

**Town of Coupeville
Regular Council Meeting
October 25, 2016
6:30 p.m.**

PRESENT: Mayor Molly Hughes, Councilmembers Catherine Ballay, Dianne Binder and Lisa Bernhardt.

Council Action: A motion was made by Councilmember Binder, second by Councilmember Ballay to excuse Councilmembers Pat Powell and Jackie Henderson from tonight's meeting. The motion passed unanimously.

STAFF PRESENT: Clerk Treasurer Kelly Beech, Planning Director Owen Dennison

CHANGES AND APPROVAL OF THE AGENDA

The Agenda was approved as submitted.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of September 27, 2016 were approved as corrected (by adding the Executive Session section) and the minutes of the Council Workshop of October 11, 2016 were approved as submitted.

EXECUTIVE SESSION

The Mayor stopped the Regular Meeting at 7:30 pm for a ten minute break before entering into Executive Session expected to last 15 minutes to review the performance of a public employee. The council returned from Executive Session at 7:55 pm and the Regular Meeting resumed. No action was taken.

MAYOR'S REPORT

- Mayor Hughes described some of the changes being implemented to allow for redundancy for necessary certifications and mentioned further work would be done to streamline process and redistribute workload.
- Mayor Hughes met with NET coordinator Bonnie Abney to discuss the program and future goals.
- Mayor Hughes informed the Council that the Public Works department has been hard at work with some much needed maintenance and repair to the path on Ninth Street.
- Finally, Mayor Hughes reminded the Council and community members that the non-emergency number for I-COM (679-9567) is the most appropriate way to communicate any safety hazards in Town when Town Hall is closed.

PUBLIC HEARING

Mayor Hughes opened the Public Hearing at 6:40pm. The Mayor asked if there were any conflicts of interests or appearance of fairness concerns. None were voiced. Clerk Treasurer Kelly Beech gave a brief presentation describing how the property tax levy is calculated, and the various regulations governing Washington State property taxes and lawful increases. The Mayor invited the public to speak. There was no public comment. No other testimony was provided at the hearing, via US Mail, or by email. Councilmembers had no questions and the Hearing was closed at 6:49pm.

NEW BUSINESS

2017 Property Tax

Council Action: A motion was made by Councilmember Binder, second by Councilmember Bernhardt to adopt Ordinance #729 setting the 2017 Property Tax Levy in the amount of \$400,000. The motion passed unanimously.

Special Event Permit Application #16-015, Halloween Torchlight Parade

Council Action: A motion was made by Councilmember Ballay, second by Councilmember Bernhardt to approve Special Event Permit Application #16-015, Halloween Torchlight Parade. The motion passed unanimously.

Special Event Permit Application #16-016, Great Pumpkin Race

Council Action: A motion was made by Councilmember Bernhardt, second by Councilmember Binder to approve Special Event Permit Application #16-016, Great Pumpkin Race. The motion passed unanimously.

Approval of September payroll transactions and warrants and October A/P transactions and warrants

Council Action: A motion was made by Councilmember Ballay, second by Councilmember Binder to approve September 2016 payroll transactions and warrants #31910 to #31919 for a total of \$73,757.09; and the October 2016 A/P transactions and warrants #31920 to #31986 for a total of \$74,519.47. Questions were asked and answered. The motion passed unanimously.

DISCUSSION

Clerk Treasurer Kelly Beech gave a brief presentation about the upcoming Ordinance to separate the utilities into three separate funds. The Ordinance will be presented at a future meeting. No action was taken.

COUNCIL REPORTS

Councilmember Henderson reported that Island Transit would be holding a Public Hearing for their 2017 Budget soon. She also invited the Council to a fundraiser for the United Way on Friday.

Councilmember Ballay reported that the Law & Justice Council meeting is next week, and she encouraged Councilmembers to bring any issues or concerns that they would like to have presented to the Law & Justice Council to a future meeting. She informed the Council that they are working on updating the 1992 Work Plan. Finally, Councilmember Ballay described some of the improvements being made at the jail.

Councilmember Binder had nothing to report.

Councilmember Bernhardt reported that the Ebey's Trust Board is working on some ideas to help save the Haller House, and that she would bring more information when the Board had some solid options. Councilmember Bernhardt reminded the Council about the annual fundraiser potluck dinner benefiting the Friends of Ebey's at the Crockett Barn on November 4th, and of another fundraiser, on October 29th, held at the Perkin's House.

EXECUTIVE SESSION

The Mayor stopped the Regular Meeting at 7:12 pm for a fifteen minute break before entering into Executive Session expected to last 15 minutes to review the performance of a public employee. The council returned from Executive Session at 8:12 pm and the Regular Meeting resumed. No action was taken.

ADJOURNMENT: 8:12 pm

Respectfully Submitted:

MAYOR:

Kelly Beech, Clerk Treasurer

Molly Hughes

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.