



Town of Coupeville

4 NE Seventh ▪ PO Box 725 ▪ Coupeville WA 98239

360.678.4461 ▪ 360.678.3299 Fax ▪ www.townofcoupeville.org

TOWN COUNCIL REGULAR MEETING

AGENDA

Island County Hearing Room

October 25, 2016

6:30 pm

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHANGES AND APPROVAL OF AGENDA

APPROVAL OF MINUTES

- Regular Council Meeting of September 27, 2016 and Council Workshop of October 11, 2016

MAYOR'S REPORT

AUDIENCE INPUT - See NOTE

PUBLIC HEARING

- 2017 Property Tax – Ordinance No. 729 approving the 2017 Property Tax Levy in the amount of \$400,000.

NEW BUSINESS

1. **2017 Property Tax** - *Staff recommends a motion to adopt Ordinance No. 729 setting the 2017 Property Tax Levy in the amount of \$400,000.*
2. **Special Event Permit Application #16-015, Halloween Torchlight Parade** - *Staff recommends a motion to approve Special Permit Application #16-015, Halloween Torchlight Parade.*
3. **Special Event Permit Application #16-016, Great Pumpkin Race**- *Staff recommends a motion to approve Special Event Permit Application #16-016, Great Pumpkin Race.*
4. **Approval of the September 2016 payroll transactions and warrants, and October 2016 A/P transactions and warrants** - *Staff recommends a motion to approve September 2016 payroll transactions and warrants #31910 to #31919 for a total of \$73,757.09; and the October 2016 A/P transactions and warrants #31920 to #31986 for a total of \$74,519.47.*

DISCUSSION

- Budget Amendment to address Utility Funds, Ordinance to create Utility Funds

COUNCIL REPORTS

AUDIENCE INPUT - See NOTE

EXECUTIVE SESSION – To review the performance of a public employee.

ADJOURN

NOTE: Audience Input - This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Questions presented may not be answered immediately if all information is not available, but will be responded to as soon as possible. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 5 minutes. Input requiring more lengthy comment is best submitted in writing.

NOTE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event to Clerk-Treasurer (360) 678-4461, ext 7.



COUPEVILLE TOWN COUNCIL PUBLIC HEARING FORMAT

1. The Mayor opens the Public Hearing.
2. The Mayor asks if there are any possible conflict of interest or appearance of fairness problems.
3. Staff makes their report and recommendations.
4. The Applicant makes their presentation.
5. **The public is invited to comment.**
6. Comment letters are acknowledged for the record.
7. The Applicant is provided an opportunity to respond to the public comment.
8. Town Council asks questions of the applicant, staff or public to clarify the proposal or acquire more facts.
9. The Mayor closes the Public Hearing -- **no public comment is permitted once the hearing is closed.**
10. A motion is made regarding the application or proposal.
11. Discussion by the Town Council.
12. Vote.
13. Adoption of findings, when required.

YOU ARE ENCOURAGED TO PARTICIPATE IN PUBLIC HEARINGS

The purpose of public hearings is to provide the public with an opportunity to make comments about proposals being considered by the Town Council.

If you wish to make a comment during a public hearing please indicate so by raising your hand during the comment period. When you are recognized by the Mayor, rise and clearly state your name and address before giving your comments. This will help the Town Clerk make an accurate record of the hearing.

Please direct your comments to the Mayor and not to the applicant or other members of the public.