

**Town of Coupeville
Regular Council Meeting
November 24, 2015
6:35 p.m.**

PRESENT: Mayor Nancy Conard, Councilmembers Pat Powell, Molly Hughes, Bob Clay, and Jackie Henderson.

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Molly Hughes, to excuse Councilmember Dianne Binder. The motion passed unanimously.

STAFF PRESENT: Clerk Treasurer Kelly Beech, Marshal Rick Norrie, Town Planner Tammy Baraconi.

CHANGES AND APPROVAL OF THE AGENDA

The Mayor requested to add an executive session to review the performance of a public employee. She expected the session to last approximately 30 minutes.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Jackie Henderson, to approve the Agenda as amended. The motion passed unanimously.

MAYOR'S REPORT

- Mayor Conard informed the Council of some challenges the extreme weather was presenting at the S. Main Lift Station and the N. Main Lift Station, and the emergency response efforts of Town staff.
- Mayor Conard gave the Council an update of the progress on the Madrona Project which has experienced a slow down due to weather.
- Mayor Conard attended the annual Veteran's Day Program.
- Mayor Conard attended the Council of Governments meeting where they met with local legislators to discuss, among other things, collecting lodging tax form Air B&B establishments.

PUBLIC HEARING #1

Ordinance No. 724 approving the 2016 Property Tax Levy in the amount of \$368,636.04.

Mayor Conard reviewed Ordinance #724 and gave a brief explanation of the purpose and intended results of the Ordinance. Questions were asked and answered.

Mayor Conard opened the public hearing at 6:45pm. There were no public comments and she closed the public hearing at 6:47pm.

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay, to adopt Ordinance #724 approving the 2016 Property Tax Levy in the amount of \$368,636.04. There was no further discussion and the motion passed unanimously.

PUBLIC HEARING #2

Ordinance No. 725 adopting the 2016 Budget of the Town of Coupeville for 2016, total expenditure amount of \$4,214,048.

Mayor Conard reviewed Ordinance #725 and gave a brief explanation of the purpose and intended results of the Ordinance. Questions were asked and answered.

Mayor Conard opened the public hearing at 6:51pm. There were no public comments and she closed the public hearing at 6:52pm.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Pat Powell, to adopt Ordinance #725 adopting the 2016 Budget of the Town of Coupeville for 2016, total expenditure amount of \$4,214,048. There was no further discussion and the motion passed unanimously.

NEW BUSINESS

Approval of Town Attorney Agreement for 2016

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay to approve the Town Attorney Agreement for 2016. Questions were asked and answered. The motion passed unanimously.

Approval of 2015 Greening of Coupeville Parade & Tree Lighting Special Events Permit #2015-23

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Pat Powell, to approve of the 2015 Greening of Coupeville Special Events Permit #2015-23. Questions were asked and answered. The motion passed unanimously.

Approval of the October 2015 payroll transactions and warrants, and November 2015 A/P transactions and warrants

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Pat Powell, to approve the October 2015 payroll transactions and warrants #31139 to #31145 for a total of \$78,835.77 and November 2015 A/P transactions and warrants #31146 to #31216 for a total of \$281,585.58. Questions were asked and answered. The motion passed unanimously.

STAFF REPORTS

Town Planner Tammy Baraconi gave a brief report on an upcoming Short Course being hosted by the Town at the Rec Hall. Questions were asked and answered.

Marshal Rick Norrie presented his monthly report to the Council. Questions were asked and answered.

Clerk Treasurer presented her monthly fiscal report to the Council. Questions were asked and answered.

COUNCIL REPORTS

Councilmember Jackie Henderson stated she had no business to report.

Councilmember Bob Clay stated he had no business to report.

Councilmember Pat Powell stated she had no business to report, and asked to have the 6-yr. Capital Improvement Plan as a workshop item within the first few months of 2016.

Councilmember Molly Hughes attended a NET meeting on November where all 10 neighborhoods were represented. Councilmember Hughes also attended a fundraiser hosted by the Island County Museum where Mayor Conard was honored for her years serving the community, and the annual Ebey's Potluck. Finally, Councilmember Hughes shared that the Gifts From the Heart Foodbank provided Thanksgiving dinner to 146 families this year.

EXECUTIVE SESSION

The Mayor stopped the regular Meeting at 7:30pm to enter into Executive Session to review the performance of public employees. The Council returned from Executive Session at 8:00pm and the Regular Meeting Resumed.

ADJOURNMENT: 8:01 pm

Respectfully Submitted:

MAYOR:

Kelly Beech, Clerk Treasurer

Molly Hughes

A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.