

**Town of Coupeville
Regular Council Meeting
June 14, 2016
6:34 p.m.**

PRESENT: Mayor Molly Hughes, Councilmembers Dianne Binder, Jackie Henderson, Pat Powell, Catherine Ballay and Lisa Bernhardt.

STAFF PRESENT: Clerk Treasurer Kelly Beech, Planning Director Owen Dennison

CHANGES AND APPROVAL OF THE AGENDA

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Catherine Ballay, to approve the Agenda as presented. The motion passed unanimously.

CONTINUATION OF TRAINING

The Council participated in a joint training session with members of the Coupeville Planning Commission prior to the Council meeting. The training continued at this point until 7:50pm.

Mayor Hughes requested a recess at 7:50pm, lasting 5 minutes. The Regular Meeting resumed at 7:58pm.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of May 24, 2016 were approved as submitted, with minor spelling and grammar corrections.

MAYOR'S REPORT

- Mayor Hughes met with representatives from the Coupeville Chamber of Commerce and the Coupeville Historic Waterfront Association regarding parking downtown.
- Mayor Hughes spoke briefly about the recent Memorial Day Parade and Remembrance Ceremony. She was especially pleased with the change the Lions made to the location of their food tables, as this seemed to encourage more people to stay through the whole ceremony than in previous years.
- Mayor Hughes thanked the Council for of their hard work at the recent Workshop.
- Mayor Hughes commented on the traditional Coupeville High School senior parade, marking the end of the school year.
- Mayor Hughes attended the 2016 World Premiere Ebey's Reserve Film Slam Film Festival, sponsored by Friends of Ebey's. She spoke briefly about the event and praised the organization for a great night.
- Mayor Hughes spoke briefly about the success of the recent NET drill and informed the Council that NET Coordinator, Bonnie Abney, would be presenting a report about the drill at a future meeting.
- Mayor Hughes shared ~~the~~ *that* the Council has received a VIP invitation to attend Naval Air Station Whidbey Island's annual Open House on Friday June 24th.
- Finally, Mayor Hughes reminded Council that the Lion's Annual Garage Sale is on Saturday June 25th and Sunday June 26th, and that there will be a preview on Friday June 24th.

NEW BUSINESS

Special Event Permit Application #16-005, 2016 Arts & Crafts *Festival*

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Catherine Ballay, to approve Special Event Permit #2016-05, 2016 Arts & Crafts Festival, with the attached conditions. Questions were asked and answered. The motion passed unanimously.

Special Event Permit Application #16-007, 2016 Ragnar Relay

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Dianne Binder, to approve Special Event Permit #2016-07, 2016 Ragnar Relay, with the attached conditions. The motion passed unanimously.

Set Dates and Times for Community Education and Public Meetings related to the Rate Study

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Lisa Bernhardt, to schedule two public meetings to provide information on the proposed utility rate increases at the Rec Hall on August 18th at 5:00pm and August 30th at noon. The motion passed unanimously.

Set Date and Time for LED Community Education

Council asked the Mayor to provide them with a meeting date and time in mid-October at the next meeting. No action was taken.

DISCUSSION

Mayor Hughes informed the Council of two changes to the rate proposal that the Town is working on. No decisions were made.

STAFF REPORTS

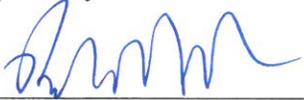
Councilmember Pat Powell asked about the Town's current permit fee schedule and requested some information about fee setting. Planning Director Owen Dennison spoke briefly about the permit fee analysis process he used in his previous position and suggested the Town look at following a similar process in the future. Questions were asked and answered.

Councilmember Catherine Ballay asked about the heavy rains on the 13th and the impact they had on Front Street. There was nothing to report.

Councilmember Pat Powell asked for clarification of Utility Superintendent Willy LaRue's report.

ADJOURNMENT: 8:55 pm

Respectfully Submitted:



Kelly Beech, Clerk Treasurer

MAYOR:



Molly Hughes

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.