2014
Project Title Madrona Way Improvements	New Maximum Amount Payable $ 88,563.00	
Description of Work Time Extension		

The Local Agency of Town of Coupeville
desires to supplement the agreement entered into with Reichhardt & Ebe, Engineering, Inc.
and executed on 3/14/2012 and identified as Agreement No. _____
All provisions in the basic agreement remain in effect except as expressly modified by this supplement.

The changes to the agreement are described as follows:

I

Section 1, SCOPE OF WORK, is hereby changed to read:
Scope of Work - See Attached Exhibit A-1

II

Section IV, TIME FOR BEGINNING AND COMPLETION, is amended to change the number of calendar days for completion of the work to read: No Change (completion date extended until 12/31/14 on Supplement #2)

III

Section V, PAYMENT, shall be amended as follows:
See attached Memo

as set forth in the attached Exhibit A, and by this reference made a part of this supplement.

If you concur with this supplement and agree to the changes as stated above, please sign in the appropriate spaces below and return to this office for final action.

By: _____ By: _____

Consultant Signature

Approving Authority Signature

Date

DOT Form 140-063 EF
Revised 9/2005

EXHIBIT A-1
MADRONA WAY IMPROVEMENTS
SCOPE OF WORK
ROADWAY DEISGN PLANS SPECIFICATIONS AND ESTIMATE
SUPPLEMENT NO. 3

I. PROJECT UNDERSTANDING

The Town of Coupeville (TOWN) has asked Reichhardt & Ebe Engineering, Inc, (CONSULTANT) to prepare a design supplement for the project as described in this supplement to the scope of work.

Due to recent changes in the Buy America requirements related to federal funding, the TOWN desires to split the construction project into two separate projects so as to not co-mingle funding sources. Both the Madrona Way utility project and the Madrona Way Improvements project are stand-alone projects and can occur independently.

The CONSULTANT shall provide professional services to the TOWN for the design, cultural resource review, biological assessment and, related documents for reconstruction of Madrona Way from the Town limits to NW Broadway Ave. including matches to all intersecting streets and adjacent properties.

Additionally the CONSULTANT shall provide professional services to the TOWN for preparation of the cultural resource review relating to the Madrona Way Utility project.

This supplemental scope of work will include design to the 100% level for Plans Specifications and Estimates (PS&E) as well as preparation of the cultural resource survey and biological assessment as described further herein.

Plan sheets, specifications and cost estimates shall be prepared by the CONSULTANT for the stand-alone Madrona Way Improvements Project.

This supplement shall also account for additional topographic survey and mapping deemed necessary during the course of the design work.

III. WORK ITEMS

1.0 – PROJECT ADMINISTRATION

The CONSULTANT shall coordinate the additional work as described in this supplemental scope of work with the TOWN, WSDOT, applicable permit agencies and subconsultants as described herein.

2.0 – DESIGN SURVEY AND BASE MAP

Design Survey
The CONSULTANT shall obtain additional topographic survey within the project limits necessary to accurately map all areas impacted by the project. This topographic survey is limited only to those areas necessary to complete the design.

Base Map
The CONSULTANT shall incorporate the additional topographic survey into the project base map including applicable linework and existing ground surfaces.

Products and Deliverables:

- Updated Digital Base Map

3.0 – CHANNELIZATION
No additional work required.

4.0 – VACANT

5.0 – ENVIRONMENTAL PROCESS AND PERMITTING

Other than that which is specifically described herein, the TOWN shall provide all permitting necessary for the Madrona Way Utility project.

Area of Potential Effect (APE) & Section 106
At this time the archeological field survey is complete and the assessment report has been prepared and undergone initial reviews by OAHP and WSDOT. The CONSULTANT shall prepare modifications to the project APE to account for both the Madrona Way Utility and Madrona Way Improvements project.

The CONSULTANT shall prepare two archeological assessment reports, one to satisfy the SEPA process associated with the utility project and one to satisfy the NEPA process associated with the roadway improvements project.

In addition to the cultural resources reports there has been suggestion from OAHP, WSDOT and the Ebe's Landing Historical reserve requesting updates to HPIF forms for eligible structures within the project limits. ~~This scope of work includes provisions for updates to the HPIF forms should the requirement to do so be confirmed. If not required to do so by the regulating agencies, the CONSULTANT shall not perform this work.~~ This scope of work includes provision for an update to one HPIF form per recent comments on the Archeological Assessment Report. Should additional HPIF form updates be required, a contract amendment may be necessary.

Products and Deliverables:

- Revised Area of Potential Effect (APE) Maps
- Archeological Assessment Reports (Section 106 and EO 05-05)

6.0 – GEOTECHNICAL

No additional work required.

7.0 – VACANT

8.0 – DRAINAGE DESIGN

No additional work required.

9.0 – PRELIMINARY DESIGN

Plans

The CONSULTANT shall prepare a stand-alone set of plans including all necessary plans sheets and details. 30% plans will be revised to include the following in addition to the items identified in the original scope of work:

1. Cover Sheet and Vicinity Map

10.0 – FINAL DESIGN

Plans

After the TOWN reviews the 60% plans, the CONSULTANT shall prepare the 90% plans. Preparation of the 90% and 100% plan sets shall include all plan sheets identified for the preliminary design in addition to those identified in the original scope of work.

Specifications

The CONSULTANT shall prepare complete specifications for the Madrona Way Improvements project. The CONSULTANT shall prepare preliminary specifications for the 90% submittal.

After the TOWN reviews the 90% submittal, the CONSULTANT shall prepare the final list of bid items and specifications to include amendments to the WSDOT Standard Specifications, Local Agency and APWA GSP's and Special Provision. Work will be performed in accordance with the following tasks.

- Obtain and incorporate TOWN general requirements (Division 1, Contracts, etc.)
- Review Amendments
- Review Local Agency and APWA GSP's (Division 1)
- Bid Proposal Form

Final Review Meeting and Comments
The CONSULTANT shall meet with the TOWN and address review comments resulting from the 90% submittal and incorporated those comments into the final contract documents.

The CONSULTANT, will submit the 90% plans and specifications to WSDOT for review and final approval to advertise for bids. The CONSULTANT will coordinate review and respond to WSDOT comments. The CONSULTANT shall document WSDOT comments, incorporate comments, revise as necessary, and resubmit the contract documents to WSDOT and the TOWN for final approval. A total of two submittals and response to WSDOT comments are assumed.

III. SUPPLEMENT FOR ADDITIONAL CONSULTING SERVICES

If mutually agreed upon by the TOWN and the CONSULTANT, this contract may be supplemented to include work not specifically addressed in sections I and II above. This work may include additional design services and/or construction management services, both of which may include the use of existing or additional subconsultants.

R&E Reichhardt & Ebe
ENGINEERING INC

MEMORANDUM

TO:	FROM:
Greg Cane	Nathan Zylstra, P.E.
COMPANY: City of Coupeville	DATE: February 10, 2014
ADDRESS:	TOTAL NO. OF PAGES INCLUDING COVER:

RE:
Madrona Way Improvements – Supplement No. 3

NOTES/COMMENTS:
The original contract amount of for this project in 2012 was **$77,298.00**

Supplement No. 3 increase the amount of this contract by **$11,265.00**

This brings to new maximum contract amount to **$88,563.00.** (See attached Exhibit E-2)

The rates used in Supplement No. 3 are negotiated rates calculated with 2012 employee wage rates and using our 2012 overhead multiplier used. These wage and overhead rates are markedly less than our current rates. Please see below the rates used in this supplement:

Classification	2012 Rate
Engineer 7	$103.50
Engineer 6	$91.47
Engineer 5	$85.45
Tech Level 6	$77.02
Tech Level 5	$66.19
Tech Level 6	$39.72

Additionally the rates in this Supplement used by our subconsultants are negotiated rates based on 2012 wage rates and overhead.

Nathan Zylstra, P.E.
Reichhardt & Ebe Engineering, Inc.

EXHIBIT E-2
MANHOUR AND COST ESTIMATE

MADRONA WAY IMPROVEMENTS, SUPPLEMENT NO. 3

Man-hour and Cost Estimate

Termini: Madrona Way: Town Limits to NW Broadway Ave.

Project Length: Approximately 1,800 feet.

Date: March 15, 2013

Plans, Specifications, and Estimate

Task No.	Task Description	Classification and Level					
		Engr. Level 7	Engr. Level 6	Engr. Level 5	Tech. Level 6	Tech. Level 5	Cler. Level 3
1.0	**PROJECT ADMINISTRATION**						
1.1	Supplemental Coordination	4		2			
	Sub-Total	4	0	2	0	0	0
2.0	**DESIGN SURVEY AND BASE MAP**						
2.1	Design Survey						
2.1.1	Coordinate Additional Survey			1			
2.2	Base Map						
2.2.1	Update Project Base Map			2		2	
	Sub-Total	0	0	3	0	2	0
3.0	**CHANNELIZATION**						
	Sub-Total	0	0	0	0	0	0
4.0	**VACANT**						
	Sub-Total	0	0	0	0	0	0
5.0	**ENVIRONMENTAL PROCESS AND PERMITTING**						
5.1	Environmental Coordination	3					
5.2	Area of Potential Effect (APE) & Section 106	2		2			
5.3	HPIF Updates	2		2			
	Sub-Total	7	0	4	0	0	0
6.0	**GEOTECHNICAL**						
	Sub-Total	0	0	0	0	0	0
7.0	**VACANT**						
	Sub-Total	0	0	0	0	0	0
8.0	**DRAINAGE DESIGN**						
	Sub-Total	0	0	0	0	0	0

Task No.	Task Description	Classification and Level					
		Engr. Level 7	Engr. Level 6	Engr. Level 5	Tech. Level 6	Tech. Level 5	Cler. Level 3
9.0	**PRELIMINARY DESIGN**						
9.1	Plans	1		2		2	
	Sub-Total	1	0	2	0	2	0
10.0	**FINAL DESIGN**						
10.1	Plans	2		3		3	
10.2	Specifications						
10.2.1	Obtain and Incorporate Town General Requirements	3		2			2
10.2.2	Review Amendments	1		2			2
10.2.3	Review Local Agency, WSDOT and APWA GSP's (Division 1)	2		2			1
10.2.4	Bid Proposal Form	2		2			1
10.3	Final Review and WSDOT Concurrence	3		3			1
	Sub-Total	13	0	14	0	3	7
	TOTAL HOURS	25	0	25	0	7	7
	HOURLY RATE	$103.50	$91.47	$85.45	$77.02	$66.19	$39.72
	SUB-TOTAL	$2,588	$0	$2,136	$0	$463	$278
	TOTAL						$5,465
11.0	**SUBCONSULTANTS**						
11.1	Environmental - Widener and Assoc.						$2,000
11.2	Archeological - Equinox Research and Consulting International, Inc.						$2,500
11.2	Survey - Harmsen & Associates						$1,300
	Sub-Total						$5,800
12.0	**REIMBURSABLES**						
	Sub-Total						$0.00

Supplement No. 3 Total	**$11,265**
Original Contract Total	**$77,298**
Grand Total	**$88,563**

#2

STAFF REPORT

DATE:	**March 6, 2014**
TO:	**Town Council**
FROM:	**Mayor Conard**
SUBJECT:	**Federal Funds for Road Maintenance**
ATTACHMENTS:	**Resolution 14-02 Regarding the Impacts of the 2014 Pavement Overlay Project**
	Email from Kristen Griffin, Ebey's Reserve Manager

Similar to what happened last year, a significant amount of federal funding has once again become available for transportation projects, and must be spent during the 2014 construction season. As a result, Coupeville has qualified for approximately $300,000 for pavement rehabilitation and asphalt overlay on South Main Street, Broadway and additional sections of Parker Road.

The application process is very short, and one of the requirements is to make a determination that the project will have not more than a "de minimis impact". That is the purpose of Resolution 14-02.

Although we have not yet sorted out the financial requirements for local match dollars, we are proceeding as if we can meet that challenge. We will bring information back to the Town Council at a later time, to make a final decision on which projects we can fund.

Recommended Action:

Motion to adopt Resolution 14-02, regarding the impacts of the 2014 pavement overlay projects.

RESOLUTION NO. 14-02

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF COUPEVILLE, ISLAND COUNTY, WASHINGTON, REGARDING THE IMPACTS OF THE 2014 PAVEMENT OVERLAY PROJECT

WHEREAS the Town of Coupeville has received approximately $300,000 in federal funding for pavement rehabilitation and asphalt overlay during this 2014 construction season; and

WHEREAS, the project includes the resurfacing of, at their current width, portions of Parker Road, South Main Street, and Broadway Street; and

WHEREAS, the Town of Coupeville is located within Ebey's Landing National Historical Reserve, a unit of the National Park System; and

WHEREAS, Section 4(f) of the Department of Transportation Act of 1966 (49 USC Section 303) prohibits the Federal Highway Administration (FHWA) from approving a project or program that uses land from a significant public park, recreation area, wildlife or waterfowl refuge, or historic site unless:

- There is no feasible and prudent avoidance alternative to the use of the land; and
- The project includes all possible planning to minimize harm to the property; or
- The project will not have more than a "de minimis impact" on the property; and

WHEREAS, in fulfillment of NEPA requirements, the Town Council must find that the project will not have more than a "de minimis impact" on a public park, recreation area, wildlife or waterfowl refuge, or historic sites; and

WHEREAS, by an email dated March 4, 2014, the Ebey's Landing National Historical Reserve Manager advised the Town that the project would have minimal impacts; and

WHEREAS, at their Regular Town Council meeting held March 11, 2014 the Town Council reviewed the project's potential impact on 4(f) resources in open public session;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Coupeville, Washington that:

After due and proper consideration, the Town Council finds that the impact of the Collector Streets – 2014 Pavement Overlay Project have a de minimis impact on 4(f) resources within the Town of Coupeville.

PASSED by the Town Council of the Town of Coupeville and APPROVED by the Mayor this 11th day of March, 2014.

TOWN OF COUPEVILLE

_____

Nancy Conard, Mayor

ATTEST:

_____

Judy A Thomas, Clerk-Treasurer

From: Griffin, Kristen [mailto:kristen_griffin@partner.nps.gov]
Sent: Tuesday, March 04, 2014 4:32 PM
To: Bridget Smith
Cc: griffin.kris10@gmail.com; Lisa Meserole; Craig Holmquist
Subject: Overlay Resurfacing Project

Hello Bridget:

Based on my understanding that this project is an overlay roadway surface replacement project that will not expand the existing wearing surface and will not include new ground disturbing activity, Ebey's Landing National Historical Reserve has no comment or concern.

However, if the scope of the project changes significantly, or if unanticipated historic resources or human resources are encountered, I request that review procedures required by WSDOT, FHWA and DAHP be observed.

Regards,

Kristen P. Griffin
Reserve Manager
Ebey's Landing National Historical Reserve
P.O. Box 774
Coupeville, WA 98239
360.678.6084
www.nps.gov/ebla