

**Town of Coupeville
Regular Council Meeting
February 25, 2014
6:30 pm**

Mayor Conard called the Regular Meeting of the Coupeville Town Council to order at 6:30 pm.

PRESENT: Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Jackie Henderson, Pat Powell.

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Clay, to excuse Councilmember Molly Hughes. The motion passed 4-0.

STAFF PRESENT: Town Marshal Lance Davenport, Public Works Director Willy LaRue, Clerk-Treasurer Judy Thomas

CHANGES AND APPROVAL OF THE AGENDA

The following changes were made to the Agenda: Correction to Item #5 should read "...*Staff recommends approval of ~~January 28~~, February 25, 2014 claims...*"; and amend the agenda to add an Executive Session at the end of the meeting to discuss Personnel and Salary Negotiation for about 20 minutes.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Henderson, to approve the Agenda as corrected and amended. The motion passed 4-0.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of January 28, 2014 were approved with the following correction: Page 1, Approval of Minutes, first sentence, should read, "The minutes of the ~~Regular Meeting of~~ Regular Meeting of January 14, 2014." The minutes of the Special Meeting of February 10, 2014 were approved as submitted.

PRESENTATION

Coupeville Farmers Market – Peg Tennant and Dorothy Mueller

Peg Tennant and Dorothy Mueller reported on the Coupeville Farmers Market, with opening day on April 5th; and discussed some of the changes for this year. Last year was the second highest year (in ten years). They have several strong partners in the Farmer's Market thanks to the support from the Library and Town of Coupeville. The Harvest Relays raised \$10,190 in donations; thanks to being in such a generous community. The USDA, WSDA and FDA have implemented new policies that will affect how foods are displayed, especially cut green leafy greens; and they expect this is the beginning of more changes that will impact farmers markets. Ms. Tennant noted that 70% of their customers come from Whidbey Island; and 40% come every week. They have \$5,000 set aside for the restroom fund, plus another \$350, for a total of \$5,350. Peg Tennant is finishing her 6-year term as president of the Coupeville Farmers Market association. They attended the state farmer's market association conference. One of the things they learned from their insurance provider is that there can be no more canopy blow-overs; vendors must comply with the regulations that each leg of must be weighted down with a minimum of 24 pounds, plus tied to stakes in the ground.

NEW BUSINESS

Ordinance No. 712 – Amending Section 2.12.020 of the Coupeville Municipal Code (CMC), repealing Chapter 2.24 CMC “Civil Service – Commission” and enacting a new Chapter 2.24 CMC “Public Safety” – *Staff recommends approval of ordinance in conjunction with the interlocal agreement with Island County for Law Enforcement Services.*

Mayor Conard explained that the purpose of this ordinance is to bring the code into compliance with the recently adopted interlocal agreement with Island County Sheriff’s Office for Town of Coupeville law enforcement services.

Council Action: A motion was made by Councilmember Binder, second by Councilmember Henderson, to approve Ordinance No. 712 amending Section 2.12.020 of the Coupeville Municipal Code (CMC), repealing Chapter 2.24 CMC “Civil Service – Commission” and enacting a new Chapter 2.24 CMC “Public Safety.” The motion passed 4-0.

ORDINANCE NO. 712

AN ORDINANCE of the Town Council of the Town of Coupeville, Island County, Washington amending section 2.12.020 Coupeville Municipal Code (CMC), repealing chapter 2.24 CMC “civil service - commission” and enacting a new chapter 2.24 CMC “public safety.”

Resolution No. 14-01 authorizing investment of the Town of Coupeville Monies in the Local Government Investment Pool – *Staff recommends approval of the Resolution 14-01 to authorize contribution and withdrawal of Town of Coupeville Monies in the LGIP.*

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Clay, to approve Resolution No. 14-01 to authorize contribution and withdrawal of Town of Coupeville Monies in the LGIP. The motion passed 4-0.

RESOLUTION NO. 14-01

A RESOLUTION of the Town Council of the Town of Coupeville, Island County, Washington authorizing investment of Town of Coupeville Monies in the Local Government Investment Pool.

Approval of Special Event Permit Application for Penn Cove Mussel Festival 2014 – *Staff recommends approval of the Special Event Permit for the Penn Cove Mussel Festival on March 7-9, 2014.*

Marshal Davenport explained that the application and recommendation for approval is basically the same as last year.

Council Action: A motion was made by Councilmember Clay, second by Councilmember Henderson, to approve the Special Event Permit for the Penn Cove Mussel Festival on March 7-9, 2014. The motion passed 4-0.

Approval of February 25, 2014 Claims Vouchers/Warrants and January Payroll - *Staff recommends approval of the February 25, 2014 claims vouchers/warrants #26384 to #26444 for a total of \$238,733.77; and January 2014 payroll warrants #14701 to #14732 for a total of \$88,187.25.*

Several questions were asked and answered and no changes were suggested.

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Binder, to approve the February 25, 2014 claims vouchers/warrants #26384 to #26444 for a total of \$238,733.77; and January 2014 payroll warrants #14701 to #14732 for a total of \$88,187.25. The motion passed 4-0.

STAFF REPORTS

Clerk-Treasurer Judy Thomas explained that written reports for December 2013 and January 2014 were included in their Agenda packets. She thanked the Council for the opportunity to work for the Town of Coupeville; it has been a pleasure working with such a great Mayor and Council.

Public Works Director Willy LaRue explained that Utility Operator Jesse Lynn has completed his training and is scheduled for his certification examinations for water and waste water systems operator. We have recently hired Jimmy Wadlington for the Maintenance Worker 1 position. He explained that the water on the roadway at Alexander and Front Streets appears to be ground water, they are aware of it and are watching it closely. With the new year brings the annual regulatory reports and the National Pollution Discharge Elimination Systems permit which is a summary of all the routine daily testing over the past 5 years, and it has been submitted for review.

Marshal Lance Davenport distributed copies of the January 2014 Coupeville Marshal's Office statistical reports. He offered to answer any questions. As this is his last meeting, he asked Council to consider a different type of statistical report. Over the past month he has been working on the transition of the department to the Sheriff's department for law enforcement services to begin on March 1st. He thanked the Council for the opportunity to run the police department over the past two years and his only regret was that he couldn't return it to its former glory and improve from there.

COUNCIL REPORTS

Councilmember Binder explained that Sherrye Wyatt would like to give an update on tourism at the May 27th Council meeting. The year 2013 closed with total County Hotel/Motel Tax revenue being up 7.1% from the previous year. The Washington Tourism Alliance is trying to get a bill through HB2229 to get funding through an assessment from lodging, food services, attractions, entertainment, retail and transportation; and she explained the difference between taxes and assessments. Another bill is the cultural access bill which would impose a 1.1% tax to get funding for cultural organizations. In looking at 2012-2013 budgets around the state, the state gave a total of \$481,000 for tourism. She talked about tourism budgets around us: Vancouver, BC - \$53 million; Idaho - \$7 million; Oregon - \$12 million; and California - \$50 million. Washington State is the only state in the union that does not have a designated budget for tourism.

Councilmember Clay reported that Island Transit Board met and they are preparing for the new facility open house in May. Yesterday he attended a ceremony to put up a piece of art by Roger Purdue at the new Island Transit facility. Island Transit received \$400,000, over the previous year, from sales tax revenue. He attended the planning course that was hosted by the Town of Coupeville, it was a good presentation with a good turnout. He attended a reception for the Ebey's Reserve Manager Kristen Griffin. The Coupeville Lions Auction for the CHS senior scholarships set a new record for donations.

Mayor Conard called for a short recess at 7:20 pm.

EXECUTIVE SESSION – Personnel for Salary Negotiation

Mayor Conard called for executive session to discuss Personnel for Salary Negotiation for about 20 minutes. Mayor Conard, Councilmembers Binder, Clay, Henderson, and Powell, convened to executive session at 7:25 pm; and reconvened to regular session at 7:45 pm. No action was taken.

ADJOURNMENT: 7:45 pm

Respectfully Submitted:

MAYOR:

Judy A Thomas, Clerk-Treasurer

Nancy Conard

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.