



Town of Coupeville

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TOWN COUNCIL MEETING AGENDA

Island County Hearing Room
August 12, 2014
6:30 pm

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHANGES AND APPROVAL OF AGENDA

APPROVAL OF MINUTES

Regular Meeting of July 22, 2014

MAYOR'S REPORT

AUDIENCE INPUT - See NOTE

PRESENTATION – *Introduction of Kristen Griffin, Ebey's Trust Board*

NEW BUSINESS

1. Resolution 14-12 Surplus of Dodge Dakota V08.

DISCUSSION

1. Draft 2013 Budget Revision.
2. Island Transit Update

AUDIENCE INPUT - See NOTE

ADJOURN

NOTE: Audience Input - This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Questions presented may not be answered immediately if all information is not available, but will be responded to as soon as possible. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 5 minutes. Input requiring more lengthy comment is best submitted in writing.

NOTE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event to Clerk-Treasurer (360) 678-4461, ext 7.

**Town of Coupeville
Regular Council Meeting
July 22, 2014
6:30 pm**

Mayor Conard called the Regular Meeting of the Coupeville Town Council to order at 6:30 pm.

PRESENT: Mayor Nancy Conard, Councilmembers Bob Clay, Diane Binder, Molly Hughes, Pat Powell and Jackie Henderson.

STAFF PRESENT: Town Marshal Rick Norrie, Town Engineer Greg Cane and Clerk Treasurer Kelly Beech.

CHANGES AND APPROVAL OF THE AGENDA

The Mayor added an Executive Session lasting approximately 10 minutes, to discuss the potential acquisition of real estate, following the regular meeting.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Bob Clay, to approve the Agenda as presented. The motion passed unanimously.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of June 24, 2014 were approved as submitted.

MAYOR'S REPORT

- The Mayor had the opportunity to meet the CEO of Heritage Bank while she volunteered with Whidbey Island Bank's annual customer appreciation BBQ.
- The Mayor commented on Councilmember Pat Powell's presentation on the Whidbey Camano Land Trust at a Coupeville Chamber Meeting she attended and requested Councilmember Powell consider presenting the same information to the Council at a future meeting.
- The Mayor reported on the NET meeting and how well the information was presented by NET coordinator Bonnie Abney.
- The Mayor met with outgoing and incoming representatives of Senator Maria Cantwell's Office.
- The Mayor informed the Council about the work being done by the UAC committee to determine the need and extent of a possible rate increase.
- The Mayor shared that the Front Street slide had been repaired.
- Finally, the Mayor spoke about community concern over delivery trucks double-parking on Front Street. She shared that both she and Town Marshal Rick Norrie are working on communicating with business owners and delivery drivers to alleviate some of the traffic obstructions being reported by community members during deliveries.

AUDIENCE INPUT

Two audience members spoke during this time and both expressed concern over the weight of some vehicles traveling through Front Street, and storm water runoff.

PUBLIC HEARING #1

Ordinance #713 Amending Town Code Chapter 10.16 definitions to include a portion of Front Street.

Mayor Conard reviewed her Staff Report on Ordinance #713 and gave a brief explanation of the purpose and intended results of the Ordinance. Questions were asked and answered.

Mayor Conard opened the public hearing at 6:57 pm. Sylvia Sotelo and Mary Young addressed their concerns about the speed that happens downtown and along Front Street and the weight of delivery trucks on the road. The Mayor closed the public hearing at 7:00 pm.

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay, to adopt Ordinance #713 Amending Town Code Chapter 10.16 definitions to include a portion of Front Street. Discussion: Councilmember Clay expressed his support of the Ordinance and his belief that this is the best and most cost effective solution to the challenge faced by the slide area. Councilmember Hughes reiterated Councilmember Clay's comments and added her appreciation for Town Staff's hard work to repair the area. The motion passed unanimously.

PUBLIC HEARING #2

Resolution #14-09 Adopting a Six-Year Transportation Improvement Plan for the years 2015 through 2020 – Staff recommends a motion to adopt Resolution #14-09 Adopting a Six-Year Transportation Improvement Plan for the years 2015 through 2020.

Greg Cane presented the proposed Six-Year Transportation Improvement Plan and explained the purpose of the TIP. Questions were asked and answered.

Mayor Conard opened the public hearing at 7:20 pm. There were no public comments and she closed the public hearing at 7:21 pm.

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Jackie Henderson, to adopt Resolution #14-09 Adopting a Six-Year Transportation Improvement Plan for the years 2015 through 2020. The motion passed unanimously.

NEW BUSINESS

Resolution 14-10 Approving and Adopting certain Right of Way Procedures, Administrative Settlement Procedures, and Procedures for Property Acquisitions – Waiver of Appraisal.

RESOLUTION NO. 14-10

A RESOLUTION of the Town Council of the Town of Coupeville, Island County, Washington, approving and adopting certain Right of Way Procedures, Administrative Settlement Procedures, and Procedures for Property Acquisitions – Waiver Appraisal.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Diane Binder, to approve Resolution 14-10 Approving and Adopting certain

Right of Way Procedures, Administrative Settlement Procedures, and Procedures for Property Acquisitions – Waiver of Appraisal. Questions were asked and answered. The motion passed unanimously.

Approval of the Reichhardt and Ebe Engineering, Inc. Supplemental Agreement No. 4 for the Madrona Way Improvement Project.

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Diane Binder, to approve the Reichhardt and Ebe Engineering, Inc. Supplemental Agreement No. 4 for the Madrona Way Improvement Project. Questions were asked and answered. The motion passed unanimously.

Resolution 14-11 Adopting Draft Island County Solid Waste and Moderate-Risk Waste Management Plan.

RESOLUTION NO. 14-11

A RESOLUTION of the Town Council of the Town of Coupeville, Island County, Washington, adopting the Draft Final Island County Solid Waste and Moderate-Risk Waste Management Plan.

Council Action: A motion was made by Councilmember Pat Powell, second by Councilmember Bob Clay, to approve Resolution 14-11 Adopting Draft Island County Solid Waste and Moderate-Risk Waste Management Plan. Questions were asked and answered. The motion passed unanimously.

Approval of Special Permit Application #14-009 for 2014 Coupeville Arts & Crafts Festival– Staff recommends approval of the Special Event Permit for the 2014 Coupeville Arts & Crafts Festival. .

Questions were asked and answered and no changes were suggested.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Bob Clay, to approve Special Permit Application #14-009 for 2014 Coupeville Arts & Crafts Festival. The motion passed unanimously.

Approval of July 22, 2014 Claims Vouchers/Warrants and June Payroll - Staff recommends approval of the July 22, 2014 claims vouchers/warrants #26698 to #26755 for a total of \$60,816.49; and June 2014 payroll warrants #14842 to #14871 for a total of \$68,525.56.

Questions were asked and answered and no changes were suggested.

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Molly Hughes, to approve the July 22, 2014 claims vouchers/warrants #26698 to #26755 for a total of \$60,816.49; and June 2014 payroll warrants #14842 to #14871 for a total of \$68,525.56. The motion passed unanimously.

STAFF REPORTS

Clerk Treasurer Kelly Beech spoke about the monthly financial reports, informed the Council on the status of the open Utility Clerk position, and reported on the progress of the computer hardware and software upgrade.

Marshal Norrie briefly spoke about the Marshal's Office Activity report, and the new deputy, Bo Miller. He commented on the feedback he'd received on the new cars, and the success of the RAGNAR event. Finally, Marshal Norrie gave a brief summary of Town activities that occurred during the Fourth of July holiday.

COUNCIL REPORTS

Councilmember Bob Clay announced the news of the Island Transit financial challenges and shared information about strategies the Board and managers of Island Transit had enacted to help mitigate the impact of the deficit that Island Transit is facing. He encouraged Council to attend any one of many meetings that Island Transit is scheduling to inform the public and field questions regarding upcoming changes in service and routes.

Councilmember Molly Hughes commented on the success of the Lion's Garage Sale and reminded Council of the Ebey's Forever Conference scheduled for October 4th.

EXECUTIVE SESSION

The council recessed for 10 minutes at 9:35pm and then met in Executive Session until 9:50pm. The Council reconvened in Open Session at 9:50pm.

ADJOURNMENT: 9:55pm

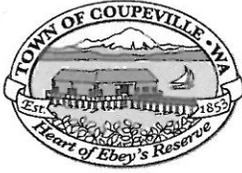
Respectfully Submitted:

MAYOR:

Kelly Beech, Clerk Treasurer

Nancy Conard

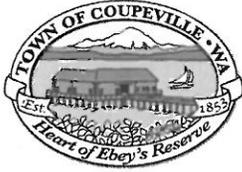
A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.



STAFF REPORT

DATE: August 12, 2014
TO: Mayor Nancy Conard and Members of the Town Council
FROM: Kelly Riepma, Public Works Superintendent
RE: Recommendation to Approve Resolution 14-12
ATTACHMENTS: Res 14-12 Surplus of Dodge Dakota V08

Vehicle 08 (V08), A 1990 Dodge Dakota pickup, was purchased used by the Town in 2003. The pickup has been used over the past 6 years by our Public Works department staff. V08 has reached the end of its useful life, and I recommend the council approve resolution 14-12 declaring the vehicle as surplus and allowing for the sale of this property.



RESOLUTION NO. 14-12

A RESOLUTION of the Town Council of the Town of Coupeville, Island County, Washington, declaring certain property surplus.

WHEREAS, the Town Staff has declared that the following property is beyond economical repair or surplus to the Town's needs; and

WHEREAS, the 1990 Dodge Dakota (V08) is no longer useful to the Town's needs and has no value to the Town; and

NOW, THEREFORE BE IT RESOLVED, that the Town of Coupeville declares the following 1990 Dodge Dakota (V08) as surplus to the needs of the Town and authorizes the sale or disposition of the 1990 Dodge Dakota (V08).

PASSED by the Town Council of the Town of Coupeville and **APPROVED** by the Mayor this 12th day of August, 2014.

TOWN OF COUPEVILLE

By _____
Nancy Conard, Mayor

ATTEST:

By _____
Kelly Beech, Clerk-Treasurer