



TOWN COUNCIL REGULAR MEETING

AGENDA

Island County Hearing Room

November 8, 2016

6:30 pm

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHANGES AND APPROVAL OF AGENDA

APPROVAL OF MINUTES

- Council Meeting of October 25, 2016

MAYOR'S REPORT

AUDIENCE INPUT - See NOTE

PUBLIC HEARING

- Utility Funds – Ordinance No. 730, creating separate Utility Funds.
- Mayor's Salary – Ordinance No. 731, setting the Mayor's salary and duties.
- 2017 Budget – Ordinance 732, setting the budget for 2017 *This is the initial hearing. The final hearing will be held on November 22, 2016 at the Regular Council Meeting.*

NEW BUSINESS

- 1. Adoption of Ordinance 730, creating separate Utility Funds** – *Staff recommends a motion to approve Ordinance 730, amending section 13.04.040 entitled "Water/Sewer Reserve Funds" of the Coupeville Town Code and establishing Fund 410, 420, and 430 to manage revenues and expenditures of Water, Sewer and Storm Water Utilities; providing for severability and effective December 1, 2016.*
- 2. Adoption of Ordinance 731, setting the Mayor's salary and duties** – *Mayor recommends a motion to approve Ordinance No. 731, repealing Ordinance No. 719 and setting the Mayor's salary for the term ending December 31, 2019.*
- 3. Approval of Town Attorney Agreement for 2017**
- 4. Approval of Special Event Permit #2016-17, Red Ticket Drawing**

AUDIENCE INPUT - See NOTE

STAFF REPORTS

ADJOURN

NOTE: Audience Input - *This is time set aside for members of the public to speak to the Council about subjects of concern or interest, or items not already set aside for a public hearing. Questions presented may not be answered immediately if all information is not available, but will be responded to as soon as possible. To ensure your comments are recorded properly, you need to state your name and address clearly into the microphone. Please limit your comments to 5 minutes. Input requiring more lengthy comment is best submitted in writing.*

NOTE: Persons with disabilities requiring elevator access to the Hearing Room, please call twenty-four (24) hours prior to the scheduled event to Clerk-Treasurer (360) 678-4461, ext 7.

COUPEVILLE TOWN COUNCIL PUBLIC HEARING FORMAT

1. The Mayor opens the Public Hearing.
2. The Mayor asks if there are any possible conflict of interest or appearance of fairness problems.
3. Staff makes their report and recommendations.
4. The Applicant makes their presentation.
5. **The public is invited to comment.**
6. Comment letters are acknowledged for the record.
7. The Applicant is provided an opportunity to respond to the public comment.
8. Town Council asks questions of the applicant, staff or public to clarify the proposal or acquire more facts.
9. The Mayor closes the Public Hearing -- **no public comment is permitted once the hearing is closed.**
10. A motion is made regarding the application or proposal.
11. Discussion by the Town Council.
12. Vote.
13. Adoption of findings, when required.

YOU ARE ENCOURAGED TO PARTICIPATE IN PUBLIC HEARINGS

The purpose of public hearings is to provide the public with an opportunity to make comments about proposals being considered by the Town Council.

If you wish to make a comment during a public hearing please indicate so by raising your hand during the comment period. When you are recognized by the Mayor, rise and clearly state your name and address before giving your comments. This will help the Town Clerk make an accurate record of the hearing.

Please direct your comments to the Mayor and not to the applicant or other members of the public.