

**REGULAR COUNCIL MEETING  
AGENDA  
Island County Hearing Room  
December 13, 2011  
6:30 pm**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF THE AGENDA**

**APPROVAL OF MINUTES**

Regular Meeting of November 22, 2011

**MAYOR'S REPORT**

**AUDIENCE INPUT** - See ***NOTE***

**PUBLIC HEARINGS**

1. **Ordinance No. 697 setting various user fees and charges for 2012 for permits, services, and procedures administered by the Town Staff** – *Staff recommends a motion to adopt Ordinance No. 697 setting the 2012 User Fees and Charges for 2012 for permits, services and procedures administered by the Town Staff.*
2. **Ordinance No. 695 permitting chicken hens within the Town** – *Staff recommends a motion to adopt Ordinance 695.*
3. **Ordinance No. 696 to establish a golf cart zone and adopting regulations related to the use of golf carts in Town** - *Staff recommends a motion to adopt Ordinance No. 696.*

**NEW BUSINESS**

4. **Approval of CUP 11-01, a conditional use permit to construct a new single family residence in the Town Commercial zone (within the Historic Restoration Overlay zone)** – *Staff recommends accepting the Planning Commission's recommendation to approve CUP 11-01 subject to the Planning Commission's Findings of Fact and Conclusions of Law, and Conditions of Approval.*
5. **Approval of Special Events Permit Application for CHWA for "Red Ticket Drawing" on December 18, 2011** – *Staff recommends approval of the Special Events Permit Application for the Red Ticket Drawing.*
6. **Approval of Town Attorney Agreement for 2012** – *Mayor recommends renewing the Town Attorney agreement with Weed, Graafstra & Benson, Inc. for 2012.*
7. **Reappointment – Bob Clay to Island Transit Board** – *Mayor recommends confirmation of reappointment of Bob Clay to the Island Transit Board of Directors.*
8. **Appointment of Mayor Pro-Tem** - *Council appoints Mayor Pro-Tem every six months.*
9. **Approve appointments to the Historic Preservation Commission** – *Mayor recommends approving the appointments as recommended.*
10. **Approval of Resolution No. 11-06 accepting a gift of the Holbrook Barn** – *Staff recommends a motion to adopt Resolution 11-06 accepting a gift of the Holbrook Barn.*

**11. Approval of Interlocal Agreement between Island County, Town of Coupeville and Trust Board of Ebey's Landing National Historical Reserve relating to Historic Preservation – Staff recommends a motion to approve the Interlocal Agreement and authorize the Mayor to sign the agreement.**

**12. Approval of December 13, 2011 Claims and November Payroll Vouchers - Staff recommends approval of the December 13, 2011 claims vouchers/warrants #24506 through #24569 for a total of \$43,217.61; and November payroll warrants #13653 through #13695 for a total of \$123,897.97.**

**AUDIENCE INPUT - See NOTE**

**ADJOURNMENT**

**NOTE: Audience Input - This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Questions presented may not be answered immediately if all information is not available, but will be responded to as soon as possible. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 5 minutes. Input requiring more lengthy comment is best submitted in writing.**

**NOTICE** is hereby given that the Town Council of the Town of Coupeville has cancelled the Regular Council meeting of December 27, 2011. The next regular Council meeting, after December 13, 2011, will be on January 10, 2012.



**COUPEVILLE TOWN COUNCIL  
PUBLIC HEARING FORMAT**

1. The Mayor opens the Public Hearing.
2. The Mayor asks if there are any possible conflict of interest or appearance of fairness problems.
3. Staff makes their report and recommendations.
4. The Applicant makes their presentation.
5. **The public is invited to comment.**
6. Comment letters are acknowledged for the record.
7. The Applicant is provided an opportunity to respond to the public comment.
8. Town Council asks questions of the applicant, staff or public to clarify the proposal or acquire more facts.
9. The Mayor closes the Public Hearing -- **no public comment is permitted once the hearing is closed.**
10. A motion is made regarding the application or proposal.
11. Discussion by the Town Council.
12. Vote.
13. Adoption of findings, when required.

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**YOU ARE ENCOURAGED TO PARTICIPATE IN PUBLIC HEARINGS**

The purpose of public hearings is to provide the public with an opportunity to make comments about proposals being considered by the Town Council.

If you wish to make a comment during a public hearing please indicate so by raising your hand during the comment period. When you are recognized by the Mayor, rise and clearly state your name and address before giving your comments. This will help the Town Clerk make an accurate record of the hearing. Please direct your comments to the Mayor and not to the applicant or other members of the public.