



Town of Coupeville

4 NE Seventh ▪ PO Box 725 ▪ Coupeville WA 98239

360.678.4461 ▪ 360.678.3299 Fax ▪ www.townofcoupeville.org

TOWN COUNCIL MEETING

AGENDA

Island County Hearing Room

March 22, 2016

6:30 pm

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHANGES AND APPROVAL OF AGENDA

APPROVAL OF MINUTES

Regular Meeting of March 08, 2016

MAYOR'S REPORT

AUDIENCE INPUT - See NOTE

PRESENTATION

State of Ebey's Reserve, Kristin Griffin

PUBLIC HEARING

Variance, V010-16, Lori Taylor and Jim Colton, 603 NE 6th Street

NEW BUSINESS

1. **Approval of Resolution 16-01 Regarding V010-16, seeking a variance to eliminate a side yard setback for an accessory structure.** – *Staff recommends approval Resolution 16-01 Regarding V010-16, seeking a variance to eliminate a side yard setback for an accessory structure.*
2. **Approval of 2016 Contract with Sound Water Stewards of Island County** – *Staff recommends a motion to authorize the Mayor to approve contract for services with Sound Water Stewards of Island County for 2016.*
3. **Approval of 2016 Contract with Island County Senior Services for Coupeville Senior Hub** – *Staff recommends a motion to authorize the Mayor to approve contract for services with Island County Senior Services for Coupeville Hub for 2016.*
4. **Approval of Grant Agreement with State of Washington Transportation Improvement Board for streetlight conversion** – *Staff recommends a motion to authorize the Mayor to the grant agreement between the State of Washington Transportation Improvement Board and the Town of Coupeville for LED streetlight conversion.*
5. **Approval of Lease Agreement with Oasys for Copy Machine** – *Staff recommends approval of the Lease Agreement with Oasys for Copy Machine, not to exceed \$85.00/mo. with a \$0.007 per page fee for supplies, and applicable taxes, for a period to last no longer than 60 months.*
6. **Approval of February 2016 Payroll an March 2016 A/P transactions and warrants-** *Staff recommends approval of the February 2016 payroll warrants #31435 to #31441 for a total of \$70,463.27; and the March 2016 A/P transactions and warrants #31442 to #31497 for a total of \$291,295.42.*

STAFF REPORTS

COUNCIL REPORTS

AUDIENCE INPUT - See NOTE

ADJOURN

NOTE: Audience Input - This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Questions presented may not be answered immediately if all information is not available, but will be responded to as soon as possible. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 5 minutes. Input requiring more lengthy comment is best submitted in writing.

NOTE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event to Clerk-Treasurer (360) 678-4461, ext 7.

COUPEVILLE TOWN COUNCIL PUBLIC HEARING FORMAT

1. The Mayor opens the Public Hearing.
2. The Mayor asks if there are any possible conflict of interest or appearance of fairness problems.
3. Staff makes their report and recommendations.
4. The Applicant makes their presentation.
5. **The public is invited to comment.**
6. Comment letters are acknowledged for the record.
7. The Applicant is provided an opportunity to respond to the public comment.
8. Town Council asks questions of the applicant, staff or public to clarify the proposal or acquire more facts.
9. The Mayor closes the Public Hearing -- **no public comment is permitted once the hearing is closed.**
10. A motion is made regarding the application or proposal.
11. Discussion by the Town Council.
12. Vote.
13. Adoption of findings, when required.

YOU ARE ENCOURAGED TO PARTICIPATE IN PUBLIC HEARINGS

The purpose of public hearings is to provide the public with an opportunity to make comments about proposals being considered by the Town Council.

If you wish to make a comment during a public hearing please indicate so by raising your hand during the comment period. When you are recognized by the Mayor, rise and clearly state your name and address before giving your comments. This will help the Town Clerk make an accurate record of the hearing.

Please direct your comments to the Mayor and not to the applicant or other members of the public.