



Town of Coupeville

4 NE Seventh ▪ PO Box 725 ▪ Coupeville WA 98239
360.678.4461 ▪ 360.678.3299 Fax ▪ www.townofcoupeville.org

TOWN COUNCIL MEETING AGENDA Island County Hearing Room April 22, 2014 6:30 pm

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHANGES AND APPROVAL OF AGENDA

APPROVAL OF MINUTES

Regular Meeting of March 25, 2014 & Workshop of April 8, 2014.

MAYOR'S REPORT

AUDIENCE INPUT - See NOTE

NEW BUSINESS

1. **Approval of Special Event Permit Application #14-003 for 2014 Penn Cove Water Festival**
– *Staff recommends approval of the Special Event Permit for the 2014 Penn Cove Water Festival.*
2. **Approval of Special Event Permit Application #14-007 for 2014 Memorial Day Parade & Remembrance Ceremony** – *Staff recommends approval of the Special Event Permit for the 2014 Memorial Day Parade & Remembrance Ceremony.*
3. **Cancel Regular Meeting on May 13, 2014.**
4. **Set date for Council Workshop on June 10, in lieu of the Regular Council Meeting, to discuss the items from the April 8, 2014 Agenda that were not covered at that time.**
5. **Approval of March 25, 2014 Claims Vouchers/Warrants and January Payroll** - *Staff recommends approval of the April 22, 2014 claims vouchers/warrants #26508 to #26573 for a total of \$105,506.71; and March 2014 payroll warrants #14763 to #14788 for a total of \$72,097.64.*
- 6.

STAFF REPORTS

COUNCIL REPORTS

AUDIENCE INPUT - See NOTE

ADJOURN

NOTE: Audience Input - This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Questions presented may not be answered immediately if all information is not available, but will be responded to as soon as possible. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 5 minutes. Input requiring more lengthy comment is best submitted in writing.

NOTE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event to Clerk-Treasurer (360) 678-4461, ext 7.

**Town of Coupeville
Regular Council Meeting
March 25, 2014
6:30 pm**

Mayor Conard called the Regular Meeting of the Coupeville Town Council to order at 6:30 pm.

PRESENT: Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Molly Hughes, Pat Powell.

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Pat Powell, to excuse the absence of Jackie Henderson from tonight's meeting. The motion passed unanimously.

STAFF PRESENT: Town Marshal Rick Norrie, Clerk-Treasurer Kelly Beech, Public Works Director Willy LaRue.

CHANGES AND APPROVAL OF THE AGENDA

The following changes were made to the Agenda: Add an Item #3 to cancel the Regular Meeting scheduled for April 8, 2014, and schedule a Workshop for that same day from 3:00pm to 8:00pm; and a correction, Item #2 should read "...vouchers/warrants #26454 #26445 to #26506 #26507 for a total of \$231,163.17 \$234,736.12; and February 2014....".

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Dianne Binder, to approve the Agenda as amended. The motion passed unanimously.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of March 11, 2014 were approved as submitted.

MAYOR'S REPORT

- Great start with new Clerk-Treasurer Kelly Beech. Continuing to have a great start with the police staff as well, Rick Norrie and Jim Johnson are great additions to the team. Today we had our quarterly all-staff lunch meeting. There is a very nice spirit among our new folks and it's a fun time to be at Town Hall, with a lot of positive energy.
- Bonnie Abney, the new Coordinator for volunteers through the NET program, is working toward an end of May, or first part of June update to the Council on the focus of the group and how it's been restructured.
- The Mayor will be attending an EDC luncheon on March 26th and she is looking forward to hearing about economic forecasts for the state.
- The Mayor has been attending Historic Preservation meetings and they are continuing on the training they received at last month's workshop. Now they're working with staff at both the county and the town to be common in the way that things are processed and reported to the commission.
- Saturday April 5th is "Town Clean-up Day". This information was printed on the back of the water bills that went out to residents in March. The event is facilitated by the WSU Waste Wise program.
- The Annual Association of Washington Cities Conference will be in Spokane, June 17th through the 20th. Registration will open in April.

- Updated decals for the town vehicles and pins for staff and council members were distributed today.

NEW BUSINESS

RESOLUTION NO. 14-03

A RESOLUTION of the Town Council of the Town of Coupeville, Island County, Washington Authorizing the Bank Signatures.

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Pat Powell, to approve Resolution No. 14-03 to authorize bank signatures. The motion passed unanimously.

Approval of March 25, 2014 Claims Vouchers/Warrants and February Payroll - Staff recommends approval of the March 25, 2014 claims vouchers/warrants #26445 to #26507 for a total of \$234,736.12; and February 2014 payroll warrants #14740 to #14762 for a total of \$95,022.78.

Several questions were asked and answered and no changes were suggested.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Dianne Binder, to approve the March 25, 2014 claims vouchers/warrants #26445 to #26507 for a total of \$234,736.12; and February 2014 payroll warrants #14740 to #14762 for a total of \$95,022.78. The motion passed unanimously.

Approval of Cancellation of the April 8, 2014 Regular Meeting and scheduling of a Workshop on April 8, 2014 from 3:00pm to 8:00pm – Staff recommends approval of cancellation of the April 8, 2014 Regular Meeting and scheduling of a Workshop on April 8, 2014 from 3:00pm to 8:00pm.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Dianne Binder, to approve the cancellation of the April 8, 2014 Regular Meeting and scheduling of a Workshop on April 8, 2014 from 3:00pm to 8:00pm. The motion passed unanimously.

STAFF REPORTS

Clerk-Treasurer Kelly Beech explained the written report for March 2014 that was included in the Agenda packets and suggested a change in the monthly reporting. Next month's report will reflect the change. Questions were asked and answered about the reports and how to improve them for future use.

Public Works Director Willy LaRue shared that new staff member, Jimmy Wadlington's first month is going very well. The town's Public Works department is busy mowing, jetting and weed-eating and prepping for summer projects. Regulatory reports have been keeping him busy and NPDES permit is back in draft form and due to DOE for review in April. Questions were asked and answered.

Marshal Rick Norrie gave some background on his past experiences and expressed gratitude for his new position. While reviewing the statistical reports the Marshal mentioned some

possibilities for amending the report format to better fit the needs of the council. The Marshal spoke about the status of a multi-jurisdictional grant he is working on to get a new traffic data collecting trailer with speed display. The new device will be available for use by the Town of Coupeville. The Marshal reported that the new cars are in and should be delivered in the next two weeks. He anticipates the new cars will be on the road in the next two weeks. Questions were asked and answered.

COUNCIL REPORTS

Councilmember Bob Clay reported that Island Transit met in its monthly meeting and that even though it's an off year for the Washington State legislature they had anticipated funding for rural transit systems. Of the two systems Island Transit had hoped to get funding for, their Tri-county connector from Oak Harbor to Mt. Vernon and from Camano to Everett, only the Mt. Vernon run was funded. The Camano to Everett run is scheduled to end July 1st.

Island Transit ridership is stable and sales tax revenue for the county is still on an upward trend. The Regional Transportation Policy Organization recently approved some projects funding through special federal dollars. The Town of Coupeville did not submit any projects in this round.

Councilmember Pat Powell mentioned that the Whidbey-Camano Land Trust and the Whidbey General Hospital's "Green Team" will be working on building trails and picking up trash on April 26th.

Councilmember Dianne Binder reported on the Utility Advisory Committee meeting. the water production reports are still undergoing updates and George is working on the utility rate study and map updates. The last water main flushing showed the water is clean, with very little manganese. Questions were asked and answered.

Diane also commented that Nan Devlin put together an Arts and Culture proposal that will be a base for tourism promotion for the islands. This new track will enhance the current food and wine focus. The new ferry is coming in soon and there are advertising opportunities available. Reports show that tourism is up overall in Washington. The Island County tourism report should be out in May.

Councilmember Molly Hughes reported on Ebey's 101 which sold out and mentioned how informative the class is for those interested in not only the island, but the United States at that time. Councilmember Hughes mentioned the Trust Board approved \$50,000 in grant projects to preserve historic buildings in the reserve.

AUDIENCE INPUT: Sheriff Mark Brown shared information about the "Drug Take Back Day", April 26th from 10:00am until 2:00pm.

ADJOURNMENT: 7:55pm

Respectfully Submitted:

MAYOR:

Kelly Beech, Clerk-Treasurer

Nancy Conard

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.

Town of Coupeville
Town Council Workshop
Tuesday, April 8, 2014
3:00 p.m.
Service Alternatives

Draft Minutes

The Workshop began at 3:00pm.

Present: Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Molly Hughes, Pat Powell, Jackie Henderson.

Staff Present: Town Marshal Rick Norrie, Clerk-Treasurer Kelly Beech, Public Works Director Willy LaRue, Public Works Superintendent Kelly Riepma, Town Planner Bridget Smith, Town Engineer Greg Cane.

Council Introductions & Staff Introductions and Report: This Workshop was the first of the year and time was spent on introductions of Council Members and new staff members. Department heads gave reports on the status of their departments and projects they hoped to accomplish.

Capital Projects Update: The Mayor briefly touched on the Capital Projects list for this year.

6:00 Dinner Break

6:30 Workshop Resumed

Major Projects: Town Engineer Greg Cane gave a brief presentation on the status of some of the current projects. Questions were asked and answered.

Budget Revision: There was a short discussion about the Budget Revision expected later this year.

Miscellaneous Items: The Mayor briefly mentioned upcoming training and conference opportunities for the Council.

No decisions were made at this meeting. The workshop was informational only.

The Workshop ended at 8:45pm.

MEMORANDUM

Coupeville Marshal's Office

TO: Mayor Conard and Town Council
FROM: Rick Norrie, Marshal
DATE: April 15th, 2014
SUBJECT: **Special Events Permit Application – 2014 Penn Cove Water Festival**

The Penn Cove Water Festival Association has submitted a Special Events Permit Application for the 2014 Penn Cove Water Festival. The festival is scheduled for May 10th, 2014; hours of operation set as 11:00 AM to 6:00 PM. Initial set-up starts Friday, May 9th at 8:00 AM, and final set-up on NE Front and NE Alexander Streets on Saturday May 10th between the hours of 7:30 – 10:30 AM. Dismantling and clean-up is expected to be completed by 8:00 PM.

This is an annual festival that draws residents and visitors to Coupeville's waterfront to watch Native American canoe races and participate in a variety of additional activities. Activities include, but are not limited to, educational displays, arts, crafts, music performances, children's activities and food vendors. The canoe races draw numerous participants from multiple local, Native American tribes.

Event organizers have arranged for marine safety patrols and emergency fire / medical services to be on hand during the event. Additionally, portable restroom facilities will be provided by the applicant at; (3) portables at the boat launch, (3) portables at the recreation hall and (1) portable on the empty lot behind the Haller house on N. Main Street.

The applicant has requested the following street and parking lot closures on Saturday May 10th from 6:00 AM through the end of the event:

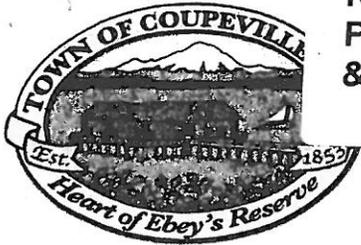
1. NW Front Street between NW Alexander and N Main Streets.
2. NW Alexander Street between NW Front and NW Coveland Streets.
3. NW Grace Street between Coveland and NW Front Streets: except to allow vehicles with handicap credentials access to the Recreation Hall parking lot.
4. Recreation Hall parking lot for vehicles with handicap credentials.

In addition, the applicant has requested;

1. Boat ramp / launch closure on Friday, May 9th at 9:00 PM through Saturday, May 9th, ending at 9:00 PM. (Note; recreational boating and fishing may be affected).
2. Use of the vacant lot north of Town Hall for parking: Front Street business owners, employees, and if necessary, overflow parking for race participants
3. Water access using spigot on east side of bathrooms for rinsing canoes and racers.
- 4.

Recommendation

Staff recommends approval of the 2014 Penn Cove Water Festival Special Events Permit



Nancy, Lance, Kelly, Willy:
Please Review, Approve or Deny,
& Return to me by 2/18/14.
Thanks, Judy

For Council Consideration
on February 25, 2014
Town of Coupeville

4 NE Seventh ▪ PO Box 725 ▪ Coupeville WA 98239
360.678.4461 ▪ 360.678.3299 Fax ▪ www.townofcoupeville.org

SPECIAL EVENTS PERMIT APPLICATION

Name of Applicant/Organization Penn Cove Water Festival Assn.
Contact Person Teresa Ellis Email Address: tomteresa.89@gmail.com
Business Phone Home Phone 360-682-5060 Cell Phone 812-384-7450
Mailing Address: 450 Race Rd.
City Coupeville State WA Zip 98239
Other Authorized Individuals Vicky Reyes
Business Phone Home Phone 682-5250 Cell Phone 313-729-3614

Summary of proposed event:

- a) Type of Activity Planned: (describe event): Native canoe races, Native crafts, food & entertainment, children's/youth activities, juried art show, story telling, environmental education displays, Native skills demonstrations
 - b) Date of proposed event: May 10, 2014
 - c) Hours of operation: 11 AM - ~~6 PM~~ 6 PM
 - d) Set-Up date/time: ~~May 10 6 PM - 8 PM~~ May 9 8 AM - 11 AM
 - e) Dismantling date/time: May 10 - 6 PM - 8 PM
 - f) Number of staff/volunteers involved in event on behalf of applicant: 90
 - g) Estimated number of participants: 300 vendors, racers, entertainers
 - h) Will participants pay a fee or make a donation? YES NO (please circle) vendor fee (\$25)
 - i) Number of vehicles, boats or other special equipment: 20 canoes, 5 safety watercraft, 1 shuttle bus
 - j) Number of persons expected to attend the event: 3000±
 - k) Traffic or crowd control requirements: street barricades provided by town
- l) Street closures required: Front St. B/W N Main & Alexander; Alexander St. B/W Front & Cleveland; Grace St. B/W Cleveland & Front Sts.
- m) Safety and security measures required: Rec Hall parking lot available for Handicap parking only; vacant lot north of Town Hall for Front St. business owners, employees & overflow parking for racers.
- n) Special effects (e.g. explosives, pyrotechnics, aircraft, etc.): None

Rec'd
1/9/14
Town of Coupeville
[Signature]



- o) Animals being used: N/A
- p) Other features: N/A
- q) Safety and security measures provided by the applicant: Safety boats + Jet ski in the water for races; EMT + Fire Dept. on Site
- r) Electric power, water and sewer requirements: water at Boat Launch for rinsing canoes, racers
- s) Portable restrooms provided by the applicant: 2 @ Boat Launch; 3 @ Rec Hall; One at empty lot behind Heller House on N. Main St.

INSURANCE: The following insurance shall be required in connection with the issuance of a permit for a special event not protected under the First and Fourteenth Amendments of the U.S. Constitution: \$1,000,000 commercial general liability insurance per occurrence combined single limits, \$2,000,000 aggregate unless waived by the Town of Coupeville. The Clerk-Treasurer is authorized and directed to require written proof of such insurance prior to permit issuance. The insurance policy shall be written for a period not less than twenty-four (24) hours prior to the event and extending for a period not less than twenty-four (24) hours following the completion of the event, and shall contain a provision prohibiting cancellation of the policy, except upon thirty (30) days written notice to the Town of Coupeville.

Public Liability Insurance Company: * THIS may change.
 Name of Company: Liberty Mutual
 Policy Number: 01-CI-743137-1 Agent: Porter Stuurmans Ins.
 Expiration Date: 02-01-15 Amount: \$2,000,000

PARTICIPANTS: Any event which attracts 1,000 or more persons to Town Park, or any event that involves activities in both the Town Park and the Historic Commercial District and which attracts 100 or more persons, will require the closure of the pathway between the Town Park and the Historic Commercial District. In any such case, the applicant will be required to pay the Town a supplemental permit fee to cover the town's costs of installing and maintaining physical barriers to close the pathway during the course of the event.

HOLD HARMLESS: The applicant agrees to defend, indemnify and hold the Town of Coupeville, its agents, employees and officials, while acting within the scope of their duties, harmless from any and all claims, suits, demands and judgements including the attorney's fees and other costs of their defense, for public or private nuisance, inverse condemnation, personal injuries, property damage or death arising out of, occurring during or the result of activities or appliances of the applicant, his employees or otherwise, except for the sole negligence of the Town. The applicant further agrees to comply with all provisions of pertinent laws, rules and regulations. This permit may be revoked at any time.

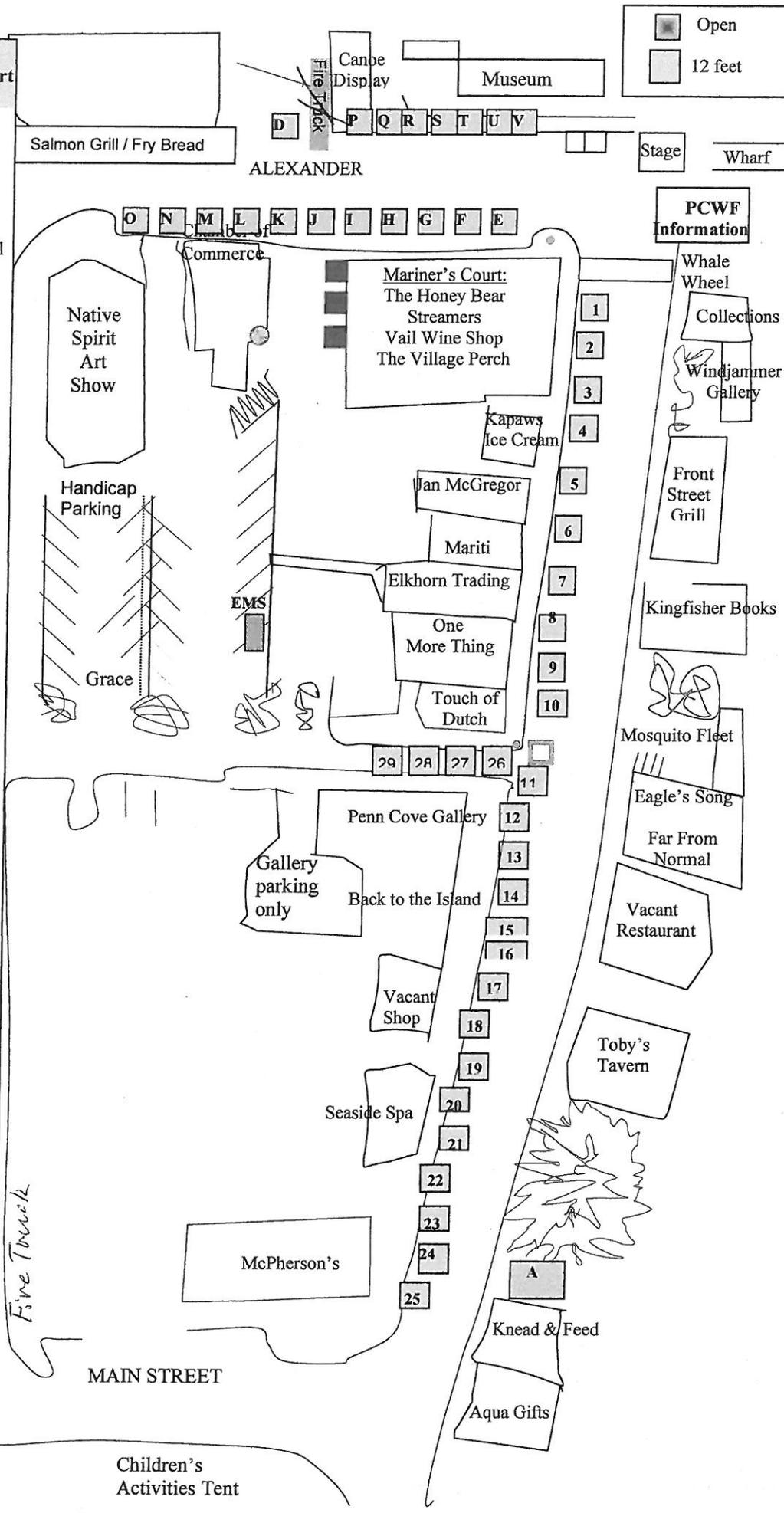
Signed this 9th day of January, 2014.

Jerome B. Ellis
 Signature of Applicant or Agent

Educational Exhibits *Passport Stops:

- *WSU Beach Watchers
- B. *American Cetacean Society
- C. Marine Mammal Stranding Network
- D. Island County Fire and Rescue
- E. *Orca Network
- F. Island Transit
- G. *ICHS/ Coupeville Historic Waterfront Assoc.
- H. WA Sustainable Food & Farming Network
- I. Greenbank Farm
- J. Sound Salmon Solutions
- K. City of OH Env Education
- L. So. Whidbey Yacht/ Friendship Race/SW Folk Dancers
- M. *Whidbey Audubon Society
- N. Whidbey Island Conservation District
- O - Ebey's Reserve/Central Whidbey Chamber
- P. *Swan Lake Watershed Preservation Group
- Q. Deception Pass Sail and Power Squadron
- R. *Pacific Rim Institute
- S. People for Puget Sound
- T. Skagit Fisheries Enhancement
- U. Whidbey Sun & Wind
- v. (Vacant)

*Canoe Launch Registration Tent



Educational Exhibits on the Wharf

- Marine Mammal Stranding Network
- American Cetacean Society

1. Yukie Adams
2. McCune
3. Illg
4. Large
5. Luckhurst
6. Dunn
7. Licence
8. Fichamba
9. Fichamba
10. Luddington
11. Gilyear
12. Zachariasen
13. Garton
14. Lema &
15. Camuendo
16. Griffin
17. Lopez (*pole)
18. Knapp
19. Nicoll
20. Silvas
21. Shuell
22. Sterling
23. Quinche
24. Maigua
25. Lang/Galloway
26. Snowden/Eagle
- Bear
27. Neang
28. BaKus

MEMORANDUM

Coupeville Marshal's Office

TO: Mayor Conard and Town Council
FROM: Rick Norrie, Marshal
DATE: April 15th, 2014
SUBJECT: **Special Events Permit Application – 2014 Memorial Day Parade**

The Coupeville Chamber of Commerce has submitted a Special Events Permit Application for the 2014 Memorial Day Weekend Parade and Remembrance Ceremony. Both the parade and ceremony are scheduled on May 24th, 2014 with hours of operation as follows; parade line-up and town park set-up at 9:00 AM. Parade will commence at 11:00 AM, approximately ending at 12:00 PM. Remembrance Ceremony, Concert and picnic at the park will commence following the end of the parade and end at approximately 3:00 PM.

Approximately 75 to 80 floats and 100 to 200 people will stage on Terry Rd. east of S. Main St. The parade route will run north on S. Main Street, cross SR-20, on to N. Main Street, turn west on NW Front Street, turn south on NW Alexander Street, turn west on NW Coveland Street, and conclude at Town Park. Parade participants directly associated with the Remembrance Ceremony will enter Town Park to drop off passengers and those remaining will disburse via NW Broadway Street. Please see attached map for parade route.

Rolling street closures will occur as the parade progresses. Rolling lane closures are a common traffic control technique, allowing intersecting roads to remain open as long as possible, until the need to close the road for the safe passage of parade participants, and reopen once feasibly safe for both motorist and pedestrian traffic. The following street closures are suggested and advised.

1. Terry Road between Fort Casey R and S. Main Street (9:00 – 11:00 AM, approximate).
2. Intersection of Terry Road and S. Main Street (Parade commencement).
3. Northbound lane of S. Main Street (Rolling lane closure).
4. State Route 20 at NW Broadway St. (Approximately 11:10 AM to 11:30 AM).
5. State Route 20 at Terry Rd. (Approximately 11:10 AM to 11:30 AM).
6. Northbound lane of N. Main Street (Rolling lane closure).
7. NW Front Street (Approximately 11:45 AM to parade end).
8. NW Alexander Street (approximately 11:45 AM to parade end).
9. Westbound lane of NW Coveland Street (Rolling lane closure).

SUBJECT: Special Events Permit Application – 2014 Memorial Day Parade

In addition, the following road closures / restrictions will occur near Town Park;

1. NW Broadway west side at NW Madrona. (No southbound vehicular traffic / no parking on Madrona - closed to facilitate parade egress)
2. NW Coveland at the Town Park (No parking - closed to facilitate parade egress).
3. North side, NW Madrona between Coveland and Broadway (Rolling road closure to facilitate parade egress).
4. North side, NW Coveland between Alexander and Town Park (No parking until end of parade for participant and spectator safety).

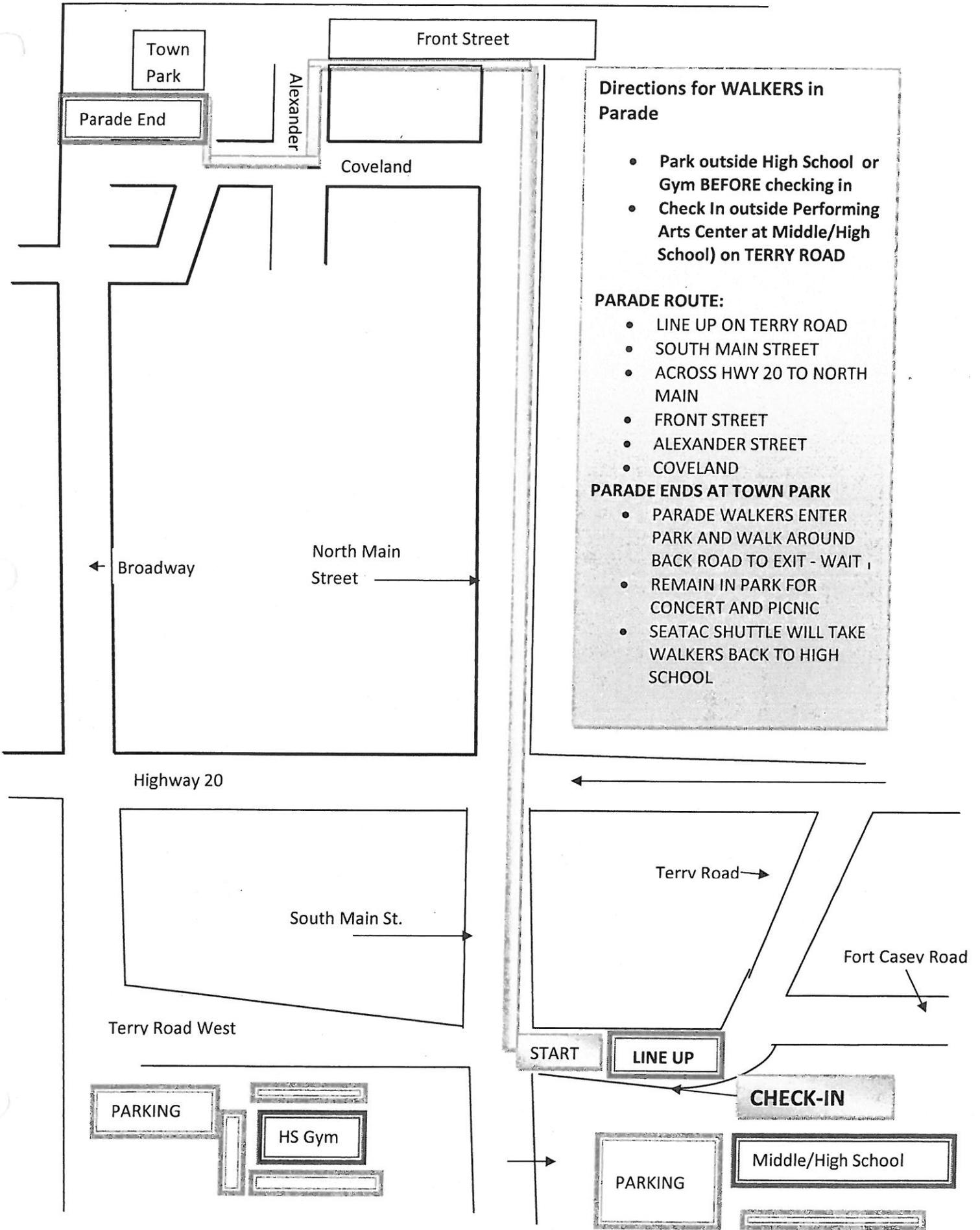
The applicant will provide volunteers and ham radio operators along the parade route to assist in the control of traffic, parade flow, spectators and pedestrians. Coupeville Public Works will provide necessary barricades and will assist in posting street closure/clearing signage. The Marshal's Office and other local law enforcement agencies will be providing support for the parade and along the parade route.

The Memorial Day Parade and Remembrance Ceremony is an annual event. Though the application and details are reviewed and updated frequently throughout the year, slight changes in logistics may occur in the event of a safety concern.

Recommendation

Staff recommends approval of the 2014 Memorial Day Parade - Remembrance Ceremony
Special Events Permit

MAP IS NOT TO SCALE



Town Park

Front Street

Parade End

Alexander

Coveland

Broadway

North Main Street

Highway 20

South Main St.

Terry Road West

Terry Road

Fort Casey Road

PARKING

HS Gym

START

LINE UP

CHECK-IN

PARKING

Middle/High School

Nancy, Town Marshal, Willy, Kelly:

Please Review, Approve or Deny,
& Return to me by 3/19/14.

Clerk-Treasurer **Ile**

RECEIVED

FEB 24 2014 Forw: Council Mtg 3/25/14



TOWN OF COUPEVILLE 4 NE Seventh • PO Box 725 • Coupeville WA 98239
360.678.4461 • 360.678.3299 Fax • www.townofcoupeville.org

SPECIAL EVENTS PERMIT APPLICATION

Name of Applicant/Organization Coupeville Chamber of Commerce.
 Contact Person Lynda Eccles Email Address: director@coupevillechamber.com
 Business Phone 360-678-5434 Home Phone _____ Cell Phone 360-969-3139
 Mailing Address: PO 152
 City Coupeville State WA Zip 98239
 Other Authorized Individuals Lisa Bernhardt - PN WAS.
 Business Phone 360-678-3396 Home Phone _____ Cell Phone _____

Summary of proposed event:

- a) Type of Activity Planned: (describe event): Memorial Weekend Celebration SAT. May 24 - Parade, Remembrance Ceremony, Concert and Picnic at Park.
- b) Date of proposed event: SAT. May 24, 2014
- c) Hours of operation: Parade line up: 9am - Parade Start 11am Concert at 12 noon - 3pm.
- d) Set-Up date/time: Parade: 9am - Park 10am.
- e) Dismantling date/time: Parade: 11am Park 2:30pm
- f) Number of staff/volunteers involved in event on behalf of applicant: 15 plus.
- g) Estimated number of participants: Floats / Entries 75-80 - People 100-200.
- h) Will participants pay a fee or make a donation? YES NO (please circle)
- i) Number of vehicles, boats or other special equipment: 75-80
- j) Number of persons expected to attend the event: 1-2,000
- k) Traffic or crowd control requirements: Closure of Terry Rd & Front & Alexander Streets, Cleveland - Town Park. Traffic Control Ft. Casey / Terry.
- l) Street closures required: Terry Rd from Ft. Casey - S. Main Front Alexander & Cleveland to Town Park.
- m) Safety and security measures required: Traffic Control Ft. Casey & Terry, Terry & S. Main, Cleveland & Alexander & up at Town Park
- n) Special effects (e.g. explosives, pyrotechnics, aircraft, etc.): None.

Support as needed throughout parade route as in past.



- o) Animals being used: Only those in Parade (horses + dogs).
- p) Other features: Military, H.S. Bands, Floats, Antique Cars, Tractors
- q) Safety and security measures provided by the applicant: Hand Radio Operators etc. Volunteers at line-up and Park.
- r) Electric power, water and sewer requirements: Electric Power for Microphones
- s) Portable restrooms provided by the applicant: NO.

INSURANCE: The following insurance shall be required in connection with the issuance of a permit for a special event not protected under the First and Fourteenth Amendments of the U.S. Constitution: \$1,000,000 commercial general liability insurance per occurrence combined single limits, \$2,000,000 aggregate unless waived by the Town of Coupeville. The Clerk-Treasurer is authorized and directed to require written proof of such insurance prior to permit issuance. The insurance policy shall be written for a period not less than twenty-four (24) hours prior to the event and extending for a period not less than twenty-four (24) hours following the completion of the event, and shall contain a provision prohibiting cancellation of the policy, except upon thirty (30) days written notice to the Town of Coupeville.

Public Liability Insurance Company:
 Name of Company: Porter Sturman | Safeco Liberty Ins
 Policy Number: 01CG 8917623 Agent: Porter Ins.
 Expiration Date: 12/14 Amount: \$1,000,000.

PARTICIPANTS: Any event which attracts 1,000 or more persons to Town Park, or any event that involves activities in both the Town Park and the Historic Commercial District and which attracts 100 or more persons, will require the closure of the pathway between the Town Park and the Historic Commercial District. In any such case, the applicant will be required to pay the Town a supplemental permit fee to cover the town's costs of installing and maintaining physical barriers to close the pathway during the course of the event.

HOLD HARMLESS: The applicant agrees to defend, indemnify and hold the Town of Coupeville, its agents, employees and officials, while acting within the scope of their duties, harmless from any and all claims, suits, demands and judgements including the attorney's fees and other costs of their defense, for public or private nuisance, inverse condemnation, personal injuries, property damage or death arising out of, occurring during or the result of activities or appliances of the applicant, his employees or otherwise, except for the sole negligence of the Town. The applicant further agrees to comply with all provisions of pertinent laws, rules and regulations. This permit may be revoked at any time.

Signed this 20th day of February, 2014.


 Signature of Applicant or Agent



TOWN OF COUPEVILLE
Coupeville, Washington

VOUCHER APPROVAL
for
Council Meeting of April 22, 2014

Voucher Numbers: 26508 to 26573 as attached.

Total of Vouchers: \$105,506.71.

STATE OF WASHINGTON)

) §

COUNTY OF ISLAND)

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the Town of Coupeville and that we are authorized to authenticate and certify to said claim.

Clerk-Treasurer

Mayor

Council Member

- Approved by Council
- Approved by Council with the following exceptions/instructions:

Reasons for break in sequence:

<u>Date</u>	<u>Warrant No.</u>	<u>Reason</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

RECOMMENDATION:

A motion to approve the April 22, 2014 claims vouchers/warrants #26508 to #26573 for a total of \$105,506.71; and March 2014 payroll warrants #14763 to #14788 for a total of \$72,097.64.

TOWN OF COUPEVILLE
WARRANT REGISTER (BGTRAN)
04/17/2014 (Printed 04/17/2014 12:51)

WARRANT VENDOR			DATE				AMOUNT
NUMBER	NUMBER	VENDOR NAME	ISSUED	INVOICE NUMBER	ACCOUNT NUMBER		
26519	9890	ACE HARDWARE	04/22/2014	236799	001 000 000 575 50 31 00		18.46
				FURNACE SUPPLIES-RH		INVOICE TOTAL	18.46
				236849	401 000 000 535 80 31 00		51.06
				SEALER-MANHOLE		INVOICE TOTAL	51.06
				236850	401 000 000 535 80 31 00		21.72
				TRASH BAGS-SEWER		INVOICE TOTAL	21.72
				236932	401 000 000 535 80 31 00		29.27
				PORT SAMP EQUIP & SUPP	401 000 000 535 80 35 00		32.59
						INVOICE TOTAL	61.86
				237219	401 000 000 534 80 31 00		67.73
				ENGLE RD PRV REPAIR		INVOICE TOTAL	67.73
						WARRANT TOTAL	220.83
26520	10480	AMSAN	04/22/2014	307647370	001 000 000 576 80 31 00		179.53
				CLEANING SUPPLIES		INVOICE TOTAL	179.53
				308602911	001 000 000 575 50 31 00		96.57
				CLEANING SUPPLIES		INVOICE TOTAL	96.57
						WARRANT TOTAL	276.10
26508	12873	AT&T MOBILITY	04/09/2014	APR/287244041563	001 000 000 518 10 42 00		96.81
				CELL SVC-2/28-3/27/14	001 000 000 521 00 42 00		193.62
					001 000 000 539 00 42 00		32.27
					401 000 000 534 80 42 00		32.26
					401 000 000 535 80 42 00		32.26
						INVOICE TOTAL	387.22
						WARRANT TOTAL	387.22
26521	13300	AVOCET ENVIRONMENTAL TEST	04/22/2014	1400989-IN	401 000 000 534 80 41 00		119.00
				CHLORIDE TESTING		INVOICE TOTAL	119.00
						WARRANT TOTAL	119.00
26522	25575	BIG ROCK DESIGNS	04/22/2014	10528	001 000 000 518 00 31 00		699.49
				VEHICLE DECALS		INVOICE TOTAL	699.49
						WARRANT TOTAL	699.49
26523	27425	BRATTON, GEORGE P.E.	04/22/2014	APRIL 2014	401 000 000 534 80 41 00		1,251.21
				ENGINEERING SVCS-MAR'14	401 000 000 535 80 41 00		1,431.21
					401 000 000 538 30 41 00		360.00
						INVOICE TOTAL	3,042.42
						WARRANT TOTAL	3,042.42

TOWN OF COUPEVILLE
WARRANT REGISTER (BGTRAN)
04/17/2014 (Printed 04/17/2014 12:51)

WARRANT VENDOR			DATE				AMOUNT
NUMBER	NUMBER	VENDOR NAME	ISSUED	INVOICE NUMBER	ACCOUNT NUMBER		
26524	31195	CASCADE COMPUTER MAINTENANCE, INC.	04/22/2014	#1051270	001 000 000 596 18 00 00		3,029.27
				SERVER UPGRADE		INVOICE TOTAL	3,029.27
				1051599	001 000 000 596 18 00 00		156.35
				SERVER UPGRADE		INVOICE TOTAL	156.35
				1052859	001 000 000 518 00 41 00		928.28
				NTWK EQUIP,GEN TECH		INVOICE TOTAL	928.28
						WARRANT TOTAL	4,113.90
26525	35850	COAST CONTROLS &	04/22/2014	00003600	401 000 000 535 80 41 00		849.49
				METER CALIBRATIONS		INVOICE TOTAL	849.49
						WARRANT TOTAL	849.49
26526	36000	COHEN, MANNI & THEUNE	04/22/2014	104	001 000 000 512 00 41 00		1,250.00
				P/A FOR APRIL 2014		INVOICE TOTAL	1,250.00
						WARRANT TOTAL	1,250.00
26527	37185	CONSIDER IT DONE	04/22/2014	2014 APRIL	001 000 000 518 00 41 00		150.00
				ARCHIVE SUPPORT		INVOICE TOTAL	150.00
				APRIL 2014	001 000 000 525 60 41 00		247.50
				NET DATABASE		INVOICE TOTAL	247.50
						WARRANT TOTAL	397.50
26528	40280	CUSTOM ENGRAVING	04/22/2014	14-255	001 000 000 511 00 31 00		78.54
				NAME TAGS	001 000 000 514 00 31 00		78.53
						INVOICE TOTAL	157.07
						WARRANT TOTAL	157.07
26529	51680	DUTCH MAID LAUNDRY	04/22/2014	APRIL 2014	001 000 000 521 00 49 00		10.32
				UNIFORMS-LNDRY-JAN&FEB		INVOICE TOTAL	10.32
						WARRANT TOTAL	10.32
26530	60110	EBEY'S LANDING NATIONAL	04/22/2014	14-005	001 000 000 558 00 41 03		2,250.00
				DESGN REVIEW-JAN/MAR'14		INVOICE TOTAL	2,250.00
						WARRANT TOTAL	2,250.00
26531	60200	ECO 3	04/22/2014	2409	001 000 000 539 00 49 00		150.00
				EROSN & SEDIMNT RE-CERT		INVOICE TOTAL	150.00
						WARRANT TOTAL	150.00
26532	64120	HARMSSEN, INC.	04/22/2014	37640	101 000 000 595 61 01 00		4,970.00

TOWN OF COUPEVILLE
WARRANT REGISTER (BGTRAN)
04/17/2014 (Printed 04/17/2014 12:51)

WARRANT VENDOR			DATE				
NUMBER	NUMBER	VENDOR NAME	ISSUED	INVOICE NUMBER	ACCOUNT NUMBER		AMOUNT
				TOPO-STREET REVISION		INVOICE TOTAL	4,970.00
						WARRANT TOTAL	4,970.00
26509	81827	UNIVERSITY OF WASHINGTON	04/09/2014	06-9132COUP1	001 000 000 531 50 41 07		23,916.00
				DESIGN&CONSTR DOCS SVCS		INVOICE TOTAL	23,916.00
						WARRANT TOTAL	23,916.00
26533	104200	ISLAND COUNTY E R & R FUND	04/22/2014	14-00035	001 000 000 518 10 32 00		391.21
				FUEL FOR FEBRUARY 2014	001 000 000 521 00 32 00		156.63
					401 000 000 534 80 32 00		192.30
					401 000 000 535 80 32 00		192.29
						INVOICE TOTAL	932.43
				14-00063	001 000 000 518 10 32 00		261.03
				FUEL FOR MARCH 2014	001 000 000 521 00 32 00		44.68
					401 000 000 534 80 32 00		171.08
					401 000 000 535 80 32 00		171.07
						INVOICE TOTAL	647.86
						WARRANT TOTAL	1,580.29
26534	105900	ISLAND COUNTY TREASURER	04/22/2014	APRIL 2014	001 000 000 512 00 41 00		416.00
				1ST QTR PROSECUTION SVC		INVOICE TOTAL	416.00
						WARRANT TOTAL	416.00
26535	106500	ISLAND COUNTY ROAD DEPT	04/22/2014	13-00416	101 000 000 595 63 04 01		4,767.62
				FED GRANT TOWN MATCH		INVOICE TOTAL	4,767.62
						WARRANT TOTAL	4,767.62
26536	107100	ISLAND COUNTY SOLID WASTE	04/22/2014	#2685---9128	401 000 000 535 80 47 02		2,499.00
				BIOSOLIDS PROCESSING		INVOICE TOTAL	2,499.00
				2685---9128	401 000 000 535 80 47 03		189.00
				GARBAGE		INVOICE TOTAL	189.00
						WARRANT TOTAL	2,688.00
26537	107500	ISLAND COUNTY TREASURER	04/22/2014	#1---APRIL 2014	001 000 000 512 00 45 00		358.33
				1ST QTR 2014 CT RENT		INVOICE TOTAL	358.33
				2014 APRIL	001 000 000 586 12 00 00		57.82
				1ST QTR CT ASSESSMENT		INVOICE TOTAL	57.82
				236024	001 000 000 518 00 49 00		69.84
				VAN DYK TAXES		INVOICE TOTAL	69.84
						WARRANT TOTAL	485.99

TOWN OF COUPEVILLE
WARRANT REGISTER (BGTRAN)
04/17/2014 (Printed 04/17/2014 12:51)

WARRANT VENDOR			DATE				
NUMBER	NUMBER	VENDOR NAME	ISSUED	INVOICE NUMBER	ACCOUNT NUMBER		AMOUNT
26510	120285	JOHN CLARK ELECTRIC	04/09/2014	APRIL 2014	101 000 000 542 64 48 00		346.86
				LIGHT REPAIR@MAIN&TERRY		INVOICE TOTAL	346.86
						WARRANT TOTAL	346.86
26538	130150	KCDA	04/22/2014	3781064	001 000 000 518 00 31 00		89.20
				COPY PAPER		INVOICE TOTAL	89.20
						WARRANT TOTAL	89.20
26539	131800	KONICA MINOLTA	04/22/2014	228457931	001 000 000 518 00 45 00		145.14
				COPIER/PRINTER-MAR '14		INVOICE TOTAL	145.14
						WARRANT TOTAL	145.14
26540	140000	LA RUE, WILLIAM	04/22/2014	APRIL 2014	401 000 000 534 80 42 00		11.25
				CELL PHONE SVC-APR 2014	401 000 000 535 80 42 00		11.25
						INVOICE TOTAL	22.50
						WARRANT TOTAL	22.50
26541	160100	NCL OF WISCONSIN, INC.	04/22/2014	336464	401 000 000 535 80 31 00		259.40
				LAB SUPPLIES		INVOICE TOTAL	259.40
						WARRANT TOTAL	259.40
26542	162185	NORTH COAST ELECTRIC CO.	04/22/2014	S5725077.001	401 000 000 535 80 35 00		1,192.55
				SEWER PUMP		INVOICE TOTAL	1,192.55
						WARRANT TOTAL	1,192.55
26511	166990	OAK HARBOR AUTO CENTER PARTS PLUS	04/09/2014	#001-195781	001 000 000 518 10 35 00		4.45-
				CR-GREASE GUN		INVOICE TOTAL	4.45-
				001-195316	101 000 000 542 30 31 00		209.86
				OIL FILTER & BULBS		INVOICE TOTAL	209.86
				001-195319	001 000 000 518 10 35 00		4.45
				GREASE GUN		INVOICE TOTAL	4.45
				001-195321	401 000 000 535 80 31 00		46.19
				AIR FILTER & WIRE		INVOICE TOTAL	46.19
				001-195633	001 000 000 518 10 31 00		48.65
				HOSE		INVOICE TOTAL	48.65
				001-195781	401 000 000 535 80 31 00		37.10-
				CR-AIR FILTER		INVOICE TOTAL	37.10-
				001-195833	401 000 000 535 80 31 00		127.83
				FILTERS-VACTOR TRUCK		INVOICE TOTAL	127.83

TOWN OF COUPEVILLE
WARRANT REGISTER (BGTRAN)
04/17/2014 (Printed 04/17/2014 12:51)

WARRANT VENDOR			DATE				
NUMBER	NUMBER	VENDOR NAME	ISSUED	INVOICE NUMBER	ACCOUNT NUMBER		AMOUNT
				001-196087	001 000 000 518 10 35 00		105.07
				TOOLS, OIL, & FILTERS	401 000 000 535 80 31 00		142.58
					INVOICE TOTAL		247.65
				001-196089	401 000 000 535 80 31 00		224.86
				OIL & FILTERS-VACTOR	INVOICE TOTAL		224.86
				001-196288	401 000 000 535 80 35 00		22.47
				ALLEN WRENCHES-VACTOR	INVOICE TOTAL		22.47
				001-196505	401 000 000 535 80 31 00		59.60
				OIL, FILTER, HITCH PIN	INVOICE TOTAL		59.60
					WARRANT TOTAL		950.01
26543	170700	OAK HARBOR MOTORS INC	04/22/2014	110712	001 000 000 576 80 48 00		133.83
				MAINT-'01 DODGE PU	101 000 000 542 30 48 00		133.84
					INVOICE TOTAL		267.67
				110741	101 000 000 542 30 48 00		53.92
				BRAKE REPAIR-V2	INVOICE TOTAL		53.92
					WARRANT TOTAL		321.59
26512	170980	OFFICE DEPOT	04/09/2014	696704552001	001 000 000 518 00 31 00		333.14
				OFFICE SUPPLIES	INVOICE TOTAL		333.14
				701636528001	001 000 000 518 00 31 00		209.14
				OFFICE SUPPLIES	401 000 000 534 80 31 00		98.63
					401 000 000 535 80 31 00		98.62
					INVOICE TOTAL		406.39
				701637548001	001 000 000 518 00 31 00		39.43
				OFFICE SUPPLIES	INVOICE TOTAL		39.43
					WARRANT TOTAL		778.96
26544	170980	OFFICE DEPOT	04/22/2014	703982911001	001 000 000 518 00 31 00		10.78
				OFFICE SUPPLIES	INVOICE TOTAL		10.78
				703983549001	001 000 000 518 00 31 00		86.83
				OFFICE SUPPLIES	INVOICE TOTAL		86.83
					WARRANT TOTAL		97.61
26545	183000	PETTY CASH FUND	04/22/2014	APRIL 2014	001 000 000 511 00 31 00		1.82
				CLEAN SUPPLIES& POSTAGE	001 000 000 575 50 31 00		41.12
					INVOICE TOTAL		42.94
					WARRANT TOTAL		42.94

TOWN OF COUPEVILLE
WARRANT REGISTER (BGTRAN)
04/17/2014 (Printed 04/17/2014 12:51)

WARRANT VENDOR			DATE				
NUMBER	NUMBER	VENDOR NAME	ISSUED	INVOICE NUMBER	ACCOUNT NUMBER		AMOUNT
26546	183540	PIN CENTER, THE	04/22/2014	0214029	001 000 000 518 00 31 00		349.20
				TOWN PINS		INVOICE TOTAL	349.20
						WARRANT TOTAL	349.20
26547	185402	POLLARDWATER.COM - EAST	04/22/2014	1375546-IN	401 000 000 535 80 35 00		201.10
				SAMPLING SENSOR		INVOICE TOTAL	201.10
						WARRANT TOTAL	201.10
26548	185500	PRAIRIE CENTER RED APPLE	04/22/2014	002001771309	401 000 000 535 80 31 00		52.32
				DISTILLED WATER		INVOICE TOTAL	52.32
						WARRANT TOTAL	52.32
26513	187000	PUGET SOUND ENERGY	04/09/2014	200013296450	401 000 000 535 80 47 00		2,318.50
				ENERGY PAYMENT		INVOICE TOTAL	2,318.50
						WARRANT TOTAL	2,318.50
26549	187000	PUGET SOUND ENERGY	04/22/2014	APRIL 2014	001 000 000 518 00 47 00		183.71
				ENERGY PAYMENTS	001 000 000 518 10 47 00		87.05
					001 000 000 575 50 47 00		157.00
					001 000 000 576 80 47 00		119.57
					101 000 000 542 63 47 00		1,857.79
					401 000 000 534 80 47 00		3,310.27
					401 000 000 535 80 47 00		446.25
						INVOICE TOTAL	6,161.64
						WARRANT TOTAL	6,161.64
26550	192600	REICHHARDT & EBE	04/22/2014	24620	101 000 000 595 30 63 03		1,939.66
				ENGINEERING-MADRONA		INVOICE TOTAL	1,939.66
						WARRANT TOTAL	1,939.66
26551	192700	RENAE MULHOLLAND	04/22/2014	APRIL 2014	001 000 000 511 00 41 00		125.00
				TC-3/25/14		INVOICE TOTAL	125.00
						WARRANT TOTAL	125.00
26552	193300	RIEPMA, KELLY R.	04/22/2014	APRIL 2014	001 000 000 518 10 42 00		22.50
				CELL PHONE SVC-APR 2014		INVOICE TOTAL	22.50
						WARRANT TOTAL	22.50
26514	205580	SERENDIPITY CATERING	04/09/2014	APRIL 2014 [100]	001 000 000 511 00 49 00		179.36
				TC WKSHP-DINNER 4/8/14		INVOICE TOTAL	179.36
						WARRANT TOTAL	179.36

TOWN OF COUPEVILLE
WARRANT REGISTER (BGTRAN)
04/17/2014 (Printed 04/17/2014 12:51)

WARRANT NUMBER	VENDOR NUMBER	VENDOR NAME	DATE ISSUED	INVOICE NUMBER	ACCOUNT NUMBER	AMOUNT
26553	205580	SERENDIPITY CATERING	04/22/2014	[100] APRIL 2014	001 000 000 518 00 49 00	167.40
				ALL STAFF MTG-3/25/14	INVOICE TOTAL	167.40
					WARRANT TOTAL	167.40
26554	206920	SKAGIT FARMERS SUPPLY	04/22/2014	2792502	001 000 000 518 10 32 00	568.40
				PROPANE-SHOP	INVOICE TOTAL	568.40
				459294	101 000 000 542 71 31 00	130.42
				SPRAYER & SPRAY	INVOICE TOTAL	130.42
					WARRANT TOTAL	698.82
26555	208665	SMITH, BRIDGET	04/22/2014	14-003	001 000 000 558 00 41 01	5,880.00
				APR '14 CONSULTING SVCS	001 000 000 559 60 41 00	2,370.00
					INVOICE TOTAL	8,250.00
					WARRANT TOTAL	8,250.00
26556	209415	SOUND PUBLISHING INC	04/22/2014	629622	001 000 000 511 00 44 00	215.55
				ORD 712,TC & PC AGENDAS	001 000 000 558 00 44 00	49.50
					INVOICE TOTAL	265.05
				631711	001 000 000 514 00 44 00	15.00
				AD-SEASONAL HELP	INVOICE TOTAL	15.00
					WARRANT TOTAL	280.05
26557	212100	SURETY PEST CONTROL	04/22/2014	1010084	401 000 000 534 80 41 00	59.79
				PEST CONTROL	INVOICE TOTAL	59.79
					WARRANT TOTAL	59.79
26515	220800	(TEMPORARY VENDOR)	04/09/2014	APRIL 2014	001 000 000 362 40 00 00	150.00
				RFND REC HALL RENT FEE	INVOICE TOTAL	150.00
					WARRANT TOTAL	150.00
26558	221850	TJOELKER ENTERPRISES, INC.	04/22/2014	374741	401 000 000 535 80 47 02	1,440.00
				BIOSOLIDS DISPOSAL	INVOICE TOTAL	1,440.00
					WARRANT TOTAL	1,440.00
26559	222691	TOWN OF COUPEVILLE	04/22/2014	APRIL 2014	401 000 000 534 80 54 00	5,544.75
				FIRST QUARTER	401 000 000 535 80 54 00	4,570.49
					INVOICE TOTAL	10,115.24
					WARRANT TOTAL	10,115.24
26560	231460	USA BLUE BOOK	04/22/2014	292853	401 000 000 534 80 35 00	128.94
				PRESSURE GAUGE-WELL #7	INVOICE TOTAL	128.94

TOWN OF COUPEVILLE
WARRANT REGISTER (BGTRAN)
04/17/2014 (Printed 04/17/2014 12:51)

WARRANT VENDOR		DATE				
NUMBER	NUMBER	VENDOR NAME	ISSUED	INVOICE NUMBER	ACCOUNT NUMBER	AMOUNT
					WARRANT TOTAL	128.94
26561	231520	UTILITIES UNDERGROUND	04/22/2014	4030654	401 000 000 534 80 41 00	5.16
				UNDERGROUND LOCATES	401 000 000 535 80 41 00	5.16
					INVOICE TOTAL	10.32
					WARRANT TOTAL	10.32
26562	240100	VAC-TANK/WESTERN SERVICES	04/22/2014	35017	401 000 000 535 80 47 01	500.00
				BIOSOLIDS SHIPPING	INVOICE TOTAL	500.00
				35866	401 000 000 535 80 47 01	275.00
				BIOSOLIDS SHIPPING	INVOICE TOTAL	275.00
				35867	401 000 000 535 80 47 01	275.00
				BIOSOLIDS SHIPPING	INVOICE TOTAL	275.00
				35894	401 000 000 535 80 47 01	275.00
				BIOSOLIDS SHIPPING	INVOICE TOTAL	275.00
				35896	401 000 000 535 80 47 01	275.00
				BIOSOLIDS SHIPPING	INVOICE TOTAL	275.00
				35952	401 000 000 535 80 47 01	350.00
				BIOSOLIDS SHIPPING	INVOICE TOTAL	350.00
				35953	401 000 000 535 80 47 01	350.00
				BIOSOLIDS SHIPPING	INVOICE TOTAL	350.00
				INV.2792	401 000 000 535 80 47 01	282.24
				FUEL SURCHARGE	INVOICE TOTAL	282.24
					WARRANT TOTAL	2,582.24
26563	240200	JACKSON NATIONAL	04/22/2014	076633755-APR'14	001 000 000 521 00 22 00	464.93
				LTC-5/1/14-7/31/14	INVOICE TOTAL	464.93
					WARRANT TOTAL	464.93
26516	240599	FRONTIER	04/09/2014	APRIL 2014	001 000 000 518 00 42 00	455.60
				DSL-SHOP & PHONE SVCS	001 000 000 518 10 42 00	70.99
					401 000 000 534 80 42 00	93.89
					401 000 000 535 80 42 00	53.22
					401 000 000 535 80 42 00	93.89
					INVOICE TOTAL	767.59
					WARRANT TOTAL	767.59
26564	240599	FRONTIER	04/22/2014	2014 APRIL	001 000 000 518 00 42 00	53.24
				DSL-PCWP &PHONE SERVICE	401 000 000 534 80 42 00	59.99
					INVOICE TOTAL	113.23

TOWN OF COUPEVILLE
WARRANT REGISTER (BGTRAN)
04/17/2014 (Printed 04/17/2014 12:51)

WARRANT VENDOR			DATE				
NUMBER	NUMBER	VENDOR NAME	ISSUED	INVOICE NUMBER	ACCOUNT NUMBER		AMOUNT
						WARRANT TOTAL	113.23
26565	240790	VINSANT, PAUL	04/22/2014	APRIL 2014	401 000 000 534 80 42 00		11.25
				CELL PHONE SVC-APR 2014	401 000 000 535 80 42 00		11.25
						INVOICE TOTAL	22.50
						WARRANT TOTAL	22.50
26517	240900	VISA	04/09/2014	2516-03/04/2014	101 000 000 542 71 31 00		80.45
				FENCE BOARDS		INVOICE TOTAL	80.45
				2516-03/12/2014	001 000 000 576 80 31 00		57.88
				SAFETY GEAR		INVOICE TOTAL	57.88
				2516-03/19/14	401 000 000 535 80 35 00		54.32
				RAKE POLE-VECTOR TRUCK		INVOICE TOTAL	54.32
				2516-03/19/2014	001 000 000 559 60 49 00		350.00
				WABO TRAINING-SMITH, B		INVOICE TOTAL	350.00
				2516-03/24/2014	401 000 000 535 80 35 00		209.99
				TOOL BOX-VECTOR TRUCK		INVOICE TOTAL	209.99
				2540-03/07/2014	001 000 000 518 00 42 00		7.14
				POSTAGE-TC AGENDA PKTS		INVOICE TOTAL	7.14
				2565-03/10/2014	401 000 000 534 80 31 00		34.22
				NOZZLE-PRESSURE WASHER		INVOICE TOTAL	34.22
						WARRANT TOTAL	794.00
26566	252708	WA ST DEPT. OF ECOLOGY	04/22/2014	APRIL 2014	401 000 000 535 80 49 00		600.00
				WWTP LAB ACCREDIT'N FEE		INVOICE TOTAL	600.00
						WARRANT TOTAL	600.00
26567	254500	WA ST DEPT OF REVENUE	04/22/2014	APRIL 2014	401 000 000 534 80 53 00		883.68
				MARCH 2014	401 000 000 535 80 53 00		117.82
					401 000 000 535 80 53 00		145.29
					401 000 000 535 80 53 00		145.29
						INVOICE TOTAL	1,001.50
						WARRANT TOTAL	1,001.50
26568	257300	WA ST TREASURER'S OFFICE	04/22/2014	APRIL 2014	001 000 000 386 89 12 00		1.26
				1ST QTR CT ASSESSMENT	001 000 000 386 89 12 00		.78
					001 000 000 386 89 13 00		4.60
					001 000 000 586 83 00 00		158.29
					001 000 000 586 83 31 00		317.36
					001 000 000 586 83 32 00		56.73
					001 000 000 586 91 00 00		1,710.69

TOWN OF COUPEVILLE
WARRANT REGISTER (BGTRAN)
04/17/2014 (Printed 04/17/2014 12:51)

WARRANT VENDOR			DATE				AMOUNT
NUMBER	NUMBER	VENDOR NAME	ISSUED	INVOICE NUMBER	ACCOUNT NUMBER		
					001 000 000 586 92 00 00		858.98
					001 000 000 586 93 00 00		19.14
					001 000 000 586 97 00 00		655.54
					001 000 000 586 99 00 00		68.64
					001 000 000 589 10 00 00		63.00
					INVOICE TOTAL		3,915.01
					WARRANT TOTAL		3,915.01
26569	259075	WEED, GRAAFSTRA & BENSON, INC., P.S.	04/22/2014	85	001 000 000 515 00 41 00		4,497.50
				LEGAL SERVICES-MAR 2014	INVOICE TOTAL		4,497.50
					WARRANT TOTAL		4,497.50
26570	262100	WHIDBEY ISLAND ANIMAL CONTROL	04/22/2014	APRIL 2014	001 000 000 521 00 51 01		150.00
				ANIMAL SERVICES-APRIL	INVOICE TOTAL		150.00
					WARRANT TOTAL		150.00
26518	262300	WHIDBEY TELECOM	04/09/2014	3699610	001 000 000 518 00 42 00		19.95
				INTERNET SVC-APR '14	401 000 000 534 80 42 00		10.75
					401 000 000 535 80 42 00		10.75
					INVOICE TOTAL		41.45
					WARRANT TOTAL		41.45
26571	264200	WILSEY, LAUREL	04/22/2014	APRIL 2014	631 000 000 589 00 00 00		52.02
				MEDICAL REIMBURSEMENT	INVOICE TOTAL		52.02
					WARRANT TOTAL		52.02
26572	264201	WILSEY, LAUREL	04/22/2014	APRIL 2014	001 000 000 518 00 41 00		225.00
				CLEANING SERVICES	001 000 000 575 50 41 00		306.00
					INVOICE TOTAL		531.00
					WARRANT TOTAL		531.00
26573	299900	ZUMAR INDUSTRIES, INC.	04/22/2014	0168830	101 000 000 542 64 31 00		329.90
				STOP SIGN SKINS	INVOICE TOTAL		329.90
					WARRANT TOTAL		329.90
					RUN TOTAL		105,506.71

TOWN OF COUPEVILLE
WARRANT REGISTER (BGTRAN)
04/17/2014 (Printed 04/17/2014 12:51)

FUND	TITLE	AMOUNT
001	GENERAL FUND	57,773.71
101	STREET FUND	14,820.32
401	UTILITY FUND	32,860.66
631	CAFETERIA PLAN	52.02
TOTAL		105,506.71

TOWN OF COUPEVILLE
WARRANT REGISTER (BGTRAN)
04/17/2014 (Printed 04/17/2014 12:51)

DEPARTMENT	AMOUNT
001 000 000	57,773.71
FUND GENERAL FUND	57,773.71
101 000 000	14,820.32
FUND STREET FUND	14,820.32
401 000 000	32,860.66
FUND UTILITY FUND	32,860.66
631 000 000	52.02
FUND CAFETERIA PLAN	52.02
TOTAL	105,506.71

APPROVED BY THE TOWN COUNCIL OF THE TOWN OF COUPEVILLE AND
ORDERED PAID, THIS _____ DAY OF _____, 2014, IN REGULAR
COUNCIL SESSION, COUPEVILLE TOWN HALL, COUPEVILLE, WASHINGTON

COUNCILMEMBER _____
COUNCILMEMBER _____
COUNCILMEMBER _____
COUNCILMEMBER _____
COUNCILMEMBER _____

TOWN OF COUPVILLE
 PAYROLL WARRANT LIST

03/31/2014 08:24

PAGE 9

0 THRU 999999 03/01/2014 THRU 03/31/2014

WARRANT/CHECK	DESCRIPTION	DATE	TRAN	AMOUNT
14768	KELLY BEECH	03/31/2014	7	1,639.82
14769	NANCY I. CONARD	03/31/2014	7	3,191.85
14770	JUDY A THOMAS	03/31/2014	7	4,440.47
14771	LAUREL WILSEY	03/31/2014	7	1,476.92
14772	MARION L. GARNER	03/31/2014	7	1,449.03
14773	BONNIE M. ABNEY	03/31/2014	7	1,057.99
14763	WILLIAM LARUE	03/14/2014	7	1,889.33
14774	WILLIAM LARUE	03/31/2014	7	2,805.60
14764	PAUL VINSANT	03/14/2014	7	1,000.00
14775	PAUL VINSANT	03/31/2014	7	2,420.21
14765	JESSE LYNN	03/14/2014	7	1,300.00
14776	JESSE LYNN	03/31/2014	7	1,414.78
14777	GREGORY R. CANE	03/31/2014	7	2,304.77
14778	DANIEL D. DALTON	03/31/2014	7	3,185.30
14779	LISA M. HEATHERLY	03/31/2014	7	25.91
14767	JIMMY R. WADLINGTON	03/14/2014	7	500.00
14780	JIMMY R. WADLINGTON	03/31/2014	7	2,283.32
14766	KELLY R. RIEPMA	03/14/2014	7	1,400.00
14781	KELLY R. RIEPMA	03/31/2014	7	2,345.55
14782	TOWN OF COUPEVILLE	03/31/2014	7	14,215.42
14783	TOWN OF COUPEVILLE	03/31/2014	7	405.62
14784	DEPT. OF RETIREMENT-PERS	03/31/2014	7	6,233.14
14785	DEPT. OF LABOR & INDUSTRY	03/31/2014	7	2,120.40
14786	AWC EMPLOYEE BENEFITS	03/31/2014	7	10,849.83
14787	DEPT. OF RETIREMENT	03/31/2014	7	1,951.51
14788	AFLAC	03/31/2014	7	190.87
TOTALS				72,097.64



STAFF REPORT

DATE: April 17, 2014
TO: Mayor Nancy Conard and Members of the Town Council
FROM: Kelly Beech
RE: Resolution 14-04 declaring certain property surplus.
ATTACHMENTS: Resolution No. 14-04

Equipment number V03 (1999 CM 274 Mower) has outlived its expected life and is in a state of disrepair. We have the opportunity to use this piece of equipment to offset some of the cost of the replacement as a trade-in.

RECOMMENDATION:

Motion to approve Resolution 14-04 declaring Equipment Number V03 (1999 CM 274 Mower) as surplus, and authorizing the use of this equipment in the purchase transaction of a replacement mower.

RESOLUTION NO. 14-04

A RESOLUTION of the Town Council of the Town of Coupeville,
Island County, Washington, declaring certain property surplus.

WHEREAS, the Town Council has declared that the following property is beyond
economical repair or surplus to the Town's needs; and

WHEREAS, the 1999 CM 274 Mower (V03) is no longer useful to the Town's needs and
has no value to the Town; and

NOW, THEREFORE BE IT RESOLVED, that the Town of Coupeville declares the
following 1999 CM 274 Mower (V03) as surplus to the needs of the Town and authorizes the
Mower to be transferred through a purchase agreement, where the Town of Coupeville will
receive credit for the transfer, toward the purchase of a replacement mower.

PASSED by the Town Council of the Town of Coupeville and APPROVED by the Mayor this

_____ day of _____, 2014.

TOWN OF COUPEVILLE

By _____
Nancy Conard, Mayor

Attest:

By _____
Kelly Beech, Clerk-Treasurer



STAFF REPORT

DATE: April 22, 2014
TO: Mayor Nancy Conard and Members of the Town Council
FROM: Kelly Beech, Clerk-Treasurer
RE: Monthly Treasurer's Reports
ATTACHMENTS: March 31, 2014 - Actual Fund Balance & Actual Cash Balance Report; Monthly Revenue & Expenditure Report; GF Revenues & Expenditures By Category Report.

Actual Fund Balance & Actual Cash Balance Report: The total Actual Fund Balance reported by ASP matches the Actual Cash Balances reported on our bank statements and Petty Cash Count Sheet. This confirms that all dollars are accounted for in our financial software. We use the Monthly Revenue & Expenditure Report and GF Revenues & Expenditures By Category Report to identify possible errors in BARS assignments that are not caught during processing.

Monthly Revenue & Expenditure Report: March marks the end of the first fiscal quarter. We would expect to see approximately 25% of budgeted revenues and expenditures accounted for in these reports. The previous version of this report included the beginning fund balance as revenue. In this month's report (and subsequent reports) the beginning fund balance will be listed separately. We have received 17% of anticipated revenues. Some factors to consider when evaluating the revenues are that property taxes will generally be receipted in April/May and October/November, and that utility receipts will generally follow a bi-monthly pattern starting with February.

The report also shows that 20% of anticipated costs have been expended. Some line items include annual costs that were paid as a lump sum during the first quarter.

The report confirms that revenues and expenditures are within the expected range, and includes a verification of our ending cash balance for the month.

GF Revenues & Expenditures By Category: The General Fund accounts for approximately 38% of the Town's budgeted expenditures and approximately 38% of its budgeted revenue. This monthly report gives departmental detail of expenditures and revenues to better monitor the fiscal activity in the General Fund's various departments.

Please feel free to contact me if you have any questions about this report or anything on the agenda, at 678-4461, ext 7.

March 31, 2014



Actual Fund Balance (ASP Reports)

FUND	Beginning Balance	Revenue	Expenditures	Ending Balance
001 General Fund	\$ 718,717.67	\$ 77,221.75	\$ 194,768.03	\$ 601,171.39
101 Street/Arterial	\$ 87,699.46	\$ 11,750.68	\$ 15,452.64	\$ 83,997.50
104 Hotel/Motel Tax Fund	\$ 37,002.31	\$ 1,908.73	\$ -	\$ 38,911.04
105 Capital Improvement	\$ 444,383.32	\$ 1,581.82	\$ -	\$ 445,965.14
106 Drug Enforcement	\$ 1,696.02	\$ 0.16	\$ -	\$ 1,696.18
107 Harbor Imp.	\$ 23,516.52	\$ 2.27	\$ -	\$ 23,518.79
109 Park Impact	\$ 60,076.70	\$ 5.79	\$ -	\$ 60,082.49
202 1979 W/S Bond	\$ 16,002.67	\$ 1.54	\$ -	\$ 16,004.21
203 1975 W/S Bond	\$ 12,848.80	\$ 1.24	\$ -	\$ 12,850.04
209 1994 P WTF Loan	\$ -	\$ -	\$ -	\$ -
212 WWTP Loan	\$ 187,530.91	\$ 18.09	\$ 46,411.55	\$ 141,137.45
303 Capital Imp. Water	\$ 634,124.46	\$ 61.16	\$ 2,655.00	\$ 631,530.62
304 Capital Imp. Sewer	\$ 516,434.10	\$ 49.81	\$ -	\$ 516,483.91
401 Utility	\$ 164,121.58	\$ 31,063.20	\$ 64,983.34	\$ 130,201.44
621 Commemorative	\$ 6,697.65	\$ 0.65	\$ -	\$ 6,698.30
631 Cafeteria Plan	\$ 4,821.85	\$ 811.71	\$ 356.54	\$ 5,277.02
SUBTOTAL	\$ 2,915,674.02	\$ 124,478.60	\$ 324,627.10	\$ 2,715,525.52
802 Claims Warrants	\$ 218,875.63	\$ 235,374.21	\$ 220,234.51	\$ 234,015.33
803 Payroll Warrants	\$ 91,558.16	\$ 72,097.64	\$ 91,242.53	\$ 72,413.27
ASP Reported Fund Balance	\$ 3,226,107.81	\$ 431,950.45	\$ 636,104.14	\$ 3,021,954.12



Actual Cash Balance (Bank Statements)

	February 1, 2014	Deposits	Withdrawals	February 28, 2014
<i>Investments (LGIP)</i>	\$ 2,909,349.22	\$ 34,888.84	\$ -	\$ 2,944,238.06
<i>Whidbey Island Bank (WIB)</i>	\$ 316,558.59	\$ 95,695.65	\$ 334,738.18	\$ 77,516.06
<i>Petty Cash Fund</i>	\$ 200.00			\$ 200.00
			WIB+Petty Cash	\$ 77,716.06
Cash Sheet	\$ 316,758.59	\$ 431,950.45	\$ 670,992.98	\$ 77,716.06
NSF CK Returned	\$ -	\$ -	\$ -	\$ -
O/S Deposit	\$ -	\$ -	\$ -	\$ -
Cash Sheet Balance				\$ 77,716.06
Total Fund Balance (WIB+LGIP+Petty Cash)				\$ 3,021,954.12
Outstanding Claim Warrants (802)				\$ 234,015.33
Outstanding Payroll Warrants (803)				\$ 72,413.27
March Ending Cash Balance				\$ 2,715,525.52



Monthly Revenue Report for Budget Amounts

Fund	Name	Month to Date	Year to Date	Budgeted	Remaining	
001	General	\$ 77,221.75	\$ 300,106.02	\$ 1,858,505.00	\$ 1,558,398.98	16%
101	Street	\$ 11,750.68	\$ 32,845.35	\$ 575,356.00	\$ 542,510.65	6%
104	Hotel/Motel Tax Fund	\$ 1,908.73	\$ 7,375.78	\$ 40,100.00	\$ 32,724.22	18%
105	Capital Improvement	\$ 1,581.82	\$ 6,246.96	\$ 31,000.00	\$ 24,753.04	20%
106	Drug Enforcement	\$ 0.16	\$ 0.46	\$ 5.00	\$ 4.54	9%
107	Harbor Improvements	\$ 2.27	\$ 1,563.69	\$ 1,400.00	\$ (163.69)	112%
109	Park Impact Fee	\$ 5.79	\$ 886.53	\$ 100.00	\$ (786.53)	887%
202	79 Wtr & Swr Rev	\$ 1.54	\$ 5,653.86	\$ 5,670.00	\$ 16.14	100%
203	75 Wtr & Swr Rev	\$ 1.24	\$ 3.54	\$ (2,171.00)	\$ (2,174.54)	0%
209	95 PWTF	\$ -	\$ (3,493.12)	\$ (3,495.00)	\$ (1.88)	-
212	02 WWTP	\$ 18.09	\$ 92,866.80	\$ 93,124.00	\$ 257.20	100%
303	Capital for Water	\$ 61.16	\$ 174.54	\$ 5,200.00	\$ 5,025.46	3%
304	Capital for Sewer	\$ 49.81	\$ 142.14	\$ 6,300.00	\$ 6,157.86	2%
401	Utility	\$ 31,063.20	\$ 179,015.05	\$ 957,250.00	\$ 778,234.95	19%
621	Commemorative	\$ 0.65	\$ 1.85	\$ 520.00	\$ 518.15	0%
631	Cafeteria Plan	\$ 811.71	\$ 1,218.16	\$ 13,020.00	\$ 11,801.84	9%
		<u>\$ 124,478.60</u>	<u>\$ 624,607.61</u>	<u>\$ 3,581,884.00</u>	<u>\$ 2,957,276.39</u>	<u>17%</u>

March 31, 2014

25%



Monthly Expenditure Report for Budget Amounts

Fund	Name	Month to Date	Year to Date	Budgeted	Unexpended	
001	General	\$ 194,768.03	\$ 459,299.14	\$1,991,347	\$ 1,532,047.86	23%
101	Street	\$ 15,452.64	\$ 181,025.59	\$578,293	\$ 397,267.41	31%
104	Hotel/Motel Tax Fund	\$ -	\$ 1,801.26	\$55,640	\$ 53,838.74	3%
105	Capital Improvement	\$ -	\$ 14,678.77	\$185,241	\$ 170,562.23	8%
106	Drug Enforcement	\$ -	\$ -	\$1,700	\$ 1,700.00	0%
107	Harbor Improvements	\$ -	\$ -	\$26,725	\$ 26,725.00	0%
109	Park Impact Fee	\$ -	\$ -	\$60,020	\$ 60,020.00	0%
202	79 Wtr & Swr Rev	\$ -	\$ -	\$5,450	\$ 5,450.00	0%
203	75 Wtr & Swr Rev	\$ -	\$ -	\$10,850	\$ 10,850.00	0%
209	95PWTF	\$ -	\$ -	\$ -	\$ -	0%
212	02 WWTP	\$ 46,411.55	\$ 46,411.55	\$92,824	\$ 46,412.45	50%
303	Capital for Water	\$ 2,655.00	\$ 2,655.00	\$595,000	\$ 592,345.00	0%
304	Capital for Sewer	\$ -	\$ -	\$505,850	\$ 505,850.00	0%
401	Utility	\$ 64,983.34	\$ 307,463.24	\$1,019,385	\$ 711,921.76	30%
621	Commemorative	\$ -	\$ -	\$6,570	\$ 6,570.00	0%
631	Cafeteria Plan	\$ 356.54	\$ 876.80	\$13,000	\$ 12,123.20	7%
		<u>\$ 324,627.10</u>	<u>\$ 1,014,211.35</u>	<u>\$ 5,147,895.00</u>	<u>\$ 4,133,683.65</u>	<u>20%</u>

	MTD	YTD	Budgeted
Beginning Cash Balance		\$ 3,105,129.26	\$ 2,532,473.00
Ending Cash	\$ (200,148.50)	\$ 2,715,525.52	\$ 966,462.00



2014 General Fund Revenues by Category

FUND	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	Budget	%	Remaining
Taxes	54,203	96,048	38,478										188,729	1,009,173	18.7%	\$ 820,444
Licenses/Permits	6,614	9,300	2,154										18,068	44,075	41.0%	\$ 26,007
Intergov	2,414	0	13,890										16,304	33,424	48.8%	\$ 17,120
Charges	6,237	2,583	1,964										10,784	27,600	39.1%	\$ 16,816
Fines/Forfeits	2,060	1,563	891										4,514	6,010	75.1%	\$ 1,496
Miscellaneous	3,682	1,642	2,269										7,593	30,737	24.7%	\$ 23,144
Non-Revenue	1,268	961	421										2,650	6,100	43.4%	\$ 3,450
Transfer in	17,155	17,155	17,155										51,465	205,863	25.0%	\$ 154,398
Grants	0	0	0										-	495,523	0.0%	\$ 495,523
TOTAL	93,633	129,252	77,222	-	300,107	1,858,505	16.1%	\$ 1,558,398								



2014 General Fund Expenditures by Category

FUND	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	Budget	%	Remaining	
Council	233	716	613										1,562	20,600	7.6%	\$ 19,038	
Court	-	3,400	1,250										4,650	43,805	10.6%	\$ 39,155	
Finance	20,734	20,496	25,703										66,933	288,075	23.2%	\$ 221,142	
Legal Services	-	2,083	3,684										5,767	24,000	24.0%	\$ 18,233	
Central Services	67,266	11,409	6,805										85,480	156,612	54.6%	\$ 71,132	
Police	41,100	38,225	135,182										214,507	560,700	38.3%	\$ 346,193	
Fire Control	-	-	-										-	8,000	0.0%	\$ 8,000	
Emergency Mgmt	-	-	1,247										1,247	16,950	7.4%	\$ 15,703	
Envrmtl Presvtn	890	2,915	2,295										6,100	500,523	1.2%	\$ 494,423	
Public Works	4,341	2,890	4,133										11,364	55,006	20.7%	\$ 43,642	
Economic Dev	-	-	-										-	2,000	0.0%	\$ 2,000	
Planning	5,890	6,421	4,820										17,131	72,950	23.5%	\$ 55,819	
Building	2,160	4,298	1,553										8,011	37,800	21.2%	\$ 29,789	
Public Health	-	-	-										-	500	0.0%	\$ 500	
Recreation	1,066	936	519										2,521	17,940	14.1%	\$ 15,419	
Parks	4,499	4,639	5,658										14,796	91,886	16.1%	\$ 77,090	
Community Garden	-	-	-										-	300	0.0%	\$ 300	
Disbursements	-	-	-										-	6,100	0.0%	\$ 6,100	
Capital Outlay	-	-	1,308										1,308	87,600	1.5%	\$ 86,292	
WTSC Grant	-	-	-										-	-	0.0%	\$ -	
TOTAL	148,179	98,428	194,770	-	441,377	1,991,347	22.2%	\$ 1,549,970									
Beginning Balance	760,365																
Ending Cash	705,819	736,643	619,095	619,095	619,095	619,095	619,095	619,095	619,095	619,095	619,095	619,095	(141,270)	(132,842)	106.3%	\$ 8,428	
Total Budget Amount													300,107	1,858,505	16.1%	\$ 1,558,398	

Marshal's Office Activity Report

COMPLAINTS/CRIMINAL

Comparison of Total Cases by Month

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2014	27	8											35
2013	12	19	16	22	20	17	14	18	19	38	18	13	226
2012	14	21	11	26	26	19	29	26	23	16	20	9	240
2011	19	9	13	12	19	15	15	14	17	11	19	20	183
2010	6	18	3	8	8	10	9	7	6	10	6	6	97
2009	12	12	10	18	21	20	8	12	15	10	10	11	159
2008	8	15	11	13	16	7	11	8	15	14	8	14	140
2007	19	19	14	19	21	9	16	14	10	8	14	14	177
2006	20	25	20	22	34	23	18	16	26	18	19	16	257
2005	15	10	13	5	23	9	19	27	15	23	21	20	200
2004	26	37	36	21	21	20	20	34	25	22	22	16	300
2003	34	18	19	18	16	20	33	22	14	21	26	18	259
2002	17	15	22	20	23	25	31	25	27	36	23	18	282
2001	40	20	23	29	37	38	28	36	32	29	14	22	348

Case Results/Status

2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Total Cases	27	8	9										44
Closed Arrest	9	5	4										18
Closed Other	18	0	4										22
Open Cases	0	3	1										4

TRAFFIC

Total Traffic Stops

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2014	89	17	17										123
2013	38	25	29	56	33	59	80	68	161	244	165	142	1100
2012	51	66	51	58	48	114	61	68	17	30	30	48	642
2011	18	26	43	28	48	44	95	59	42	29	42	38	512
2010	90	33	35	67	30	58	71	29	18	27	31	50	539
2009	69	74	132	72	54	76	68	20	28	30	56	36	715
2008	96	129	166	112	85	86	127	169	56	59	44	54	1183
2007	72	50	66	100	44	56	56	65	91	62	66	63	791
2006	78	50	52	38	40	35	62	45	61	48	50	86	645
2005	73	54	83	62	44	46	104	42	39	29	35	31	642
2004	49	25	24	48	39	42	72	73	46	38	30	48	534
2003	72	50	46	41	45	91	58	41	73	58	29	29	633
2002	51	49	58	47	46	67	53	56	64	45	35	53	624
2001	101	98	142	62	78	92	152	134	132	74	71	40	1176

Type of Traffic Stops

2014	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Speed Citation	15	0	0										15
Registration Citation	2	0	2										
No insurance Citation	0	0	0										
Seatbelt Citation	0	0	0										
Verbal Warnings	69	16	15										100
Equip written warning	0	0	0										0
DUI	0	0	0										0
DWLS	0	0	1										
Other	2	1	0										3
Total Stops	88	17	18	0	123								

COMPLAINT SUMMARY
2014

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	
Hangup 911	11	9	21										41	139	121	161	145	103	88	82	65	77	86	65	58	79	
Alarm	12	8	4										24	69	61	91	70	60	57	88	80	92	63	66	64	58	
Animal control	5	2	3										10	79	69	92	67	62	57	37	62	57	68	66	55	53	
Assault	4	2	0										6	26	23	33	26	26	30	25	24	34	34	29	32	25	
Assist, agency	2	1	6										9	39	43	50	31	59	74	771	718	644	603	485	416	307	
Assist, public	19	7	16										42	223	249	250	212	188	168	153	143	187	241	153	194	189	
Burglary	2	0	1										3	10	21	35	13	23	18	13	23	11	16	16	21	11	
Child abuse/neglect	0	0	0										0	5	5	4	3	0	5	2	0	1	0	0	3	0	
Court order violation	0	3	1										4	13	15	8	4	12	2	7	4	13	11	9	10	17	
Custodial interference	0	0	0										0	1	1	6	6	1	2	1	1	1	6	3	5	6	
Disorderly	9	2	6										17	93	105	119	147	96	122	68	52	40	52	37	49	61	
Domestic violence	4	1	1										6	14	17	42	21	39	18	26	26	17	39	20	16	33	
Fire call	1	1	0										2	13	19	14	25	37	23	42	47	24	42	28	34	26	
Fraud	2	1	5										8	19	21	21	19	11	14	13	13	12	8	11	9	4	
Fraud, bad checks	0	0	0										0	2	2	1	6	8	4	6	0	4	5	4	22	34	
Harassment	1	0	0										1	15	17	18	13	12	15	15	8	24	24	22	24	17	
Juvenile complaint	0	0	0										0	4	12	17	26	22	19	12	9	11	31	7	5	13	
Liquor violation	0	0	0										0	4	2	6	5	2	8	1	0	2	1	1	0	0	
Malicious mischief	5	1	0										6	13	13	16	16	25	20	34	35	24	46	46	38	26	
Marine incident	1	0	0										1	9	8	4	9	5	9	2	1	4	6	4	9	6	
Medical	0	1	0										1	22	24	22	35	21	40	68	72	42	60	77	62	76	
Mental	0	0	0										0	3	4	5	3	1	3	3	0	5	5	4	6	7	
Missing person	0	0	0										0	8	7	10	7	1	7	11	9	5	16	7	5	13	
Motor vehicle accident	6	0	0										6	37	56	44	45	38	40	49	52	47	53	44	33	49	
Nuisance	1	0	2										3	12	19	23	18	20	23	16	18	20	36	27	27	33	
Patrol checks	3	0	1										4	8	6	3	2	2	2	5	2	6	9	8	7	10	9
Sexual assault/crime	2	0	1										3	3	4	10	7	3	4	3	6	4	9	6	7	6	
Stolen Vehicle	0	0	0										0	6	6	2	1	4	1	0	0	2	0	2	10	6	
Suicidal	0	0	2										2	9	10	12	13	9	11	10	19	7	5	5	12	9	
Suspicious activity	6	0	6										12	97	79	68	73	56	68	75	78	83	103	75	92	88	
Theft	5	4	2										11	50	45	46	33	33	38	45	56	41	68	66	72	51	
Threats	1	0	3										4	17	19	21	15	14	22	13	15	12	21	16	15	10	
Traffic	12	2	9										23	109	99	106	104	123	127	156	165	160	148	145	143	195	
Trespassing	0	1	4										5	17	19	19	10	4	13	22	25	15	13	10	20	19	
Unsecured premises	2	0	0										2	7	18	14	19	9	6	9	21	9	6	4	8	9	
Unattended death	0	0	1										1	6	1	5	6	4	7	2	3	2	6	5	4	7	
Vice VUCSA	0	2	0										2	13	18	17	11	11	12	14	24	8	15	17	11	7	
Warrant arrest	4	1	2										7	35	34	30	34	38	31	40	35	31	38	33	35	41	
Weapons violation	1	1	0										2	3	15	16	7	5	5	13	13	10	8	11	8	8	
Welfare check	4	1	5										10	39	52	51	74	44	50	47	45	29	33	15	24	19	
Other miscellaneous	9	3	13										25	149	128	94	87	121	95	154	186	167	177	155	137	117	
Total In Town (A)**	134	54	115										303	1440	1487	1606	1468	1352	1361	2150	2159	1988	2211	1803	1805	1744	
County/Other (B)**	26	12	36										74	259	305	449	623	670	685	750	718	636	542	451	369	324	
Total All Calls(C)**	160	66	151										377	1699	1792	2055	2091	2022	2046	2151	2159	1988	2211	1803	1805	1744	
County, % of Total (D)**	16%	18%	24%										20%	15%	17%	22%	30%	33%	33%	35%	33%	32%	25%	25%	20%	19%	

**Prior to 2008, calls outside the Town were included in the complaint summary and total on Line A. Beginning in 2008, only in-town calls are included, with a separate line item for County/Other calls on Line B. Total calls on Line C includes all calls, in-Town and out, for all years.