

**Town of Coupeville  
Regular Council Meeting  
October 13, 2015  
6:35 p.m.**

**PRESENT:** Mayor Nancy Conard, Councilmembers Dianne Binder, Pat Powell, Molly Hughes, Bob Clay, and Jackie Henderson.

**STAFF PRESENT:** Clerk Treasurer Kelly Beech

**CHANGES AND APPROVAL OF THE AGENDA**

**Council Action:** A motion was made by Councilmember Molly Hughes, second by Councilmember Bob Clay, to approve the Agenda as amended. The motion passed unanimously.

*The presentation by Cheryn Weiser about the Senior Services HUB program and the Executive Session were cancelled.*

**APPROVAL OF MINUTES**

The minutes of the Regular Meeting of September 22, 2015 were approved as submitted.

**MAYOR'S REPORT**

- Mayor Conard reported on the 2016 Budget progress.
- Mayor Conard shared with the Council that Island County Planning and Community Development Director, David Wechner, had resigned.
- Mayor Conard also shared that Frontier Building Supply is planning on opening up in the old Pro-build space next to Prairie Center.
- Mayor Conard gave a brief status report on the Madrona Project.
- Finally, Mayor Conard thanked everyone for participating in the Annual Harvest Festival Relay Races, and informed Council of an upcoming presentation on emergency preparedness hosted by the Coupeville Chamber for local business owners.

**PUBLIC HEARING**

**Ordinance No. 723 approving the 2015 Budget Revision**

Mayor Conard reviewed the Staff Report on Ordinance #723 and gave a brief explanation of the purpose and intended result of the Ordinance.

Mayor Conard opened the public hearing at 6:47pm. There were no public comments and she closed the public hearing at 6:48pm.

**Council Action:** A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay to adopt Ordinance #723 amending Ordinance #717 by changing 2015 budget appropriations for the General Fund, Street Fund, Water Capital Fund, Sewer Capital Fund and Utility Fund as noted. Questions were asked and answered. The motion passed unanimously.

**NEW BUSINESS**

**Adopt Policies and Procedures for the 2016 Budget**

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Jackie Henderson to adopt the policies and procedures for the 2016 Budget as revised.

Under Allocation Policies:

4) ~~46%—Public Works—calculated on hours the PW Director works on utility issues~~  
Questions were asked and answered. The motion passed unanimously.

**Set Budget Workshop date and time**

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Molly Hughes to set the Budget Workshop for October 20<sup>th</sup> at 2:00pm in the Coupeville Rec Hall. Questions were asked and answered. The motion passed unanimously.

**Set date for Public Hearing – 2016 Revenue Sources, 2016 Property Tax, and 2016 Budget**

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Molly Hughes to set a Public Hearing on November 24, 2015 for the 2016 Revenue Sources, the 2016 Property Tax Levy, and the 2016 Budget. Questions were asked and answered. The motion passed unanimously.

**ADJOURNMENT:** 7:05 pm

Respectfully Submitted:

MAYOR:

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Kelly Beech, Clerk Treasurer

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Nancy Conard

*A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.*