

**Town of Coupeville
Regular Council Meeting
July 28, 2015
6:35 p.m.**

PRESENT: Mayor Nancy Conard, Councilmembers Molly Hughes, Dianne Binder, Bob Clay, Pat Powell, and Jackie Henderson.

STAFF PRESENT: Clerk Treasurer Kelly Beech, Town Marshal Rick Norrie

CHANGES AND APPROVAL OF THE AGENDA

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Pat Powell, to approve the Agenda with the amendment of reordering the Public Hearing to follow the Presentation. The motion passed unanimously.

APPROVAL OF MINUTES

The minutes of the Special Meeting of June 17, 2015; Regular Meeting of June 22, 2015; Special Meeting of July, 1, 2015; and Special Meeting of July 7, 2015 were approved as submitted.

MAYOR'S REPORT

- Mayor Conard gave a brief status report on the Madrona Way Project.
- Mayor Conard shared some of the challenges faced by the Marshal's Office in regard to the recent Ragnar Relay and shared some solutions that might help the event go smoother in the future.
- Mayor Conard commented that the beginning of Race Week was going well and everyone seemed to be enjoying the event.
- Mayor Conard informed the Council that the Board of Island County Commissioners would be meeting in August to discuss speed limit changes on Engle Road and Terry Road.
- Mayor Conard gave a brief background on the CUP and Variance process and shared that representatives from Whidbey General Hospital would be attending a future meeting to present a status update on the Whidbey General Hospital Expansion Project.
- Mayor Conard shared preliminary information about a State program providing funding for Cities and Towns to upgrade all of their streetlights to energy friendly LED. The streetlights in Coupeville are owned by Puget Sound Energy (PSE), so PSE will be coordinating the upgrades. Mayor Conard will bring more information to the Council as it is available.
- Mayor Conard informed the Council that the Board of Island County Commissioners is considering revising Island County's regulations on fireworks and that she will be bringing more information to the Council at their next meeting.
- Finally, Mayor Conard asked the Council to provide any topic items they may have for the upcoming Council Workshop.

PRESENTATION

Joe Hillers and Ana Toledo gave a presentation on Coupeville’s Stormwater and Phytoremediation project. No action was taken.

PUBLIC HEARING

Mayor Conard gave a brief presentation regarding Resolution #15-10 Adopting a Six-Year Transportation Improvement Plan. Mayor Conard opened the public hearing at 7:30pm and asked for public comment. Noting that no one wished to comment, Mayor Conard closed the hearing at 7:31pm.

NEW BUSINESS

Approval of Resolution #15-10 Adopting a Six-Year Transportation Improvement Plan

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay to approve Resolution #15-10 adopting Resolution No.15-10, adopting the 6-Year Transportation Improvement Program for 2016 through 2021. Questions were asked and answered. The motion passed unanimously.

Approval of Resolution #15-11 pertaining to a Variance to exceed the height requirements pursuant to Chapter 16.14.020 of the Coupeville Town Code, applicant Whidbey General Hospital

Council Action: A motion was made by Councilmember Pat Powell, second by Councilmember Jackie Henderson, to approve Resolution #15-11 pertaining to a Variance to exceed the height requirements pursuant to Chapter 16.14.020 of the Coupeville Town Code for the applicant, Whidbey General Hospital. Questions were asked and answered. The motion passed unanimously.

Approval of Resolution #15-12 pertaining to a Conditional Use Permit pursuant to Chapter 16.14.020 of the Coupeville Town Code, applicant Whidbey General Hospital

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Pat Powell to approve Resolution #15-12 pertaining to a Conditional Use Permit pursuant to Chapter 16.14.020 of the Coupeville Town Code for the applicant, Whidbey General Hospital, with the condition that the LED lighting be a wildlife friendly color. Questions were asked and answered. The motion passed unanimously.

Adoption of Ordinance #720, related to the Madrona Way Project, Authorizing the issuance of a limited tax general obligation bond anticipation note (non-revolving line of credit) in the maximum principal amount of \$697,000 pending the issuance of a water and sewer revenue bond

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Dianne Binder to adopt Ordinance #720 authorizing the issuance of a limited tax general obligation bond anticipation note (non-revolving line of credit) in the maximum principal amount of \$697,000 pending the issuance of a water and sewer revenue bond, with amendments noted on Page 2 item (q) “...Maturity Date July, 2017” and Page 5 item (c) “...commencing [____], 2015...”. Questions were asked and answered. The motion passed unanimously.

Adoption of Ordinance #721, related to the Madrona Way Project, Authorizing the issuance of a water and sewer revenue bond in the maximum principal amount of \$364,000

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Jackie Henderson to adopt Ordinance #721, authorizing the issuance of a water and sewer revenue bond in the maximum principal amount of \$364,000, with amendment noted on page 4 Section 4: “...and shall bear interest at the rate of, not more than...”. Questions were asked and answered. The motion passed unanimously.

Approval to Award Construction Contract for Madrona Way Improvements, Phase II, to C. Johnson Construction, Inc.

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Jackie Henderson to award the Madrona Way Improvements Phase II contract to C. Johnson Construction, Inc. in the amount of \$479,996.00 and authorize a contingency of 10% of the award amount (\$47,999.60) to be utilized only upon written direction of the Mayor and upon written change order with C. Johnson Construction, Inc. as approved by WSDOT Local Programs. Questions were asked and answered. The motion passed unanimously.

- Council broke for a ten minute recess at 8:00pm and reconvened at 8:10pm

Set Council Workshop date for Tuesday, August 11, 2015

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Jackie Henderson to meet for a Council Workshop in-lieu of the Regular Council Meeting on August 11, 2015. The motion passed unanimously.

Approval of July 28, 2015 Claims Vouchers/Warrants and June Payroll

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Dianne Binder to approve the June 2015 payroll transactions and warrants #30856 to #30862 for a total of \$83,144.27 and July 2015 A/P transactions and warrants #30863 to #30938 for a total of \$167,241.21. Questions were asked and answered. The motion passed unanimously.

STAFF REPORTS

Town Marshal Rick Norrie discussed the data he provided in his reports. Marshal Norrie went on to recap the Ragnar Relay and discuss the Madrona Way Project detour. Finally, Marshal Norrie informed the Council about a recent burglary and theft at Prairie Center Red Apple and the department's apprehension of the suspect.

COUNCIL REPORTS

Councilmember Jackie Henderson attended a Historic Waterfront Association meeting to thank them for their contribution to Island County Human Services. Councilmember Henderson also shared that Island Transit has found a way to keep the commuter routes running and is currently working with Skagit Transit to find ways Skagit Transit can support their portion of the commuter route to Mt. Vernon. Island Transit did not receive any proposals for an Ad Coordinator and they are still looking at fare options as a possible way to generate revenue.

Councilmember Bob Clay reported that he attended the recent Law & Justice Council meeting where there was a presentation by mental health providers about a crisis center that handles calls. The Law & Justice Council also discussed a recent study conducted by Washington State Patrol where they evaluated the staffing levels of the Island County Sheriff's Office and related those staffing levels to other organizations in our state. Councilmember Clay attended many fundraisers in July and commented on how successful they all were.

Councilmember Pat Powell reported that Sunset Magazine published its list of top 35 stops along the Oregon and Washington coast and that the Oystercatcher Restaurant and Trillium Community Forest were among the places listed.

Councilmember Dianne Binder attended a Washington Filmworks presentation hosted by the Coupeville Chamber. Councilmember Binder encouraged the Council to learn more about Washington Filmworks by visiting their website. Councilmember Binder also shared that Sherrye Wyatt will be spending some time in North Bend to see firsthand what the demands of production are for a town.

Councilmember Molly Hughes reported that the Kids Café Program operated by the Gifts from the Heart Foodbank is going well. Councilmember Hughes attended some of the same fundraisers Councilmember

Clay was at and she also commented on their success. Councilmember Hughes informed the Council that Ebey's Reserve has submitted 2 grant applications to the National Park Service for trail repair and maintenance. Finally, Councilmember Hughes reported that she attended a roundtable discussion hosted by the Coupeville Chamber for local non-profits. The purpose of the discussion was to solicit feedback from the non-profit organizations on how the Chamber can better support them, and to share some of the support options that already exist.

AUDIENCE INPUT

Audience member Ricardo Reyes inquired about the status of his Special Events Permit Application for the Annual Peaceful Valley Community Association block party and was advised by Clerk Treasurer Kelly Beech that the application had been approved and a permit issued for the event.

ADJOURNMENT: 9:30 pm

Respectfully Submitted:

MAYOR:

Kelly Beech, Clerk Treasurer

Nancy Conard

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.