

Town of Coupeville
Town Council Workshop
Tuesday, June 10, 2014
3:00 p.m.
Service Alternatives

Draft Minutes

The Workshop began at 3:15pm.

Present: Mayor Nancy Conard, Councilmembers Dianne Binder, Bob Clay, Molly Hughes, Pat Powell, Jackie Henderson.

Staff Present: Clerk-Treasurer Kelly Beech

NET Update: The Mayor gave a brief update on progress made by the NET team, and informed the Council that Bonnie Abney, NET Coordinator, will be presenting a report at the next regular meeting on June 24th.

Smoke-Free Park Policy: Emily Maughan of the Island County Health Department presented information on a grant her department received to promote healthy lifestyles in communities. One of the programs they are promoting in cities and towns in Island County is the adoption of a smoke-free policy for designated parks. Ms. Maughan presented a report and sample policy to the Council, and informed them that if this is something the Town of Coupeville is interested in participating in the Council would need to let her know as soon as possible. The grant, which needs to be spent by September, would pay for signage at each of the Town's parks and the Town would be able to dictate exactly what the signs would say and the graphics.

Capital Projects Update: The Mayor updated the Council on the status of capital projects budgeted for 2014. Some highlights included the completion of the roof repairs on the Holbrook Barn, and progress on the Madrona Way Improvements. The Mayor spoke about ongoing projects that have been carried over from previous years, and about other needs that may be presented as part of the budget revision later this year.

6:00 Dinner Break

6:30 Workshop Resumed

Major Projects: The Mayor informed the Council of the progress being made in the ongoing rate study and mentioned she anticipated having the study completed by the end of the year. Included in the Major Projects update was information about options to repair the Front Street slide, the possibility of a Stormwater Utility creation and thoughts on an update to the Capital Facilities Plan and the Comprehensive Plan. The Town's Personnel Policies and Fee Schedule will need to be scheduled for revision as well. Previously drafted revisions to the sign and parking codes need to be completed. Key staff are beginning to look at creating brochures to help answer some commonly asked questions to improve support for community members.

Budget Revision: The Mayor shared details on some of the items the Council might expect to see when presented with a budget revision, based on current and anticipated needs.

Miscellaneous Items: Among the Miscellaneous Items discussed were the Town's Commission and Board appointments, Park Impact Fees, the Front Street Deck, and Council Training opportunities.

No decisions were made at this meeting. The workshop was informational only.

The Regular Workshop ended at 8:00pm.

An Executive Session to review the performance of a public employee and discuss real estate acquisition and disposition began at 8:15 and adjourned at 8:45.