

**Town of Coupeville
Regular Council Meeting
February 24, 2015
6:30 p.m.**

PRESENT: Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Molly Hughes, Jackie Henderson and Pat Powell.

STAFF PRESENT: Clerk Treasurer Kelly Beech, Town Marshal Rick Norrie, Utilities Superintendent Willy LaRue

CHANGES AND APPROVAL OF THE AGENDA

Mayor Conard suggested adding an item under New Business to discuss the cancellation of the March 10th Regular Council Meeting and setting the date and time for the March Workshop as March 10th at 3:30pm. The Mayor also requested to add an Executive Session at the end of the meeting, to review the performance of a public employee.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Bob Clay, to approve the Agenda as amended. The motion passed unanimously.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of February 10, 2015 were approved as submitted.

MAYOR'S REPORT

- Mayor Conard informed the Council that the Town has hired Brian Gonzales to fill the open Maintenance I position, and he is scheduled to start on March 2nd.
- Mayor Conard attended a meeting with Cheryn Weiser, Robin Hertlein and the director of the Snohomish County Foundation to discuss ways to go about starting a Community Foundation.
- Mayor Conard met with a representative of Puget Sound Energy and Lynda Eccles to talk about an emergency preparedness presentation planned for October of this year. The focus of the presentation will be to inform local business owners of organizational plans in the event of an emergency, and tips for dealing with power outages.
- Mayor Conard met with David Day, the new Port Commissioner. They talked about ways the Port and the Town can collaborate in the future.
- Mayor Conard attended the Coupeville Chamber meeting in February where officers were named, including President Shelly Trumbull, as well as a number of very qualified local business owners.
- The Garden Club is ready to begin their planting projects for Coupeville, including a makeover for the plantings at Cook's Corner Park.

- Mayor Conard informed the Council that there will be a workshop regarding local, state and federal response to oil spills this Thursday. Mayor Pro tem Molly Hughes will be attending the training.
- Town staff are working to prepare the reports the Council will be using in the upcoming workshop.
- Mayor Conard informed the Council that she was contacted by a gentleman about busking in the waterfront area. The Town has no rules for this activity and will apply the first amendment rights applied to other activities on public property.
- Finally, Mayor Conard shared that the Island County Health Department has sent letters to Coupeville residents with septic tanks detailing their responsibility as homeowners, and listing a variety of ways the department can help them meet those obligations.

NEW BUSINESS

Approval of Special Event Permit Application for Penn Cove Mussel Festival 2015

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Jackie Henderson, to approve the Special Event Permit for the Penn Cove Mussel Festival on March 6-8, 2015. Questions were asked and answered. Marshal Norrie advised event parking on the grass lot may not be possible due to the very wet winter. The motion passed unanimously.

Approval of Resolution 15-03 Regarding the Impacts of 2015 Madrona Way Improvement Project

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Jackie Henderson, to adopt Resolution 15-03, regarding the impacts of the 2015 Madrona Way Improvement Project. Questions were asked and answered. The motion passed unanimously.

Confirm appointment to Ebey's Landing National Historical Reserve Trust Board

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Pat Powell, to appoint Mark Sheehan to position No. 1 of the Ebey's Landing National Historical Reserve Trust Board for a term ending October 1, 2018. Questions were asked and answered. The motion passed unanimously.

Approval of January 2015 Payroll and February 24, 2015 A/P transactions and warrants

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Pat Powell, to approve the January 2015 payroll warrants #30458 to #30514 for a total of \$62,292.65; and the February 24, 2015 claims vouchers/warrants #30515 to #30571 for a total of \$73,465.95. Questions were asked and answered. The motion passed unanimously.

Cancellation of the March 10, 2015 Regular Council Meeting and scheduling a Workshop for March 10, 2015 at 3:30pm in the Coupeville Rec Hall.

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Jackie Henderson, to cancel the March 10, 2015 Regular Council Meeting and schedule a

Workshop for March 10, 2015 at 3:30pm in the Coupeville Rec Hall. Questions were asked and answered. The motion passed unanimously.

STAFF REPORTS

Marshal Rick Norrie discussed the reports he provided to the Council detailing some 2014 statistics. Marshal Norrie explained the various codes used on the reports and added that the format is evolving based on feedback from the Council and the availability of data through the various systems.

Utilities Superintendent Willy LaRue shared the status of projects the Council had approved with the 2014 Budget Revision, and some unexpected projects that emerged at the end of the year. He informed the Council that routine testing is on schedule and the annual reports that we are required to file with the state have been consuming much of his time.

Clerk Treasurer Kelly Beech spoke about the monthly report she provided to the Council and answered questions.

COUNCIL REPORTS

Councilmember Molly Hughes reported that the Lion's scholarship auction was a success. She also mentioned that she attended the same Chamber installation as the Mayor where the officers were named and another Chamber meeting where Kristen Griffin gave an update on the Ebey's Reserve.

Councilmember Dianne Binder commented that the current focus of Whidbey & Camano Island Tourism is on ways to mitigate the Deception Pass bridge closure scheduled for later this year; through marketing and promotions reminding tourists of the schedule and alternate routes.

Councilmember Pat Powell shared that there are two work parties scheduled for Krueger Woods in the coming months. The first is scheduled for March 13th starting at 9am. The volunteers will be working to pull invasive plants like spurge laurel. The second work party will be in April and has been organized by the North Whidbey Kiwanis as a service project for their members. The Whidbey Camano Land Trust has surveyed the Krueger Woods property and will be installing posts to mark the North border of the property. Councilmember Powell mentioned that the Whidbey Camano Land Trust is interested in erecting a kiosk at the entrance to Krueger Woods on Wilkes St. and she will be bringing more information about their proposal to a future meeting.

Councilmember Jackie Henderson attended her first Transit Board Meeting in February and will be bringing information to the next Council meeting. She also shared information about the annual homeless count that took place in January.

EXECUTIVE SESSION

The Mayor stopped the regular Meeting at 8:25pm to enter into Executive Session to review the performance of a public employee. The Council returned from Executive Session at 8:58pm and the Regular Meeting resumed.

ADJOURNMENT: 9:00 pm

Respectfully Submitted:

MAYOR:

Kelly Beech, Clerk Treasurer

Nancy Conard

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.