

**Town of Coupeville
Regular Council Meeting
September 27, 2016
6:30 p.m.**

PRESENT: Mayor Molly Hughes, Councilmembers Catherine Ballay, Jackie Henderson, Dianne Binder and Lisa Bernhardt.

Council Action: A motion was made by Councilmember Ballay, second by Councilmember Binder to excuse Councilmember Pat Powell from tonight's meeting. The motion passed unanimously.

STAFF PRESENT: Clerk Treasurer Kelly Beech, Planning Director Owen Dennison

CHANGES AND APPROVAL OF THE AGENDA

The following amendments were suggested by Mayor Hughes:

- Add a Discussion Item – LED Street Light Discussion – to the Agenda immediately following the Mayor's Report.
- Under New Business, add the following items:
 - #7 – Appointment of Mayor Pro-tem
 - #8 - Approval of the PSE Relight Project
- Add an Executive Session to evaluate the performance of a current public employee, immediately following the second Audience Input period, and expected to last 20 minutes.

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Binder to approve the Agenda as amended. The motion passed unanimously.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of September 13, 2016 were approved as submitted.

MAYOR'S REPORT

- Mayor Hughes advised the Council that much of her time this last month was spent working on job descriptions, participating in interviews for open positions, and completing a number of grant applications.
- Mayor Hughes informed the Council that Public Works Superintendent Kelly Riepma has hired Brandon Fisher for her open Maintenance I position.
- Mayor Hughes shared that she is working with Public Works Superintendent Kelly Riepma and NET to come up with a storage solution that would allow NET to move their supplies from the basement of the Archives building.
- Mayor Hughes gave her 1st State of the Town Address to 63 attendees last Thursday at a Chamber-sponsored event.
- Mayor Hughes attended the grand unveiling of the Sound Water Stewards wharf display.

- Mayor Hughes shared that at the last Ebey's Partners Meeting the group discussed the need to review the design guidelines as well as policies and procedures. They are working on finding staff-time to start that project.
- Mayor Hughes reminded the Council that the second of two planned power outages would be this Thursday.
- Finally, the Mayor informed the Council that she would be out of the office this Friday and the following Monday.

DISCUSSION

The Mayor gave a brief description of the PSE Relight Project. Questions were asked and answered.

AUDIENCE INPUT

A resident advocated for 3000K LED fixtures and asked the Council to consider additional measures to protect the night sky, like timers and possibly increasing the spacing between lights in some areas of Coupeville.

A resident addressed the Council thanking them for their hard work, and suggested the Council might want to consider some sort of shroud for the lights to help reduce glare.

A resident advocated for 3000K shielded fixtures, spoke about the health consequences of choosing a 4000K fixture and encouraged the Council to watch the film "Lights Out!"

A resident spoke briefly about preserving the night sky and ambience of Coupeville. She also advocated for shielded 3000K fixtures, and thanked the Council their consideration of the impact the conversion to LED would have on Coupeville and its residents.

A resident thanked the Council for their homework and advocated for shielded 3000K fixtures.

A resident suggested looking into motion activated lights to help reduce glare.

A resident provided the Council with handouts and strongly advocated for 4000K fixtures. He described his firsthand experience, having been involved with the conversion to LED fixtures at NAS Whidbey.

A resident asked the Council about their plans to install a car charging station, asked if the Council was aware of recent predictions that the sea level may rise by as much as 2 meters by 2060, and invited the Council to "Merchants of Doubt" program on Friday, September 30th, in Freeland.

A resident spoke about the benefits of the HUB program for older residents and asked the Council to consider continuing to fund the program.

NEW BUSINESS

Adoption of Ordinance 728 Setting Storm water user fees and adjusting Sewer Utility user fees

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Binder to adopt Ordinance 728 as presented. The motion passed unanimously.

Approval to submit an application for Island County Rural Economic Development

Council Action: A motion was made by Councilmember Ballay, second by Councilmember Binder to authorize the Mayor to apply for the 9% Rural County Economic Development Fund grant for the Coupeville Community Green Master Plan. The motion passed unanimously.

Appointment to Trust Board of Ebey's Landing NHR

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Ballay to approve the Mayor's recommendation to appoint Lisa Bernhardt to the Ebey's Landing National Historical Reserve's trust Board. The motion passed unanimously.

Adopt 2017 Budget Policies and Priorities

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Binder to adopt the Budget Policies & Priorities as presented. The motion passed unanimously.

Schedule Public Hearings on proposed budget, revenue sources & property

Council Action: A motion was made by Councilmember Binder, second by Councilmember Ballay to schedule the Public Hearings on the proposed 2017 Budget, Revenue Sources & Property taxes as proposed in the Budget Calendar adopted on September 13, 2016. The motion passed unanimously.

Approval of August payroll transactions and warrants and September A/P transactions and warrants

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Binder to approve August 2016 payroll transactions and warrants #31837 to #31841 for a total of \$74,372.27; and the September 2016 A/P transactions and warrants #31842 to #31909 for a total of \$266,524.94. Questions were asked and answered. The motion passed unanimously.

Appointment of Mayor Pro-tem

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Bernhardt to appoint Dianne Binder as Mayor Pro-tem for a period ending December 31, 2016. The motion passed unanimously.

Approval of PSE Relight Project

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Ballay to authorize PSE to begin installation of 3000K streetlights with shields where necessary. The motion passed unanimously.

DISCUSSION

Planning Director Owen Dennison presented a staff report and PowerPoint presentation describing the historic draft plans to continue Fourth Street through to Wilkes Street from Main Street. He informed the Council of the substantial challenges the Town would face to move forward with this particular project. No action was taken.

COUNCIL REPORTS

Councilmember Henderson reported that Island Transit would be holding a Public Hearing for their 2017 Budget soon. She also invited the Council to a fundraiser for the United Way on Friday.

Councilmember Bernhardt reported that the Ebey's Trust Board has approved their budget for the upcoming fiscal year. She also reported that the Board honored Jan Pickard for her years of service, and the Pickard Family for all of their years of support and stewardship. Finally, Councilmember Bernhardt reported that she and other Board members will be sharing the responsibility of attending Friends of Ebey's meetings now that Jan Pickard has retired from her position.

Councilmember Binder reported that the Island County Tourism Board has finished their preliminary budget, as well as the first draft of a new filming permit.

Councilmember Ballay reported that the Law & Justice Council is working on updating their goals and priorities, and that at their last meeting Joanne Pellant spoke about the 2016 Point in Time Survey. The results of the survey will help guide some of the future goals of the Law & Justice Council. Councilmember Ballay reminded Council that she is the team captain for the upcoming relay and mentioned that she would be contacting them about costumes. Finally, Councilmember Ballay mentioned that the buttons on Ninth Street seem to be helping to remind drivers to watch their speed.

ADJOURNMENT: 7:55pm

Respectfully Submitted:

MAYOR:

Kelly Beech, Clerk Treasurer

Molly Hughes

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.