

**Town of Coupeville
Regular Council Meeting
April 28, 2015
6:35 p.m.**

PRESENT: Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Molly Hughes, and Jackie Henderson.

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Jackie Henderson, to excuse Councilmember Pat Powell from the meeting. The motion passed unanimously.

STAFF PRESENT: Clerk Treasurer Kelly Beech, Town Marshal Rick Norrie, Town Engineer Greg Cane

CHANGES AND APPROVAL OF THE AGENDA

The Mayor added an executive session to the end of the agenda to review the performance of a public employee. The session was expected to last 15 minutes.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Jackie Henderson, to approve the Agenda as amended. The motion passed unanimously.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of April 14, 2015 were approved as submitted.

MAYOR'S REPORT

- Mayor Conard attended a Whidbey Coalition Meeting on the 16th where they discussed the possibility of adding 2-3 vehicle charging stations to the municipal lot.
- Mayor Conard informed the Council that the interviews for the Planner position were continuing and that the job description for the proposed Permit Clerk position was almost complete.
- Mayor Conard shared information about the recent "Too Much Love" presentation which focused on the downfalls of feeding deer and how the practice actually contributes to poor health and overpopulation.
- Mayor Conard met with Washington State Ferries staff and other elected officials, including Governor Inslee, on the Toketay to discuss the State's vision for the Washington State Ferry System.
- Mayor Conard informed the Council that some members of the Skagit/Island Regional Transportation Policy Organization have been considering breaking off on their own. She will bring more information about this to the Council in the future.
- Mayor Conard shared that the Oak Harbor Youth Sailing event held the weekend of the 24th went well. Organizers did a great job of managing the event.
- Mayor Conard met with Whidbey General Hospital CEO, Geri Forbes to discuss the hospital's current building project, public relations and outreach.
- Mayor Conard reminded the Council that the Port Townsend Ferry would be closed for the weekend for scheduled repairs.
- Mayor Conard suggested rescheduling the last regular Council meeting in June to June 22nd since most of the members would be out of town attending the Annual AWC Conference. An action item will be added to the Agenda for the May 26th meeting.

- Finally Mayor Conard reminded the Council and audience members that there are still garden plots available in the community garden.

AUDIENCE INPUT

Audience member Ricardo Reyes addressed the Council to thank the Town for allowing the Peaceful Valley Association to clear out the median in their neighborhood, and for repainting it. Mr. Reyes requested on behalf of the Association to replant the median. Mayor Conard advised Mr. Reyes to contact Public Works Superintendent Kelly Riepma for advice on approved plants.

NEW BUSINESS

Approval of Special Event Permit Application #15-003 for 2015 Penn Cove Water Festival

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Jackie Henderson to approve Special Event Permit Application #15-003 for 2015 Penn Cove Water Festival. Questions were asked and answered. The motion passed unanimously.

Approval of Special Event Permit Application #15-007 for 2015 Memorial Day Parade & Remembrance Ceremony

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay, to approve Special Event Permit Application #15-007 for 2015 Memorial Day Parade & Remembrance Ceremony. Questions were asked and answered. The motion passed unanimously.

Review and approve Madrona Way Budget and Timeline

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Jackie Henderson to approve the Madrona Way Budget and Timeline as submitted. Questions were asked and answered. The motion passed unanimously.

Approve consulting contract with Reichhardt and Ebe Engineering

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay to approve the consulting contract with Reichhardt and Ebe Engineering. Questions were asked and answered. The motion passed unanimously.

Approve consulting contract with Equinox Research and Consulting, Int'l (ERCI)

Council Action: A motion was made by Councilmember Dianne Binder, second by Councilmember Molly Hughes to approve the consulting contract with Equinox Research and Consulting, Int'l (ERCI). Questions were asked and answered. The motion passed unanimously.

Approval of the March 2015 payroll transactions and warrants, and April 2015 A/P transactions and warrants

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Dianne Binder to approve the March 2015 payroll transactions and warrants #30638 to #30643 for a total of \$69,842.84 and April 2015 A/P transactions and warrants #30644 to #30712 for a total of \$89,793.56. Questions were asked and answered. The motion passed unanimously.

STAFF REPORTS

Town Marshal Rick Norrie discussed the data he provided in his reports and solicited feedback from the council on any suggestions they had as far as format. Marshal Norrie spoke about some traffic and parking issues his department handled in April, and informed the Council that he and Deputy Miller both

participated in the distracted driver campaign in Oak Harbor. Finally, Marshal Norrie shared some of the information he presented to a senior group about personal safety.

Clerk Treasurer Kelly Beech spoke briefly about the reports she provided to the Council. Questions were asked and answered.

COUNCIL REPORTS

Councilmember Molly Hughes reported that she attended a joint Coupeville Historic Waterfront Association – Coupeville Chamber Meeting where Sherrye Wyatt was the guest speaker to a packed house. Sherrye shared information about local tourism trends and the current projects her organization is working on to promote tourism in Island County. Councilmember Hughes also attended a Neighborhood Emergency Team meeting and the Annual Northwest Harvest meeting. Councilmember Hughes is planning on attending the annual retreat held by Ebey’s Landing National Historic Reserve on May 19th, where they will be planning for the upcoming fiscal year. Finally, Councilmember Hughes reminded the Council and audience about the Lion’s “White Cane” days, April 30th – May 2nd, and the upcoming Water Festival on May 16th.

Councilmember Dianne Binder shared that Sherrye Wyatt has been busy with Island County tourism promotion projects like the new bus wraps for Island Transit and attending a travel writer’s conference. Councilmember Binder also mentioned that Ebey’s Landing Reserve Manager Kristen Griffin is on the agenda to present at an upcoming tourism meeting.

Councilmember Bob Clay reported that he attended multiple Neighborhood Emergency Team meetings and he commended NET coordinator Bonnie Abney on her efforts. Councilmember Clay advised the Council that the Island County Law and Justice Council did not hold a meeting in April.

Councilmember Jackie Henderson informed the Council that the Island Transit Board has decided to meet twice a month for the time being. It’s possible Island Transit may owe approximately \$130,000 for funds spent inappropriately, and the staff at Island Transit have voted to unionize. The Board is exploring various revenue streams to avoid drastically cutting routes if state funds don’t come through.

Councilmember Henderson also shared that Oxford House is in the process of opening a location here on Whidbey Island. Finally, Councilmember Henderson expressed her desire to have the Island County Human Services staff present data collected during the Homeless Point In-time Count conducted January 29th.

EXECUTIVE SESSION

Mayor Conard advised that the Council would be going into Executive Session to review the performance of a public employee and that no action will be taken during the session, which is expected to last about 15 minutes.

Council adjourned to executive session at 9:00 to review the performance of a public employee, no action was taken. The meeting reconvened at 9:30 and adjourned at that time.

ADJOURNMENT: 9:30 pm

Respectfully Submitted:

MAYOR:

Kelly Beech, Clerk Treasurer

Nancy Conard

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.