

**Town of Coupeville  
Council Workshop  
October 18, 2011  
4:00 p.m.  
Town Hall Conference Room**

**PRESENT:** Mayor Nancy Conard; Councilmembers Dianne Binder, Bob Clay, Ann Dannhauer, Molly Hughes. Newly appointed Councilmember Larry Cort. Staff: Clerk-Treasurer Judy Thomas and Building Official Bob Snyder. Others: Council Candidate Jackie Henderson.

The meeting convened at 4:02 pm.

**DISCUSSION OF DRAFT 2012 PRELIMINARY BUDGET**

Mayor Conard explained how things have changed in the building department since the first of the year. Building official Bob Snyder provided copies of the current building permit fees and a Draft of the proposed changes to the building fee schedule; and discussed the proposed changes. These fees do not include special engineering review; those charges would be in addition. Council had no objections to the proposed increases.

Copies of the 2012 Preliminary Budget - *DRAFT 10/14/11* were provided. Mayor Conard went line per line through all funds.

Mayor Conard explained that no salary increases were included but medical insurance will increase by 11% in 2012, and that increase is reflected in the benefits throughout all funds in the budget.

A short recess was taken for dinner at 5:45 pm and reconvened at 5:55 pm.

All funds were reviewed, beginning with the General Fund; and no changes were suggested on the following funds: 101 Street Fund; 105 Civic Improvement Fund; 106 Drug Enforcement Fund; 109 Park Impact Fees Fund; 303 Water Capital Improvement Fund; 304 Sewer Capital Improvement Fund.

There was some discussion about purchasing two trucks, a smaller vac truck and a pump truck, for about the same price as the earlier approved vac truck.

The Debt Service funds (Fund 202 thru Fund 212) were reviewed with no changes. The 621 Community Commemorative Fund and 631 Cafeteria Funds were reviewed with no changes.

**ADJOURNMENT:** 8:40 p.m.

Respectfully Submitted:

MAYOR:

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Judy A. Thomas, Clerk Treasurer

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Nancy Conard, Mayor