

**Town of Coupeville  
Regular Council Meeting  
April 22, 2014  
6:30 pm**

Mayor Conard called the Regular Meeting of the Coupeville Town Council to order at 6:30 pm.

**PRESENT:** Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Molly Hughes, Pat Powell and Jackie Henderson.

**STAFF PRESENT:** Town Marshal Rick Norrie and Fiscal Clerk Laurel Wilsey.

**CHANGES AND APPROVAL OF THE AGENDA**

**Council Action:** A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay, to approve the Agenda as presented. The motion passed unanimously.

**APPROVAL OF MINUTES**

The minutes of the Regular Meeting of March 25, 2014 were approved as corrected. On page 3 under Council Reports, fifth paragraph, second sentence should read as follows: "This new track will ~~enhance~~ *continue to include* the current food and wine focus." and under Council Reports, third paragraph, first sentence, there should be no dash between ~~Whidbey-Camano~~ "...Whidbey Camano..."

The minutes of the Town Council Workshop of April 8, 2014, were approved as submitted.

**MAYOR'S REPORT**

- The Mayor thanked the council and staff for their participation at the workshop on April 8, 2014.
- The Mayor attended two meetings with staff, applicant and the owners of the old Mad Crab building, helping them develop their design proposal. They are expected to go back to HPC on May 8 for approval of that project.
- The Mayor had a meeting with the NET team to continue work providing overall structure to the organization. Mayor Conard commented that Bonnie Abney is doing a great job.
- The Mayor and Engineer Greg Cane met with Craig Holmquist to talk about the required approval of the Madrona Way project. They will be meeting again later this week .
- On 4/23/14, the Mayor will attend the COG meeting; the agenda includes quarterly reports from the Economic Development Council and Island County Tourism Director and a report on affordable housing by Island County Human Services staff; an RTPO meeting; a Sustainable Whidbey Coalition meeting; and will be attending a get together put on by the Friends of Ebey for the new director, Kristen Griffin.
- The Mayor is planning to attend the monthly Ebey Partner meeting on Friday.
- Channel 10/Community Bulletin Board should be up and running again shortly. Questions were asked and answered.
- The Town is actively promoting the Community Garden plots and issued a press release to let people know that we still have plots available. The Community Garden will open May.
- Received applications for seasonal help and Public Works Kelly Riepma will start interviewing applicants.

- WCIA is organizing training sessions on open government in compliance with the new law. The Mayor is trying to arrange training in Coupeville for elected officials.
- Mayor Conard received a note from Robin Hertlein stating that she is celebrating ten years in her business of Hertlein grant writing.
- The Mayor shared with the Council that former Town police officer, Adrian Kuschnereit, and his wife Melody have a new baby boy.

### **NEW BUSINESS**

#### **Approval of Special Event Permit Application #14-003 for 2014 Penn Cove Water Festival.**

Marshal Norrie gave an overview of the application.

Councilmember Bob Clay commented that the shrimp season is for two days in May and one of those days is Saturday, May 10<sup>th</sup>. He suggested that signs need to go up that the boat ramp is closed on that day because of the festival.

Further questions were asked and answered.

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Jackie Henderson, to approve the Special Event Permit #14-003 for the 2014 Penn Cove Water Festival. The motion passed unanimously.

#### **Approval of Special Event Permit Application #14-007 for 2014 Memorial Day Parade & Remembrance Ceremony.**

Marshal Norrie gave an overview of the application including road closures. The event is similar to that of last year. Questions asked and answered

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Dianne Binder, to approve the Special Event Permit #14-007 for the 2014 Memorial Day Parade and Remembrance Ceremony. The motion passed unanimously.

#### **Cancel Regular Meeting on May 13, 2014.**

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Pat Powell, to cancel the Regular Meeting on May 13, 2014. The motion passed unanimously.

#### **Set date for Council Workshop on June 10, in lieu of the Regular Council Meeting.**

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Pat Powell, to set the date for the Council Workshop on June 10, 2014. The motion passed unanimously.

**Approval of April 22, 2014 Claims Vouchers/Warrants and March Payroll - Staff recommends approval of the April 22, 2014 claims vouchers/warrants #26508 to #26573 for a total of \$105,506.71; and March 2014 payroll warrants #14763 to #14788 for a total of \$72,097.64.**

Questions were asked and answered and no changes were suggested.

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Dianne Binder, to approve the April 22, 2014 claims vouchers/warrants #26508 to #26573 for a total of \$105,506.71; and March 2014 payroll warrants #14763 to #14788 for a total of \$72,097.64. The motion passed unanimously.

### **Resolution 14-04 declaring certain property surplus.**

#### RESOLUTION NO. 14-04

A RESOLUTION of the Town Council of the Town of Coupeville,  
Island County, Washington, declaring certain property surplus.

Mayor Conard commented that the Town of Coupeville had a buyer for the 1999 Cm 274 Mower.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Jackie Henderson, to approve Resolution 14-04 declaring vehicle 03 (1999 CM 274 Mower) as surplus, and authorizing the use of this equipment in the purchase transaction of a replacement mower. Questions were asked and answered. The motion passed unanimously.

### **STAFF REPORTS**

Mayor Conard presented an overview of Clerk-Treasurer Kelly Beech's reports and commended her on the changes to the reports presented to the Council.

Marshal Rick Norrie commented on the calls he received from citizens regarding the protestors in front of the Post Office and that the situation was handled properly by the Postmaster and his office. Marshal Norrie briefly spoke about the Marshal's Office Activity report, and the new traffic data collecting trailer with speed display. The Marshal stated that he is hopeful that the new Coupeville police cars will be ready for use in May. Questions were asked and answered.

### **COUNCIL REPORTS**

Councilmember Molly Hughes reported that on April 23, 2014, the Friends of Ebey is holding a reception for the new manager, Kristen Griffin. Councilmember Hughes reminded the council of the hamburger feed on May 10, 2014 for the participants of the Water Festival. Molly reported that May 10<sup>th</sup> is also the "Stamp Out Hunger National Post Office Food Drive", and that collections received at the Coupeville Post Office will benefit the Gifts of the Heart food bank.

Councilmember Dianne Binder reported that KOMO news, on April 23<sup>rd</sup> between 4:00-5:00 PM, will include an arts live discussion kicking off our arts program. Sue Taves[sic] will be speaking from Whidbey Life Magazine. Two additional live discussions will come later in the year--one on birding, and one on whales. Sherrye Wyatt is planning to speak at the COG meeting and she is scheduled to speak at the May 27<sup>th</sup> council meeting. Councilmember Binder mentioned an upcoming promotion involving sweepstakes entries via the internet. One of the promotions is scheduled for the Fall and will include a small wedding. The second sweepstake mentioned includes a partnership with Honda. Their new commercial called "One Tank Get-Aways", will include a sweepstake package. The new ferry, Toketae, will be dedicated on June 8.

Councilmember Pat Powell mentioned that the Green Team from Whidbey General Hospital is building a trail this weekend.

Councilmember Bob Clay attended the Island Transit monthly board meeting and commented that the Camano to Everett run will be cancelled due to lack of funding. The next step is to discuss with the Legislature the need to fund this run. Ridership is steady. On May 17<sup>th</sup> there will be a dedication ceremony for the new Island Transit facilities. Councilmember Clay is planning on attending the RTPO meeting and the Law & Justice Council on April 23<sup>rd</sup>.

Councilmember Jackie Henderson stated that some of her staff will be doing a presentation at the COG meeting on affordable housing and homeless housing. They will also be making presentations to all the city councils.

**ADJOURNMENT:** 7:45pm

Respectfully Submitted:

MAYOR:

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Laurel Wilsey, Fiscal Clerk

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Nancy Conard

*A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.*