

**Town of Coupeville
Regular Council Meeting
November 8, 2016
6:30 p.m.**

PRESENT: Mayor Molly Hughes, Councilmembers Dianne Binder, Jackie Henderson, Pat Powell, Catherine Ballay and Lisa Bernhardt.

STAFF PRESENT: Clerk Treasurer Kelly Beech, Planning Director Owen Dennison

CHANGES AND APPROVAL OF THE AGENDA

Mayor Hughes removed New Business item #3, Approval of Town Attorney Agreement for 2017, and New Business item #4, Approval of Special Event Permit #2016-17, Red Ticket Drawing, from the agenda. The action items will be presented at the next Regular Council Meeting on November 22, 2016.

Council Action: A motion was made by Councilmember Ballay, second by Councilmember Henderson, to approve the Agenda as amended. The motion passed unanimously.

APPROVAL OF MINUTES

The minutes of the Regular Meeting of October 25, 2016 were approved with minor corrections.

MAYOR'S REPORT

- Mayor Hughes attended a Council of Governments meeting where county elected officials had the opportunity to meet with state representatives, and discuss common goals as well as express their needs. This opportunity is an annual event.
- Mayor Hughes advised the Council that the results on the Street Grant awards should be coming sometime in November.
- Additionally, Mayor Hughes let the Council know that the Master Green Grant results should be coming in December.
- Mayor Hughes described the progress that has been made on the Town Park Kitchen renovation, and thanked the Lion's for their continued support and hard work.
- Mayor Hughes had the opportunity to tour the new hospital wing and shared that the project is on-time and on-schedule.
- Mayor Hughes reported that the Halloween Parade and Pumpkin Races went very well.
- Mayor Hughes announced that the positions of Utility Superintendent and Fiscal Clerk have been filled.
- Mayor Hughes advised the Council that former Town Engineer Greg Cane has volunteered to help with the job description and interviews for the Town Engineer position that will be posted.
- Mayor Hughes met with the Ebey's Reserve Manager, Commissioner Helen Price Johnson, our local National Park Service Manager and three other representatives of the National Park Service to discuss our partnership with reserve, as the National Park Service is contemplating entering into similar agreements for other parks around the nation.

- Mayor Hughes attend the annual Friends of Ebey's Community Potluck. She commented on what a great event it was.
- Mayor Hughes also attended the Pacific Northwest Art Schools 30th Anniversary Celebration and she commented on the success of the event.
- Mayor Hughes met with both Lynda Eccles and Vickie Chambers to finalize discuss events they have planned for December.
- Mayor Hughes shared a press release she had prepared to comment on the recent news story about possible contamination at OLF. She advised the Council that the Town has decided to do their own independent testing, and that it will take 3-4 weeks for the results.
- Finally, Mayor Hughes reminded the Council that Friday is Remembrance Day and extended an invitation to all attend the ceremony at 11:00am at the Veteran's Memorial across from Town Hall.

PUBLIC HEARING

Mayor Hughes opened the Public Hearing on Utility Funds at 6:55pm. The Mayor asked if there were any conflicts of interests or appearance of fairness concerns. None were voiced. The Clerk Treasurer briefly described the action that would be taken if Ordinance 730 was approved, and presented information on why the Utility Funds should be separated. The Mayor invited the public to speak. There was no testimony provided at the hearing, via US Mail, or by email. Councilmembers had no questions and the Hearing was closed at 7:00pm.

Mayor Hughes opened the Public Hearing on Mayor's Salary at 7:00pm. The Mayor asked if there were any conflicts of interests or appearance of fairness concerns. None were voiced. The Mayor presented comparison data from cities of similar size. The Mayor invited the public to speak. There was no testimony provided at the hearing, via US Mail, or by email. Councilmembers had no questions and the Hearing was closed at 7:02pm.

Mayor Hughes opened the Public Hearing on 2017 Budget at 7:02pm. This is the preliminary hearing, the final hearing will be held on November 22, 2016. The Mayor asked if there were any conflicts of interests or appearance of fairness concerns. None were voiced. The Clerk Treasurer briefly described the draft version of the 2017 Budget. The Mayor invited the public to speak. There was no testimony provided at the hearing, via US Mail, or by email. Councilmembers had no questions and the Hearing was closed at 7:05pm.

NEW BUSINESS

Adoption of Ordinance 730, creating separate Utility Funds

Council Action: A motion was made by Councilmember Bernhardt, second by Councilmember Ballay, to approve Ordinance 730, amending section 13.04.040 entitled "Water/Sewer Reserve Funds" of the Coupeville Town Code and establishing Fund 410, 420, and 430 to manage revenues and expenditures of Water, Sewer and Storm Water Utilities; providing for severability and effective December 1, 2016. The motion passed unanimously.

Adoption of Ordinance 731, setting the Mayor's salary and duties

Council Action: A motion was made by Councilmember Henderson, second by Councilmember Powell, to approve Ordinance No. 731, amending Ordinance No. 719 and setting the Mayor's salary for the term ending December 31, 2019. The motion passed unanimously.

ADJOURNMENT: 7:35pm

Respectfully Submitted:

MAYOR:

Kelly Beech, Clerk Treasurer

Molly Hughes

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.