



TOWN COUNCIL REGULAR MEETING

AGENDA

Island County Hearing Room

October 25, 2016

6:30 pm

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHANGES AND APPROVAL OF AGENDA

APPROVAL OF MINUTES

- Regular Council Meeting of September 27, 2016 and Council Workshop of October 11, 2016

MAYOR'S REPORT

AUDIENCE INPUT - See NOTE

PUBLIC HEARING

- 2017 Property Tax – Ordinance No. 729 approving the 2017 Property Tax Levy in the amount of \$400,000.

NEW BUSINESS

1. **2017 Property Tax** - *Staff recommends a motion to adopt Ordinance No. 729 setting the 2017 Property Tax Levy in the amount of \$400,000.*
2. **Special Event Permit Application #16-015, Halloween Torchlight Parade** - *Staff recommends a motion to approve Special Permit Application #16-015, Halloween Torchlight Parade.*
3. **Special Event Permit Application #16-016, Great Pumpkin Race**- *Staff recommends a motion to approve Special Event Permit Application #16-016, Great Pumpkin Race.*
4. **Approval of the September 2016 payroll transactions and warrants, and October 2016 A/P transactions and warrants** - *Staff recommends a motion to approve September 2016 payroll transactions and warrants #31910 to #31919 for a total of \$73,757.09; and the October 2016 A/P transactions and warrants #31920 to #31986 for a total of \$74,519.47.*

DISCUSSION

- Budget Amendment to address Utility Funds, Ordinance to create Utility Funds

COUNCIL REPORTS

AUDIENCE INPUT - See NOTE

EXECUTIVE SESSION – To review the performance of a public employee.

ADJOURN

NOTE: Audience Input - This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Questions presented may not be answered immediately if all information is not available, but will be responded to as soon as possible. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 5 minutes. Input requiring more lengthy comment is best submitted in writing.

NOTE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event to Clerk-Treasurer (360) 678-4461, ext 7.

COUPEVILLE TOWN COUNCIL PUBLIC HEARING FORMAT

1. The Mayor opens the Public Hearing.
2. The Mayor asks if there are any possible conflict of interest or appearance of fairness problems.
3. Staff makes their report and recommendations.
4. The Applicant makes their presentation.
5. **The public is invited to comment.**
6. Comment letters are acknowledged for the record.
7. The Applicant is provided an opportunity to respond to the public comment.
8. Town Council asks questions of the applicant, staff or public to clarify the proposal or acquire more facts.
9. The Mayor closes the Public Hearing -- **no public comment is permitted once the hearing is closed.**
10. A motion is made regarding the application or proposal.
11. Discussion by the Town Council.
12. Vote.
13. Adoption of findings, when required.

YOU ARE ENCOURAGED TO PARTICIPATE IN PUBLIC HEARINGS

The purpose of public hearings is to provide the public with an opportunity to make comments about proposals being considered by the Town Council.

If you wish to make a comment during a public hearing please indicate so by raising your hand during the comment period. When you are recognized by the Mayor, rise and clearly state your name and address before giving your comments. This will help the Town Clerk make an accurate record of the hearing.

Please direct your comments to the Mayor and not to the applicant or other members of the public.

**Town of Coupeville
Regular Council Meeting
September 27, 2016
6:30 p.m.**

PRESENT: Mayor Molly Hughes, Councilmembers Catherine Ballay, Jackie Henderson, Dianne Binder and Lisa Bernhardt.

Council Action: A motion was made by Councilmember Ballay, second by Councilmember Binder to excuse Councilmember Pat Powell from tonight's meeting. The motion passed unanimously.

STAFF PRESENT: Clerk Treasurer Kelly Beech, Planning Director Owen Dennison

CHANGES AND APPROVAL OF THE AGENDA

The following amendments were suggested by Mayor Hughes:

- Add a Discussion Item – LED Street Light Discussion – to the Agenda immediately following the Mayor's Report.
- Under New Business, add the following items:
 - #7 – Appointment of Mayor Pro-tem
 - #8 - Approval of the PSE Relight Project
- Add an Executive Session to evaluate the performance of a current public employee, immediately following the second Audience Input period, and expected to last 20 minutes.

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Binder to approve the Agenda as amended. The motion passed unanimously.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of September 13, 2016 were approved as submitted.

MAYOR'S REPORT

- Mayor Hughes advised the Council that much of her time this last month was spent working on job descriptions, participating in interviews for open positions, and completing a number of grant applications.
- Mayor Hughes informed the Council that Public Works Superintendent Kelly Riepma has hired Brandon Fisher for her open Maintenance I position.
- Mayor Hughes shared that she is working with Public Works Superintendent Kelly Riepma and NET to come up with a storage solution that would allow NET to move their supplies from the basement of the Archives building.
- Mayor Hughes gave her 1st State of the Town Address to 63 attendees last Thursday at a Chamber-sponsored event.
- Mayor Hughes attended the grand unveiling of the Sound Water Stewards wharf display.

- Mayor Hughes shared that at the last Ebey's Partners Meeting the group discussed the need to review the design guidelines as well as policies and procedures. They are working on finding staff-time to start that project.
- Mayor Hughes reminded the Council that the second of two planned power outages would be this Thursday.
- Finally, the Mayor informed the Council that she would be out of the office this Friday and the following Monday.

DISCUSSION

The Mayor gave a brief description of the PSE Relight Project. Questions were asked and answered.

AUDIENCE INPUT

A resident advocated for 3000K LED fixtures and asked the Council to consider additional measures to protect the night sky, like timers and possibly increasing the spacing between lights in some areas of Coupeville.

A resident addressed the Council thanking them for their hard work, and suggested the Council might want to consider some sort of shroud for the lights to help reduce glare.

A resident advocated for 3000K shielded fixtures, spoke about the health consequences of choosing a 4000K fixture and encouraged the Council to watch the film "Lights Out!"

A resident spoke briefly about preserving the night sky and ambience of Coupeville. She also advocated for shielded 3000K fixtures, and thanked the Council their consideration of the impact the conversion to LED would have on Coupeville and its residents.

A resident thanked the Council for their homework and advocated for shielded 3000K fixtures.

A resident suggested looking into motion activated lights to help reduce glare.

A resident provided the Council with handouts and strongly advocated for 4000K fixtures. He described his firsthand experience, having been involved with the conversion to LED fixtures at NAS Whidbey.

A resident asked the Council about their plans to install a car charging station, asked if the Council was aware of recent predictions that the sea level may rise by as much as 2 meters by 2060, and invited the Council to "Merchants of Doubt" program on Friday, September 30th, in Freeland.

A resident spoke about the benefits of the HUB program for older residents and asked the Council to consider continuing to fund the program.

NEW BUSINESS

Adoption of Ordinance 728 Setting Storm water user fees and adjusting Sewer Utility user fees

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Binder to adopt Ordinance 728 as presented. The motion passed unanimously.

Approval to submit an application for Island County Rural Economic Development

Council Action: A motion was made by Councilmember Ballay, second by Councilmember Binder to authorize the Mayor to apply for the 9% Rural County Economic Development Fund grant for the Coupeville Community Green Master Plan. The motion passed unanimously.

Appointment to Trust Board of Ebey's Landing NHR

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Ballay to approve the Mayor's recommendation to appoint Lisa Bernhardt to the Ebey's Landing National Historical Reserve's trust Board. The motion passed unanimously.

Adopt 2017 Budget Policies and Priorities

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Binder to adopt the Budget Policies & Priorities as presented. The motion passed unanimously.

Schedule Public Hearings on proposed budget, revenue sources & property

Council Action: A motion was made by Councilmember Binder, second by Councilmember Ballay to schedule the Public Hearings on the proposed 2017 Budget, Revenue Sources & Property taxes as proposed in the Budget Calendar adopted on September 13, 2016. The motion passed unanimously.

Approval of August payroll transactions and warrants and September A/P transactions and warrants

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Binder to approve August 2016 payroll transactions and warrants #31837 to #31841 for a total of \$74,372.27; and the September 2016 A/P transactions and warrants #31842 to #31909 for a total of \$266,524.94. Questions were asked and answered. The motion passed unanimously.

Appointment of Mayor Pro-tem

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Bernhardt to appoint Dianne Binder as Mayor Pro-tem for a period ending December 31, 2016. The motion passed unanimously.

Approval of PSE Relight Project

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Ballay to authorize PSE to begin installation of 3000K streetlights with shields where necessary. The motion passed unanimously.

DISCUSSION

Planning Director Owen Dennison presented a staff report and PowerPoint presentation describing the historic draft plans to continue Fourth Street through to Wilkes Street from Main Street. He informed the Council of the substantial challenges the Town would face to move forward with this particular project. No action was taken.

COUNCIL REPORTS

Councilmember Henderson reported that Island Transit would be holding a Public Hearing for their 2017 Budget soon. She also invited the Council to a fundraiser for the United Way on Friday.

Councilmember Bernhardt reported that the Ebey's Trust Board has approved their budget for the upcoming fiscal year. She also reported that the Board honored Jan Pickard for her years of service, and the Pickard Family for all of their years of support and stewardship. Finally, Councilmember Bernhardt reported that she and other Board members will be sharing the responsibility of attending Friends of Ebey's meetings now that Jan Pickard has retired from her position.

Councilmember Binder reported that the Island County Tourism Board has finished their preliminary budget, as well as the first draft of a new filming permit.

Councilmember Ballay reported that the Law & Justice Council is working on updating their goals and priorities, and that at their last meeting Joanne Pellant spoke about the 2016 Point in Time Survey. The results of the survey will help guide some of the future goals of the Law & Justice Council. Councilmember Ballay reminded Council that she is the team captain for the upcoming relay and mentioned that she would be contacting them about costumes. Finally, Councilmember Ballay mentioned that the buttons on Ninth Street seem to be helping to remind drivers to watch their speed.

ADJOURNMENT: 7:55pm

Respectfully Submitted:

MAYOR:

Kelly Beech, Clerk Treasurer

Molly Hughes

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.

**Town of Coupeville
Special Council Meeting
October 11, 2016
4:00 p.m.**

PRESENT: Mayor Molly Hughes, Councilmembers Pat Powell, Catherine Ballay, Jackie Henderson, Dianne Binder and Lisa Bernhardt.

STAFF PRESENT: Clerk Treasurer Kelly Beech, Planning Director Owen Dennison

DISCUSSION

Clerk Treasurer Kelly Beech presented a draft of the proposed 2017 Budget for Council review. Included in the discussion were some suggested line-item adjustments to accommodate a vehicle and equipment replacement schedule, a proposed schedule for technology related maintenance and upgrades, a brief description of the Town's revenue sources, an initial look at the impact of a 1% increase on the current Property tax levy (which occurs annually), and projects expected to carryover into 2017. Questions were asked and answered. A Draft of the 2017 Budget will be posted on the Town's website (www.townofcoupeville.org) on November 1st. A preliminary Public Hearing on the 2017 Budget is scheduled for November 8th, in the Island County Commissioners Hearing Room at 6:30pm. The final Public Hearing on the 2017 Budget is scheduled for November 22nd, in the Island County Commissioners Hearing Room at 6:30pm. No action was taken.

ADJOURNMENT: 7:45pm

Respectfully Submitted:

MAYOR:

Kelly Beech, Clerk Treasurer

Molly Hughes

TOWN OF COUPEVILLE
From the Desk of Kelly Beech, Clerk Treasurer

M E M O R A N D U M

October 20, 2016

TO: Mayor, Councilmembers

FROM: Kelly Beech, Clerk Treasurer

RE: Ordinance 729, Levying Taxes on all Real Property

ATT: Ordinance 729

Information about Washington State property tax, excerpts from MRSC website:
(<http://mrsc.org/Home/Explore-Topics/Finance/Revenues/The-Property-Tax-in-Washington-State.aspx>, accessed on 10/20/2016)

As part of the budget process, the taxing jurisdiction establishes the amount of property tax revenue needed to fund the budget. That amount needed to fund the budget is called the levy. It is the total amount to be collected from the taxpayers by a taxing district.

The Washington State Constitution limits the annual rate of property taxes that may be imposed on an individual parcel of property to 1% of its true and fair value. Since tax rates are stated in terms of dollars per \$1,000 of value, the 1% limit is the same as \$10 per \$1,000 and is often referred to as the \$10 limit. Taxes imposed under this limit are termed "regular" levies, while those outside the limit are "excess" or "special" levies. Of this \$10, Coupeville is limited to \$1.77 per \$1,000 of value. In 2016 Coupeville's rate was \$1.46293 per \$1,000 of value.

In addition to the limit on the overall levy rate, there is a 1% limit on the amount an individual taxing district can increase the property tax levy, or the total amount of taxes that will be collected in a given year.

In Washington, property tax increases are not based on the increasing value of properties. They are based on last year's property tax levy, which is simply the amount of the property taxes that were assessed in the prior year. Each year's levy may be increased by no more than 1%, unless the public votes for a greater increase or the jurisdiction uses banked capacity.

Taxes on new construction, changes in value of state-assessed utility property, and newly annexed property (hereafter referred to as "add-ons") are exempt from the limit factor for taxing districts of any size and may be added to the tax levy that is requested under the limit factor. See RCW 84.55.010 and WAC 458-19-035.

Taxing districts with a population less than 10,000 must adopt an ordinance or resolution for increasing property tax revenue and levying a percentage increase less than 1% will automatically "bank" capacity. Without the resolution, the district cannot bank excess levying capacity.

The Town of Coupeville has historically adopted an Ordinance as part of this process and attached is Ordinance 729 which will increase the Town's current levy by 1%.

Staff recommends adopting Ordinance #729, setting the 2017 Property Tax Levy in the amount of \$400,000.

TOWN OF COUPEVILLE
Coupeville, Washington

ORDINANCE NO. 729

AN ORDINANCE of the Town Council of the Town of Coupeville, Levying Taxes on all Real Property – Real, Personal, and Utility, subject to taxation within the corporate limits of the Town of Coupeville, Washington for the year 2017

WHEREAS, the Town Council of the Town of Coupeville has met and considered its budget for the calendar year 2017; and

WHEREAS, the Town of Coupeville's actual levy amount from 2016 was \$368,636; and

WHEREAS, the population of this district is less than 10,000; and

WHEREAS, the Town Council has properly given notice of the public hearing held October 25, 2016, to consider the Town's general fund budget for the 2017 calendar year, pursuant to RCW 84.55.120; and,

WHEREAS, the Town Council, after hearing and after duly considering all relevant evidence and testimony presented, has determined that the Town of Coupeville requires a regular levy in the amount of \$400,000 which includes an increase in property tax revenue from the previous year, refunds and amounts resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property in order to discharge the expected expenses and obligations of the Town in its best interest;

**THE TOWN COUNCIL OF THE TOWN OF COUPEVILLE, WASHINGTON DO
ORDAIN AS FOLLOWS:**

Section 1. An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2017 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$3,686.36, which is a percentage increase of 1% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in value of state assessed property, any annexations that have occurred and any refunds made.

Section 2. Following adoption, the Town Clerk is hereby directed to provide two certified copies of this ordinance to the Island County Assessor.

Section 3. Effective Date. This ordinance shall become effective January 1, 2017.

ADOPTED by the Town Council and **APPROVED** by the Mayor this 25th day of October, 2016.

ATTEST

MAYOR

Kelly Beech, Clerk-Treasurer

Molly Hughes, Mayor

APPROVED: October 25, 2016

PUBLISHED: November 3, 2016
EFFECTIVE: January 1, 2017

RE: Legal Notice – **An ordinance levying property Taxes for 2017 in the Town of Coupeville.**

TOWN OF COUPEVILLE
ORDINANCE 729

Ordinance 729 levying taxes on all property – real, person, and utility, subject to taxation within the corporate limits of the Town of Coupeville, Washington for the year 2017. Passed October 25, 2016. Full text will be mailed upon request.

DRAFT



Levy Certification

Submit this document to the county legislative authority on or before November 30 of the year preceding the year in which the levy amounts are to be collected and forward a copy to the assessor.

In accordance with RCW 84.52.020, I, Kelly Beech,
(Name)

Clerk Treasurer, for Town of Coupeville, do hereby certify to
(Title) (District Name)

the Island County legislative authority that the Commissioners
(Name of County) (Commissioners, Council, Board, etc.)

of said district requests that the following levy amounts be collected in 2017 as provided in the district's
(Year of Collection)

budget, which was adopted following a public hearing held on 10/25/16:
(Date of Public Hearing)

Regular Levy: \$400,000.00
(State the total dollar amount to be levied)

Excess Levy: _____
(State the total dollar amount to be levied)

Refund Levy: \$1,655.00
(State the total dollar amount to be levied)

Signature: _____

Date: _____

To ask about the availability of this publication in an alternate format for the visually impaired, please call (360) 705-6715. Teletype (TTY) users, please call (360) 705-6718. For tax assistance, call (360) 534-1400.

HIGHEST LAWFUL LEVY CALCULATION

TAXING DISTRICT Town of Coupeville 2016 Levy for 2017 Taxes

A. Highest regular tax which could have been lawfully levied beginning with the 1985 levy (refund levy not included).					
Year	2015	\$368,570.15	×	101.000%	= \$372,255.85
		Highest Lawful Levy		Maximum Increase 101%	
B. Current year's assessed value of new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities in original districts before annexation occurred times last year's levy rate (if an error occurred or an error correction was made in the previous year, use the rate that would have been levied had no error occurred).					
	\$1,556,724	1.462928937265	÷	\$1,000	= \$2,277.38
	A.V.	Last Year's Levy Rate			
C. Current year's state assessed property value less last year's state assessed property value. The remainder is to be multiplied by last year's regular levy rate (or the rate that should have been levied).					
	\$3,669,031	\$3,669,031	=	\$	-
	Current Year's A.V.	Previous Year's A.V.		Remainder	
		1.462928937265	÷	\$1,000	=
	Remainder from Line C	Last Year's Levy Rate			
D. Regular property tax limit: A+B+C = \$374,533.23					

Parts E through G are used in calculating the additional levy limit due to annexation.

E. To find the rate to be used in F, take the levy limit as shown in Line D above and divide it by the current assessed value of the district, excluding the annexed area.					
	\$374,533.23	÷	\$271,043,972	×	\$1,000
	Total in Line D		Current Assessed Value		= 1.381817227797
F. Annexed area's current assessed value including new construction and improvements, times the rate in Line E.					
		×	1.381817227797	÷	\$1,000
	Annexed Area's A.V.		Rate in Line E		=
G. Regular property tax limit including annexation D+F = \$374,533.23					

H. Statutory maximum rate times the assessed value of the district.					
	\$271,043,972	×	1.776300000000	÷	\$1,000
	A.V. of District		Statutory Rate Limit		= \$481,455.41
					Statutory Amount

I. Highest Lawful Levy (Lesser of G and H) = \$374,533.23					
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J. Tax Base For Regular Levy					
1. Total district taxable value (including state-assessed property, and excluding boats, timber assessed value, and the senior citizen exemption for the regular levy)					\$271,043,972
K. Tax Base for Excess and Voted Bond Levies					
2. Less assessed value of the senior citizen exemption of less than \$40,000 income difference between the lower of the frozen or market value and the exempt value)					_____
3. Plus Timber Assessed Value (TAV)					_____
4. Tax base for excess and voted bond levies (1-2+3)					\$271,043,972

Excess Levy Rate Computation					
Excess levy amount divided by the assessed value in Line K4 above.					
	\$271,043,972.00	÷	\$271,043,972	×	\$1,000
	Levy Amount		A.V. from Line K4 above		= 1000.000000000000
Bond Levy Rate Computation					
Bond levy amount divided by the assessed value in Line K4 above.					
		÷	\$271,043,972	×	\$1,000
	Levy Amount		A.V. from Line K4 above		=

ACTUAL LEVY CALCULATION

TAXING DISTRICT Town of Coupeville 2016 Levy For 2017 Taxes

Population: Less than 10,000 10,000 or more

Was a resolution/ordinance adopted authorizing an increase over the previous year's levy? Yes No

If so, what was the percentage increase? 1.00% Calculated % Increase 0.99999891492%

Was a second resolution/ordinance adopted authorizing an increase over the IPD? Yes No N/A

If so, what was the percentage increase? _____

A. Previous year's actual levy times the increase as stated in ordinance or resolution (RCW 84.55.120). If the taxing district did not provide an ordinance or resolution use 100% in the field increasing the previous year's actual levy.

	+	3,686.36	=	\$372,322.40
		Plus Resolution Increase Amount		
Year <u>2016</u>		\$368,636.04	×	\$372,322.40
		Previous Year's Actual Levy	100% Plus the Percentage Increase	

B. Amount for new construction, improvements, and wind turbines, solar, biomass, and geothermal facilities.
(Line B, page 1) = \$2,277.38

C. Amount for increase in value of state-assessed property (Line C, page 1) = _____

D. Regular property tax limit (based on the lesser of values in line A): A+B+C = \$374,599.78

Parts E through G are used in calculating the additional levy amounts due to annexation.

E. To find the rate to be used in F, divide the levy amount as shown in D (page 1) by the current assessed value of the district, excluding the annexed area.

\$374,533.23	÷	\$271,043,972	×	\$1,000	=	1.381817227797
Total in Line D on page 1		Assessed Value				

F. Annexed area's current assessed value including new construction and improvements, multiplied by the rate in E.

_____	×	1.381817227797	÷	\$1,000	=	_____
Annexed Area's A.V.		Rate in Line E				

G. Total levy amount authorized, including the annexation D+F = \$374,599.78

H. Total levy amount authorized by resolution (G) plus amount refunded or to be refunded (RCW 84.55.070).

\$374,599.78	+	\$1,654.76	=	\$376,254.54
Total from Line G		Amount to be Refunded		Amount allowable per Resolution/Ordinance

I. Total amount certified by county legislative authority or taxing district as applicable.
(RCW 84.52.020 and RCW 84.52.070) = _____

J. Levy limit from line G on page 1, plus amount refunded or to be refunded (RCW 84.55.070).

\$374,533.23	+	\$1,654.76	=	\$376,187.99
Line G, Page 1		Amount to be Refunded		Total

K. Amount of taxes recovered due to a settlement of highly valued disputed property (RCW 84.52.018).

\$376,187.99	-	_____	=	\$376,187.99
Lesser of H, I, or J		Amount Held in Abeyance		Total

L. Statutory limit from line H on page 1 (dollar amount, not the rate) = \$481,455.41

M. Lesser of K and L = \$376,187.99

N. **Levy Corrections** Year of Error: _____

1. Minus amount over levied (if applicable) _____

2. Plus amount under levied (if applicable) _____

O. **Total: M +/- N** = \$376,187.99

Regular Levy Rate Computation: Lesser of L and O divided by the assessed value in line J1 on page 1.

\$376,187.99	÷	\$271,043,972	×	\$1,000	=	1.387922362649
Lesser of L and O		Amount on line J1 on page 1				

Levy_Detail

TAXING DISTRICT CODE (TDCODE)	DISTRICT NAME	LOCALLY ASSESSED VALUE	LEVY RATE	DISTRICT LEVY	HIGHEST PRIOR LEVY	NEW CONSTRUCTION ASSD VALUE	2015 LEVY RATE	2015 STATE ASSESSED PROPERTY	2014 STATE ASSESSED PROPERTY	2014 ANNEXATION ASSD VALUE	2014 ANNEX TAX DUE	2014 REFUND TAX DUE	MAXIMUM ALLOWABLE LEVY UNDER 101% CALC.	STATUTORY MAXIMUM RATE	LEVY LIMIT PERCENT INCREASE
141201180	EMS Fire #11	120,130,929	0.50000	60,066	61,424	567,750	0.50000	707,400	1,200,496	-	-	-	62,322	0.5000	0.01
141201280	EMS Fire #12	102,242,675	0.48990	50,089	48,294	1,289,879	0.48193	6,177,826	5,575,233	-	-	-	50,089	0.5000	0.01
141201470	EMS Fire #14 Special	103,812,823	1.50790	156,539	-	-	-	-	-	-	-	-	-	-	-
141201480	EMS Fire #14	104,604,473	0.47149	49,320	48,443	758,057	0.47217	1,663,947	1,755,513	-	-	35	49,320	0.5000	0.01
141201580	EMS Fire #15	33,479,211	0.50000	16,740	16,085	163,204	-	1,753,942	1,204,914	-	-	-	-	0.5000	0.01
141201670	EMS Fire #16 Excess	36,824,024	0.01532	564	-	-	-	-	-	-	-	-	-	-	-
141201680	EMS Fire #16	37,660,986	0.50000	18,831	21,526	211,455	0.50000	705,590	704,942	-	-	-	21,847	0.5000	0.01
141201770	EMS Westport Special	310,524,833	1.61093	500,233	-	-	-	-	-	-	-	-	-	-	-
141201780	EMS Ocean Shores	312,640,328	0.50000	156,320	174,016	6,952,868	0.50000	1,040,838	1,751,248	-	1,464	-	180,696	0.5000	0.01
141201980	EMS Mason Co Fire #12	935,265,377	0.50000	467,632	-	-	-	-	-	-	-	-	-	0.5000	-
141202080	EMS Hoquiam	16,365,398	0.45000	7,364	6,974	319,051	-	130,417	131,278	-	-	-	-	0.5000	-
141202170	EMS Fire #17 - Excess	427,745,741	0.50000	213,873	232,221	475,998	0.50000	6,267,022	5,996,227	-	-	-	234,917	0.5000	0.01
141202180	EMS Fire #17	37,193,942	0.31392	11,676	14,979	612,881	0.39822	841,187	924,962	-	-	-	15,373	0.5000	0.01
141400000	Cemetery Dist	38,291,782	0.40147	15,373	5,104	290,228	0.08236	734,574	821,919	-	-	-	5,179	0.1125	0.01
150000000	State School	60,345,697	0.08499	5,129	-	-	-	-	-	-	-	-	-	-	-
150100000	County General	12,368,126,385	2.04560	25,300,769	8,010,630	72,231,260	0.66139	127,450,350	123,684,281	-	-	22,344	8,103,344	1.8000	0.00
150101180	Conservation Futures	12,369,752,875	0.05688	703,579	702,706	72,231,260	0.05710	127,450,350	123,684,281	-	-	1,959	714,806	0.0625	0.01
150200000	County Road	10,231,076,246	0.83582	8,551,328	8,394,777	54,991,847	0.83627	94,451,882	89,625,286	-	-	22,579	8,551,328	2.2500	0.01
150300200	Coupeville	251,984,926	1.46293	368,636	363,022	810,471	1.46411	3,669,031	3,169,860	-	-	843	369,413	1.7763	0.01
150300300	Oak Harbor	249,310,799	1.63689	408,095	402,949	1,942,633	1.69751	4,693,615	5,069,243	-	-	1,072	411,348	2.3460	0.01
150420110	Oak Harbor #201 M&O	1,637,380,904	2.52732	4,138,193	4,046,740	14,486,309	2.54387	24,635,822	25,819,892	-	-	14,134	4,138,193	3.1319	0.01
150420130	Oak Harbor #201 Bond	3,375,010,336	2.30432	7,777,112	-	-	-	-	-	-	-	-	-	-	-
150420410	Coupeville #204 M&O	3,375,010,336	1.92432	6,494,599	-	-	-	-	-	-	-	-	-	-	-
150420420	Coupeville #204 Tech	1,984,577,753	1.13571	2,253,904	-	-	-	-	-	-	-	-	-	-	-
150420421	Coupeville #204 Cap Proj	1,984,577,753	0.83828	1,663,632	-	-	-	-	-	-	-	-	-	-	-
150420430	Coupeville #204 Bond	1,984,577,753	0.99983	1,984,236	-	-	-	-	-	-	-	-	-	-	-
150420610	South Whidbey #206 M&O	3,933,980,419	0.99488	3,913,825	-	-	-	-	-	-	-	-	-	-	-
150420620	South Whidbey #206 Cap Project	3,933,980,419	0.50894	2,002,167	-	-	-	-	-	-	-	-	-	-	-
150440110	Starwood #205/401 M&O	2,943,461,984	2.17565	6,403,950	-	-	-	-	-	-	-	-	-	-	-
150440120	Starwood #205/401 Cap Project	2,943,461,984	1.37561	4,049,061	-	-	-	-	-	-	-	-	-	-	-
150500000	Sno-Island Inter-Co Library	12,369,752,875	0.44250	5,473,591	5,696,877	72,231,260	-	127,450,350	123,684,281	-	-	-	-	0.5000	-
150500140	Library Camano Island Bond	2,943,461,984	0.08280	243,723	-	-	-	-	-	-	-	-	-	-	-
150600100	Hospital Dist #1	9,389,992,549	0.09789	919,155	901,980	51,435,175	0.10119	117,274,835	113,404,776	-	-	2,559	919,155	0.7500	0.01
150600140	Hospital Dist #1 Bond	9,293,568,508	0.34853	3,239,117	-	-	-	-	-	-	-	-	-	-	-
150700100	Fire Dist #1	2,814,908,708	1.17107	3,296,468	3,226,469	20,796,085	1.15945	10,175,515	10,279,505	-	-	13,622	3,296,468	1.5000	0.01
150700140	Fire Dist #1 Excess	2,778,610,366	0.27877	774,591	-	-	-	-	-	-	-	-	-	-	-
150700200	Fire Dist #2	1,917,460,994	0.79664	1,527,532	1,493,180	10,322,233	0.80426	25,560,399	24,169,217	-	-	10,000	1,527,532	1.5000	0.01
150700300	Fire Dist #3	3,732,147,664	0.80119	2,990,157	2,843,925	19,265,606	0.78590	48,516,612	45,142,539	-	-	100,000	2,990,157	1.5000	0.01
150700500	Fire Dist #5	1,609,475,594	1.38124	2,223,076	2,184,428	7,341,455	1.37570	18,562,002	18,273,128	-	-	6,307	2,223,076	1.5000	0.01
150900180	Port of Coupeville	2,005,311,260	0.18866	378,314	371,486	9,299,282	0.18827	21,004,199	19,909,256	-	-	1,156	378,314	0.4500	0.01
150900280	Port of So Whidbey	3,975,264,819	0.13276	527,772	518,212	19,281,022	0.13396	48,516,612	45,142,539	-	-	1,342	527,772	0.4500	0.01
151200180	EMS FD #1	9,389,992,549	0.50000	4,660,998	4,648,028	20,796,085	0.50000	10,175,515	10,279,505	-	-	-	1,658,426	0.5000	0.01
151200380	EMS Hospital Dist #1	2,979,992,549	0.06628	1,979,992	1,979,992	19,281,022	0.06628	11,727,834	11,404,776	-	-	13,467	4,793,453	0.5000	0.01
151300100	Park & Rec No Whidbey	3,409,416,470	0.16857	574,709	584,471	22,854,871	0.17394	47,754,024	48,352,981	-	-	1,679	589,399	0.6000	0.01
151300200	Park & Rec So Whidbey	3,973,980,419	0.06240	245,461	699,841	19,281,022	0.18000	48,516,612	45,142,539	-	-	1,620	712,537	0.1800	0.01
151400100	Cemetery Dist #1	3,409,416,470	0.00707	24,088	23,621	22,854,871	0.00712	-	-	-	-	68	24,088	0.1125	0.01
151400200	Cemetery Dist #2	2,005,313,598	0.01641	32,899	32,296	9,299,282	0.01639	21,004,199	19,909,256	-	-	109	32,899	0.1125	0.01
152300140	Library - Coupeville	1,984,577,753	0.09318	184,914	-	-	-	-	-	-	-	-	-	-	-
160000000	State School	4,638,002,579	2.10752	9,774,690	-	-	-	-	-	-	-	-	-	-	-

Kelly Beech

From: Matthew Chidsey <m.chidsey@co.island.wa.us>
Sent: Wednesday, October 05, 2016 10:40 AM
To: Kelly Beech
Cc: Amy Witt; Kristina Mayhew
Subject: CORRECTION 2016 LEVY - City: Town of Coupeville
Attachments: 64 0101A – 2nd Ordinance-Resolution.pdf; Ordinance-Resolution Guidance.pdf; 64 0007 - Highest Lawful Levy Calculation.xlsm; 64 0100 - Levy Certification.pdf; 64 0101 - Ordinance-Resolution.pdf

DEAR TAXING DISTRICT OFFICIAL:

During our levy process please feel free to point out any and all errors or inconsistencies immediately to ensure our results are as timely and accurate as possible. We will also endeavor to provide you the most accurate information as humanly possible. As a result of our first successful Taxing District Levy Meeting we uncovered an error in some of the forms that were sent out. These have been corrected and are being resent for your convenience.

Please also note that if your levy is limited by a Highest Lawful Levy calculation the information sent prior to this email was also incorrect. We have corrected this error and included it below.

LEVY CALCULATION INFORMATION

TAX DISTRICT AND LEVY INFORMATION	
Population	City: Town of Coupeville - COUP LESS THAN 10000
Total Assessed Value 2017	\$276,175,737
Taxable Assessed Value Regular Levy 2017	\$271,043,972
Taxable Assessed Value Excess Levy 2017	\$271,043,972
New Construction Value 2017	\$1,556,724
Refund 2017	\$1,654.76
Highest Lawful Levy	\$368,570.15
Actual Levy 2016	\$368,636.04

To increase its budget or bank levy capacity above the IPD, the district must demonstrate substantial need and pass a separate resolution/ordinance. With passage of this second resolution/ordinance, the levy may be increased up to 1 percent. The resolution/ordinance must state the nature of the substantial need and the percentage increase, and it must be passed by a supermajority of the governing board of the district. The two resolutions/ordinances work together. Districts increasing their levies above the IPD should state the total dollar and percentage increases in their resolution/ordinance.

Example #1 — Population of Taxing District is LESS than 10,000

Amount levied in preceding year: \$200,000
 Highest lawful levy since 1985: \$200,000
 Current budget certification: \$210,000

The following resolution/ordinance was passed by a majority of the district’s governing board:

Whereas, the Board of Commissioners of _____ Taxing District, after hearing and after duly considering all relevant evidence and testimony presented, determined that _____ Taxing District requires an increase in property tax revenue from the previous year, in addition to that resulting from the addition of new construction and improvements to property, newly constructed wind turbines, solar, biomass, geothermal facilities, if the facility is not state assessed, and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of the district and in its best interest; now therefore, be it

Resolved, by the Board of Commissioners of _____ Taxing District that an increase in the regular property tax levy, in addition to the increase resulting from the addition of new construction and improvements to property, newly constructed wind turbines, solar, biomass, geothermal facilities, if the facility is not state assessed, and any increase in the value of state assessed property, is hereby authorized for the ____ levy in the amount of \$2,000 which is a percentage increase of 1 percent from the previous year.

The levy is calculated as follows:

Step 1	Multiply:	Highest lawful levy since 1985	\$ 200,000
		x 1.01 to increase by 1%	<u> x 1.01</u>
	Product		\$ 202,000
Step 2	Add:	New Construction	
		x last Year’s Levy Rate	\$ 5,000
Step 3	Add:	Increase in state-assessed property	
		x last year’s levy rate	<u> 1,000</u>
	Maximum allowable levy		\$ 208,000
	Lesser of maximum allowable levy and the certified budget request		\$ 208,000

Example #2 — Population of Taxing District is MORE than 10,000

Amount levied in preceding year: \$510,000
 Highest lawful levy since 1985: \$510,000
 Current budget certification: \$540,000



TOWN OF COUPEVILLE
From the Desk of Molly Hughes, Mayor

MEMORANDUM

October 21, 2016

TO: Town Council
FROM: Molly Hughes 
RE: Halloween Torchlight Parade Special Event

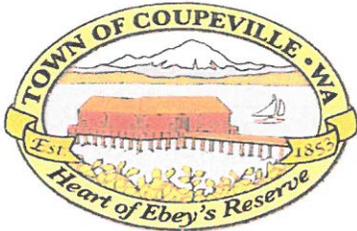
Attached is the Special Event application for the 2016 Halloween Torchlight Parade. This event is sponsored by the Coupeville Historic Waterfront Association and has been held for several years in the historic business district.

Road Closures from 4:30 to 5:30:
Main Street from 9th to Front
Front Street from Main to Alexander
Alexander from Front to Rec Hall exit

All barricades closing street sections will be manned by CHWA volunteers.

The application has been reviewed by staff and the conditions have been determined for a safe event. I recommend approval of this application and encourage all of you to go to the parade if you can. It is a special event...no pun intended.

Recommendation Move to approve Special Event Application #2016-15 for the Halloween Torchlight Parade on October 29, 2016.



RECEIVED

SEP 13 2016

16-015

Town of Coupeville

TOWN OF COUPEVILLE

4 NE Seventh ▪ PO Box 725 ▪ Coupeville WA 98239

360.678.4461 ▪ 360.678.3299 Fax ▪ www.townofcoupeville.org

SPECIAL EVENTS PERMIT APPLICATION

Name of Applicant/Organization Coupeville Historic Waterfront Association
Contact Person Vickie Chambers Email Address: vchambers2@hotmail.com
Business Phone 360-222-3696 Home Phone Cell Phone 360-320-1143
Mailing Address: PO Box 121
City Coupeville State WA Zip 98239
Other Authorized Individuals Chuck Paust
Business Phone Home Phone Cell Phone 360-941-3146

Summary of proposed event:

- a) Type of Activity Planned: (describe event): Halloween Torchlight Parade. All ages, in costume, gather at ~~Coupeville~~ ^{Cooks} Corner Park and walk N. on Main, west on Front, ending just before Coveland on Alexander
b) Date of proposed event: October 29th 2016
c) Hours of operation: 4:30 - 5:30 pm
d) Set-Up date/time: 4:00 pm 10/29/2016
e) Dismantling date/time: 5:30 pm 10/29/2016
f) Number of staff/volunteers involved in event on behalf of applicant: 12
g) Estimated number of participants: 400
h) Will participants pay a fee or make a donation? YES NO (please circle)
i) Number of vehicles, boats or other special equipment: CW Fire Department - engine
j) Number of persons expected to attend the event: 400 - 500
k) Traffic or crowd control requirements: see attached map
l) Street closures required: * Street closed to traffic 5:00 to 5:30 along route Main at Coveland, Front at Main, Alexander at Coveland. Grace at Front. Exit to Rec Hall parking lot possibly.
m) Safety and security measures required: volunteers at barricades restrict traffic from entering parade route from 4:30 - 5:30 pm
n) Special effects (e.g. explosives, pyrotechnics, aircraft, etc.): No



- o) Animals being used: No
- p) Other features: None
- q) Safety and security measures provided by the applicant: Volunteers stationed at all traffic intersections along route
- r) Electric power, water and sewer requirements: No
- s) Portable restrooms provided by the applicant: No

INSURANCE: The following insurance shall be required in connection with the issuance of a permit for a special event not protected under the First and Fourteenth Amendments of the U.S. Constitution: \$1,000,000 commercial general liability insurance per occurrence combined single limits, \$2,000,000 aggregate unless waived by the Town of Coupeville. The Clerk-Treasurer is authorized and directed to require written proof of such insurance prior to permit issuance. The insurance policy shall be written for a period not less than twenty-four (24) hours prior to the event and extending for a period not less than twenty-four (24) hours following the completion of the event, and shall contain a provision prohibiting cancellation of the policy, except upon thirty (30) days written notice to the Town of Coupeville.

Public Liability Insurance Company:

Name of Company: The Hartford
 Policy Number: SZ SBA JE T514 Agent: Sue Blavin
 Expiration Date: 8/7/2017 Amount: \$ 2,000,000

PARTICIPANTS: Any event which attracts 1,000 or more persons to Town Park, or any event that involves activities in both the Town Park and the Historic Commercial District and which attracts 100 or more persons, will require the closure of the pathway between the Town Park and the Historic Commercial District. In any such case, the applicant will be required to pay the Town a supplemental permit fee to cover the town's costs of installing and maintaining physical barriers to close the pathway during the course of the event.

HOLD HARMLESS: The applicant agrees to defend, indemnify and hold the Town of Coupeville, its agents, employees and officials, while acting within the scope of their duties, harmless from any and all claims, suits, demands and judgements including the attorney's fees and other costs of their defense, for public or private nuisance, inverse condemnation, personal injuries, property damage or death arising out of, occurring during or the result of activities or appliances of the applicant, his employees or otherwise, except for the sole negligence of the Town. The applicant further agrees to comply with all provisions of pertinent laws, rules and regulations. This permit may be revoked at any time.

Signed this 12th day of August, 2016.

Wylene Chambers
 Signature of Applicant or Agent

Halloween TorchLight Parade

Oct 29, 2017
Parade start 5 pm



POST OFFICE

COVELAND

BRIDGE

grass lot

ACCESS RD

MUSEUM

TOWN LIGHT STATION

Front of Cooperville

3

NO PARKING 4:30-5:30

Collection

Motorcycle fleet

Alexander

Alexander

FRONT STREET

FRONT STREET

exit Rac Hall

Back Hall Parking Lot

Honey Beech

Torchlight

Denim Corp gallery

Laurel Wind

COVELAND

COVELAND

grass

grass

1

2

3

1. parade start, gathering location
2. parked CW Fire engine: will follow parade
3. end of parade. Tables: candy giveaway MC, music.

access road to Platt's

Main and Coveland

Main and Front

Front and grass

Alexander-north

of parking exit road

N. MAIN STR

N. MAIN STR

avenue right - what to control?

FRONT STR
→ one way

empty Town Lot

1.

COOKS COENER PARK

2. CW FIRE ENGINE
gth

Halloween Parade Oct 29, 2017 5pm start

① Barricades needed:

3 sets: Main and Coveland

1 set: Front and Main

1 set: Grace and Front

1 set: access Road (Platts)

3 sets: Alexander and (north of) Coveland

9 sets

② Volunteers = 1 per barricade location x 5

2 start of parade

2 end of parade

1 MC/host

2-4 issuing candy bags

12-14 volunteers

③ End of Parade set-up area

Alexander in front of Museum

- flat bed truck for music and MC

- 2 tables: candy



Halloween Torchlight

Parade

SATURDAY, OCTOBER 29TH, 5 PM,

DOWNTOWN COUPEVILLE

It's a Coupeville tradition!

Wear your coolest costume and join us at Cooks Corner Park as we walk down Front Street to celebrate the season.

EVERYONE'S A WINNER. BAGS FILLED WITH CANDY AND TOYS ARE GIVEN TO ALL PARTICIPANTS 12 AND UNDER! CENTRAL WHIDBEY FIRE AND RESCUE AND COUPEVILLE HISTORIC WATERFRONT ASSOCIATION ADD A FLASHLIGHT TO EACH BAG.

PRIZES FOR COOL COSTUMES: COSTUME JUDGING FOR BEST GIRL OVER 12, BEST BOY OVER 12 AND BEST FAMILY COSTUME. WINNERS ANNOUNCED AT THE END OF THE PARADE.

COUPEVILLE CHEERLEADERS WILL LEAD THE GROUP IN FANCY FOOTWORK TO CLASSIC HALLOWEEN TUNES. MUSIC. FUN FOR THE WHOLE FAMILY. CALL 222-3696 FOR INFORMATION.

HALLOWEEN



FRONT STREET REALTY THE HONEY BEAR

CENTRAL WHIDBEY FIRE AND RESCUE ISLAND COUNTY MUSEUM

COUPEVILLE HISTORIC WATERFRONT ASSOCIATION COUPEVILLE CHAMBER OF COMMERCE

Conditions for
2016 Halloween Torchlight Parade
Permit #2016-15

1. Applicant will provide volunteers to man all street closures.
2. Applicant will coordinate use of Town barricades and no parking signs with Public Works Superintendent Kelly Riepma (360-914-1154).
3. The barricade shown on your map at Front and Main must be moved to Front and Center.
4. In addition to the submitted barricade list, applicant will place and man a barricade at Coveland and Alexander preventing cars from turning north onto Alexander.
5. Of the two options you suggested for the area to use for end of parade award ceremony, staff would prefer the parking spaces on the west side of Alexander, in front of the Museum. Please work with Kelly Riepma to post these spaces for no parking between 4:30 and 6:00
6. Set up will start at 4:15.
7. Applicant will ensure that access to the Town Lift Station at the corner of Alexander St. and Front St. is left unobstructed.

TOWN OF COUPEVILLE

From the Desk of Molly Hughes, Mayor

MEMORANDUM

October 21, 2016

TO: Town Council
FROM: Molly Hughes 
RE: Pumpkins on Wheels Race Special Event

Attached is the Special Event application for the 2016 Halloween Pumpkin Races. This event is sponsored by the Coupeville Historic Waterfront Association. The Races will start at 2:00 on Alexander Street.

Road closure from 1:00 to 5:00:
Alexander between Front Street and the Platt's access road

Staff has reviewed the application and conditions have been determined for a safe event. I recommend approval of this application.

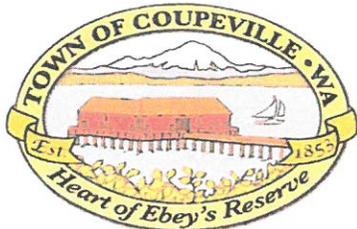
Recommendation Move to approve Special Event Application #2016-16 for the Pumpkins on Wheels Race on October 30, 2016.

16-016

RECEIVED

SEP 13 2016

Town of Coupeville



TOWN OF COUPEVILLE

4 NE Seventh ▪ PO Box 725 ▪ Coupeville WA 98239

360.678.4461 ▪ 360.678.3299 Fax ▪ www.townofcoupeville.org

SPECIAL EVENTS PERMIT APPLICATION

Name of Applicant/Organization Coupeville Historic Waterfront Association

Contact Person Vickie Chambers Email Address: vchambers3@hotmail.com

Business Phone 360.222.3696 Home Phone _____ Cell Phone 360.320.1143

Mailing Address: PO Box 121

City Coupeville State WA Zip 98239

Other Authorized Individuals Chuck Post

Business Phone _____ Home Phone _____ Cell Phone 360.941.3146

Summary of proposed event:

- a) Type of Activity Planned: (describe event): GREAT PUMPKIN RACE
Pumpkins on wheels roll down Alexander between
Coveland and Front Street.
- b) Date of proposed event: Sunday, Oct 30, 2016
- c) Hours of operation: 1:00 to 4:00 pm. Races start at 2:00
- d) Set-Up date/time: 12:30 to 2:00 10/30/2016
- e) Dismantling date/time: 4:00 to 5:00 10/30/2016
- f) Number of staff/volunteers involved in event on behalf of applicant: 8-10
- g) Estimated number of participants: 50-75
- h) Will participants pay a fee or make a donation? YES NO (please circle)
- i) Number of vehicles, boats or other special equipment: 0
- j) Number of persons expected to attend the event: 75
- k) Traffic or crowd control requirements: barricades on Alexander, north of
Coveland and south of Front. hay bales used on sides of course
- l) Street closures required: : Alexander just North of rec hall parking
exit and at the corner of Alexander and Front Str.
- m) Safety and security measures required: volunteers positioned at both
barricade locations as well as on the course
- n) Special effects (e.g. explosives, pyrotechnics, aircraft, etc.): 0



- o) Animals being used: 0
- p) Other features: No
- q) Safety and security measures provided by the applicant: volunteers available to assist on the course and at barricades
- r) Electric power, water and sewer requirements: no
- s) Portable restrooms provided by the applicant: no

INSURANCE: The following insurance shall be required in connection with the issuance of a permit for a special event not protected under the First and Fourteenth Amendments of the U.S. Constitution: \$1,000,000 commercial general liability insurance per occurrence combined single limits, \$2,000,000 aggregate unless waived by the Town of Coupeville. The Clerk-Treasurer is authorized and directed to require written proof of such insurance prior to permit issuance. The insurance policy shall be written for a period not less than twenty-four (24) hours prior to the event and extending for a period not less than twenty-four (24) hours following the completion of the event, and shall contain a provision prohibiting cancellation of the policy, except upon thirty (30) days written notice to the Town of Coupeville.

Public Liability Insurance Company:

Name of Company: The Hartford
 Policy Number: 52SBAJE 7514 Agent: Sue Bloun
 Expiration Date: 6/7/2017 Amount: \$ 2,000,000

PARTICIPANTS: Any event which attracts 1,000 or more persons to Town Park, or any event that involves activities in both the Town Park and the Historic Commercial District and which attracts 100 or more persons, will require the closure of the pathway between the Town Park and the Historic Commercial District. In any such case, the applicant will be required to pay the Town a supplemental permit fee to cover the town's costs of installing and maintaining physical barriers to close the pathway during the course of the event.

HOLD HARMLESS: The applicant agrees to defend, indemnify and hold the Town of Coupeville, its agents, employees and officials, while acting within the scope of their duties, harmless from any and all claims, suits, demands and judgements including the attorney's fees and other costs of their defense, for public or private nuisance, inverse condemnation, personal injuries, property damage or death arising out of, occurring during or the result of activities or appliances of the applicant, his employees or otherwise, except for the sole negligence of the Town. The applicant further agrees to comply with all provisions of pertinent laws, rules and regulations. This permit may be revoked at any time.

Signed this 12th day of Aug September, 2016 .

 Viche Chambers
 Signature of Applicant or Agent

**Pumpkin
race**

Sunday, Oct 30
1:00 - 5:00 pm

green lot

PLANTS ACCESSIBLE

MUSEUM

TOWN
LEFT
SIGNPOST

no parking signs

Alexander

Alexander

wharf

no parking signs

race course outlined w/ hay bales
barricades up at 1:00
down by 5:00
NO PARKING SIGNS: up 10/30 7am.
shown at 7am

← one way
REC HALL

visitors
center

Marion's
Court

FRONT STREET

COVELAND



grace

grace

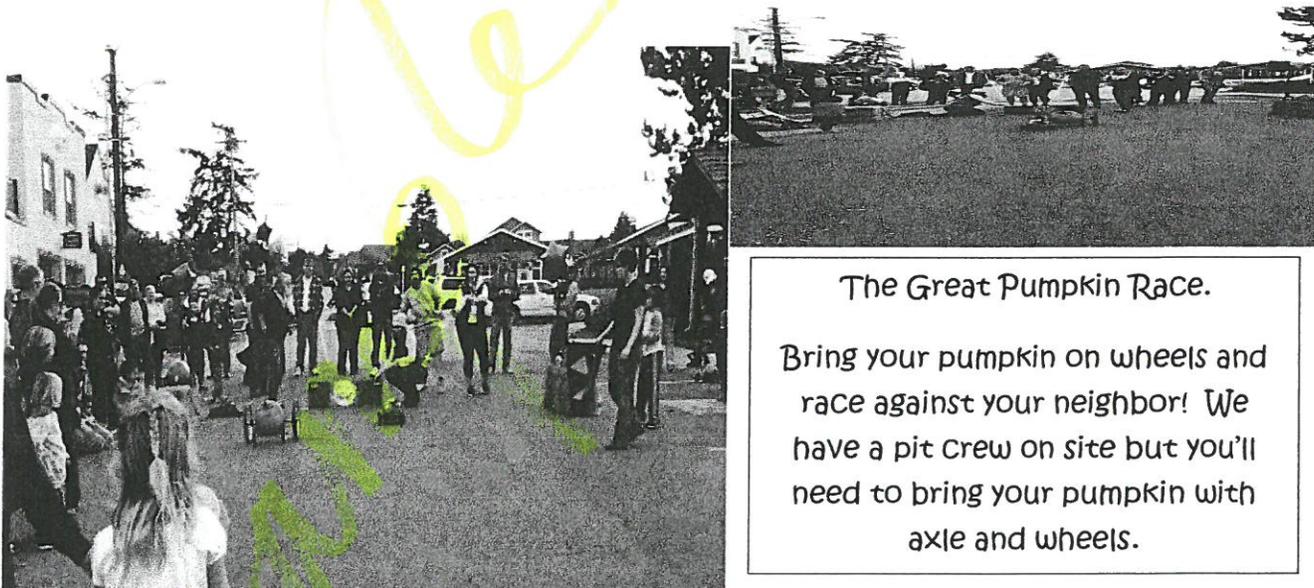
N. Main

N. Main

Coupeville Historic Waterfront's Pumpkins on Wheels Race

Races start at 2:00, Sunday October 30, 2016

IT'S FREE, IT'S FUN!



The Great Pumpkin Race.

Bring your pumpkin on wheels and race against your neighbor! We have a pit crew on site but you'll need to bring your pumpkin with axle and wheels.

Contact CHWA at coupevillehistoricwaterfrontassociation@hotmail.com for additional information or questions

More information at: www.hauntingofcoupeville.com

PUMPKIN RACE

SUNDAY, OCTOBER 30, 2016. 2:00 til done.
ALEXANDER STREET in front of the Museum

What is Coupeville's Pumpkin Race?

A fun-spirited festival like no other! The highlight of the Pumpkin Race is a unique side-by-side elimination race featuring handcrafted, decorated Pumpkin RaceCars in a funky, hilarious, suspenseful, and dramatic display of American ingenuity. Excitement builds as Pumpkin RaceCar team's battle head-to-head for the coveted Pumpkin Race Championship Trophy. We also award other prizes for Best Decoration, Most Innovative Design, and Best Crash.

Conditions for
2016 Pumpkin Races
Permit #2016-16

1. Applicant will provide volunteers to man all street closures.
2. Applicant will coordinate use of Town barricades and no parking signs with Public Works Superintendent Kelly Riepma (360-914-1154).
3. Applicant will ensure that access to the Town Lift Station at the corner of Alexander St. and Front St. is left unobstructed.
4. Hay Bales will not be placed in the roadway until the time of set-up.



TOWN OF COUPEVILLE

Coupeville, Washington

PAYROLL & A/P VOUCHER APPROVAL

for

Council Meeting of October 25, 2016

Payroll transactions and Voucher Numbers: 31910 to 31919 as attached; for a total of \$73,757.09

A/P transactions and Voucher Numbers: 31920 to 31986 as attached; for a total of \$74,519.47

STATE OF WASHINGTON)

) §

COUNTY OF ISLAND)

We, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the Town of Coupeville and that we are authorized to authenticate and certify to said claim.

Clerk-Treasurer

Mayor

Council Member

- Approved by Council
- Approved by Council with the following exceptions/instructions:

Reasons for break in sequence:

<u>Date</u>	<u>Warrant No.</u>	<u>Reason</u>
_____	_____	_____

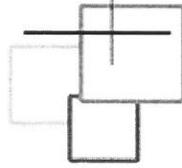
RECOMMENDATION:

A motion to approve September 2016 payroll transactions and warrants #31910 to #31919 for a total of \$73,757.09; and the October 2016 A/P transactions and warrants #31920 to #31986 for a total of \$74,519.47.

Name	Amount
SEPTEMBER 2016 DRAW	
Dennison, Owen J	\$2,000.00
LaRue, William	\$1,889.33
Lynn, Jesse	\$1,300.00
Riepma, Kelly R.	\$1,600.00
Wadlington, Jimmy R.	\$1,400.00
SEPTEMBER 2016 REGULAR	
Abney, Bonnie M.	\$448.75
Apsey, Amanda L	\$2,036.87
Beech, Kelly	\$4,041.67
Dennison, Owen J	\$3,400.52
Fisher, Brandon	\$1,080.74
Hughes, Molly J.	\$2,420.35
LaRue, William	\$4,208.52
Lynn, Jesse	\$2,400.30
Maier, Shelly R	\$1,542.72
Nelson, Loren Mains	\$326.30
Payne, Morgan	\$1,720.39
Riepma, Kelly R.	\$2,581.14
Ringenberg, James Pepper	\$3,097.65
Vinsant, Paul	\$840.30
Wadlington, Jimmy R.	\$1,700.34
Number	Amount
Total 31910	\$6,713.36
Total 31911	\$1,461.35
Total 31912	\$500.00
Total 31913	\$8,221.03
Total 31914	\$75.00
Total 31915	\$400.00
Total 31916	\$1,080.74
Total 31917	\$781.77
Total 31918	\$74.47
Total 31919	\$203.24
Total EFTPS Adjustment	\$208.11
Total EFTPS-SEPTEMBER 2016	\$14,002.13
Total	\$73,757.09

October 2016 A/P	
Number	Amount
Total 31920	\$135.00
Total 31921	\$71.16
Total 31922	\$3.50
Total 31923	\$109.19
Total 31924	\$78.47
Total 31925	\$250.00
Total 31926	\$46.65
Total 31927	\$1,050.00
Total 31928	\$386.70
Total 31929	\$345.76
Total 31930	\$672.68
Total 31931	\$2,484.14
Total 31932	\$325.00
Total 31933	\$110.27
Total 31934	\$52.11
Total 31935	\$92.39
Total 31936	\$213.96
Total 31937	\$1,154.62
Total 31938	\$2,814.00
Total 31939	\$15,346.76
Total 31940	\$93.21
Total 31941	\$536.00
Total 31942	\$23.89
Total 31943	\$20.43
Total 31944	\$86.25
Total 31945	\$154.11
Total 31946	\$54.39
Total 31947	\$451.00
Total 31948	\$1,951.51
Total 31949	\$150.00
Total 31950	\$118.75
Total 31951	\$1,856.30
Total 31952	\$235.44
Total 31953	\$1,085.91
Total 31954	\$107.62
Total 31955	\$1,560.00
Total 31956	\$8,512.83
Total 31957	\$2,250.00
Total 31958	\$1,160.46
Total 31959	\$21.93
Total 31960	\$2,475.00
Total 31961	\$1,353.93
Total 31962	\$1,426.14
Total 31963	\$2,555.07
Total 31964	\$2,187.50
Total 31965	\$132.05
Total 31966	\$41.45
Total 31967	\$1,862.40
Total 31968	\$130.00
Total 31969	\$462.00
Total 31970	\$95.84
Total 31971	\$1,250.00
Total 31972	\$1,712.33
Total 31973	\$5.44
Total 31974	\$182.17
Total 31975	\$150.00
Total 31976	\$543.35
Total 31977	\$418.00
Total 31978	\$128.01
Total 31979	\$158.67
Total 31980	\$6,659.00
Total 31981	\$650.00
Total 31982	\$199.99
Total 31983	\$33.44
Total 31984	\$2,016.64
Total 31985	\$50.00
Total 31986	\$128.59
Total EFT Payment	\$1,340.07
Total	\$74,519.47

Voucher Directory



Vendor	Number	Reference	Account Number	Description	Amount
*Temporary Vendor	31920				
		10112016-a	2016 - October - October Manuals	Kelly Keilwitz	
			Refund Rec Hall Rental Fee-10/29/16	Facility Rentals	\$135.00
			001-000-000-362-40-00-00		\$135.00
		Total 10112016-a			\$135.00
Total 31920					
31921		10112016-b	2016 - October - October Manuals	Mark Hammer	
			Overpymt of Final Bill #1073.0	Water Service	\$71.16
			401-000-000-343-40-10-00		\$71.16
		Total 10112016-b			\$71.16
Total 31921					
31922		10112016-c	2016 - October - October Manuals	Matt Ackerman	
			Overpymt of Final Bill, #2128.0	Water Service	\$3.50
			401-000-000-343-40-10-00		\$3.50
		Total 10112016-c			\$3.50
Total 31922					
31923		10112016-d	2016 - October - October Manuals	Jennifer Nichols	
			Overpymt of Final Bill, #1747.0	Water Service	\$109.19
			401-000-000-343-40-10-00		\$109.19
		Total 10112016-d			\$109.19
Total 31923					
31924		10112016-e	2016 - October - October Manuals	Bruce Hardcastle	
			Overpymt of Final Bill, #1417.0	Water Service	\$78.47
			401-000-000-343-40-10-00		\$78.47
		Total 10112016-e			\$78.47
Total 31924					
31925		10112016-f	2016 - October - October Manuals	Diane Stump	
			Refund Rec Hall Rental Fee-10/14-16/16	Facility Rentals	\$250.00
			001-000-000-362-40-00-00		\$250.00
		Total 10112016-f			\$250.00
Total 31925					

Vendor	Number	Reference	Account Number	Description	Amount
	31968	10172016	2016 - October - October A/P		
			Refund Rec Hall Rental Fee for 11/8/2016	Art Huffine	\$130.00
			001-000-000-362-40-00-00	Facility Rentals	\$130.00
Total *Temporary Vendor		Total 10172016			\$777.32
AT&T Mobility	31926	287244041563X1052016	2016 - October - October Manuals		
			Utilities Cell Phone		\$23.33
			401-000-000-534-80-42-00	Communication - Water	\$23.32
			401-000-000-535-80-42-00	Communications - Sewer	\$46.65
Total 31926		Total 287244041563X1052016			\$46.65
Total AT&T Mobility					\$46.65
Avocet Environmental Test	31927	1603027-IN	2016 - October - October Manuals		
			Water Testing		\$304.00
			401-000-000-534-80-41-00	Professional Services - Water	\$304.00
Total 1603027-IN		Total 1603027-IN			\$700.00
1603260-IN		1603260-IN			\$700.00
			Water Testing		\$46.00
			401-000-000-534-80-41-00	Professional Services - Water	\$46.00
Total 31927		Total 1603435-IN			\$1,050.00
31969		1603300-IN	2016 - October - October A/P		
			Water Testing		\$462.00
			401-000-000-534-80-41-00	Professional Services - Water	\$462.00
Total 31969		Total 1603300-IN			\$1,512.00
Total Avocet Environmental Test					\$462.00
Big Rock Designs	31928	10935	2016 - October - October Manuals		
			NET Badges		\$230.45
			001-000-000-525-60-31-00	Office/oper Supplies-Emer Svcs	\$230.45
Total 10935		Total 10935			\$230.45

Vendor	Number	Reference	Account Number	Description	Amount
	10939				
			NET Checklist		
	Total 10939		001-000-000-525-60-31-00	Office/oper Supplies-Emer Svcs	\$95.11
	10964				\$95.11
			October 2016 Newsletter		
			401-000-000-534-80-41-00	Professional Services - Water	\$30.57
			401-000-000-535-80-41-00	Professional Services - Sewer	\$30.57
	Total 10964				\$61.14
					\$386.70
					\$386.70
Total 31928					
Total Big Rock Designs					
Coastwide Laboratories					
31929					
			2016 - October - October Manuals		
			Supplies		
			001-000-000-575-50-31-00	Office & Operating Com Ctr	\$139.39
	Total GW2906300				\$139.39
	GW2910954				
			Supplies		
			001-000-000-576-80-31-00	Office & Operating Parks	\$83.96
	Total GW2910954				\$83.96
	GW2910954-1				
			Supplies		
			001-000-000-575-50-31-00	Office & Operating Com Ctr	\$6.22
	Total GW2910954-1				\$6.22
	NW2910954				
			Supplies		
			001-000-000-576-80-31-00	Office & Operating Parks	\$116.19
	Total NW2910954				\$116.19
					\$345.76
Total 31929					
31970					
			2016 - October - October A/P		
			Supplies		
			001-000-000-576-80-31-00	Office & Operating Parks	\$31.14
	Total GW2916918				\$31.14
	NW2916918				
			Supplies		
			001-000-000-576-80-31-00	Office & Operating Parks	\$64.70
	Total NW2916918				\$64.70
					\$95.84
					\$441.60
Total 31970					
Total Coastwide Laboratories					

Vendor	Number	Reference	Account Number	Description	Amount
Cohen, Manni, Theune & Manni LLP	31971		2016 - October - October A/P		
	130				
	Total 130			October Retainer	\$1,250.00
				001-000-000-512-50-41-00	\$1,250.00
Total Cohen, Manni, Theune & Manni LLP				Professional Services	\$1,250.00
COMCAST				Court	\$1,250.00
	31930		2016 - October - October Manuals		
	8498 30 022 0155812-October 2016				
				Town Hall Internet & Phones	\$270.33
				001-000-000-518-90-42-00	\$270.33
Total 8498 30 022 0155812-October 2016				Communication -	
8498 30 022 0156562-October 2016				CS	
				Town Shop Internet & Phones	\$152.38
				001-000-000-518-10-42-00	\$152.38
Total 8498 30 022 0156562-October 2016				Communication -	
8498 30 022 0156752-October 2016				Shop	
				WWTP Internet & Phones	\$124.98
				401-000-000-534-80-42-00	\$124.98
Total 8498 30 022 0156752-October 2016				Communication - Water	\$249.97
				Communications - Sewer	\$672.68
					\$672.68
Total 31930					
Total COMCAST					
Coupeville Chamber of Commerce			2016 - October - October Manuals		
31931					
	10012016				
				2% Tourism Promotion	\$2,484.14
				104-000-000-557-30-49-01	\$2,484.14
Total 10012016				Contracts - Tourism	\$2,484.14
Total Coupeville Chamber of Commerce					\$2,484.14
Day Wireless Systems			2016 - October - October A/P		
31972					
	191069-00				
				Net Radios	\$1,712.33
				001-000-000-525-60-64-00	\$1,712.33
Total 191069-00				Equipment - Emer Mgmt Svcs	\$1,712.33
Total 31972					\$1,712.33
Total Day Wireless Systems					\$1,712.33

Vendor	Number	Reference	Account Number	Description	Amount
Evergreen Rural Water of WA	31932				
	33157		2016 - October - October Manuals		
			Employment Ad		
			001-000-000-518-90-44-00	Advertising CS	\$50.00
					\$50.00
	Total 33157				
	e10177-467102				
			CCS Class		
			401-000-000-534-80-49-00	Miscellaneous - Water	\$275.00
					\$275.00
					\$325.00
					\$325.00
	Total e10177-467102				
	Total 31932				
Total Evergreen Rural Water of WA					
Frontier Building Supply	31933				
	6345		2016 - October - October Manuals		
			Grass Seed		
			101-000-000-542-71-31-00	Office & Operating - Roadside	\$40.21
					\$40.21
	Total 6345				
	6499				
			Supplies		
			401-000-000-535-80-31-00	Office & Operating - Sewer	\$12.75
					\$12.75
	Total 6499				
	6589				
			Supplies		
			001-000-000-575-50-31-00	Office & Operating Com Ctr	\$13.45
					\$13.45
	Total 6589				
	6925				
			Supplies		
			401-000-000-535-80-31-00	Office & Operating - Sewer	\$36.94
					\$36.94
	Total 6925				
	7008				
			Supplies		
			401-000-000-534-80-31-00	Office & Operating - Water	\$6.92
					\$6.92
	Total 7008				
	7043				
			2016 - October - October A/P		
					\$110.27
	Total 7043				
					\$5.44
					\$5.44
					\$5.44
					\$115.71
	Total 31933				
	31973				
Total Frontier Building Supply					

Vendor Number	Reference	Account Number	Description	Amount
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Frontier Communications 31934	360-678-1389-022608-5-Oct 2016	2016 - October - October Manuals		
	Front St. Lift Station 401-000-000-535-80-42-00	Communications - Sewer		\$52.11
	Total 360-678-1389-022608-5-Oct 2016			\$52.11
Total 31934 31974	360-678-3705-120115-5-Oct 2016	2016 - October - October A/P		
	Vine St. Lift Station 401-000-000-535-80-42-00	Communications - Sewer		\$53.95
	Total 360-678-3705-120115-5-Oct 2016			\$53.95
	360-678-4864-021407-5-Oct 2016	Rec Hall Phone 001-000-000-575-50-42-00	Communication - Com Ctr	\$58.23
	Total 360-678-4864-021407-5-Oct 2016			\$58.23
	360-678-9197-100113-5-Oct 2016	Ft. Casey DSL 401-000-000-534-80-42-00	Communication - Water	\$69.99
	Total 360-678-9197-100113-5-Oct 2016			\$69.99
Total 31974				\$182.17
				\$234.28
Total Frontier Communications GreatAmerica Financial Services 31935	19491964	2016 - October - October Manuals		
		Copier Lease 001-000-000-518-90-45-00	Rentals & Leases - CS	\$92.39
	Total 19491964			\$92.39
Total GreatAmerica Financial Services HD Supply Waterworks, Ltd 31936	G117510	2016 - October - October Manuals		
		Hydrant Parts 401-000-000-534-80-31-00	Office & Operating - Water	\$213.96
	Total G117510			\$213.96
Total HD Supply Waterworks, Ltd				\$213.96

Vendor	Number	Reference	Account Number	Description	Amount
Heritage Bank	31937			2016 - October - October Manuals	
		100598310-OCT. 2016			
			Madrona Way Phase 1 Interim Loan Interest		\$1,154.62
			304-000-720-594-35-65-00	2015 Madrona Way Project - Construction Account	\$1,154.62
Total Heritage Bank	Total 31937				\$1,154.62
I Can See Clearly Now	31975			2016 - October - October A/P	
		31340T1017D			
			Window Cleaning		\$150.00
			001-000-000-518-90-41-00	Professional Services CS	\$150.00
Total I Can See Clearly Now	Total 31975				\$150.00
Island County ER & R Fund	31976			2016 - October - October A/P	
		16-00259			
			Fuel		\$80.34
			001-000-000-576-80-32-00	Fuel - Parks	\$27.05
			101-000-000-542-71-32-00	Fuel - Roadside	\$321.72
			401-000-000-534-80-32-00	Fuel - Water	\$95.13
			401-000-000-535-80-32-00	Fuel - Sewer	\$19.11
			401-000-000-538-30-32-00	Fuel - Stormwater	\$543.35
Total Island County ER & R Fund	Total 31976				\$543.35
Island County Solid Waste	31938			2016 - October - October Manuals	
		3895-Acct9128			
			Sept. 2016 Biosolids & Solid Waste Disposal		\$22.50
			001-000-000-576-80-41-00	Professional Services Parks	\$2,755.00
			401-000-000-535-80-47-02	Biosolids Disposal - Sewer	\$36.50
			401-000-000-535-80-47-03	Solid Waste Disposal - Sewer	\$2,814.00
Total Island County Solid Waste	Total 31938				\$2,814.00
Island County Treasurer	31939			2016 - October - October Manuals	
			Q3 2016 Court Distributions		
			3rd Qtr Court Distributions		
			001-000-000-586-12-00-00	I.c.-Crime Vict/witness Prog	\$31.33
Total Island County Treasurer	Total 31939				\$31.33

Vendor	Number	Reference	Account Number	Description	Amount
		Q3 2016 Court Jt. Expenses			
		3rd Qtr 2016 Joint Expenses			
		001-000-000-512-50-51-00		Jail & District Court - Court	\$6,023.99
		Total Q3 2016 Court Jt. Expenses			\$6,023.99
		Q3 2016 Jt. Expenses-Rent			
		3rd Qtr 2016 Rent			
		001-000-000-512-50-45-00		Rentals & Leases - Court	\$371.64
		Total Q3 2016 Jt. Expenses-Rent			\$371.64
		Q3 2016 Special 2% Distribution-Is. Co. Tourism			
		2% Hotel-Motel Tax-Special Collection			
		104-000-000-557-30-49-02		Intergov. Agreement/serv.	\$8,919.80
		Total Q3 2016 Special 2% Distribution-Is. Co. Tourism			\$8,919.80
		Total 31939			\$15,346.76
		Total Island County Treasurer			\$15,346.76
		Island County Treasurer-IsI Cty Prosecuting Atty			
		31977			
		101316		2016 - October - October A/P	
		Total 101316			\$418.00
		Total 31977			\$418.00
		Total Island County Treasurer-IsI Cty Prosecuting Atty			\$418.00
		KCDA Purchasing Cooperative			
		31978			
		300090935		2016 - October - October A/P	\$418.00
		Total 300090935			\$418.00
		Total 31978			\$128.01
		Total KCDA Purchasing Cooperative			\$128.01
		Les Schwab Tire Center			
		31940			
		41400271979		2016 - October - October Manuals	\$128.01
		Total 41400271979			\$128.01
		Total 31940			\$46.61
		Total Les Schwab Tire Center			\$23.30
				Professional Services Parks	\$23.30
				Professional Services - Water	\$23.30
				Professional Services - Sewer	\$93.21
					\$93.21
					\$93.21

Vendor	Number	Reference	Account Number	Description	Amount
National League Of Cities	31941				
		122580		2016 - October - October Manuals	
			NLC Membership Dues-2017		
			001-000-000-518-90-49-00	Miscellaneous - CS	\$536.00
		Total 122580			\$536.00
Total National League Of Cities					\$536.00
Oak Harbor Ace Hardware	31942				
		276287		2016 - October - October Manuals	
			Supplies		
			001-000-000-576-80-31-00	Office & Operating Parks	\$23.89
		Total 276287			\$23.89
Total Oak Harbor Ace Hardware					\$23.89
Oak Harbor Auto Center/Auto Plus	31943				
		001-286229		2016 - October - October Manuals	
			Supplies-V-33		
			001-000-000-576-80-31-00	Office & Operating Parks	\$5.11
			101-000-000-542-71-31-00	Office & Operating - Roadside	\$5.11
			401-000-000-538-30-31-00	Office & Operating	\$10.21
		Total 001-286229			\$20.43
Total Oak Harbor Auto Center/Auto Plus					\$20.43
Oak Harbor, City Of	31944				
		SD-1650		2016 - October - October Manuals	
			Street Sweeping		
			101-000-000-542-67-51-00	Professional Services-Cleaning	\$86.25
		Total SD-1650			\$86.25
Total Oak Harbor, City Of					\$86.25
Oasys Inc	31945				
		118594		2016 - October - October Manuals	
			Copier Lease		
			001-000-000-518-90-45-00	Rentals & Leases - CS	\$98.78
		Total 118594			\$98.78

Vendor	Number	Reference	Account Number	Description	Amount
		119879			
			Copier Lease		
			001-000-000-518-90-45-00	Rentals & Leases - CS	\$55.33
					\$55.33
					\$154.11
					\$154.11
Total Oasys Inc	Total 31945				
Office Depot	31946				
		859601559001		2016 - October - October Manuals	
			Surge Protector		
			001-000-000-518-90-31-00	Office & Operating CS	\$54.39
					\$54.39
					\$54.39
Total Office Depot	Total 31946				
Painters Alley, Inc.	31947				
		P0004086		2016 - October - October Manuals	
			Supplies		
			001-000-000-576-80-31-00	Office & Operating Parks	\$451.00
					\$451.00
					\$451.00
					\$451.00
Total Painters Alley, Inc.	Total 31947				
Prairie Center Red Apple	31979				
		12010112016		2016 - October - October A/P	
			10/11/16 Budget Workshop Refreshments		
			001-000-000-511-60-31-00	Office & Operating Council	\$88.45
					\$88.45
					\$88.45
					\$88.45
Total Prairie Center Red Apple	Total 31979				
Puget Sound Energy	31948				
		12010132016		2016 - October - October Manuals	
			Distilled Water		
			401-000-000-535-80-31-00	Office & Operating - Sewer	\$70.22
					\$70.22
					\$158.67
					\$158.67
Total Prairie Center Red Apple	Total 31979				
Puget Sound Energy	31948				
		200011387319-Oct 2016		2016 - October - October Manuals	
			Street Lighting		
			101-000-000-542-63-47-00	Utilities - Street Lighting	\$1,790.08
					\$1,790.08
					\$1,790.08
					\$1,790.08
Total Prairie Center Red Apple	Total 31979				
Puget Sound Energy	31948				
		200021090457-Oct 2016		2016 - October - October Manuals	
			Area Lights		
			101-000-000-542-63-47-00	Utilities - Street Lighting	\$152.28
					\$152.28
					\$152.28
					\$152.28
Total Prairie Center Red Apple	Total 31979				
Puget Sound Energy	31948				

Vendor	Number	Reference	Account Number	Description	Amount
		220009680129-Oct 2016			
		Street Lighting			
		101-000-000-542-63-47-00		Utilities - Street Lighting	\$9.15
		Total 220009680129-Oct 2016			\$9.15
			2016 - October - October A/P		\$1,951.51
		200002603542-Oct 2016			
		Reservoir Telemetry			
		401-000-000-534-80-47-00		Utilities - Water	\$10.16
		Total 200002603542-Oct 2016			\$10.16
		200005235540-Oct 2016			
		Well-04			
		401-000-000-534-80-47-00		Utilities - Water	\$42.94
		Total 200005235540-Oct 2016			\$42.94
		200005603689-Oct 2016			
		Well 1-07			
		401-000-000-534-80-47-00		Utilities - Water	\$49.66
		Total 200005603689-Oct 2016			\$49.66
		200005833450-Oct 2016			
		Ft. Casey WTP			
		401-000-000-534-80-47-00		Utilities - Water	\$2,699.48
		Total 200005833450-Oct 2016			\$2,699.48
		200006097865-Oct 2016			
		Rec Hall			
		001-000-000-575-50-47-00		Utilities - Com Ctr	\$143.92
		Total 200006097865-Oct 2016			\$143.92
		200009098936-Oct 2016			
		Town Park			
		001-000-000-576-80-47-00		Utilities - Parks	\$24.31
		Total 200009098936-Oct 2016			\$24.31
		200011418114-Oct 2016			
		Town Park Pavilion			
		001-000-000-576-80-47-00		Utilities - Parks	\$11.75
		Total 200011418114-Oct 2016			\$11.75
		200013296450-Oct 2016			
		WWTP			
		401-000-000-535-80-47-00		Utilities - Sewer	\$1,969.16
		Total 200013296450-Oct 2016			\$1,969.16
		200015370790-Oct 2016			
		Town Shop			
		001-000-000-518-10-47-00		Utilities - Shop	\$84.52
		Total 200015370790-Oct 2016			\$84.52

Total 31948
31980

Vendor Number	Reference	Account Number	Description	Amount
	200015416577-Oct 2016	Town Hall		
		001-000-000-518-90-47-00	Utilities - CS	\$187.06
	Total 200015416577-Oct 2016			\$187.06
	200016476455-Oct 2016	Town Restroom		
		001-000-000-576-80-47-00	Utilities - Parks	\$52.14
	Total 200016476455-Oct 2016			\$52.14
	200017824224-Oct 2016	Well 1-06 & Main Street Lift Station		
		401-000-000-534-80-47-00	Utilities - Water	\$11.03
		401-000-000-535-80-47-00	Utilities - Sewer	\$209.62
	Total 200017824224-Oct 2016			\$220.65
	200020235921-Oct 2016	Front St. Lift Station		
		401-000-000-535-80-47-00	Utilities - Sewer	\$169.27
	Total 200020235921-Oct 2016			\$169.27
	200020236119-Oct 2016	Keystone Hill Well		
		401-000-000-534-80-47-00	Utilities - Water	\$746.50
	Total 200020236119-Oct 2016			\$746.50
	200020236523-Oct 2016	Cook's Corner		
		001-000-000-576-80-47-00	Utilities - Parks	\$10.84
	Total 200020236523-Oct 2016			\$10.84
	200021137886-Oct 2016	Town WTP		
		401-000-000-534-80-47-00	Utilities - Water	\$212.31
	Total 200021137886-Oct 2016			\$212.31
	220000466767-Oct 2016	Lauren Lift Station		
		401-000-000-535-80-47-00	Utilities - Sewer	\$20.83
	Total 220000466767-Oct 2016			\$20.83
	220009053426-Oct 2016	Vine Lift Station		
		401-000-000-535-80-47-00	Utilities - Sewer	\$3.50
	Total 220009053426-Oct 2016			\$3.50
	Total 31980			\$6,659.00
	Total Puget Sound Energy			\$8,610.51
	Renee's Videography and Cleaning			
	31981			
	10182016		2016 - October - October A/P	
		Council Meeting Recordings & Cleaning Services		
		001-000-000-511-60-41-00	Professional Services Council	\$250.00

Vendor	Number	Reference	Account Number	Description	Amount
	Total 31981	Total 10182016	001-000-000-518-90-41-00	Professional Services CS	\$400.00
Total Renae's Videography and Cleaning Riepma, Kelly R.	31949	09262016	2016 - October - October Manuals		\$650.00
	Total 31949	Total 09262016	CDL Physical 001-000-000-518-10-41-00	Professional Services Shop	\$150.00
Total Riepma, Kelly R. Rix, Barry	31982	20161013	2016 - October - October A/P		\$150.00
	Total 31982	Total 20161013	Powered Mixer 001-000-000-575-50-35-00	Small Tools & Equip. - Com Ctr	\$199.99
Total Rix, Barry Skagit Surveyors & Engineers	31950	60583	2016 - October - October Manuals		\$199.99
	Total 31950	Total 60583	Consulting Planner 001-000-000-558-60-41-01	Professional Services-Planner	\$118.75
Total Skagit Surveyors & Engineers Sound Publishing Inc	31951	7717201	2016 - October - October Manuals		\$118.75
	Total 31951	Total 7717201	Advertising 001-000-000-511-60-44-00 Overpaid 9/22/16 001-000-000-511-60-44-00 Council Agendas 001-000-000-514-20-44-00 Job Postings 001-000-000-558-60-44-00 Planning Commission Agendas	Council Council Adm Plan	(\$57.78) \$246.76 \$1,419.24 \$87.75
					\$1,695.97

Vendor	Number	Reference	Account Number	Description	Amount
		WEX723902	SP 038-16		
			001-000-000-558-60-44-00	Advertising	\$124.22
				Plan	\$124.22
		Total WEX723902			
		WEX725181	ORD 728 Sewer Rates		
			001-000-000-511-60-44-00	Advertising	\$36.11
				Council	\$36.11
		Total WEX725181			\$1,856.30
					\$1,856.30
			2016 - October - October Manuals		
		84047/1			
			Safety Gear		
			401-000-000-534-80-31-00	Office & Operating - Water	\$117.72
			401-000-000-535-80-31-00	Office & Operating - Sewer	\$117.72
		Total 84047/1			\$235.44
					\$235.44
					\$235.44
		Total Sound Safety Products Co Inc			
		31953	2016 - October - October Manuals		
		379531759			
			Supplies		
			401-000-000-534-80-31-00	Office & Operating - Water	\$1,085.91
		Total 379531759			\$1,085.91
					\$1,085.91
		380705137	2016 - October - October A/P		
		Total 380705137			\$33.44
					\$33.44
					\$33.44
		Total 31983			\$1,119.35
		Total Supplyworks			
		Surety Pest Control			
		31954	2016 - October - October Manuals		
		1125720			
			Well 108		
			401-000-000-534-80-41-00	Professional Services - Water	\$63.05
		Total 1125720			\$63.05

Vendor	Number	Reference	Account Number	Description	Amount
	1130359				
			Well 108		\$44.57
			401-000-000-534-80-41-00	Professional Services - Water	\$44.57
					\$107.62
					\$107.62
Total Surety Pest Control	Total 31954				
Tjoelker Enterprises, Inc.	31955				
	1008		2016 - October - October Manuals		
					\$1,560.00
					\$1,560.00
					\$1,560.00
					\$1,560.00
Total Tjoelker Enterprises, Inc.	Total 31955				
Town Of Coupeville	31956				
	101216		2016 - October - October Manuals		
					\$4,660.39
					\$3,852.44
					\$8,512.83
					\$8,512.83
					\$8,512.83
Total Town Of Coupeville	Total 31956				
Trust Board of Ebey's Landing NHR	31957				
	17-001		2016 - October - October Manuals		
					\$2,250.00
					\$2,250.00
					\$2,250.00
					\$2,250.00
Total Trust Board of Ebey's Landing NHR	Total 31957				
USA Blue Book	31958				
	078338		2016 - October - October Manuals		
					\$379.94
					\$780.52
					\$1,160.46
					\$1,160.46
					\$1,160.46
Total USA Blue Book	Total 31958				

Vendor	Number	Reference	Account Number	Description	Amount
Utilities Underground Location Center					
	31959			2016 - October - October Manuals	
	6090698			Underground Locates	
			401-000-000-534-80-41-00	Professional Services - Water	\$10.97
			401-000-000-535-80-41-00	Professional Services - Sewer	\$10.96
					\$21.93
					\$21.93
					\$21.93
	Total 31959				
Total Utilities Underground Location Center					
	31960			2016 - October - October Manuals	
	INV.3361				
			SEPT 2016 Biosolids Shipping		
			401-000-000-535-80-47-01	Biosolids Shipping - Sewer	\$2,475.00
					\$2,475.00
					\$2,475.00
					\$2,475.00
	Total 31960				
Total Vac-Tank/Western Services					
	VISA				
	31961			2016 - October - October Manuals	
			Amazon.com-KR-7604-9/16/16		
			Spray Paint for Utility Locates		
			401-000-000-534-80-31-00	Office & Operating - Water	\$57.60
					\$57.60
			Total Amazon.com-KR-7604-9/16/16		
			Amazon.com-KR-7604-9/17/16		
			Parts-V.33		
			001-000-000-576-80-31-00	Office & Operating	\$11.48
			101-000-000-542-71-31-00	Office & Operating - Roadside	\$11.48
			401-000-000-538-30-31-00	Office & Operating	\$22.97
					\$45.93
			Total Amazon.com-KR-7604-9/17/16		
			Amazon.com-KR-7604-9/2/16		
			Supplies-Oven @ RH		
			001-000-000-575-50-31-00	Office & Operating	\$38.52
					\$38.52
			Total Amazon.com-KR-7604-9/2/16		
			Amazon.com-KR-7604-9/21/16		
			CR-Supplies		
			001-000-000-518-10-31-00	Office & Operating	(\$76.37)
			001-000-000-576-80-31-00	Office & Operating	(\$11.05)
					(\$87.42)
			Total Amazon.com-KR-7604-9/21/16		
			Amazon.com-KR-7604-9/23/16		
			Supplies		
			001-000-000-576-80-31-00	Office & Operating	\$62.20
					\$62.20
			Total Amazon.com-KR-7604-9/23/16		

Vendor Number	Reference	Account Number	Description	Amount
	Amazon.com-KR-7604-9/4/16			
	Supplies-V-33			
	001-000-000-576-80-31-00		Office & Operating Parks	\$7.50
	101-000-000-542-71-31-00		Office & Operating - Roadside	\$7.50
	401-000-000-538-30-31-00		Office & Operating	\$14.99
	Total Amazon.com-KR-7604-9/4/16			\$29.99
	Full Source LLC-KR-7604-9/20/16			
	Safety Gear			
	401-000-000-534-80-31-00		Office & Operating - Water	\$72.50
	401-000-000-535-80-31-00		Office & Operating - Sewer	\$72.50
	Total Full Source LLC-KR-7604-9/20/16			\$145.00
	Home Depot-KR-7604-8/29/16			
	Paint-TH			
	001-000-000-518-90-31-00		Office & Operating CS	\$107.50
	Total Home Depot-KR-7604-8/29/16			\$107.50
	Homeprducts-KR-7604-9/19/16			
	CR-Fan-Chamber's Restroom			
	001-000-000-576-80-31-00		Office & Operating Parks	(\$41.84)
	Total Homeprducts-KR-7604-9/19/16			(\$41.84)
	Paypal-KB-7596-9/13/16			
	Job Posting			
	001-000-000-514-20-44-00		Advertising Adm	\$90.00
	Total Paypal-KB-7596-9/13/16			\$90.00
	Register.Com-MH-4277-9/3/16			
	September Website Domain Registration			
	001-000-000-518-90-42-00		Communication - CS	\$5.99
	Total Register.Com-MH-4277-9/3/16			\$5.99
	USPS Postal-Gen Use-5914-9/13/16			
	Pre-stamped Envelopes			
	001-000-000-518-90-42-00		Communication - CS	\$20.05
	401-000-000-534-80-42-00		Communication - Water	\$408.75
	401-000-000-535-80-42-00		Communications - Sewer	\$408.75
	Total USPS Postal-Gen Use-5914-9/13/16			\$837.55
	WA Driver License Renew-KB-7596-9/23/16			
	New Hire Background Check			
	001-000-000-514-20-41-00		Professional Services Adm	\$13.00
	Total WA Driver License Renew-KB-7596-9/23/16			\$13.00
	Wal-Mart-KR-7604-9/22/16			
	Safety Gear			
	001-000-000-576-80-31-00		Office & Operating Parks	\$37.91
	Total Wal-Mart-KR-7604-9/22/16			\$37.91

Vendor	Number	Reference	Account Number	Description	Amount
				WSP Background Checks-KB-7596-9/24/16	
				New Hire Background Check	
				001-000-000-514-20-41-00	Professional Services Adm \$12.00
				Total WSP Background Checks-KB-7596-9/24/16	\$1,353.93
				Total 31961	\$1,353.93
				Total VISA	
				Vision Municipal Solutions, LLC	
				31962	
				09-4752	
				2016 - October - October Manuals	
				Vision Annual Conf.	
				001-000-000-514-20-49-00	Miscellaneous - Adm \$350.00
				401-000-000-534-80-49-00	Miscellaneous - Water \$175.00
				401-000-000-535-80-49-00	Miscellaneous - Sewer \$175.00
				Total 09-4752	\$700.00
				3809	
				Utility Billing Statements	
				401-000-000-534-80-31-00	Office & Operating - Water \$234.07
				401-000-000-535-80-31-00	Office & Operating - Sewer \$234.06
				Total 3809	\$468.13
				3811	
				Delinquency Notices	
				401-000-000-534-80-31-00	Office & Operating - Water \$129.01
				401-000-000-535-80-31-00	Office & Operating - Sewer \$129.00
				Total 3811	\$258.01
				Total 31962	\$1,426.14
				Total Vision Municipal Solutions, LLC	\$1,426.14
				WA ST Dept Of Revenue	
				EFT Payment 10/12/2016 2:57:43 PM - 1	
				September 2016 Excise Tax	
				2016 - October - October A/P	
				001-000-000-558-60-31-00	Office & Operating Plan \$3.96
				001-000-000-575-50-31-00	Office & Operating Com Ctr \$0.87
				001-000-000-576-80-31-00	Office & Operating Parks \$13.66
				101-000-000-542-71-31-00	Office & Operating - Roadside \$0.60
				401-000-000-534-80-31-00	Office & Operating - Water \$4.44
				401-000-000-534-80-53-00	Excise Taxes - Water \$925.10
				401-000-000-535-80-31-00	Excise Taxes - Water \$135.00
				401-000-000-535-80-53-00	Office & Operating - Sewer \$12.52
				401-000-000-535-80-53-00	Excise Taxes - Sewer \$108.69
				401-000-000-535-80-53-00	Excise Taxes - Sewer \$134.03
				401-000-000-538-30-31-00	Office & Operating \$1.20
				Total September 2016 Excise Tax	\$1,340.07
				Total EFT Payment 10/12/2016 2:57:43 PM - 1	\$1,340.07
				Total WA ST Dept Of Revenue	\$1,340.07

Vendor Number Reference Account Number Description Amount

WA ST Employment Sec Dept
31984

2016 - October - October A/P

ESD-000-945088-10-2-October 2016

Q3 Benefit Charge

001-000-000-518-90-20-00	Benefits - CS	\$107.75
001-000-000-558-60-20-00	Benefits - Plan	(\$138.36)
001-000-000-576-80-20-00	Benefits - Parks	\$431.00
101-000-000-542-30-20-00	Benefits - Roadway	\$646.50
101-000-000-542-71-20-00	Benefits - Roadside	\$431.00
401-000-000-534-80-20-00	Benefits - Water	\$269.38
401-000-000-535-80-20-00	Benefits - Sewer	\$269.37
Total ESD-000-945088-10-2-October 2016		\$2,016.64

Total 31984

Total WA ST Employment Sec Dept

WA ST Treasurer's Office

31963

2016 - October - October Manuals

Q3 2016 Court Distributions-a

3rd Qtr Court Distributions

001-000-000-386-89-09-00	Dui-DP Wsp Highway Acct	\$4.33
001-000-000-386-89-14-00	Highway Safety Acct	\$1.20
001-000-000-386-89-15-00	Dui-DP Death Inv Acct	\$0.76
001-000-000-586-83-00-00	W.s.-Emergency & Trauma Serv	\$82.96
001-000-000-586-83-00-01	W.s.- Auto Theft Prevention	\$166.97
001-000-000-586-83-00-02	W.s.- Traumatic Brain Injury	\$32.29
001-000-000-586-91-00-00	W.s.-Segregation (psea)	\$1,108.03
001-000-000-586-92-00-00	W.s.-Segregated (30% Psea)	\$626.20
001-000-000-586-93-00-00	W.s. Segregated (psea 3)	\$10.81
001-000-000-586-96-00-00	W.s.-Crime Lab Analysis	\$1.78
001-000-000-586-97-00-00	W.s.-Judicial Info System	\$417.16
001-000-000-586-99-00-00	W.s.-School Zone Safety Acct	\$35.08
001-000-000-589-10-00-00	Non-Expenditure - Bldg Permit	\$67.50
Total Q3 2016 Court Distributions-a		\$2,555.07

Total 31963

Total WA ST Treasurer's Office

Washington Association of Sewer & Water Districts

31985

2016 - October - October A/P

160927-008

Job Posting

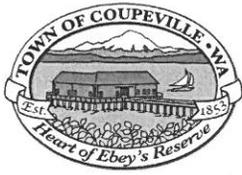
001-000-000-514-20-44-00	Advertising	\$50.00
Total 160927-008		\$50.00

Total 31985

Total Washington Association of Sewer & Water Districts

Vendor	Number	Reference	Account Number	Description	Amount
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Weed, Graafstra & Associates, Inc., P.S.	31964	118-Oct. 2016		2016 - October - October Manuals	
			September Legal Fees	Professional Services	Legal
			001-000-000-515-30-41-00		\$2,187.50
					\$2,187.50
					\$2,187.50
Total 31964					
Total Weed, Graafstra & Associates, Inc., P.S.					
Whidbey Auto Parts	31965			2016 - October - October Manuals	
		299598			
			Battery-Front St. Lift Station Generator	Office & Operating - Sewer	\$132.05
			401-000-000-535-80-31-00		\$132.05
Total 31965					\$132.05
31986					
		299593		2016 - October - October A/P	
			Tank Heater for Generator @ WWTP	Office & Operating - Sewer	\$128.59
			401-000-000-535-80-31-00		\$128.59
Total 31986					\$260.64
Total Whidbey Auto Parts					
Whidbey Telecom	31966			2016 - October - October Manuals	
		4041618			
			Web Hosting	Professional Services	CS
			001-000-000-518-90-41-00		\$41.45
Total 31966					\$41.45
Total Whidbey Telecom					\$41.45
Wilsey, Laurel	31967			2016 - October - October Manuals	
		10122016			
			Temp Office Assistance	Leave Relief	Adm
			001-000-000-514-20-10-02		\$1,862.40
Total 31967					\$1,862.40
Total Wilsey, Laurel					\$1,862.40
Grand Total					\$74,519.47
			Vendor Count	55	



STAFF REPORT

DATE: October 20, 2016
TO: Mayor Molly Hughes and Members of the Town Council
FROM: Kelly Beech
RE: Monthly Treasurer's Report
ATTACHMENTS: September 2016 - Reported Fund Balance & Actual Cash Balance Report; Monthly Revenue & Expenditure Report.

I would like to point out that in all Funds, expenditures are under the expected 75% expended. One of the main reasons is that we have some projects that need to be carried over into next year. In addition, revenues are higher than budgeted, except in the Fund 203 - 75 Wtr & Swr Rev; Fund 401 - Utility; Fund 621 - Commemorative; and Fund 631 - Cafeteria Plan.

- **Fund 203 - 75 Wtr & Swr Rev:** This Fund was created to track Revenue Bond payments for the 1975 loan to replace/upgrade the Sunset Terrace water reservoir. The loan was paid off in 2014 and the fund should not have had any budgeted income for 2016.
- **Fund 401 - Utility:** This fund collects most of the revenues in even months, so a slight dip below budget in an odd month is expected.
- **Fund 621 - Commemorative:** This Fund was created to track donations made by private citizens to be used toward the purchase of commemorative benches. Although we have not received any donations for this purpose in a number of years, we do include a modest budget each year. This is not a fund that has any regular O&M costs, and it is in no danger of falling in the negative if funds are not received in a given year.
- **Fund 631 - Cafeteria Plan:** This Fund is used to track employee contributions to their medical reimbursement account. Employees have the opportunity to opt-in to this program on an annual basis and are locked in for the entire year. The only employee we had that was participating in this program is no longer employed with the Town. There will not be any additional revenues or expenditures for the remainder of the year in this Fund.

Sep 30, 2016



Reported Fund Balance (Vision Schedule of Cash Activity)

FUND	Beginning Balance	Cash In	Cash Out	Ending Balance
001 General Fund	\$ 1,017,238.61	\$102,110.21	\$204,880.20	\$ 914,468.62
101 Street/Arterial	\$ 236,889.19	\$17,613.68	\$30,803.03	\$ 223,699.84
104 Hotel/Motel Tax Fund	\$ 51,017.34	\$6,862.52	\$590.00	\$ 57,289.86
105 Capital Improvement	\$ 554,207.98	\$3,710.90	\$0.00	\$ 557,918.88
106 Drug Enforcement	\$ 1,704.33	\$0.61	\$0.00	\$ 1,704.94
107 Harbor Imp.	\$ 26,666.08	\$9.51	\$0.00	\$ 26,675.59
109 Park Impact	\$ 66,490.30	\$23.71	\$0.00	\$ 66,514.01
202 1979 W/S Bond	\$ 13,736.37	\$4.90	\$0.00	\$ 13,741.27
203 1975 W/S Bond	\$ 0.77	\$0.00	\$0.00	\$ 0.77
212 WWTP Loan	\$ 141,655.90	\$33.96	\$46,411.55	\$ 95,278.31
303 Capital Imp. Water	\$ 951,721.77	\$9,342.58	\$0.00	\$ 961,064.35
304 Capital Imp. Sewer	\$ 401,499.74	\$142.74	\$1,193.10	\$ 400,449.38
401 Utility	\$ 430,788.25	\$34,127.64	\$69,897.02	\$ 395,018.87
621 Commemorative	\$ 6,730.41	\$0.45	\$392.17	\$ 6,338.69
631 Cafeteria Plan	\$ 1,578.76	\$77.40	\$0.00	\$ 1,656.16
ASP Reported Fund Balance	\$ 3,901,925.80	\$ 174,060.81	\$ 354,167.07	\$ 3,721,819.54
802 Claims Warrants	\$ 12,175.62	\$266,554.69	\$40,621.44	\$ 238,108.87
803 Payroll Warrants	\$ 20,268.98	\$33,721.20	\$32,978.69	\$ 21,011.49
ASP Reported Cash Balance	\$ 3,934,370.40	\$ 474,336.70	\$ 427,767.20	\$ 3,980,939.90



Actual Cash Balance (Bank Statements)

	Deposits	Withdrawals	Sep 30, 2016
<i>Investments (LGIP)</i>	\$ 3,067,506.77	\$ 65,342.09	\$ -
<i>Whidbey Island Bank (WIB)</i>	\$ 866,663.63	\$ 94,278.67	\$ 113,051.26
<i>Petty Cash Fund</i>	\$ 200.00		\$ 200.00
		WIB+Petty Cash	\$ 848,091.04
Total Cash Balance (WIB+LGIP+Petty Cash)			\$ 3,980,939.90
		Outstanding Claim Warrants (802)	\$ 238,108.87
		Outstanding Payroll Warrants (803)	\$ 21,011.49
		Ending Fund Balance	\$ 3,721,819.54



Monthly Revenue Report for Budget Amounts

Fund	Name	Month to Date	Year to Date	Budgeted	Remaining	
001	General	\$ 98,574.29	\$ 1,255,921.01	\$ 1,348,970.00	\$ 93,048.99	93%
101	Street	\$ 17,613.68	\$ 562,033.94	\$ 139,126.00	\$ (422,907.94)	404%
104	Hotel/Motel Tax Fund	\$ 6,862.52	\$ 37,243.90	\$ 40,045.00	\$ 2,801.10	93%
105	Capital Improvement	\$ 3,710.90	\$ 43,035.63	\$ 49,000.00	\$ 5,964.37	88%
106	Drug Enforcement	\$ 0.61	\$ 5.11	\$ 2.00	\$ (3.11)	256%
107	Harbor Improvements	\$ 9.51	\$ 1,593.39	\$ 1,630.00	\$ 36.61	98%
109	Park Impact Fee	\$ 23.71	\$ 1,938.48	\$ 1,800.00	\$ (138.48)	108%
202	79 Wtr & Swr Rev	\$ 4.90	\$ 5,333.85	\$ 5,310.00	\$ (23.85)	100%
203	75 Wtr & Swr Rev	\$ -	\$ 0.77	\$ -	\$ (0.77)	0%
212	02 WWTP	\$ 33.96	\$ 93,092.73	\$ 92,959.00	\$ (133.73)	100%
303	Capital for Water	\$ 9,342.58	\$ 53,835.31	\$ 5,100.00	\$ (48,735.31)	1056%
304	Capital for Sewer	\$ 142.74	\$ 253,793.96	\$ 34,650.00	\$ (219,143.96)	732%
401	Utility	\$ 34,085.45	\$ 690,930.46	\$ 971,450.00	\$ 280,519.54	71%
621	Commemorative	\$ 0.45	\$ 18.18	\$ 505.00	\$ 486.82	4%
631	Cafeteria Plan	\$ 77.40	\$ 1,839.00	\$ 6,005.00	\$ 4,166.00	31%
		\$ 170,482.70	\$ 3,000,615.72	\$ 2,696,552.00	\$ (304,063.72)	111%

September 30, 2016

75%



Monthly Expenditure Report for Budget Amounts

Fund	Name	Month to Date	Year to Date	Budgeted	Unexpended	
001	General	\$ 201,344.28	\$ 1,218,831.80	\$ 1,778,022.00	\$ 559,190.20	69%
101	Street	\$ 30,803.03	\$ 355,136.04	\$ 625,315.00	\$ 270,178.96	57%
104	Hotel/Motel Tax Fund	\$ 590.00	\$ 24,949.88	\$ 55,680.00	\$ 30,730.12	45%
105	Capital Improvement	\$ -	\$ 44,032.41	\$ 179,239.00	\$ 135,206.59	25%
106	Drug Enforcement	\$ -	\$ -	\$ 1,705.00	\$ 1,705.00	0%
107	Harbor Improvements	\$ -	\$ 3.26	\$ 26,796.00	\$ 26,792.74	0%
109	Park Impact Fee	\$ -	\$ -	\$ 62,896.00	\$ 62,896.00	0%
202	79 Wtr & Swr Exp	\$ -	\$ 1,987.51	\$ 5,300.00	\$ 3,312.49	38%
203	75 Wtr & Swr Exp	\$ -	\$ -	\$ -	\$ -	0%
212	02 WWTP	\$ 46,411.55	\$ 92,823.10	\$ 92,824.00	\$ 0.90	100%
303	Capital for Water	\$ -	\$ 27,151.64	\$ 615,015.00	\$ 587,863.36	4%
304	Capital for Sewer	\$ 1,193.10	\$ 110,285.25	\$ 453,750.00	\$ 343,464.75	24%
401	Utility	\$ 69,854.83	\$ 822,837.90	\$ 1,107,044.00	\$ 284,206.10	74%
621	Commemorative	\$ -	\$ -	\$ 7,718.00	\$ 7,718.00	0%
631	Cafeteria Plan	\$ 392.17	\$ 575.01	\$ 6,000.00	\$ 5,424.99	10%
		\$ 350,588.96	\$ 2,698,613.80	\$ 5,017,304.00	\$ 2,318,690.20	54%

Ending Fund Balance \$ 3,980,939.90
Available Fund Balance \$ 3,721,819.54

Adjustment \$ -

Fund	Name				
001	General	\$ 914,566.93	212	02 WWTP	\$ 95,278.31
101	Street	\$ 223,699.84	303	Capital for Water	\$ 961,064.35
104	Hotel/Motel Tax Fund	\$ 57,289.86	304	Capital for Sewer	\$ 400,449.38
105	Capital Improvement	\$ 557,918.88	401	Utility	\$ 394,920.56
106	Drug Enforcement	\$ 1,704.94	621	Commemorative	\$ 6,730.86
107	Harbor Improvements	\$ 26,675.59	631	Cafeteria Plan	\$ 1,263.99
109	Park Impact Fee	\$ 66,514.01			
202	79 Wtr & Swr Rev	\$ 13,741.27	802	Outstanding Warrants	\$ 238,108.87
203	1975 W/S Bond	\$ 0.77	803	Outstanding Payroll	\$ 21,011.49