

**Town of Coupeville
Regular Council Meeting
October 28, 2014
6:30 pm**

Mayor Conard called the Regular Meeting of the Coupeville Town Council to order at 6:33 pm.

PRESENT: Mayor Nancy Conard, Councilmembers Bob Clay, Dianne Binder, Molly Hughes and Pat Powell.

Council Action: A motion was made by Councilmember Dianne Binder, second by Councilmember Pat Powell, to excuse Councilmember Jackie Henderson. The motion passed unanimously.

STAFF PRESENT: Town Engineer Greg Cane and Clerk Treasurer Kelly Beech.

CHANGES AND APPROVAL OF THE AGENDA

The Mayor added an Executive Session lasting approximately 15 minutes, to discuss the potential acquisition of real estate, following the regular meeting.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Bob Clay, to approve the Agenda as amended. The motion passed unanimously.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of October 14, 2014 were approved with the following correction.

- Mayor Conard also attended a fundraiser for the Island County Historic Society at the museum, honoring Roger Allen and Al Sherman.

MAYOR'S REPORT

- Mayor Conard thanked the Council for their participation in the October 21st Budget Workshop and informed the Council that a Draft Budget would be available for public distribution next week.
- Mayor Conard mentioned that she had some applicants to fill the Ebey's Trust Board seat vacated by Jon Roberts, and that she would be reviewing the applications as soon as the Budget was complete.
- Mayor Conard informed the Council that the RTPO Board approved the Town's application for grant funds to use toward the Madrona Way Project, and she thanked Town Engineer Greg Cane for his efforts in completing the application.
- The Mayor met with outgoing and incoming representatives of Senator Maria Cantwell's Office.
- Mayor Conard attended the Council of Governments meeting in October, and she reported that they included a presentation on a traffic study they were using to show the volume of visitor traffic at island parks. She commended Parks staff who are busy finding creative ways to keep our island parks open.
- Mayor Conard recapped some of the festivities that have been going on around town for the Haunting of Coupeville, including Saturdays' Halloween Parade, and the upcoming Pumpkin Races, all coordinated by the Coupeville Waterfront Association.
- Mayor Conard advised the Council that the open position of Maintenance Worker 1 has been filled.

- Glenda Cantrell called Mayor Conard to let her know that 28 people participated in the Senior Hub program during the month of October.
- Mayor Conard reminded the Council about the upcoming Veteran's Day program facilitated by the Central Whidbey Lion's Club, which will take place at 11am on November 11th.
- The Washington State Auditors will complete their bi-annual audit of the Town's financial statements sometime in November. Mayor Conard, Councilmember Dianne Binder, and Clerk Treasurer Kelly Beech will be meeting with representatives of the State Auditor's Office for an Entrance Conference and so far everything is going well with the audit.
- Finally Mayor Conard informed the Council about the EIS Scoping Workshop held by the Department of the Navy. Because of the feedback received by citizens, the deadline for input has been extended to a date to be announced.

PUBLIC HEARING #1

Ordinance #715 Approving the 2014 Budget Revision.

Mayor Conard reviewed her Staff Report on Ordinance #715 and gave a brief explanation of the purpose and intended results of the Ordinance. Questions were asked and answered.

Mayor Conard opened the public hearing at 6:57 pm. There were no public comments and she closed the public hearing at 6:58 pm.

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Dianne Binder, to adopt Ordinance #715 approving the 2014 Budget Revision. There was no further discussion and the motion passed unanimously.

NEW BUSINESS

Approve the right-of-way plans of either 2A with the option for fee-simple or 2B fee-simple/slope easement acquisition of the needed property– 605 N.W. Madrona Way.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Pat Powell, to approve the right-of-way plans of either through a fee-simple or fee-simple/slope easement acquisition of the needed property– 605 N.W. Madrona Way. Questions were asked and answered. The motion passed unanimously.

Approval of the September 2014 payroll transactions and warrants, and October 31, 2014 A/P transactions and warrants.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Diane Binder, to approve the September 2014 payroll transactions and warrants #30127 to #30150 for a total of \$67,581.62 and October 31, 2014 A/P transactions and warrants #30151 to #30223 for a total of \$154,409.14. Questions were asked and answered. The motion passed unanimously.

Cancel Regular Meeting on November 11, 2014 – Veteran’s Day.

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Dianne Binder, to cancel the Regular Meeting on November 11, 2014 – Veteran’s Day. The motion passed unanimously.

Cancel Regular Meeting on December 23, 2014 – Day before Christmas Eve.

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Dianne Binder, to cancel Regular Meeting on December 23, 2014 – Day before Christmas Eve. The motion passed unanimously.

STAFF REPORTS

Clerk Treasurer Kelly Beech spoke about the monthly financial reports, informed the Council on the status of the annual financial audit by the State Auditors Office, and reported on the upcoming change in Internet providers for Town Hall.

COUNCIL REPORTS

Councilmember Bob Clay reported on RTPO grant awards. The RTPO is made up of representatives from both Island and Skagit County, and at one time they were looking at the idea of splitting into two separate entities. The decision was made at the last meeting to continue operating together. Councilmember Clay then shared that at the last Law & Justice Council meeting the council discussed some budget options, including a Law & Justice Levy. Right now this is still in the discussion phase. Finally, Councilmember Clay shared the results of the Island Transit audit, which included three findings. More information about the audit was included in a prepared statement and is available on the Island Transit website.

Councilmember Dianne Binder reported on the wedding show scheduled for November 8th, which will include a wedding package thanks in part to Whidbey Camano Tourism.

EXECUTIVE SESSION

The council recessed for 10 minutes at 8:04pm and then met in Executive Session until 8:30pm. The Council reconvened in Open Session at 8:30pm.

ADJOURNMENT: 8:36pm

Respectfully Submitted:

MAYOR:

Kelly Beech, Clerk Treasurer

Nancy Conard

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.