



Town of Coupeville

4 NE Seventh ▪ PO Box 725 ▪ Coupeville WA 98239
360.678.4461 ▪ 360.678.3299 Fax ▪ www.townofcoupeville.org

TOWN COUNCIL MEETING AGENDA Island County Hearing Room August 25, 2015 6:30 pm

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHANGES AND APPROVAL OF AGENDA

APPROVAL OF MINUTES

- Regular Meeting of July 28, 2015

MAYOR'S REPORT

AUDIENCE INPUT - See NOTE

NEW BUSINESS

- 1. Appointment to Planning Commission** – *Mayor recommends a motion to confirm the appointment of Carol Moliter to Position 2, Lori Taylor to Position 4, Lynda Richards to Position 5, and Molly McPherson to Position 3, as recommended.*
- 2. Adoption of Ordinance #722, Amending and Restating Ordinance #721 related to the Madrona Way Project, Authorizing the issuance of a water and sewer revenue bond in the maximum principal amount of \$364,000.** – *Staff recommends adopting Ordinance #722, amending and restating Ordinance #721 as recommend by Bond Counsel, and required by USDA Rural Development.*
- 3. Approval of July 2015 payroll transactions and warrants and August 2015 A/P transactions and warrants** – *Staff recommends approval of the July 2015 payroll transactions and warrants #30939 to #30946 for a total of \$84,666.25 and August 2015 A/P transactions and warrants #30947 to #30999 for a total of \$255,244.15.*

STAFF REPORTS

COUNCIL REPORTS

AUDIENCE INPUT - See NOTE

ADJOURN

NOTE: Audience Input - This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Questions presented may not be answered immediately if all information is not available, but will be responded to as soon as possible. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 5 minutes. Input requiring more lengthy comment is best submitted in writing.

NOTE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event to Clerk-Treasurer (360) 678-4461, ext 7.

**Town of Coupeville
Regular Council Meeting
July 28, 2015
6:35 p.m.**

PRESENT: Mayor Nancy Conard, Councilmembers Molly Hughes, Dianne Binder, Bob Clay, Pat Powell, and Jackie Henderson.

STAFF PRESENT: Clerk Treasurer Kelly Beech, Town Marshal Rick Norrie

CHANGES AND APPROVAL OF THE AGENDA

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Pat Powell, to approve the Agenda with the amendment of reordering the Public Hearing to follow the Presentation. The motion passed unanimously.

APPROVAL OF MINUTES

The minutes of the Special Meeting of June 17, 2015; Regular Meeting of June 22, 2015; Special Meeting of July, 1, 2015; and Special Meeting of July 7, 2015 were approved as submitted.

MAYOR'S REPORT

- Mayor Conard gave a brief status report on the Madrona Way Project.
- Mayor Conard shared some of the challenges faced by the Marshal's Office in regard to the recent Ragnar Relay and shared some solutions that might help the event go smoother in the future.
- Mayor Conard commented that the beginning of Race Week was going well and everyone seemed to be enjoying the event.
- Mayor Conard informed the Council that the Board of Island County Commissioners would be meeting in August to discuss speed limit changes on Engle Road and Terry Road.
- Mayor Conard gave a brief background on the CUP and Variance process and shared that representatives from Whidbey General Hospital would be attending a future meeting to present a status update on the Whidbey General Hospital Expansion Project.
- Mayor Conard shared preliminary information about a State program providing funding for Cities and Towns to upgrade all of their streetlights to energy friendly LED. The streetlights in Coupeville are owned by Puget Sound Energy (PSE), so PSE will be coordinating the upgrades. Mayor Conard will bring more information to the Council as it is available.
- Mayor Conard informed the Council that the Board of Island County Commissioners is considering revising Island County's regulations on fireworks and that she will be bringing more information to the Council at their next meeting.
- Finally, Mayor Conard asked the Council to provide any topic items they may have for the upcoming Council Workshop.

PRESENTATION

Joe Hillers and Ana Toledo gave a presentation on Coupeville's Stormwater and Phytoremediation project. No action was taken.

PUBLIC HEARING

Mayor Conard gave a brief presentation regarding Resolution #15-10 Adopting a Six-Year Transportation Improvement Plan. Mayor Conard opened the public hearing at 7:30pm and asked for public comment. Noting that no one wished to comment, Mayor Conard closed the hearing at 7:31pm.

NEW BUSINESS

Approval of Resolution #15-10 Adopting a Six-Year Transportation Improvement Plan

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay to approve Resolution #15-10 adopting Resolution No.15-10, adopting the 6-Year Transportation Improvement Program for 2016 through 2021. Questions were asked and answered. The motion passed unanimously.

Approval of Resolution #15-11 pertaining to a Variance to exceed the height requirements pursuant to Chapter 16.14.020 of the Coupeville Town Code, applicant Whidbey General Hospital

Council Action: A motion was made by Councilmember Pat Powell, second by Councilmember Jackie Henderson, to approve Resolution #15-11 pertaining to a Variance to exceed the height requirements pursuant to Chapter 16.14.020 of the Coupeville Town Code for the applicant, Whidbey General Hospital. Questions were asked and answered. The motion passed unanimously.

Approval of Resolution #15-12 pertaining to a Conditional Use Permit pursuant to Chapter 16.14.020 of the Coupeville Town Code, applicant Whidbey General Hospital

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Pat Powell to approve Resolution #15-12 pertaining to a Conditional Use Permit pursuant to Chapter 16.14.020 of the Coupeville Town Code for the applicant, Whidbey General Hospital, with the condition that the LED lighting be a wildlife friendly color. Questions were asked and answered. The motion passed unanimously.

Adoption of Ordinance #720, related to the Madrona Way Project, Authorizing the issuance of a limited tax general obligation bond anticipation note (non-revolving line of credit) in the maximum principal amount of \$697,000 pending the issuance of a water and sewer revenue bond

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Dianne Binder to adopt Ordinance #720 authorizing the issuance of a limited tax general obligation bond anticipation note (non-revolving line of credit) in the maximum principal amount of \$697,000 pending the issuance of a water and sewer revenue bond, with amendments noted on Page 2 item (q) "...Maturity Date July, 2017" and Page 5 item (c) "...commencing [____], 2015...". Questions were asked and answered. The motion passed unanimously.

Adoption of Ordinance #721, related to the Madrona Way Project, Authorizing the issuance of a water and sewer revenue bond in the maximum principal amount of \$364,000

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Jackie Henderson to adopt Ordinance #721, authorizing the issuance of a water and sewer revenue bond in the maximum principal amount of \$364,000, with amendment noted on page 4 Section 4: "...and shall bear interest at the rate of, not more than...". Questions were asked and answered. The motion passed unanimously.

Approval to Award Construction Contract for Madrona Way Improvements, Phase II, to C. Johnson Construction, Inc.

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Jackie Henderson to award the Madrona Way Improvements Phase II contract to C. Johnson Construction, Inc. in the amount of \$479,996.00 and authorize a contingency of 10% of the award amount (\$47,999.60) to be utilized only upon written direction of the Mayor and upon written change order with C. Johnson Construction, Inc. as approved by WSDOT Local Programs. Questions were asked and answered. The motion passed unanimously.

- *Council broke for a ten minute recess at 8:00pm and reconvened at 8:10pm*

Set Council Workshop date for Tuesday, August 11, 2015

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Jackie Henderson to meet for a Council Workshop in-lieu of the Regular Council Meeting on August 11, 2015. The motion passed unanimously.

Approval of July 28, 2015 Claims Vouchers/Warrants and June Payroll

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Dianne Binder to approve the June 2015 payroll transactions and warrants #30856 to #30862 for a total of \$83,144.27 and July 2015 A/P transactions and warrants #30863 to #30938 for a total of \$167,241.21. Questions were asked and answered. The motion passed unanimously.

STAFF REPORTS

Town Marshal Rick Norrie discussed the data he provided in his reports. Marshal Norrie went on to recap the Ragnar Relay and discuss the Madrona Way Project detour. Finally, Marshal Norrie informed the Council about a recent burglary and theft at Prairie Center Red Apple and the department's apprehension of the suspect.

COUNCIL REPORTS

Councilmember Jackie Henderson attended a Historic Waterfront Association meeting to thank them for their contribution to Island County Human Services. Councilmember Henderson also shared that Island Transit has found a way to keep the commuter routes running and is currently working with Skagit Transit to find ways Skagit Transit can support their portion of the commuter route to Mt. Vernon. Island Transit did not receive any proposals for an Ad Coordinator and they are still looking at fare options as a possible way to generate revenue.

Councilmember Bob Clay reported that he attended the recent Law & Justice Council meeting where there was a presentation by mental health providers about a crisis center that handles calls. The Law & Justice Council also discussed a recent study conducted by Washington State Patrol where they evaluated the staffing levels of the Island County Sheriff's Office and related those staffing levels to other organizations in our state. Councilmember Clay attended many fundraisers in July and commented on how successful they all were.

Councilmember Pat Powell reported that Sunset Magazine published its list of top 35 stops along the Oregon and Washington coast and that the Oystercatcher Restaurant and Trillium Community Forest were among the places listed.

Councilmember Dianne Binder attended a Washington Filmworks presentation hosted by the Coupeville Chamber. Councilmember Binder encouraged the Council to learn more about Washington Filmworks by visiting their website. Councilmember Binder also shared that Sherrye Wyatt will be spending some time in North Bend to see firsthand what the demands of production are for a town.

Councilmember Molly Hughes reported that the Kids Café Program operated by the Gifts from the Heart Foodbank is going well. Councilmember Hughes attended some of the same fundraisers Councilmember

Clay was at and she also commented on their success. Councilmember Hughes informed the Council that Ebey's Reserve has submitted 2 grant applications to the National Park Service for trail repair and maintenance. Finally, Councilmember Hughes reported that she attended a roundtable discussion hosted by the Coupeville Chamber for local non-profits. The purpose of the discussion was to solicit feedback from the non-profit organizations on how the Chamber can better support them, and to share some of the support options that already exist.

AUDIENCE INPUT

Audience member Ricardo Reyes inquired about the status of his Special Events Permit Application for the Annual Peaceful Valley Community Association block party and was advised by Clerk Treasurer Kelly Beech that the application had been approved and a permit issued for the event.

ADJOURNMENT: 9:30 pm

Respectfully Submitted:

MAYOR:

Kelly Beech, Clerk Treasurer

Nancy Conard

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.



MEMORANDUM from Mayor Nancy Conard *NC*

Date: August 21, 2015
To: Town Council
Re: Appointments to Planning Commission

Three of the 5 Planning Commission positions are currently vacant, and a fourth is due for renewal. To fill the positions, I recommend the following:

Carol Moliter to fill Position 2, for the term ending 3/31/2016.

Carol has lived in the Coupeville area for 28 years. Her business has operated within the Town limits for many years. In addition to the interaction she has with a wide variety of clients, she has also been involved with many community organizations, personally and professionally. Her history and experience in the community, and the opportunity she has to hear and solicit input will serve her well as a representative of the community on the Planning Commission.

Lori Taylor for Position 4, for the term ending 3/31/18.

Lori originally moved to Coupeville in the early 1990's, left and returned after a couple of years. She has been active in the community through her work at Whidbey General Hospital and community activities. Of particular interest is her background in sustainability and permaculture (a system of agricultural and social design principles centered around simulating or directly utilizing the patterns and features observed in natural ecosystems).

Lynda Richards for Position 5, for the term ending 3/31/19.

Lynda has lived in Central Whidbey for 18 years, the last 8 years in Coupeville. She and her husband own an historic home and operated the Lovejoy Inn. She currently works for Island County Human Services. Lynda has experience with the Town Design Review Board, Coupeville Historic Waterfront Association and Ebey's Landing National Historical Reserve, providing her background that will be useful on the Planning Commission.

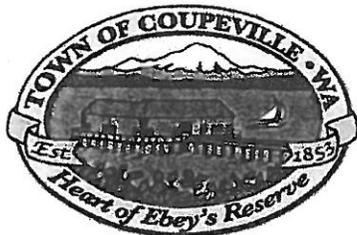
Molly McPherson for Position 3, for the term ending 3/31/17.

Molly currently serves on the Planning Commission and is acting chair. Molly grew up in Coupeville and is raising her family here. She is an attorney. Molly also interacts with many people in the community through her work and her children's school and activities.

All of my recommendations have demonstrated a great connection to, and care for, our Town. As we begin the process of updating the Comprehensive Plan in 2016, I believe their tenure in the community and interaction with our residents will help them to shape the vision for Coupeville's future. In the other role of planning commissioner, conducting hearings and making quasi-judicial decisions, I believe they are all well qualified to make decisions in a fair and impartial manner.

Recommended Action:

Motion to confirm the appointment of Carol Moliter to Position 2, Lori Taylor to Position 4, Lynda Richards to Position 5 and Molly McPherson to Position 2, as recommended.



Town of Coupeville

4 NE Seventh ▪ PO Box 725 ▪ Coupeville WA 98239
360.678.4461 ▪ 360.678.3299 Fax ▪ www.townofcoupeville.org

VOLUNTEER APPLICATION

Town of Coupeville Planning Commission

Position	Carol		Lynn
Name: Last	First	Middle	
1221 Admiral Drive		360.678.0636	
Street Address		Phone	

Mailing Address (if different)	WA	98239	bigrockdesigns@whidbey.net
Coupeville	State	Zip	email address

Are you a registered voter in Island County? Yes No

BACKGROUND:

Education University of Idaho: BS Education, BS Art Education, BFA

Occupation (s): Graphic Designer

Other Volunteer Positions: see attached

Hobbies: Jogging, hiking, reading, art related activities

Other applicable experience: 28 years of watching Coupeville grow into a vibrant, healthy community and a wish to be a part of continuing that direction.

SKILLS:

List Applicable Skills Extensive history of working with a broad client base to develop marketing materials, such as brochures, signage, logos, etc, to meet their current needs and future goals in a timely manner, when possible - in the central Whidbey area.

DESIRE:

Briefly describe why you are interested in volunteering: (continue on back page if needed)

An extensive background of volunteering has helped me understand that an individual organization's activities and future plans should develop within the context of improving and connecting with the larger community as well.

Signature: Carol Moliter Date: August 21, 2015





CAROL L. MOLITER

1221 ADMIRAL DRIVE • COUPEVILLE WA 98239 • 360.678.0636

THE STANDARD

COMMUNITY

MEMBERSHIPS/SUPPORT

- Coupeville Festival Association
- Board Member 2013 -
 - Graphics In kind Sponsor and/or support 1987 -
- Pacific Northwest Art School
- Board Member 1988 - 1994, 2013 -
 - Graphics In kind Sponsor and/or support 1987 -
- Coupeville Chamber of Commerce
- Board Member 2001 - 2006
 - President 2002 - 04
 - Jingle Trail Run Sponsor Graphics In kind support 2008 -
- Central Whidbey Investment Club 1997 -
- President four times for six years
- Soroptimist International of Coupeville 1988 -
- President - two times
 - Board member with each presidency
- Whidbey Island Kite Festival
- Graphics In kind Sponsor and/or support 2001 -
- Tour de Whidbey
Whidbey General Hospital Foundation
- Graphics In kind Sponsor and/or support including all print ads, web ads, Washington State ferry monitor static ads 2008 -

Graphic Design Business Coupeville

- Big Rock Designs, Town Office 1998 -
- Freelance 1987 - 1998

Teaching & Coaching 1987 - 1998

- Substitute and Long term substitute Oak Harbor HS & Middle Schools
- OHHS Girls Soccer Coach 1992 - 1998
 - WESCO League First 1995
 - State Tournament Fourth 1995
 - State Tournament 1995, 1996, 1997
- Club team coach at Select and Premier levels 1988 - 2002

Graphic Design Moscow Idaho

Freelance 1980 - 1987

- Primary Client: University of Idaho

University of Idaho BS Art Ed, BFA 1987

Phi Kappa Phi 1987

Teaching

- University of Idaho Continuing Ed Calligraphy classes 1980 - 1987
- Colton School Dist 1972 - 77
- Whitepine School Dist 1970 - 72
 - Outstanding Teacher 1971
 - Non renewed 1972

University of Idaho, BS Education 1966-1970

- One of eight graduates selected "Outstanding Senior"

CAPABILITIES

Proficient in Creative Suite

- including Photoshop and InDesign,
- competent in Illustrator

Knowledge of various print and reproduction processes and appropriate selection for particular job

In order for my business to have succeeded for the last 28 years I had to be solution oriented and results driven while being organized and dedicated to individual projects regardless of my interest, attitudes or beliefs. It hasn't hurt that I love what I do, love the community and the location!

CLIENTS

Whidbey General Hospital
Whidbey General Hospital Foundation
Town of Coupeville
Coupeville Chamber of Commerce
Coupeville Festival Assoc
Pacific Northwest Art School

Anchorage Inn
Blue Goose Inn
Branch Business Services
Coupeville Auto Repair
Coupeville Education Found
Coupeville Inn
Coupeville Methodist Church
The Crockett Farm B&B
Edward Jones Investment
Friends of Ebey's
Gifts from the Heart Food Bank
Greenbank Farm
Habitat for Humanity
Health Hearing Services
Hearts & Hammers
Logistical Solutions
Lone Tree Logistics
Neighborhood Emergency Team (NET)
Penn Cove Architects
Port of Coupeville
Salmonberry Studios
Saratoga Orchestra
Seattle Collaborative Orchestra
Sherman's Pioneer Farm
Soroptimist of Coupeville
Sunnyside Cemetery
Taylor Pension
Whidbey Island Winery
Whidbey View Homes
Willowood Farm
Windermere of Coupeville and other businesses and private individuals



Town of Coupeville

4 NE Seventh ▪ PO Box 725 ▪ Coupeville WA 98239
360.678.4461 ▪ 360.678.3299 Fax ▪ www.townofcoupeville.org

VOLUNTEER APPLICATION

Planning Commission
 Position Taylor Lori B
 Name: Last 603 NE 6th St First 831.402.9321 Middle -cell
 Street Address Phone

Mailing Address (if different)

City State Zip email address

Are you a registered voter in Island County? Yes No

BACKGROUND: Pls see attached CV

Education _____

Occupation (s): _____

Other Volunteer Positions: Vice Chair, Coupeville Farm to School

Hobbies: Gardening, beekeeping

Other applicable experience: Permaculture Design Certificate

SKILLS: Assistant to project mgr @ WAH for new hospital

List Applicable Skills Sustainability, Consulting, Project Management, Analysis, Teaching, Public Speaking

DESIRE:

Briefly describe why you are interested in volunteering: (continue on back page if needed)

This is my community and Mayor Nancy graciously asked. It's my duty to my community to be of service.

Signature: [Signature] Date: 8/20/15

LORI B. TAYLOR, MA, MS, RD, CD, CSO

603 NE 6th St, Coupeville, WA 98239 ❖ (831) 402-9321 ❖ lbtaylor@mac.com

PROFILE: Experienced clinician, educator and advocate with an extensive background in sustainability, and a track record of success advancing health care practices in institutions.

Build strong, positive relationships at all levels of an organization. A self-starter in any setting, and productive on the job from day one.

Linked In: <https://www.linkedin.com/pub/lori-bryngelson-taylor/5/b84/55a>

EXPERIENCE:

Saybrook University, Oakland, CA 2015 to present
Adjunct Professor, MS Program in Integrative and Functional Nutrition

- Instructor for Foundations of Integrative and Functional Medicine, as well as Advanced Nutritional Biochemistry.

Sodexo for Whidbey General Hospital, Coupeville, WA 2010 to 2015
Clinical Dietitian, Sustainability Coordinator

- Provide patient-focused, evidence-based nutrition therapy in both outpatient and inpatient settings for a diverse community hospital. Advance practice skills in oncology and gastroenterology. Work closely with medical staff on Tumor Board, Cancer Committee and Pharmacy and Therapeutics.
- Relief Director of Nutrition Services. Excellent rapport with both staff and C-suite.
- Community Outreach educator and public speaker with wide community following.
- Hand-selected by CEO to develop and lead a multi-disciplinary, highly successful Green Team – promoting sustainability practices within the organization and community.

GI Nutritionist, Coupeville, WA; Lisbon, Portugal; Monterey, CA 2000 to Present
Nutritionist/Dietitian and Owner

- Presenter of choice for physician/nurse continuing education conferences on topics of diabetes, cardiovascular disease and oncology.
- Published subject matter expert on the topic of genetically modified foods.
- One of a handful of dietitians worldwide integrating conventional and natural medicine to successfully treat functional gastrointestinal disorders.

Community Hospital of the Monterey Peninsula; Monterey, CA 2008 to 2009
Inpatient Clinical Dietitian

University of Washington, Seattle, WA 1999-2006
Adjunct Professor - Nutrition, Distance Learning

LORI B. TAYLOR, MA, MS, RD, CD, CSO

Sodexo for Whidbey General Hospital, Coupeville, WA 1998-2003
and Providence Everett Medical Center, Everett, WA
Inpatient Clinical Dietitian, Dietetic Technician

Skagit Valley College, Oak Harbor/Clinton, WA 1993-1997
Adjunct Professor – Nutrition, Chemistry, Wellness

EDUCATION:

Bastyr University, Seattle, WA 1999
MS in Nutrition; Didactic Program in Dietetics

Stanford University, Stanford, CA 1990
MA in Education, Science emphasis

University of California—Berkeley, Berkeley, CA 1988
BA in Biochemistry with High Honors

PUBLICATIONS:

Taylor, L. Exploring the Case Against GE Foods, *The Integrative RDN*. 2014;16(4):66-74. Available at: <https://drive.google.com/file/d/0B7iPNuYZiz7kS0tldThZVExZQWs/view?usp=sharing>

Taylor L, Prakash C. Point/Counterpoint...Use of Genetically Engineered Foods. *Nutrition in Complementary Care*. 2000;3(1):6-8.

PRESENTATIONS:

What's the Harm in Genetically Modified Foods? Greater Seattle Dietetic Association, April 30, 2015.

Anti-inflammatory Diets; Practical Management of Cardiovascular Disease for Nurses, PeaceHealth Bellingham, June 5, 2015.

Inflammation and Diet; Whidbey General Hospital, December 10, 2014

How to Eat for a Healthy Pregnancy; Greenbank Birth Center through Sno-Isle Library System, Freeland, November 20, 2014

Chewing the Fat: Cardiac Nutrition in the Modern Era; Practical Management of Cardiovascular Disease for Nurses, PeaceHealth Bellingham, June 13, 2014

Cancer Nutrition Fads: Finding the Kernel of Truth; Oncology Regional Care Advancement, PeaceHealth Bellingham, March 1, 2014

LORI B. TAYLOR, MA, MS, RD, CD, CSO

PRESENTATIONS, cont'd:

Dietary Management of Lipids: Addressing the Cause; Practical Management of Cardiovascular Disease, PeaceHealth Bellingham, September 27, 2013

Vitamin D3 – Your Most Important Vitamin; Whidbey Island Relay for Life – May 8, 2013

Real Help for Irritable Bowel Syndrome; Whidbey General Hospital through Sno-Isle Library System – Fall 2012, April 2013

Nutrition and Breast Cancer; Whidbey General Hospital for South Whidbey Soroptimists - October 18, 2012

Childhood Obesity: It's a Fat World; Whidbey General Hospital Perspectives in Pediatrics - October 2012

Dietary Management of Lipids: Addressing the Cause; PeaceHealth Regional Cardiovascular Conference – May 2012

Carbohydrate Confusion; Whidbey General Hospital through Sno-Isle Library System – March 2012

Nourishing Practices for Your Heart; Whidbey Soroptimists Red Dress Ball – February, 2011

Lipodystrophy and HIV; Evergreen AIDS Foundation – September 29, 2010

Nutrition Therapy for Breast Cancer – During and After Treatment; Whidbey General Hospital Tumor Board – July 13, 2010

TRAINING AND CERTIFICATIONS:

Committee on Dietetic Registration, Academy of Nutrition and Dietetics

Registered Dietitian (RD), Number 869937

Certified Specialist in Oncology (CSO)

Advanced Practice Credential (APC)

expires 9/2016

expires 3/2020

pending application

State of Washington

Certified Dietitian (CD)

expires 6/2016

Regenerative Design Institute, Bolinas, CA

Ecology of Leadership Program (Sustainable Organizations)

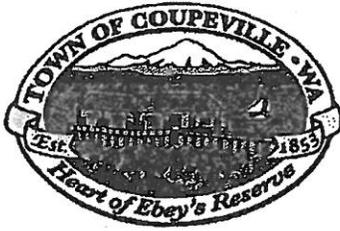
Permaculture Design Certificate

2009

2009

REFERENCES:

Available upon request



Town of Coupeville

4 NE Seventh ▪ PO Box 725 ▪ Coupeville WA 98239
360.678.4461 ▪ 360.678.3299 Fax ▪ www.townofcoupeville.org

VOLUNTEER APPLICATION

Position Planning Commission

Name: Last Richards, Lynda A. First _____ Middle _____

Street Address 5 NW 8th Street Phone 360-672-4031

PO Box 82

Mailing Address (if different) _____

City Coupeville, WA State 98239 Zip lynda98239@gmail.com email address

Are you a registered voter in Island County? Yes No

BACKGROUND:

Education B.A. Communication, Education

Occupation (s): Assistant Director, Island Co. Human Services

Other Volunteer Positions: Oak Harbor HS Music Boosters

Hobbies: Cooking, Hiking, Paddleboarding

Other applicable experience: Former Chair, Design Review Board, Town of Coupeville
Former Board Member, Coupeville Historic Waterfront Assoc.

SKILLS: Former office Mgr/Event Coord, Trust Board of Ebey's Landing NHR

List Applicable Skills Good communicator, computer savvy.

DESIRE:

Briefly describe why you are interested in volunteering: (continue on back page if needed)

I'm interested in assisting to make our Town the best it
can be for all who reside here.

Signature: Lynda A. Richards Date: 8/21/15





TOWN OF COUPEVILLE
From the Desk of Kelly Beech, Clerk Treasurer

M E M O R A N D U M

August 21, 2015

TO: Mayor, Councilmembers

FROM: Kelly Beech, Clerk Treasurer

RE: Ordinance 722 amending and restating Ord. 721.

ATT: USDA Email Notification dated August 21, 2015

On August 20, 2015 the Town received an email notification (dated August 21, 2015) from Darla O'Connor (USDA Rural Development Community Program Specialist) indicating changes that needed to be made to our USDA Water Bond (Ord. 721). The changes are technical and in no way effect the amount of the loan, the length of the loan, or the interest rate. Please see the attached notice from Ms. O'Connor for details on the required changes.

Staff recommends adopting Ordinance #722, amending and restating Ordinance #721, as recommend by Bond Counsel and required by USDA Rural Development.



August 21, 2015

Sent via Email Only

TO: Marc Greenough
Foster Pepper, PLLC
greem@foster.com

Kelly Beach, Town Clerk
Town of Coupeville
clerktreasurer@townofcoupeville.org

FROM: Darla O'Connor
Community Program Specialist
Darla.oconnor@wa.usda.gov

SUBJECT: Town of Coupeville Bond Closing Instruction
Water System Loan (\$364,000)

This memo provides closing instructions for purchase by the United States of America of a \$697,000 revenue bond for water system improvements issued by the Town of Coupeville.

1. With respect to the \$364,000 revenue bond, Rural Development will need to verify the following prior to closing:
 - a) All the blanks in the draft have been completed.
 - b) Section 7 of the ordinance and the fourth paragraph of the bond have been modified to include payment by Pre-Authorized Debit (PAD). Although Section 6 uses the term "electronic transfer", it is not the same as PAD. Replace "electronic transfer" with Pre-Authorized Debit (PAD).
 - c) Section 11(d) of the ordinance has been modified stating not later than one month prior to the last maturity date of the outstanding Bond, which is 40 years, they may need the funds before then This section needs to provide that **any invested reserve account funds must mature no later than when they are needed.**
 - d) Section 15 needs to be modified to incorporate the consent required by the Rural Development Loan Resolution 1780-27 for both parity and junior lien bonds.
2. Please let me know when the closing date will be and when I will receive the completed bond documents, signed.
3. Attached I have included an ACH to be completed by the Town. This document can be sent to me prior to closing so I can process the form and we will be ready for the draw.

Rural Development • Mount Vernon Area Office
2021 E. College Way, Suite 216, Mount Vernon, WA 98273
Voice (360) 428-4322 Ext. 4 • Fax (360) 424-6172

USDA is an equal opportunity provider and employer.

TOWN OF COUPEVILLE, WASHINGTON

ORDINANCE NO. ~~721~~ _____

AN ORDINANCE of the Town of Coupeville, Washington, relating to the waterworks utility of the Town; amending and restating Ordinance No. 721; specifying, adopting and ordering the carrying out of a system or plan of additions to and betterments and extensions of the waterworks utility; declaring the estimated cost thereof as nearly as may be; authorizing the issuance of a water and sewer revenue bond in the principal amount of \$364,000 to pay the costs of improvements to the Town's waterworks utility; creating and adopting certain funds and accounts; specifying the terms and covenants of the bond; providing for delivery thereof to the United States of America, acting through the Department of Agriculture; and providing for other matters properly relating thereto.

PASSED: ~~July 28~~; August 25, 2015

This document prepared by:

*Foster Pepper PLLC
1111 Third Avenue, Suite 3400
Seattle, Washington 98101
(206) 447-4400*

TOWN OF COUPEVILLE, WASHINGTON

ORDINANCE NO. ~~721~~ _____

AN ORDINANCE of the Town of Coupeville, Washington, relating to the waterworks utility of the Town: amending and restating Ordinance No. 721; specifying, adopting and ordering the carrying out of a system or plan of additions to and betterments and extensions of the waterworks utility; declaring the estimated cost thereof as nearly as may be; authorizing the issuance of a water and sewer revenue bond in the principal amount of \$364,000 to pay the costs of improvements to the Town's waterworks utility; creating and adopting certain funds and accounts; specifying the terms and covenants of the bond; providing for delivery thereof to the United States of America, acting through the Department of Agriculture; and providing for other matters properly relating thereto.

BE IT ORDAINED BY THE COUNCIL OF THE TOWN OF COUPEVILLE, as follows:

Section 1: Definitions. The words and phrases set forth in this Ordinance with initial capitalization shall have the respective meanings ascribed to such words and phrases in this section unless the context clearly requires otherwise.

(a) "Acquire" or "Acquisition" shall include purchase, securing, lease, receipt by gift or grant, condemnation, transfer or other acquisition, or any combination thereof.

(b) "Bond" means the water and sewer revenue bond authorized to be issued by Section 4 in the principal amount of \$364,000.

(c) "Bond Counsel" means the firm of Foster Pepper PLLC, its successor or any other attorneys or firm of attorneys with a nationally recognized standing as bond counsel in the field of municipal finance selected by the Council.

(d) "Bond Fund" means the "Water and Sewer Revenue Bond Fund, 1975," created by Ordinance No. 254, as amended by Ordinance No. 264, for the purpose of paying and securing the principal of and interest on the Parity Bonds, and renamed the "Water and Sewer Revenue Bond Fund" in Section 11.

(e) "Bond Register" means the registration records of the Town, maintained by the Registrar, on which shall appear the name and address of the Registered Owner of the Bond.

(f) "Clerk-Treasurer" means the de facto or de jure clerk of the Town, or other officer of the Town who is the custodian of the seal of the Town and of the records of the proceedings of the Council, and the treasurer of the Town, and his or her successors in functions, if any.

(g) "Construction Account" means the capital project fund within the 401 Utility Fund for the purpose of paying Costs of the Project.

(h) "Costs of the Project" means all or any costs designated by the Council as costs of the Project, which may include: (1) preliminary expenses advanced by the Town from

funds available for the use thereof, or advanced from any other source, with approval of the Council, or any combination thereof; (2) the costs of making surveys, audits, preliminary plans, other plans, specifications, estimates of costs and other preliminaries; (3) the Acquisition costs of any properties, rights, easements or other interest in properties, or any licenses, privileges, agreements and franchises; (4) the costs of Acquiring, constructing and installing improvements comprising the Project; (5) the costs of Acquiring and installing equipment necessary for the operation and maintenance of the Project; (6) the costs of appraising, printing, estimates, advice, services of engineers, architects, financial consultants, attorneys, clerical help or other agents or employees; (7) the costs of contingencies; (8) the costs (including interest costs) of all interim financing for the Project, the costs of issuance, fees, costs of bond counsel, and the costs of registration and authentication of the Bond and the costs, if any, of rating agencies and of bond insurance; and (9) all other expenses necessary or desirable and appertaining to the Project, as estimated or otherwise ascertained by the Council.

(i) "Council" means the general legislative authority of the Town as the same shall be duly and regularly constituted from time to time.

(j) "Gross Revenue" means all of the earnings and revenue received by the Town from the maintenance and operation of the Waterworks Utility or from the investment of money received therefrom, except assessments and installments thereof and interest and any penalties thereon levied or collected in any utility local improvement district created and established to finance any improvements to the Waterworks Utility.

(k) "Maintenance and Operation Expenses" means all reasonable expenses incurred by the Town in causing the Waterworks Utility to be operated and maintained in good repair, working order and condition, but shall not include any depreciation or taxes levied or imposed by the Town.

(l) "Mayor" means the de facto or de jure Mayor of the Town (including the Mayor pro tempore in the Mayor's absence), or any presiding officer or titular head of the Town, and his successors in functions, if any.

(m) "Net Revenue" means the Gross Revenue, less the Maintenance and Operation Expenses.

(n) "1978 Bond" means the Water and Sewer Revenue Bond, 1978, issued by the Town pursuant to Ordinance No. 305.

(o) "Ordinance" means this Ordinance, passed by the Council and approved by the Mayor on ~~July 28~~, August 25, 2015.

(p) "Parity Bonds" means, collectively, (i) the 1978 Bond; (ii) the Bond; (iii) the Town's water and sewer revenue bond authorized to be issued by Ordinance No. ~~721~~720; and (iv) any and all water and sewer revenue bonds of the Town issued after the date of the issuance of the Bond, the payment of the principal of and interest on which constitutes a lien and charge on the Gross Revenue equal in rank with the lien and charge upon the Gross Revenue required to be paid into the Bond Fund to pay and secure the payment of the principal of and interest on the water and sewer revenue bonds described in the foregoing clauses (i) through (iii).

(q) "Payment Date" means the date that is six months from the dated date of the Bond and semiannually thereafter to and including the date of final maturity of the Bond. If the date of the Bond is the 29th, 30th or 31st of the month, the Payment Date will be the 28th day of the month.

(r) "Project" shall have the meaning specified in Section 3.

(s) "RCW" means the Revised Code of Washington.

(t) "Registered Owner" means the entity or person named as the Registered Owner of the Bond on the Bond Register, initially the USDA.

(u) "Registrar" means (i) the Clerk-Treasurer, or (ii) upon a determination by the Clerk-Treasurer that maintenance of the duties of the Registrar is no longer convenient, a bank or trust company organized under the laws of the State, or a national banking association, and having a capital and surplus aggregating at least \$20,000,000, if there be such a bank, trust company or national banking association willing and able to accept the duties of Registrar on reasonable and customary terms and authorized by law to perform all the duties imposed upon it by this Ordinance.

(v) "Reserve Requirement" means the amount equal to two semiannual installments payable on each Payment Date pursuant to Section 4.

(w) "State" means the State of Washington.

(x) "Town" means the Town of Coupeville, Washington.

(y) "USDA" means the United States of America, acting through the Department of Agriculture.

(z) "Waterworks Utility" means the waterworks utility of the Town, including the sanitary sewage disposal system as a part thereof, as the same shall be added to, bettered, improved and extended for as long as any of the Parity Bonds are outstanding.

Section 2: Findings. The Council finds and determines that:

(a) The Town is a municipal corporation and town duly organized and existing under the laws of the State. Pursuant to the provisions of chapters 35.67 and 35.92 RCW, the Town is authorized to acquire, construct, install, maintain and operate water and sewer systems. By Ordinance No. 239, passed by the Council and approved by the Mayor on December 11, 1972, the Town combined the water system and sanitary sewage disposal system of the Town into a combined waterworks utility of the Town (the "Waterworks Utility") pursuant to RCW 35.67.331. The Town is authorized to conduct proceedings and to issue revenue bonds pursuant to chapters 35.41, 35.67, 35.92 and 39.46 RCW to finance the acquisition, construction and installation of improvements to the Waterworks Utility.

(b) The USDA has offered to make a loan to the Town, evidenced by a water and sewer revenue bond (the "Bond") in the amount of \$364,000 to pay Costs of the Project.

(c) It is advisable for the Town to Acquire, construct and install the improvements to the Waterworks Utility further described in Section 3. In determining the costs

(c) It is advisable for the Town to Acquire, construct and install the improvements to the Waterworks Utility further described in Section 3. In determining the costs of the Project pursuant to RCW 35.41.090, the Council has estimated that the total costs of the Project will be \$1,128,250.68. It is advisable for the Town to provide funds for defraying a portion of the Costs of the Project from the proceeds of the sale of the Bond.

(d) The Council deems it to be in the best interest of the Town that the Town borrow money and issue the Bond for the purpose of providing the funds with which to pay part of the Costs of the Project specified, adopted and ordered to be carried out herein, and the USDA has offered to purchase the Bond under the terms set forth in this Ordinance.

(e) The Council passed Ordinance No. 721 on July 28, 2015, and in response to a request from the USDA to modify certain provisions of Ordinance No. 721, deems it to be in the best interest of the Town that the Town amend and restate Ordinance No. 721 as set forth in this Ordinance.

Section 3: The Project. The Town hereby specifies, adopts and authorizes a plan for making certain additions to and betterments and extensions of the Waterworks Utility, consisting of the Acquisition, construction and installation of improvements to the water system (the "Project"). The Council may make such changes prior to or during the actual construction of the Project where, in its judgment, it appears advisable, provided that such changes do not substantially modify the Project.

Section 4: Purpose, Authorization and Description of Bond. For the purpose of paying part of the Costs of the Project, the Town shall issue the Bond in the amount of \$364,000. The Bond shall be dated the date of its delivery to the USDA; shall be numbered as determined by the Registrar; and shall bear interest at the rate of not more than 2.75% per annum (computed on the basis of a 365-day year for actual number of days elapsed). Principal of and interest on the Bond shall be payable in equal semiannual installments on each Payment Date, with the last payment to be made on the Payment Date that is 40 years after the date of issuance of the Bond, except that the last payment shall be in an amount equal to the remaining principal of and interest due on that Bond. The Bond shall be payable solely out of the Bond Fund and shall be a valid claim of the Registered Owner only as against the Bond Fund and the amount of the Gross Revenue pledged to the Bond Fund, and shall not be a general obligation of the Town.

Section 5: Appointment of Registrar; Registration and Transfer of Bond. The Clerk-Treasurer is hereby appointed and designated to serve as the Registrar. The Registrar shall keep, or cause to be kept, at its office, sufficient books for purposes of registering the name, mailing address and taxpayer identification number of the Registered Owner of the Bond, and for registering any transfer of Bond ownership. The books and records maintained by the Registrar for such purpose shall be considered the Bond Register for purposes of this Ordinance. The Bond Register shall at all times be open to inspection by the Town. In addition to maintaining the Bond Register, the Registrar is authorized and directed to perform the following duties with respect to the Bond: (i) to authenticate the Bond upon the initial issuance thereof by executing the Certificate of Authentication contained thereon; (ii) to authenticate and deliver any Bond that is transferred in accordance with the provisions thereof and this Ordinance; (iii) to serve as the Town's paying agent for the Bond; (iv) to imprint on each Bond transferred or exchanged pursuant to this Ordinance

the name of the Registered Owner, the principal amount of the Bond, the interest rate borne by the Bond, and the maturity date; (v) to cancel the Bond returned to the Registrar upon the payment in full thereof; and (vi) to carry out all of the Registrar's duties otherwise described in this Ordinance and Ordinance No. 392 establishing a system of registration for the Town's bonds and obligations and to comply fully with all applicable federal and State laws and regulations respecting the carrying out of those duties. The Registrar shall be responsible for its representations contained in the Certificate of Authentication on the Bond. The Bond may be assigned or transferred only in whole and only if endorsed in the manner provided thereon and surrendered to the Registrar.

Section 6: Deposit of Bond Proceeds. The principal proceeds of the Bond shall be paid into the Construction Account and used to pay Costs of the Project. Interest earnings on amounts in the Construction Account, if any, shall be retained in the Construction Account and used to pay Costs of the Project.

Section 7: Payment of Bond. Installments of principal of and interest on the Bond shall be payable in lawful money of the United States of America and shall be paid by check or draft mailed by the Bond Registrar or by electronic transfer or Pre-Authorized Debit (PAD) on the Payment Date to the Registered Owner at the address appearing on the Bond Register, except that the last installment of principal and interest shall be payable upon presentation and surrender of the Bond by the Registered Owner at the office of the Bond Registrar in Coupeville, Washington.

Section 8: Optional Prepayment and Notice. The Town may, at any time, prepay all or any portion of the principal of the Bond. Upon prepayment of a portion of the principal of the Bond, the amount of the semiannual installments of principal of and interest due on the Bond shall remain unchanged but shall be recalculated to reflect the reduction in the principal amount remaining unpaid and the resulting increase in the portion of each installment payment to be credited to the principal of the Bond. The final Payment Date shall be adjusted to reflect the prepayment. Notice of any such optional prepayment shall be given at least 30 days prior to the prepayment date by mailing to the Registered Owner a notice fixing such prepayment date and the amount of principal to be prepaid.

Section 9: Failure to Pay Installments. If any installment of principal of and interest on the Bond is not paid when due, the Town shall be obligated to pay interest on that installment at the same rate provided in the Bond from and after its Payment Date until that installment, both principal and interest, is paid in full.

Section 10: Bond Form and Execution.

(a) The Bond shall be typewritten or copied in a form consistent with the provisions of this Ordinance and State law, shall be signed by the Mayor and Clerk-Treasurer of the Town, either or both of whose signature may be in facsimile, and the seal of the Town or a facsimile thereof shall be imprinted impressed thereon.

(b) Only a Bond bearing a Certificate of Authentication in the following form, manually signed by the Bond Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this Ordinance:

CERTIFICATE OF AUTHENTICATION

This Bond is the fully registered Town of Coupeville, Washington, Water and Sewer Revenue Bond, 2015 described in the Ordinance.

Town Clerk-Treasurer, Bond Registrar

The authorized signing of a Certificate of Authentication shall be conclusive evidence that the Bond so authenticated has been duly executed, authenticated and delivered and is entitled to the benefits of this Ordinance.

(c) If any officer whose signature appears on the Bond ceases to be an officer of the Town authorized to sign bonds before the Bond bearing his or her signature is authenticated or delivered by the Registrar or issued by the Town, that Bond nevertheless may be authenticated, delivered and issued and, when authenticated, delivered and issued, shall be as binding upon the Town as though that person had continued to be an officer of the Town authorized to sign bonds. Any Bond also may be signed and attested on behalf of the Town by any person who, on the actual date of the signing of the Bond, is an officer of the Town authorized to sign bonds, although he or she did not hold the required office on the date of issuance of the Bond.

Section 11: Bond Fund.

(a) The "Water and Sewer Revenue Bond Fund, 1975," was heretofore created and established in the office of the Clerk-Treasurer and is hereby renamed the "Water and Sewer Revenue Bond Fund" (the "Bond Fund"). The Bond Fund shall be drawn upon for the sole purpose of paying the principal of and interest on the Parity Bonds. The Bond Fund has been divided into two accounts, a "Principal and Interest Account" and a "Reserve Account." So long as any Parity Bonds are outstanding, the Town shall set aside and pay into the Bond Fund, out of the Gross Revenue, a fixed amount, without regard to any fixed proportion, namely:

(i) Into the Principal and Interest Account, at least 15 days prior to each interest payment date and each principal payment date, an amount which shall on each such interest payment date or principal payment date be sufficient to pay the interest or principal and interest, as the case may be, then falling due upon the Parity Bonds; and

(ii) Into the Reserve Account, the amount of not less than one-tenth of the Reserve Requirement annually until an amount equal to the Reserve Requirement shall have been accumulated.

(b) The Town further agrees that when the total required reserve has been paid into the Reserve Account, it will at all times, except for withdrawals therefrom as authorized herein, maintain such amount therein until there is a sufficient amount in the Principal and Interest Account and Reserve Account to pay the principal of and interest to maturity on all the outstanding Parity Bonds. When the total amount in the Bond Fund shall equal the total amount of principal and interest requirements of the outstanding Parity Bonds to the last maturity thereof, no further payments need be made into the Bond Fund.

of principal and interest requirements of the outstanding Parity Bonds to the last maturity thereof, no further payments need be made into the Bond Fund.

(c) The Reserve Account shall be used for the sole purpose of making up any deficiency existing in the Principal and Interest Account to meet maturing installments of either principal or interest, as the case may be, of the outstanding Parity Bonds. Any deficiency created in the Reserve Account by reason of any such withdrawal therefrom shall be made up from the Gross Revenue first available after making necessary provisions for the required payments into the Principal and Interest Account. Money in the Reserve Account may also be used to pay the last maturing Parity Bonds.

(d) All money in the Reserve Account may be kept in cash or on deposit in the official bank depository of the Town, may be invested in direct obligations of the United States Government maturing not later than ~~one month prior to the last maturity date of the outstanding Parity Bonds~~ when needed and/or may be deposited in shares of savings and loan institutions to the extent that such shares are guaranteed by the Federal Savings and Loan Insurance Corporation. After the 1978 Bond is no longer outstanding, money in the Bond Fund may be invested in any legal investment. Interest earned on any such deposits or investments shall be deposited in and become a part of the Principal and Interest Account.

(e) The Council hereby declares that in fixing the amounts to be paid into the Bond Fund pursuant to this ordinance, the Council has exercised due regard for reasonable and necessary the costs of operation and maintenance of the Waterworks Utility and the debt service requirements of the outstanding Parity Bonds and hereby declares that such amounts are not a greater amount than in its judgment will be available over and above such costs of operation and maintenance and the debt service requirements for the Bond and the outstanding Parity Bonds.

(f) If the Town fails to set aside and pay into the Bond Fund the amounts above set forth, the holder of any of the outstanding Parity Bonds may bring action against the Town and compel the setting aside and payment.

Section 12: Compliance With Parity Conditions. The Council hereby finds and declares as required by Section 16 of Ordinance No. 254, as incorporated by reference into Section 11 of Ordinance No. 305, as follows:

(a) no default exists in the payment of the principal or interest on any outstanding water and sewer revenue bonds of the Town, and the amount required to have been paid into the respective bond redemption funds for such bonds has been paid and maintained intact therein; and

(b) the USDA has waived in writing the requirement that there be on file with the Clerk-Treasurer a certificate of a nationally recognized firm of certified public accountants or a professional engineer licensed to practice in the State and experienced in municipal utilities to the effect that the Net Revenue for the calendar year preceding the year in which the Bond is to be issued is not less than 120% of the average annual debt service requirements on all outstanding water and sewer revenue bonds of the Town and the Bond.

Accordingly, the Bond shall constitute a lien and charge upon the Gross Revenue on a parity with the 1978 Bond.

and charge upon such Gross Revenue prior and superior to all other liens and charges, subject only to the Maintenance and Operation Expenses.

Section 14: Covenants. The Town hereby covenants and agrees with the Registered Owner as follows:

(a) The Town will at all times maintain and keep the Waterworks Utility in good repair, working order and condition; will at all times operate the Waterworks Utility and the business in connection therewith in an efficient manner and at a reasonable cost; and will collect such rates and charges for water and sanitary sewage disposal service furnished as will provide sufficient revenues to produce the Gross Revenue required to meet the operation of the Waterworks Utility, together with the general maintenance and administrative costs of the Waterworks Utility and the debt service requirements for the Parity Bonds.

(b) The Town will establish, maintain and collect such rates and charges for water and for sanitary sewage disposal service as long as the Bond is outstanding as will make available for the payment of the principal of and interest on the Parity Bonds as the same shall accrue an amount equal to at least 1.10 times the average annual debt service, both principal and interest, of the Parity Bonds after deducting Maintenance and Operation Expenses from the Gross Revenue.

(c) The Town will, while the Bond remains outstanding, keep proper and separate accounts and records in which complete and separate entries shall be made of all transactions relating to the Waterworks Utility; will furnish the original holder of the Bond or any subsequent holder thereof, at the written request of such holder, complete operating and income statements of the Waterworks Utility in reasonable detail covering any fiscal year, not more than 60 days after the close of such fiscal year; and will grant any holder of the outstanding Bond the right at all reasonable times to inspect the Waterworks Utility and all records, accounts and data of the Waterworks Utility relating thereto.

(d) The Town will carry fire and extended coverage insurance on all structures of the Waterworks Utility except reservoirs, pipelines and other structures if such structures are not normally insured and subsurface lift stations except for the value of electrical and pumping equipment. The Town will also carry adequate public liability insurance and worker's compensation insurance as are ordinarily covered under prudent utility practice. If the Project involves Acquisition or construction in designated special flood or mudslide prone areas, the Town will carry flood insurance. The premiums paid for all such insurance shall be regarded and paid as an expense of maintenance and operation of the Waterworks Utility.

(e) The Town will maintain or obtain an officer's fidelity bond for the Clerk-Treasurer in the amount of \$100,000 or, if greater, the maximum dollar amount anticipated to be on hand at any time in the Construction Account and the Bond Fund, and maintain such bond as long as the USDA is the Registered Owner.

(f) The Town will establish and fund a short lived asset reserve account by depositing into such account annually, from Gross Revenue or other money legally available therefor, the sum of not less than \$38,300.

Section 18: Ratification. Any action taken consistent with the authority and prior to the effective date of this Ordinance is ratified, approved and confirmed.

Section 19: Effective Date. This Ordinance shall be effective from and after its passage. The Clerk-Treasurer is directed to cause this Ordinance, or a summary hereof, to be published in the official newspaper of the Town.

PASSED by the Town Council and APPROVED by the Mayor of the Town of Coupeville, Washington, this ~~28~~25th day of ~~July~~August, 2015, at a regular open public meeting thereof.

TOWN OF COUPEVILLE, WASHINGTON

Mayor

ATTEST:

Clerk-Treasurer

(S E A L)

CERTIFICATION

I, the undersigned, the Clerk-Treasurer of the Town of Coupeville, Washington (the "Town"), hereby certify as follows:

1. The foregoing Ordinance No. ~~721~~_____ (the "Ordinance") is a full, true and correct copy of the Ordinance duly passed at a regular meeting of the Town Council of the Town held at the regular meeting place thereof on the ~~28~~25th day of ~~July~~August, 2015, as that Ordinance appears on the minute book of the Town; and the Ordinance is in full force and effect; and

2. A quorum was present throughout the meeting and a sufficient number of members of the Town Council voted in the proper manner for the passage of the Ordinance.

IN WITNESS WHEREOF, I have hereunto set my hand this ~~28~~25th day of ~~June~~August, 2015.

TOWN OF COUPEVILLE, WASHINGTON

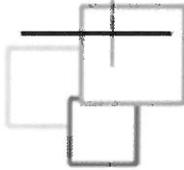
Clerk-Treasurer

(SEAL)

Payroll Voucher Directory	
Number/Name	Amount
Total 30939	\$1,414.41
Total 30940	\$88.38
Total 30941	\$11,772.10
Total 30942	\$2,912.64
Total 30943	\$1,100.00
Total 30944	\$8,074.95
Total 30945	\$411.62
Total 30946	\$226.39
Total EFTPS July 2015	\$16,851.44
Direct Deposit Activity	
2015 July Draw - 7/15/2015	
Gonzales, Brian D	\$1,000.00
LaRue, William	\$1,889.33
Lynn, Jesse	\$1,300.00
McMann, James M	\$700.00
Riepma, Kelly R.	\$1,600.00
Wadlington, Jimmy R.	\$1,400.00
2015 July Payroll - 7/27/2015	
Abney, Bonnie M.	\$551.85
Baraconi, Tammy S	\$4,672.97
Beech, Kelly	\$3,589.29
Cane, Gregory R.	\$2,340.87
Conard, Nancy I.	\$3,238.77
Gonzales, Brian D	\$1,898.29
Heatherly, Lisa M.	\$1,216.87
LaRue, William	\$2,833.77
Lynn, Jesse	\$1,887.75
Maier, Shelly R	\$1,450.21
McMann, James M	\$871.48
Riepma, Kelly R.	\$2,111.75
Shank, Matthew David	\$154.07
Vinsant, Paul	\$3,700.56
Wadlington, Jimmy R.	\$1,560.18
White, Ellen Morley	\$484.50
Wilsey, Laurel	\$1,361.81
Total	\$84,666.25

Voucher Directory	
Number	Amount
Total 30947	\$46.32
Total 30948	\$182.02
Total 30949	\$126.35
Total 30950	\$676.97
Total 30951	\$60.61
Total 30952	\$2,410.01
Total 30953	\$50.00
Total 30954	\$130.68
Total 30955	\$1,890.16
Total 30956	\$2,400.00
Total 30957	\$25.80
Total 30958	\$4,176.78
Total 30959	\$51.29
Total 30960	\$168.81
Total 30961	\$1,050.00
Total 30962	\$41.45
Total 30963	\$379.92
Total 30964	\$295.00
Total 30965	\$311.43
Total 30966	\$174,751.85
Total 30967	\$550.51
Total 30968	\$1,250.00
Total 30969	\$24,383.61
Total 30970	\$117.57
Total 30971	\$1,267.48
Total 30972	\$479.50
Total 30973	\$1,018.97
Total 30974	\$100.44
Total 30975	\$705.50
Total 30976	\$715.00
Total 30977	\$155.30
Total 30978	\$24.98
Total 30979	\$300.00
Total 30980	\$185.67
Total 30981	\$49.13
Total 30982	\$172.50
Total 30983	\$159.97
Total 30984	\$195.66
Total 30985	\$8,076.69
Total 30986	\$9,990.36
Total 30987	\$250.00
Total 30988	\$173.92
Total 30989	\$5,375.00
Total 30990	\$523.72
Total 30991	\$1,085.91
Total 30992	\$190.23
Total 30993	\$2,240.00
Total 30994	\$2,302.65
Total 30995	\$1,750.00
Total 30996	\$757.08
Total 30997	\$65.78
Total 30998	\$150.00
Total 30999	\$468.00
Total EFT Payment 8/21/2015	\$787.57
TOTAL	\$255,244.15

Voucher Directory



Vendor	Number	Reference	Account Number	Description	Amount
Ace Hardware	30963			2015 - August - August A/P	
		258470	Supplies 401-000-000-535-80-31-00	Office & Operating - Sewer	\$61.39
		Total 258470			\$61.39
		258536	Supplies 001-000-000-576-80-31-00	Office & Operating Parks	\$44.50
		Total 258536			\$44.50
		258660	Supplies 401-000-000-535-80-31-00	Office & Operating - Sewer	\$52.68
		Total 258660			\$52.68
		259420	Supplies 001-000-000-576-80-31-00	Office & Operating Parks	\$30.36
		Total 259420			\$30.36
		259589	Supplies 401-000-000-534-80-31-00	Office & Operating - Water	\$30.37
		Total 259589			\$60.73
		259590	Supplies 401-000-000-535-80-31-00	Office & Operating - Sewer	\$45.24
		Total 259590			\$158.05
		259590	Supplies 401-000-000-535-80-31-00	Office & Operating - Sewer	\$2.57
		Total 259590			\$2.57
Total Ace Hardware	30963				\$379.92
AT&T Mobility	30947			2015 - August - August Manual	
		287244041563X08052015	Cellphones August 2015 401-000-000-534-80-42-00	Communication - Water	\$23.16

Vendor	Number	Reference	Account Number	Description	Amount
Total AT&T Mobility	30947	Total 287244041563X08052015	401-000-000-535-80-42-00	Communications - Sewer	\$23.16
Avocet Environmental Test	30964				\$46.32
					\$46.32
					\$46.32
					\$97.00
					\$97.00
					\$126.00
					\$126.00
					\$72.00
					\$72.00
					\$295.00
					\$295.00
					\$182.02
					\$182.02
					\$182.02
					\$182.02
					\$262.51
					\$24.46
					\$24.46
					\$311.43
					\$311.43
					\$311.43

Vendor	Number	Reference	Account Number	Description	Amount
		NW2795906			
			Supplies		
			001-000-000-575-50-31-00	Office & Operating	Com Ctr
		Total NW2795906			\$64.85
		NW2795906-1			\$64.85
			Supplies		
			001-000-000-576-80-31-00	Office & Operating	Parks
		Total NW2795906-1			\$91.60
		NW2795936			\$91.60
			Supplies		
			001-000-000-518-10-31-00	Office & Operating	Shop
		Total NW2795936			\$76.94
					\$76.94
					\$550.51
					\$676.86
		Total 30967			
		Total Coastwide Laboratories			
		Cohen, Manni, Theune & Manni LLP			
		30968			
		118		2015 - August - August A/P	
		Total 118			\$1,250.00
			2015 August Retainer		
			001-000-000-512-00-41-00	Professional Services	Court
		Total 30968			\$1,250.00
		Total Cohen, Manni, Theune & Manni LLP			\$1,250.00
		COMCAST			\$1,250.00
		30950			
		8498 30 022 0155812-AUG 2015		2015 - August - August Manual	
			Town Hall Internet & Phones		
			001-000-000-518-00-42-00	Communication -	CS
		Total 8498 30 022 0155812-AUG 2015			\$254.95
		8498 30 022 0156562-AUG 2015			\$254.95
			Town Shop Internet & Phones		
			001-000-000-518-10-42-00	Communication -	Shop
		Total 8498 30 022 0156562-AUG 2015			\$137.29
		8498 30 022 0156752-AUG 2015			\$137.29
			WWTP Internet & Phones		
			401-000-000-534-80-42-00	Communication - Water	
			401-000-000-535-80-42-00	Communications - Sewer	
		Total 8498 30 022 0156752-AUG 2015			\$142.37
					\$142.36
					\$284.73
					\$676.97
					\$676.97
		Total 30950			
		Total COMCAST			

Vendor	Number	Reference	Account Number	Description	Amount
CWA Consultants, P.S.	30969				
		15-262	2015 - August - August A/P		
			Plan Review		
		Total 15-262	001-000-000-559-60-41-00	Professional Services	\$1,658.34
		15-263			\$1,658.34
		Total 15-263			\$180.00
		15-264			\$180.00
		Total 15-264			\$180.00
		15-265			\$180.00
		Total 15-265			\$180.00
		15-270			\$180.00
		Total 15-270			\$180.00
		Total 30969			\$22,185.27
Total CWA Consultants, P.S.					\$22,185.27
Frontier	30951				
		360-678-1389-022608-5-AUG 2015	2015 - August - August Manual		
			Front St. Lift Station		
			401-000-000-535-80-47-00	Utilities - Sewer	\$60.61
		Total 360-678-1389-022608-5-AUG 2015			\$60.61
		Total 30951			\$60.61
		30970			
		360-678-4864-021407-5-AUG 2015	2015 - August - August A/P		
			Rec Hall		
			001-000-000-518-00-42-00	Communication - CS	\$57.58
		Total 360-678-4864-021407-5-AUG 2015			\$57.58
		360-678-9197-100113-5-AUG 2015			
			DSL Ft. Casey		
			401-000-000-534-80-42-00	Communication - Water	\$59.99
		Total 360-678-9197-100113-5-AUG 2015			\$59.99
		Total 30970			\$117.57
Total Frontier					\$178.18

Vendor	Number	Reference	Account Number	Description	Amount
George Bratton PE	30971	171-AUG 2015	2015 - August - August A/P		
			July Engineering Services		
			401-000-000-534-80-41-00	Professional Services - Water	\$633.74
			401-000-000-535-80-41-00	Professional Services - Sewer	\$633.74
			Total 171-AUG 2015		\$1,267.48
Total 30971					\$1,267.48
Total George Bratton PE					\$1,267.48
Geotest	30972	32414	2015 - August - August A/P		
			Madrona Project Phase I		
			303-000-721-594-34-65-00	2015 Madrona Way Project - Construction Account	\$239.75
			304-000-720-594-35-65-00	2015 Madrona Way Project - Construction Account	\$239.75
			Total 32414		\$479.50
Total 30972					\$479.50
Total Geotest					\$479.50
Island County E R & R Fund	30973	15-00217	2015 - August - August A/P		
			Fuel-July 2015		
			001-000-000-576-80-32-00	Fuel - Parks	\$200.64
			101-000-000-542-30-32-00	Fuel - Roadway	\$61.46
			101-000-000-542-71-32-00	Fuel - Roadside	\$125.75
			401-000-000-534-80-32-00	Fuel - Water	\$349.11
			401-000-000-535-80-32-00	Fuel - Sewer	\$242.03
			401-000-000-538-30-32-00	Fuel - Stormwater	\$39.98
			Total 15-00217		\$1,018.97
Total 30973					\$1,018.97
Total Island County E R & R Fund					\$1,018.97
Island County Historical Society	30952	080515-2% H/M Tax-ICHistoricalSociety	2015 - August - August Manual		
			2% Tourism Promotion		
			104-000-000-557-31-49-00	Contracts - Tourism	\$2,410.01
			Total 080515-2% H/M Tax-ICHistoricalSociety		\$2,410.01
Total 30952					\$2,410.01
Total Island County Historical Society					\$2,410.01

Vendor	Number	Reference	Account Number	Description	Amount
Island County Human Services	30974	2ND QTR 2015	2015 - August - August A/P		
		2nd Qtr 2015	001-000-000-562-00-51-00	Health Dept Contract	\$100.44
		Total 2ND QTR 2015			\$100.44
Total 30974					\$100.44
Total Island County Human Services					\$100.44
Island County Solid Waste	30975	3301-9128	2015 - August - August A/P		
			Solid Waste Disposal & Biosolids Disposal		\$598.00
			401-000-000-535-80-47-02	Biosolids Disposal - Sewer	
			Biosolids Disposal		\$107.50
			401-000-000-535-80-47-03	Solid Waste Disposal - Sewer	
			Solid Waste Disposal		\$705.50
Total 3301-9128					\$705.50
Total 30975					\$705.50
Total Island County Solid Waste					\$705.50
K Engineers, Inc.	30976	12098	2015 - August - August A/P		
			Madrona Way (Phase I)		\$715.00
			304-000-720-594-35-65-00	2015 Madrona Way Project - Construction Account	\$715.00
Total 12098					\$715.00
Total 30976					\$715.00
Total K Engineers, Inc.					\$715.00
Konica Minolta Business Solutions	30977	235303162	2015 - August - August A/P		
			Copier Lease		\$155.30
			001-000-000-518-00-45-00	Rentals & Leases - CS	\$155.30
Total 235303162					\$155.30
Total 30977					\$155.30
Total Konica Minolta Business Solutions					\$155.30
Mailliard's Landing Nursery Inc	30978	105048	2015 - August - August A/P		
			Supplies		\$24.98
			101-000-000-542-30-31-00	Office & Operating - Roadway	\$24.98
Total 105048					\$24.98
Total 30978					\$24.98
Total Mailliard's Landing Nursery Inc					\$24.98

Vendor	Number	Reference	Account Number	Description	Amount
Melanie Kooch	30979	081115-Rec Hall	2015 - August - August A/P		
		Refund Rec Hall Rental Fee	001-000-000-362-40-00-00	Facility Rentals	\$300.00
		Total 081115-Rec Hall			\$300.00
Total Melanie Kooch	30979				\$300.00
NCL Of Wisconsin, Inc.	30980		2015 - August - August A/P		
		359574		Testing Supplies	\$185.67
		Total 359574		401-000-000-535-80-31-00 Office & Operating - Sewer	\$185.67
Total NCL Of Wisconsin, Inc.	30980				\$185.67
Oak Harbor Auto Center Parts Plus	30981	001-249031	2015 - August - August A/P		
		Brakes			
		001-000-000-576-80-31-00		Office & Operating Parks	\$16.63
		101-000-000-542-30-31-00		Office & Operating - Roadway	\$11.09
		101-000-000-542-71-31-00		Office & Operating - Roadside	\$5.54
		401-000-000-534-80-31-00		Office & Operating - Water	\$11.09
		Total 001-249031			\$44.35
		001-249052		Fuses	
		001-000-000-576-80-31-00		Office & Operating Parks	\$1.19
		101-000-000-542-71-31-00		Office & Operating - Roadside	\$1.20
		401-000-000-534-80-31-00		Office & Operating - Water	\$2.39
		Total 001-249052			\$4.78
Total Oak Harbor Auto Center Parts Plus	30981		2015 - August - August A/P		\$49.13
Oak Harbor, City Of	30982	SD-1523			\$49.13
		Street Sweeping			
		101-000-000-542-67-51-00		Professional Services-Cleaning	\$172.50
		Total SD-1523			\$172.50
Total Oak Harbor, City Of	30982				\$172.50

Vendor Number	Reference	Account Number	Description	Amount
Office Depot	30983			
	783639459001	2015 - August - August A/P		
		Supplies		
		001-000-000-518-00-31-00	Office & Operating	\$74.33
		001-000-000-558-00-31-00	Office & Operating	\$58.75
			Plan	\$133.08
	Total 783639459001			
	783639991001			
		Supplies		
		001-000-000-518-00-31-00	Office & Operating	\$26.89
	Total 783639991001			\$26.89
Total Office Depot				\$159.97
Pacific Northwest Art School	30953			\$159.97
	080515-Rec Hall	2015 - August - August Manual		
		Refund of Rec Hall Rental Fee-8/4/15		
		001-000-000-362-40-00-00	Facility Rentals	\$50.00
	Total 080515-Rec Hall			\$50.00
Total 30953				\$50.00
Total Pacific Northwest Art School				\$50.00
Prairie Center Red Apple	30954			\$50.00
	081015	2015 - August - August Manual		
		Supplies		
		401-000-000-535-80-31-00	Office & Operating - Sewer	\$52.32
	Total 081015			\$52.32
	081015a			
		Supplies		
		401-000-000-535-80-31-00	Office & Operating - Sewer	\$78.36
	Total 081015a			\$78.36
Total 30954				\$130.68
Total Prairie Center Red Apple				\$130.68
Precision Plumbing &	30984			
	#2522	2015 - August - August A/P		
		Backflow Device Testing		
		401-000-000-534-80-41-00	Professional Services - Water	\$195.66
	Total #2522			\$195.66
Total 30984				\$195.66
Total Precision Plumbing &				\$195.66

Vendor	Number	Reference	Account Number	Description	Amount
--------	--------	-----------	----------------	-------------	--------

Puget Sound Energy
30955

2015 - August - August Manual

200011387319-AUG 2015	Street Lighting				
	101-000-000-542-63-47-00			Utilities - Street Lighting	\$1,741.94
Total	200011387319-AUG 2015				\$1,741.94
200021090457-AUG 2015	Area Lighting				
	101-000-000-542-63-47-00			Utilities - Street Lighting	\$148.22
Total	200021090457-AUG 2015				\$148.22
Total	200021090457-AUG 2015				\$1,890.16

Total 30955
30985

2015 - August - August A/P

200002603542-AUG 2015	Reservoir Telemetry				
	401-000-000-534-80-47-00			Utilities - Water	\$10.16
Total	200002603542-AUG 2015				\$10.16
200005235540-AUG 2015	Well 04				
	401-000-000-534-80-47-00			Utilities - Water	\$33.39
Total	200005235540-AUG 2015				\$33.39
200005603689-AUG 2015	Well 07				
	401-000-000-534-80-47-00			Utilities - Water	\$630.05
Total	200005603689-AUG 2015				\$630.05
200005833450-AUG 2015	Ft. Casey WTP				
	401-000-000-534-80-47-00			Utilities - Water	\$2,720.63
Total	200005833450-AUG 2015				\$2,720.63
200006097865-AUG 2015	Rec Hall				
	001-000-000-575-50-47-00			Utilities - Com Ctr	\$137.55
Total	200006097865-AUG 2015				\$137.55
200009098936-AUG 2015	Town Park				
	001-000-000-576-80-47-00			Utilities - Parks	\$32.16
Total	200009098936-AUG 2015				\$32.16
200011418114-AUG 2015	Pavilion				
	001-000-000-576-80-47-00			Utilities - Parks	\$11.45
Total	200011418114-AUG 2015				\$11.45
200013296450-AUG 2015	WWTP				
	401-000-000-535-80-47-00			Utilities - Sewer	\$2,495.06
Total	200013296450-AUG 2015				\$2,495.06

Vendor Number Reference Account Number Description Amount

200015370790-AUG 2015	Town Shop				
	001-000-000-518-10-47-00		Utilities -	Shop	\$87.02
Total 200015370790-AUG 2015					\$87.02
200015416577-AUG 2015	Town Hall				
	001-000-000-518-00-47-00		Utilities -	CS	\$207.26
Total 200015416577-AUG 2015					\$207.26
200016476455-AUG 2015	Town Restroom				
	001-000-000-576-80-47-00		Utilities -	Parks	\$67.55
Total 200016476455-AUG 2015					\$67.55
200017824224-AUG 2015	Well 06 & S. Main St. Lift Station				
	401-000-000-534-80-47-00		Utilities - Water		\$10.91
	401-000-000-535-80-47-00		Utilities - Sewer		\$207.19
Total 200017824224-AUG 2015					\$218.10
200020235921-AUG 2015	Front St. Lift Station				
	401-000-000-535-80-47-00		Utilities - Sewer		\$144.80
Total 200020235921-AUG 2015					\$144.80
200020236119-AUG 2015	Keystone Hill Well				
	401-000-000-534-80-47-00		Utilities - Water		\$782.25
Total 200020236119-AUG 2015					\$782.25
200020236523-AUG 2015	Cook's Corner				
	001-000-000-576-80-47-00		Utilities -	Parks	\$10.84
Total 200020236523-AUG 2015					\$10.84
200021137886-AUG 2015	Town WTP				
	401-000-000-534-80-47-00		Utilities - Water		\$467.29
Total 200021137886-AUG 2015					\$467.29
220000466767-AUG 2015	Lauren Lift Station				
	401-000-000-535-80-47-00		Utilities - Sewer		\$21.13
Total 220000466767-AUG 2015					\$21.13
Total 30985					\$8,076.69
Total Puget Sound Energy					\$9,966.85

Vendor	Number	Reference	Account Number	Description	Amount
Reichhardt & Ebe	30986	25723	2015 - August - August A/P		
			Madrona-Phase II		
			101-000-000-595-30-63-03	Madrona Way ST Improvements	\$2,283.97
		Total 25723			\$2,283.97
		25724			
			Engineering-Madrona Phase II		
			101-000-000-595-30-63-03	Madrona Way ST Improvements	\$4,101.76
		Total 25724			\$4,101.76
		25733			
			WGH Expansion-Engineering Svcs.		
			001-000-000-539-00-41-01	Prof Services - Special Project	\$3,604.63
		Total 25733			\$3,604.63
Total Reichhardt & Ebe	30986				
Renaie's Videography	30987	082015	2015 - August - August A/P		
			Town Council Video Recording		
			001-000-000-511-00-41-00	Professional Services Council	\$250.00
		Total 082015			\$250.00
Total Renaie's Videography	30987				
Serendipity Catering	30988	[100]-Aug 2015	2015 - August - August A/P		
			Council Workshop		
			001-000-000-511-00-31-00	Office & Operating Council	\$173.92
		Total [100]-Aug 2015			\$173.92
Total Serendipity Catering	30988				
Skagit Surveyors & Engineers	30989	60387	2015 - August - August A/P		
			WGH - Consulting Planner		
			001-000-000-558-00-41-00	Prof Services - Planning	\$5,375.00
		Total 60387			\$5,375.00
Total Skagit Surveyors & Engineers	30989				

Vendor	Number	Reference	Account Number	Description	Amount
Tjoelker Enterprises, Inc.	30993				
		584742		2015 - August - August A/P	
			Biosolids Disposal		
			401-000-000-535-80-47-02	Biosolids Disposal - Sewer	\$2,240.00
		Total 584742			\$2,240.00
Total Tjoelker Enterprises, Inc.	30994				
Town Of Coupeville					
		B056-15-Madrona & Vine ROW		2015 - August - August A/P	
			Madrona Way-Sewer		
			304-000-720-594-35-65-00	2015 Madrona Way Project - Construction Account	\$2,302.65
		Total B056-15-Madrona & Vine ROW			\$2,302.65
Total Town Of Coupeville	30994				
Trust Board of Ebey's Landing NHR	30956				
				2015 - August - August Manual	
		072915-2% H/M Tax			
			2% Tourism Promotions		
			104-000-000-557-31-49-00	Contracts - Tourism	\$2,400.00
		Total 072915-2% H/M Tax			\$2,400.00
Total Trust Board of Ebey's Landing NHR	30957				
Utilities Underground Location Center					
		5070682		2015 - August - August Manual	
			Underground Locates		
			401-000-000-534-80-41-00	Professional Services - Water	\$12.90
			401-000-000-535-80-41-00	Professional Services - Sewer	\$12.90
		Total 5070682			\$25.80
Total Utilities Underground Location Center	30995				
Vac-Tank/Western Services					
		INV.3095		2015 - August - August A/P	
			Biosolids Shipping		
			401-000-000-535-80-47-01	Biosolids Shipping - Sewer	\$1,750.00
		Total INV.3095			\$1,750.00
Total Vac-Tank/Western Services					

VISA

30958

2015 - August - August Manual

Amazon Marketplace Pmts					
Barricades-Coupeville Festival					
101-000-000-542-64-31-01			Signs - Cfa 2012 Grant (2,500)		\$550.69
Total Amazon Marketplace Pmts					\$550.69
Amazon Mktplace Pmts					
Supplies					
401-000-000-534-80-31-00			Office & Operating - Water		\$27.99
Total Amazon Mktplace Pmts					\$27.99
Amazon.com					
Road Closed Signs-Coupeville Festival					
101-000-000-542-64-31-01			Signs - Cfa 2012 Grant (2,500)		\$78.50
Total Amazon.com					\$78.50
Amazon.com WA					
Supplies					
001-000-000-575-50-31-00			Office & Operating Com Ctr		\$26.47
Total Amazon.com WA					\$26.47
Amazon.comWA					
Supplies-V42					
001-000-000-576-80-31-00			Office & Operating Parks		\$2.17
401-000-000-534-80-31-00			Office & Operating - Water		\$8.69
401-000-000-535-80-31-00			Office & Operating - Sewer		\$4.35
401-000-000-538-30-31-00			Office & Operating		\$6.52
Total Amazon.comWA					\$21.73
AmazonMarketplacePmts					
Traffic Cones-Coupeville Festival					
101-000-000-542-64-31-01			Signs - Cfa 2012 Grant (2,500)		\$150.25
Total AmazonMarketplacePmts					\$150.25
AmazonMktplacePmts					
Warning Light-V42					
001-000-000-576-80-31-00			Office & Operating Parks		\$3.29
401-000-000-534-80-31-00			Office & Operating - Water		\$13.20
401-000-000-535-80-31-00			Office & Operating - Sewer		\$6.60
401-000-000-538-30-31-00			Office & Operating		\$9.90
Total AmazonMktplacePmts					\$32.99
Dog Waste Depot					
Supplies					
001-000-000-576-80-31-00			Office & Operating Parks		\$156.00
Total Dog Waste Depot					\$156.00
GreenRiverCommunityCo					
P.Vinsant Training					
401-000-000-535-80-49-00			Miscellaneous - Sewer		\$395.00
Total GreenRiverCommunityCo					\$395.00

Vendor Number	Reference	Account Number	Description	Amount
	Harbor Freight Catalog			
	Tools			
	401-000-000-534-80-35-00		Small Tools & Equipment - Water	\$98.87
	Total Harbor Freight Catalog			\$98.87
	Red Lion			
	AWC Conf-Beech, K.			
	001-000-000-514-00-43-00		Travel - Adm	\$289.41
	Total Red Lion			\$289.41
	Red Lion Hotel-Wenatch			
	AWC Conf-Binder, D.			
	001-000-000-511-00-43-00		Travel - Council	\$281.88
	Total Red Lion Hotel-Wenatch			\$281.88
	Red Lion Hotel-Wenatchee			
	AWC Conf.-Clay, B.			
	001-000-000-511-00-43-00		Travel - Council	\$296.94
	Total Red Lion Hotel-Wenatchee			\$296.94
	Sumo Hibachi Sushi			
	AWC Conf-Binde&Clay			
	001-000-000-511-00-43-00		Travel - Council	\$50.11
	Total Sumo Hibachi Sushi			\$50.11
	Superior Systems Inc			
	Parts			
	101-000-000-542-71-31-00		Office & Operating - Roadside	\$36.44
	401-000-000-538-30-31-00		Office & Operating	\$54.66
	Total Superior Systems Inc			\$91.10
	TheHomeDepot			
	Supplies			
	001-000-000-576-80-31-00		Office & Operating Parks	\$75.01
	101-000-000-542-64-31-00		Office & Operating - Traffic	\$57.94
	401-000-000-534-80-31-00		Office & Operating - Water	\$32.70
	Total TheHomeDepot			\$165.65
	USPS Post Office			
	Stamped Envelopes-Regular			
	001-000-000-518-00-42-00		Communication - CS	\$286.20
	Total USPS Post Office			\$286.20
	USPS Postal			
	Stamped Envelopes-Window			
	001-000-000-518-00-42-00		Communication - CS	\$1,131.00
	Total USPS Postal			\$1,131.00
	WA Driver License Renew			
	Background Check			
	001-000-000-514-00-49-00		Miscellaneous - Adm	\$13.00
	Total WA Driver License Renew			\$13.00

Vendor Number Reference Account Number Description Amount

Vendor	Number	Reference	Account Number	Description	Amount
		WADriverLicenseRenew			
		Employment Check	001-000-000-514-00-49-00	Miscellaneous - Adm	\$13.00
		Total WADriverLicenseRenew			\$13.00
		WSP Background Checks			
		Employment Check	001-000-000-514-00-49-00	Miscellaneous - Adm	\$10.00
		Total WSP Background Checks			\$10.00
		WSPBackgroundsChecks			
		Background Check	001-000-000-514-00-49-00	Miscellaneous - Adm	\$10.00
		Total WSPBackgroundsChecks			\$10.00
		Total 30958			\$4,176.78
		Total VISA			\$4,176.78
		WA ST Dept of Ecology			
		30996			
		2016-WA0029378		2015 - August - August A/P	
		Annual Permit Fee	401-000-000-535-80-41-00	Professional Services - Sewer	\$757.08
		Total 2016-WA0029378			\$757.08
		Total WA ST Dept of Ecology			\$757.08
		WA ST Dept Of Revenue			
		EFT Payment 8/21/2015 4:15:50 PM - 1		2015 - August - August A/P	
		July 2015 Excise Tax			
		001-000-000-576-80-31-00		Office & Operating Parks	\$6.25
		101-000-000-542-30-31-00		Office & Operating - Roadway	\$48.29
		401-000-000-534-80-31-00		Office & Operating - Water	\$11.79
		401-000-000-534-80-53-00		Excise Taxes - Water	\$620.91
		401-000-000-535-80-31-00		Office & Operating - Sewer	\$14.26
		401-000-000-535-80-31-00		Office & Operating - Sewer	\$3.69
		401-000-000-535-80-53-00		Excise Taxes - Sewer	\$76.84
		401-000-000-535-80-53-00		Excise Taxes - Sewer	\$177.25
		401-000-000-535-80-53-00		Excise Taxes - Sewer	(\$177.25)
		401-000-000-538-30-31-00		Office & Operating	\$5.54
		Total July 2015 Excise Tax			\$787.57
		Total EFT Payment 8/21/2015 4:15:50 PM - 1			\$787.57
		Total WA ST Dept Of Revenue			\$787.57

Vendor	Number	Reference	Account Number	Description	Amount
WA ST Dept Of Transportation	30959				
		RE-313-ATB50714134	2015 - August - August Manual		
		Madrona Way (Phase II)		Madrona Way ST Improvements	\$51.29
		101-000-000-595-30-63-03			\$51.29
		Total RE-313-ATB50714134			\$51.29
Total 30959					\$51.29
Total WA ST Dept Of Transportation					
Washington Tractor	30960				
		799231	2015 - August - August Manual		
		Supplies			
		001-000-000-576-80-31-00		Office & Operating Parks	\$84.40
		101-000-000-542-71-31-00		Office & Operating - Roadside	\$84.41
		Total 799231			\$168.81
Total 30960					\$168.81
30997		809387	2015 - August - August A/P		
		Supplies-V33			
		001-000-000-576-80-31-00		Office & Operating Parks	\$16.44
		101-000-000-542-71-31-00		Office & Operating - Roadside	\$16.45
		401-000-000-538-30-31-00		Office & Operating	\$32.89
		Total 809387			\$65.78
Total 30997					\$234.59
Total Washington Tractor					
Whidbey Island Animal Control	30961				
		081115-April-June 2015	2015 - August - August Manual		
		2015 Q2 Animal Control			
		001-000-000-521-00-51-01		Animal Control - Police	\$450.00
		Total 081115-April-June 2015			\$450.00
081115-January-March 2015		2015 Q1 Animal Control			
		001-000-000-521-00-51-01		Animal Control - Police	\$450.00
		Total 081115-January-March 2015			\$450.00
081115-July 2015		2015 July Animal Control			
		001-000-000-521-00-51-01		Animal Control - Police	\$150.00
		Total 081115-July 2015			\$150.00
Total 30961					\$1,050.00

Vendor	Number	Reference	Account Number	Description	Amount
	30998	081115-August 2015		2015 - August - August A/P	
				2015 Aug Animal Control	
			001-000-000-521-00-51-01	Animal Control - Police	\$150.00
				Total 081115-August 2015	\$150.00
				Total 30998	\$1,200.00
Total Whidbey Island Animal Control					
Whidbey Telecom	30962			2015 - August - August Manual	
		3882416			
				Web Hosting	
			001-000-000-518-00-41-00	Professional Services CS	\$41.45
				Total 3882416	\$41.45
Total Whidbey Telecom					
Wilsey, Laurel	30999			2015 - August - August A/P	
		2015-008			
				Cleaning Services	
			001-000-000-518-00-41-00	Professional Services CS	\$216.00
			001-000-000-575-50-41-00	Professional Services Com Ctr	\$252.00
				Total 2015-008	\$468.00
Total Wilsey, Laurel					\$468.00
Grand Total				Vendor Count	\$255,244.15
					49

COUPEVILLE MARSHAL

CALL DISPOSITIONS

CALL DISPOSITION	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total
Active													
Clrd - Adult Arrest	3		2	5	3	3	7						
Clrd Juvenile Arrest	2			1	1	1	1						
Case Closed	60	68	88	98	107	104	122						
Clrd Adult Prosecution Declined		1	2	1									
Clrd Adult Victim/Uncooperative													
Clrd Juv Prosecution Declined													
Clrd Juv Victim/Uncooperative													
Case Inactive													
Informational Report	10	1	4		4		3						
Case Leads Exhausted	2	1	1	4	4		4						
Non-Criminal Incident	2	1	6		4								
Refer to Other Agency	1		1	1		1	1						
Report to Follow	1				1	1							
Total Town Calls	81	72	104	110	124	110	138						

COUPEVILLE MARSHAL

TRAFFIC OVERVIEW

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Traffic Stops	52	36	43	44	35	44	69						323

Citations

DUI	0	0	0	1	0	0	0						1
DWLS	0	0	0	1	1	0	2						4
NVOL	1	0	0	0	0	0	1						2
Speed	6	4	4	7	4	4	13						42
Seatbelt	0	0	0	0	0	0	2						2
No insurance	4	1	4	2	2	3	3						19
Cell phone	1	2	0	4	0	0	1						8
Vehicle Regs	0	4	0	0	0	0	0						4
Equipment	0	0	0	0	0	0	0						0
Other	0	1	0	0	1	0	0						2

Warnings

NVOL W/ID	1	0	0	0	0	0	0						1
Speed	26	14	18	18	20	22	25						143
Seatbelt	0	3	2	4	1	4	4						18
No Insurance	1	0	0	0	0	1	0						2
Cell Phone	1	0	1	2	1	0	1						6
Vehicle Regs	7	2	2	0	0	4	2						17
Equipment	2	1	3	5	2	3	1						17
Other	2	4	9	0	3	3	14						35

Parking Enforcement

Warning	0	12	17	31	17	17	15						109
Citation	0	0	4	3	2	1	9						19

Total Traffic Contacts

52	48	64	78	54	62	93							451
----	----	----	----	----	----	----	--	--	--	--	--	--	-----

Total Contacts	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2014	89	17	17	34	33	17	54	64	57	32	69	39	522
2013	38	25	29	56	33	59	80	68	161	244	165	142	1100
2012	51	66	51	58	48	114	61	68	17	30	30	48	642
2011	18	26	43	28	48	44	95	59	42	29	42	38	512
2010	90	33	35	67	30	58	71	29	18	27	31	50	539

COUPEVILLE MARSHAL

ISLAND COMMUNICATIONS CALLS FOR SERVICE

Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Alarm	5	9	6	7	11	4	13					
Animial Complaint	5	3	7	6	7	7	9					
Assault	4	1	5	2	3	2	1					
Assist Agency	0	1	1	2	2	4	3					
Assist Public	14	11	16	14	22	19	18					
Burglary	3	0	0	0	0	0	2					
Child Abuse/Neglect	0	0	0	0	0	0	0					
Court Order Viol	1	0	1	1	0	2	0					
Disorderly Conduct	0	1	1	4	5	8	5					
Domestic Violence	4	2	2	3	1	2	0					
Fire Call	0	0	0	0	1	0	1					
Fraud / Forgery	0	1	4	5	2	0	3					
Hang Up 911	9	11	12	12	15	8	14					
Harassment	1	0	1	1	0	0	2					
Juvenile Complaint	1	0	3	2	1	1	0					
Liquor Violation	0	1	0	1	1	1	0					
Malicious Mischief	0	1	0	2	1	0	1					
Marine Incident	0	0	0	0	1	0	4					
Medical Call	0	2	0	2	2	0	0					
Mental	0	0	1	1	0	3	0					
Missing Person	0	1	1	1	0	0	1					
Vehicle Accident	3	1	3	3	3	1	5					
Nuisance	0	5	1	1	0	3	6					
Patrol checks	0	0	0	0	0	0	1					
Sex Crime	0	0	0	0	0	0	0					
Vehicle Theft	0	0	1	0	0	0	0					
Suicide Threat	1	2	3	2	1	1	1					
Suspicious Activity	4	3	5	5	4	3	4					
Theft	0	1	2	5	6	5	1					
Threats	0	0	0	0	1	1	3					
Traffic Complaint	5	4	10	6	11	7	13					
Trespassing	2	1	1	2	1	1	2					
Unsecure Premise	0	0	1	2	0	0	0					
Death Investigation	0	1	0	1	1	0	0					
VUSCA - Drugs	0	0	0	0	0	1	2					
Wanted Person	2	0	1	1	3	1	3					
Weapons Violation	1	0	1	1	0	0	0					
Welfare Check	7	6	1	8	4	6	5					
Misc / Other Calls	9	3	13	7	14	19	15					

Total Town Calls	81	72	104	110	124	110	138					
County Calls	16	28	33	22	30	16	37					
Combined Total	97	100	137	132	154	126	175					
County % / Total	16%	28%	24%	17%	19%	13%	21%					

COUPEVILLE MARSHAL

CALLS FOR SERVICE 5-YEAR HISTORY

Description	2014	2013	2012	2011	2010
Alarm	69	69	61	91	70
Animal Complaint	73	79	69	92	67
Assault	18	26	23	33	26
Assist Agency	29	39	43	50	31
Assist Public	193	223	249	250	212
Burglary	11	10	21	35	13
Child Abuse/Neglect	5	5	5	4	3
Court Order Viol	11	13	15	8	4
Disorderly Conduct	96	93	105	119	147
Domestic Violence	27	14	17	42	21
Fire Call	10	13	19	14	25
Fraud / Forgery	24	21	23	22	25
Hang Up 911	169	139	121	161	145
Harassment	14	15	17	18	13
Juvenile Complaint	6	4	12	17	26
Liquor Violation	4	4	2	6	5
Malicious Mischief	15	13	13	16	16
Marine Incident	6	9	8	4	9
Medical Call	14	22	24	22	35
Mental	5	3	4	5	3
Missing Person	6	8	7	10	7
Vehicle Accident	50	37	56	44	45
Nuisance	13	12	19	23	18
Patrol Checks	8	8	6	3	2
Sex Crime	7	3	4	10	7
Vehicle Theft	5	6	6	2	1
Suicide Threat	11	9	10	12	13
Suspicious Activity	55	97	79	68	73
Theft	41	50	45	46	33
Threats	14	17	19	21	15
Traffic Complaint	88	109	99	106	104
Trespassing	21	17	19	19	10
Unsecure Premise	3	7	18	14	19
Death Investigation	4	6	1	5	6
VUCSA - Drugs	8	13	18	17	11
Wanted Person	32	35	34	30	34
Weapons Violation	9	3	15	16	7
Welfare Check	39	39	52	51	74
Misc / Other Calls	125	149	128	94	87
Total Town Calls	1340	1440	1487	1606	1468
County Calls	386	259	305	449	623
Combined Calls	1726	1699	1792	2055	2091
County % / Total	22%	15%	17%	22%	30%



STAFF REPORT

DATE: August 21, 2015
TO: Mayor Nancy Conard and Members of the Town Council
FROM: Kelly Beech, Clerk-Treasurer
RE: Monthly Treasurer's Report
ATTACHMENTS: July 31, 2015 - Reported Fund Balance & Actual Cash Balance Report; GF Revenues & Expenditures By Category Report; Monthly Revenue & Expenditure Report.

- **Monthly Financial Reports:**

- **Reported Fund Balance & Actual Cash Balance** - The only thing of note is that our Street Fund (101), which is an accounting fund, shows as having a negative fund balance. This is due to grant reimbursements which have not yet been received.
- **GF Revenues & Expenditures By Category Report** - There is nothing unusual to note in this report.
- **Monthly Revenue & Expenditure Report** - There is nothing unusual to note in this report.

Please feel free to contact me if you have any questions about this report or anything on the agenda, at 678-4461, ext 7.

July 31, 2015



Reported Fund Balance (Vision Schedule of Cash Activity)

FUND	Beginning Balance	Cash In	Cash Out	Ending Balance
001 General Fund	\$ 663,684.56	\$124,273.31	\$139,579.32	\$ 648,378.55
101 Street/Arterial	\$ (16,356.41)	\$15,249.12	\$25,745.07	\$ (26,852.36)
104 Hotel/Motel Tax Fund	\$ 52,856.70	\$3,052.47	\$8,948.02	\$ 46,961.15
105 Capital Improvement	\$ 515,770.91	\$17,345.21	\$0.00	\$ 533,116.12
106 Drug Enforcement	\$ 1,698.48	\$0.18	\$0.00	\$ 1,698.66
107 Harbor Imp.	\$ 25,065.71	\$2.73	\$0.00	\$ 25,068.44
109 Park Impact	\$ 62,775.49	\$881.83	\$0.00	\$ 63,657.32
202 1979 W/S Bond	\$ 13,297.50	\$1.45	\$0.00	\$ 13,298.95
203 1975 W/S Bond	\$ 795.44	\$0.09	\$0.00	\$ 795.53
212 WWTP Loan	\$ 141,322.95	\$15.37	\$0.00	\$ 141,338.32
303 Capital Imp. Water	\$ 654,911.94	\$71.24	\$0.00	\$ 654,983.18
304 Capital Imp. Sewer	\$ 544,713.41	\$59.25	\$0.00	\$ 544,772.66
401 Utility	\$ 930,509.45	\$28,727.70	\$94,548.79	\$ 864,688.36
621 Commemorative	\$ 6,707.40	\$0.73	\$0.00	\$ 6,708.13
631 Cafeteria Plan	\$ 6,039.21	\$412.28	\$164.00	\$ 6,287.49
ASP Reported Fund Balance	\$ 3,603,792.74	\$ 190,092.96	\$ 268,985.20	\$ 3,524,900.50
802 Claims Warrants	\$ 143,448.88	\$167,241.21	\$185,657.57	\$ 125,032.52
803 Payroll Warrants	\$ 30,771.62	\$42,851.93	\$46,330.64	\$ 27,292.91
ASP Reported Cash Balance	\$ 3,778,013.24	\$ 400,186.10	\$ 500,973.41	\$ 3,677,225.93



Actual Cash Balance (Bank Statements)

	Deposits	Withdrawals	July 31, 2015
<i>Investments (LGIP)</i>	\$ 3,260,221.68	\$ 37,069.13	\$ 3,097,290.81
<i>Whidbey Island Bank (WIB)</i>	\$ 517,591.56	\$ 273,902.53	\$ 579,735.12
<i>Petty Cash Fund</i>	\$ 200.00		\$ 200.00
		WIB+Petty Cash	\$ 579,935.12
Total Cash Balance (WIB+LGIP+Petty Cash)			\$ 3,677,225.93
		Outstanding Claim Warrants (802)	\$ 125,032.52
		Outstanding Payroll Warrants (803)	\$ 27,292.91
		Ending Fund Balance	\$ 3,524,900.50



2015 General Fund Revenues by Category

FUND	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	Budget	%	Remaining
Taxes	57,232	81,670	42,170	59,698	215,356	78,478	74,346						608,951	1,010,361	60.3%	\$ 401,410
Licenses/Permits	9,091	4,942	4,832	12,814	7,885	532	13,361						53,658	49,050	109.4%	\$ (4,608)
Intergov	2,405	1,363	4,830	2,425	0	4,151	11,326						26,500	36,153	73.3%	\$ 9,653
Charges	947	1,534	8,215	1,580	9,588	1,034	3,731						26,630	24,900	106.9%	\$ (1,730)
Fines/Forfeits	1,705	884	1,045	1,448	1,176	937	861						8,057	6,010	134.1%	\$ (2,047)
Miscellaneous	3,312	3,292	2,728	1,659	3,366	2,391	2,411						19,159	30,537	62.7%	\$ 11,378
Non-Revenue	770	444	502	832	409	445	332						3,735	6,100	61.2%	\$ 2,365
Transfer in	17,078	17,078	17,078	17,078	17,078	17,078	17,078						119,544	209,868	57.0%	\$ 90,324
Grants	0	0	11,779	0	4,435	0	0						16,214	495,523	3.3%	\$ 479,309
TOTAL	92,542	111,207	93,178	97,535	259,293	105,047	123,647	-	-	-	-	-	882,448	1,868,502	47.2%	\$ 986,054



2015 General Fund Expenditures by Category

FUND	Jan	Feb	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Total	Budget	%	Remaining
Council	697	203	147	234	1,187	2,939	166						5,573	21,100	26.4%	\$ 15,527
Court	7,402	-	3,700	7,590	1,250	-	7,729						27,671	43,805	63.2%	\$ 16,134
Finance	21,381	19,738	20,318	20,068	19,936	20,168	21,485						143,094	275,816	51.9%	\$ 132,722
Legal Services	-	569	709	2,065	945	609	2,450						7,347	34,000	21.6%	\$ 26,653
Central Services	53,571	4,671	3,293	12,788	7,329	4,687	2,523						88,861	157,974	56.3%	\$ 69,113
Police	122,831	1,652	124,479	2,725	1,652	122,366	2,157						377,862	533,247	70.9%	\$ 155,385
Fire Control	1,752	-	-	-	-	-	1,880						3,632	8,000	45.4%	\$ 4,368
Emergency Mgmt	900	1,197	732	1,975	873	814	954						7,445	15,000	49.6%	\$ 7,555
Envrnl Presvtn	-	3,205	-	3,703	650	-	11						7,569	500,523	1.5%	\$ 492,954
Public Works	3,826	4,984	4,849	15,785	9,378	4,415	9,217						52,455	44,433	118.1%	\$ (8,022)
Economic Dev	-	-	-	-	-	-	-						-	2,000	0.0%	\$ 2,000
Planning	10,898	7,014	8,034	17,796	7,907	13,349	38,539						103,537	118,408	87.4%	\$ 14,871
Building	990	1,170	4,736	960	7,466	-	1,830						17,152	45,240	37.9%	\$ 28,088
Public Health	-	-	-	-	-	244	-						244	500	48.8%	\$ 256
Recreation	685	5,667	1,530	2,842	966	675	438						12,803	24,940	51.3%	\$ 12,137
Parks	3,980	4,297	5,803	7,002	7,812	6,841	7,814						43,548	90,638	48.0%	\$ 47,090
Community Garden	-	-	-	-	-	-	-						-	300	0.0%	\$ 300
Disbursements	-	-	-	2,987	-	-	2,506						5,493	6,000	91.6%	\$ 507
Non Expenditure	-	-	-	32	-	-	36						68	100	67.5%	\$ 33
Capital Outlay	-	-	-	-	-	-	39,217						39,217	-	0.0%	\$ (39,217)
WTSC Grant	-	-	-	-	-	-	-						-	13,000	0.0%	\$ 13,000
TOTAL	228,912	54,367	178,331	98,553	67,350	177,105	138,953	-	-	-	-	-	943,572	1,935,024	48.8%	\$ 991,452



Monthly Revenue Report for Budget Amounts

Fund	Name	Month to Date	Year to Date	Budgeted	Remaining	
001	General	\$ 123,647.00	\$ 882,448.07	\$ 1,858,505.00	\$ 976,056.93	47%
101	Street	\$ 15,249.12	\$ 88,857.89	\$ 588,250.00	\$ 499,392.11	15%
104	Hotel/Motel Tax Fund	\$ 3,052.47	\$ 20,152.05	\$ 40,100.00	\$ 19,947.95	50%
105	Capital Improvement	\$ 17,345.21	\$ 49,959.45	\$ 37,000.00	\$ (12,959.45)	135%
106	Drug Enforcement	\$ 0.18	\$ 1.27	\$ 5.00	\$ 3.73	25%
107	Harbor Improvements	\$ 2.73	\$ 1,532.83	\$ 1,630.00	\$ 97.17	94%
109	Park Impact Fee	\$ 881.83	\$ 2,661.53	\$ 100.00	\$ (2,561.53)	2662%
202	79 Wtr & Swr Rev	\$ 1.45	\$ 5,010.90	\$ 5,020.00	\$ 9.10	100%
203	75 Wtr & Swr Rev	\$ 0.09	\$ 0.61	\$ -	\$ (0.61)	0%
212	02 WWTP	\$ 15.37	\$ 92,930.55	\$ 93,124.00	\$ 193.45	100%
303	Capital for Water	\$ 71.24	\$ 4,993.45	\$ 5,100.00	\$ 106.55	98%
304	Capital for Sewer	\$ 59.25	\$ 5,910.26	\$ 5,900.00	\$ (10.26)	100%
401	Utility	\$ 28,727.70	\$ 460,639.22	\$ 972,250.00	\$ 511,610.78	47%
621	Commemorative	\$ 0.73	\$ 5.05	\$ 520.00	\$ 514.95	1%
631	Cafeteria Plan	\$ 412.28	\$ 2,885.57	\$ 6,020.00	\$ 3,134.43	48%
		\$ 189,466.65	\$ 1,617,988.70	\$ 3,613,524.00	\$ 1,995,535.30	45%



Monthly Expenditure Report for Budget Amounts

Fund	Name	Month to Date	Year to Date	Budgeted	Unexpended	
001	General	\$ 138,953.01	\$ 943,571.88	\$ 1,935,025.00	\$ 991,453.12	49%
101	Street	\$ 25,745.07	\$ 259,071.19	\$ 639,395.00	\$ 380,323.81	41%
104	Hotel/Motel Tax Fund	\$ 8,948.02	\$ 16,206.95	\$ 55,640.00	\$ 39,433.05	29%
105	Capital Improvement	\$ -	\$ 14,678.77	\$ 179,239.00	\$ 164,560.23	8%
106	Drug Enforcement	\$ -	\$ -	\$ 1,705.00	\$ 1,705.00	0%
107	Harbor Improvements	\$ -	\$ -	\$ 26,955.00	\$ 26,955.00	0%
109	Park Impact Fee	\$ -	\$ -	\$ 61,820.00	\$ 61,820.00	0%
202	79 Wtr & Swr Exp	\$ -	\$ 2,525.00	\$ 11,500.00	\$ 8,975.00	22%
203	75 Wtr & Swr Exp	\$ -	\$ -	\$ -	\$ -	0%
212	02 WWTP	\$ -	\$ 46,411.55	\$ 92,824.00	\$ 46,412.45	50%
303	Capital for Water	\$ -	\$ -	\$ 600,000.00	\$ 600,000.00	0%
304	Capital for Sewer	\$ -	\$ -	\$ 500,000.00	\$ 500,000.00	0%
401	Utility	\$ 94,548.79	\$ 658,196.24	\$ 1,041,793.00	\$ 383,596.76	63%
621	Commemorative	\$ -	\$ -	\$ 7,220.00	\$ 7,220.00	0%
631	Cafeteria Plan	\$ 164.00	\$ 1,388.10	\$ 10,935.00	\$ 9,546.90	13%
		\$ 268,358.89	\$ 1,942,049.68	\$ 5,164,051.00	\$ 3,222,001.32	38%

Ending Fund Balance \$ 3,677,225.93 Adjustment \$ -
 Available Fund Balance \$ 3,524,900.50

Fund	Name				
001	General	\$ 648,378.55	212	02 WWTP	\$ 141,338.32
101	Street	\$ (26,852.36)	303	Capital for Water	\$ 654,983.18
104	Hotel/Motel Tax Fund	\$ 46,961.15	304	Capital for Sewer	\$ 544,772.66
105	Capital Improvement	\$ 533,116.12	401	Utility	\$ 864,688.36
106	Drug Enforcement	\$ 1,698.66	621	Commemorative	\$ 6,708.13
107	Harbor Improvements	\$ 25,068.44	631	Cafeteria Plan	\$ 6,287.49
109	Park Impact Fee	\$ 63,657.32			
202	79 Wtr & Swr Rev	\$ 13,298.95	802	Outstanding Warrants	\$ 125,032.52
203	1975 W/S Bond	\$ 795.53	803	Outstanding Payroll	\$ 27,292.91