

**Town of Coupeville  
Regular Council Meeting  
May 26, 2015  
6:35 p.m.**

**PRESENT:** Mayor Nancy Conard, Councilmembers Pat Powell, Bob Clay, Molly Hughes, and Jackie Henderson.

**Council Action:** A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay, to excuse Councilmember Dianne Binder from the meeting. The motion passed unanimously.

**STAFF PRESENT:** Clerk Treasurer Kelly Beech, Town Marshal Rick Norrie

**CHANGES AND APPROVAL OF THE AGENDA**

**Council Action:** A motion was made by Councilmember Molly Hughes, second by Councilmember Jackie Henderson, to approve the Agenda as submitted. The motion passed unanimously.

**APPROVAL OF MINUTES**

The minutes of the Regular Meeting of April 28, 2015 were approved as submitted.

**MAYOR'S REPORT**

- Mayor Conard reported that the Department of Fish and Wildlife made a few personal visits to residents following the Too Much Love presentation to give some personalized advice on feeding wildlife in our area.
- Mayor Conard attended the National Day of Prayer event in Coupeville on May 2<sup>nd</sup> and a NET meeting for the Lindsay neighborhood on May 7<sup>th</sup>.
- Mayor Conard was at Careage of Whidbey to celebrate Older Americans Month, and National Nursing Home Week on May 11<sup>th</sup>.
- Mayor Conard reported that 400 pullers participated in the Annual Penn Cove Water Festival and that organizers are already thinking about ways they can support larger crowds in preparation for next year's event. She also commented on how successful the BBQ was.
- Mayor Conard proclaimed May 16<sup>th</sup> Ken Hofkamp Day in recognition of his years of community service and support and participated in a celebration for him.
- Mayor Conard was among the island mayors who gave presentations to the Whidbey League of Women Voters at their annual dinner on May 21<sup>st</sup>. The event was also attended by Councilmember Molly Hughes.
- Mayor Conard reported that Town staff are working with Whidbey General Hospital to keep their project moving through the permitting process. The hospital is hoping to get their building permit in mid-July and there is a possibility the Mayor may present an MOU for plan review services related to this project at the next Council meeting.
- Mayor Conard informed the council that our new full time Town Planner, Tammy Baraconi began working for the Town on May 18<sup>th</sup>. Tammy is currently focusing on a smooth transition into her new position and she's looking forward to the addition of the new Permit Clerk.
- Finally Mayor Conard commented on the wonderful turn out for the parade and ceremony for the annual Remembrance Day Celebration.

### **NEW BUSINESS**

#### **Reschedule Regular Council Meeting for June 23, 2015 to June 22, 2015**

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Pat Powell to reschedule the Regular Council Meeting for June 23, 2015 to June 22, 2015. The motion passed unanimously.

#### **Approval of Right of Way Use Agreement for Cottage on the Cove at 6 NE Front Street**

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay, to approve the Right of Way Use Agreement for Cottage on the Cove at 6 NE Front Street. Questions were asked and answered. The motion passed unanimously.

#### **Approval of the April 2015 payroll transactions and warrants, and May 26, 2015 A/P transactions and warrants**

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Jackie Henderson to approve the April 2015 payroll transactions and warrants #30713 to #30720 for a total of \$74,583.26 and May 26, 2015 A/P transactions and warrants #30721 to #30790 for a total of \$78,432.76. Questions were asked and answered. The motion passed unanimously.

### **STAFF REPORTS**

Town Marshal Rick Norrie discussed the reports he provided to the council and explained how the data reflects different kinds of citizen interactions. Marshal Norrie also shared information about recent training and conferences attended by Deputy Miller and himself. Questions were asked and answered.

Clerk Treasurer Kelly Beech spoke briefly about the reports she provided to the Council and shared information about recent training attended by Utility Clerk Shelly Maier. Questions were asked and answered.

### **COUNCIL REPORTS**

Councilmember Molly Hughes reported that the National Stamp Out Hunger food drive went well this year. Donations were up from last year. Councilmember Hughes attended the Pacific Rim Institute Dedication & Celebration held on May 9<sup>th</sup> where they celebrated the purchase of the property for their campus. She reported that the event included Golden Paintbrush Marsanne wine from Isenhower Cellars. A portion of the sales of this wine go to support the institute. Councilmember Hughes recapped the Penn Cove Water Festival and thanked all of the councilmembers for their support during the event. The council volunteered their time to feed over 300 participants at the annual BBQ. Councilmember Hughes attended the Annual Board Retreat for the Trust Board of Ebey's National Historic Reserve where the group focused on pinpointing goals, creating work plans, and budgeting for next year. Councilmember Hughes commented on how impressed she was with Mayor Conard's presentation at the League of Women Voter's annual dinner on May 21<sup>st</sup>. Finally, Councilmember Hughes let the council know that the food bank will be working with the Coupeville Boys and Girls Club to provide breakfast and lunch to children in need this summer through their Kids Café, and she encouraged anyone who may have some time to volunteer for either the breakfast or lunch serving to call the food bank.

Councilmember Bob Clay reported that he participated in multiple festivals and parades during the month of May. Councilmember Clay informed the council that the Law & Justice Council will be on hiatus for a few months. Councilmember Clay reported the schooner Suva is now docked here in Coupeville and he

encouraged the council to go and check it out. Finally, Councilmember Clay shared that the Jacob Ebey House is now open to visitors and that they received 335 people over Memorial Day weekend.

Councilmember Jackie Henderson passed an example of the new monthly fiscal reports for Island Transit around to the council for review. The organization is slowly building its cash reserve back up, and to help with that goal they have decommissioned 33 vehicles. Unfortunately the state funding that supported the connector routes 411W (connecting Oak Harbor and Anacortes) and 411C (connecting Camano Island and Mt. Vernon) has been cut. This means that the routes, which are primarily funded using state funds, will be discontinued starting August 3, 2015. The board is optimistic that through responsible budgeting and exploration of other revenue sources they will be able to eventually bring both of the routes back. Finally, Councilmember Henderson requested a member of the council to volunteer as an alternate to the Island Transit Board as a backup for unexpected scheduling conflicts. Councilmember Powell volunteered to attend the June meeting as Councilmember Henderson's alternate.

**ADJOURNMENT:** 7:40 pm

Respectfully Submitted:

MAYOR:

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Kelly Beech, Clerk Treasurer

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Nancy Conard

*A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.*