

**Town of Coupeville  
Regular Council Meeting  
March 25, 2014  
6:30 pm**

Mayor Conard called the Regular Meeting of the Coupeville Town Council to order at 6:30 pm.

**PRESENT:** Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Molly Hughes, Pat Powell.

**Council Action:** A motion was made by Councilmember Bob Clay, second by Councilmember Pat Powell, to excuse the absence of Jackie Henderson from tonight's meeting. The motion passed unanimously.

**STAFF PRESENT:** Town Marshal Rick Norrie, Clerk-Treasurer Kelly Beech, Public Works Director Willy LaRue.

**CHANGES AND APPROVAL OF THE AGENDA**

The following changes were made to the Agenda: Add an Item #3 to cancel the Regular Meeting scheduled for April 8, 2014, and schedule a Workshop for that same day from 3:00pm to 8:00pm; and a correction, Item #2 should read "...vouchers/warrants #26454 #26445 to #26506 #26507 for a total of \$231,163.17 \$234,736.12; and February 2014....".

**Council Action:** A motion was made by Councilmember Molly Hughes, second by Councilmember Dianne Binder, to approve the Agenda as amended. The motion passed unanimously.

**APPROVAL OF MINUTES**

The minutes of the Regular Meeting of March 11, 2014 were approved as submitted.

**MAYOR'S REPORT**

- Great start with new Clerk-Treasurer Kelly Beech. Continuing to have a great start with the police staff as well, Rick Norrie and Jim Johnson are great additions to the team. Today we had our quarterly all-staff lunch meeting. There is a very nice spirit among our new folks and it's a fun time to be at Town Hall, with a lot of positive energy.
- Bonnie Abney, the new Coordinator for volunteers through the NET program, is working toward an end of May, or first part of June update to the Council on the focus of the group and how it's been restructured.
- The Mayor will be attending an EDC luncheon on March 26th and she is looking forward to hearing about economic forecasts for the state.
- The Mayor has been attending Historic Preservation meetings and they are continuing on the training they received at last month's workshop. Now they're working with staff at both the county and the town to be common in the way that things are processed and reported to the commission.
- Saturday April 5th is "Town Clean-up Day". This information was printed on the back of the water bills that went out to residents in March. The event is facilitated by the WSU Waste Wise program.
- The Annual Association of Washington Cities Conference will be in Spokane, June 17th through the 20th. Registration will open in April.

- Updated decals for the town vehicles and pins for staff and council members were distributed today.

## **NEW BUSINESS**

### RESOLUTION NO. 14-03

A RESOLUTION of the Town Council of the Town of Coupeville, Island County, Washington Authorizing the Bank Signatures.

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Pat Powell, to approve Resolution No. 14-03 to authorize bank signatures. The motion passed unanimously.

**Approval of March 25, 2014 Claims Vouchers/Warrants and February Payroll - Staff recommends approval of the March 25, 2014 claims vouchers/warrants #26445 to #26507 for a total of \$234,736.12; and February 2014 payroll warrants #14740 to #14762 for a total of \$95,022.78.**

Several questions were asked and answered and no changes were suggested.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Dianne Binder, to approve the March 25, 2014 claims vouchers/warrants #26445 to #26507 for a total of \$234,736.12; and February 2014 payroll warrants #14740 to #14762 for a total of \$95,022.78. The motion passed unanimously.

**Approval of Cancellation of the April 8, 2014 Regular Meeting and scheduling of a Workshop on April 8, 2014 from 3:00pm to 8:00pm – Staff recommends approval of cancellation of the April 8, 2014 Regular Meeting and scheduling of a Workshop on April 8, 2014 from 3:00pm to 8:00pm.**

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Dianne Binder, to approve the cancellation of the April 8, 2014 Regular Meeting and scheduling of a Workshop on April 8, 2014 from 3:00pm to 8:00pm. The motion passed unanimously.

## **STAFF REPORTS**

Clerk-Treasurer Kelly Beech explained the written report for March 2014 that was included in the Agenda packets and suggested a change in the monthly reporting. Next month's report will reflect the change. Questions were asked and answered about the reports and how to improve them for future use.

Public Works Director Willy LaRue shared that new staff member, Jimmy Wadlington's first month is going very well. The town's Public Works department is busy mowing, jetting and weed-eating and prepping for summer projects. Regulatory reports have been keeping him busy and NPDES permit is back in draft form and due to DOE for review in April. Questions were asked and answered.

Marshal Rick Norrie gave some background on his past experiences and expressed gratitude for his new position. While reviewing the statistical reports the Marshal mentioned some

possibilities for amending the report format to better fit the needs of the council. The Marshal spoke about the status of a multi-jurisdictional grant he is working on to get a new traffic data collecting trailer with speed display. The new device will be available for use by the Town of Coupeville. The Marshal reported that the new cars are in and should be delivered in the next two weeks. He anticipates the new cars will be on the road in the next two weeks. Questions were asked and answered.

**COUNCIL REPORTS**

Councilmember Bob Clay reported that Island Transit met in its monthly meeting and that even though it's an off year for the Washington State legislature they had anticipated funding for rural transit systems. Of the two systems Island Transit had hoped to get funding for, their Tri-county connector from Oak Harbor to Mt. Vernon and from Camano to Everett, only the Mt. Vernon run was funded. The Camano to Everett run is scheduled to end July 1st.

Island Transit ridership is stable and sales tax revenue for the county is still on an upward trend. The Regional Transportation Policy Organization recently approved some projects funding through special federal dollars. The Town of Coupeville did not submit any projects in this round.

Councilmember Pat Powell mentioned that the Whidbey-Camano Land Trust and the Whidbey General Hospital's "Green Team" will be working on building trails and picking up trash on April 26th.

Councilmember Dianne Binder reported on the Utility Advisory Committee meeting. the water production reports are still undergoing updates and George is working on the utility rate study and map updates. The last water main flushing showed the water is clean, with very little manganese. Questions were asked and answered.

Diane also commented that Nan Devlin put together an Arts and Culture proposal that will be a base for tourism promotion for the islands. This new track will enhance the current food and wine focus. The new ferry is coming in soon and there are advertising opportunities available. Reports show that tourism is up overall in Washington. The Island County tourism report should be out in May.

Councilmember Molly Hughes reported on Ebey's 101 which sold out and mentioned how informative the class is for those interested in not only the island, but the United States at that time. Councilmember Hughes mentioned the Trust Board approved \$50,000 in grant projects to preserve historic buildings in the reserve.

**AUDIENCE INPUT:** Sheriff Mark Brown shared information about the "Drug Take Back Day", April 26th from 10:00am until 2:00pm.

**ADJOURNMENT:** 7:55pm

Respectfully Submitted:

MAYOR:

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Kelly Beech, Clerk-Treasurer

\_\_\_\_\_  
Nancy Conard

*A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.*