

**Town of Coupeville  
Regular Council Meeting  
November 25, 2014  
6:30 pm**

Mayor Conard called the Regular Meeting of the Coupeville Town Council to order at 6:35 pm.

**PRESENT:** Mayor Nancy Conard, Councilmembers Bob Clay, Jackie Henderson, Molly Hughes and Pat Powell.

**Council Action:** A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay, to excuse Councilmember Dianne Binder. The motion passed unanimously.

**STAFF PRESENT:** Town Marshall Rick Norrie, Town Planner Bridget Smith, and Clerk Treasurer Kelly Beech.

**CHANGES AND APPROVAL OF THE AGENDA**

The Mayor added an Executive Session lasting approximately 15 minutes, to review the performance of a public employee.

**Council Action:** A motion was made by Councilmember Molly Hughes, second by Councilmember Jackie Henderson, to approve the Agenda as amended. The motion passed unanimously.

**APPROVAL OF MINUTES**

The minutes of the Regular Meeting of October 28, 2014 were approved as submitted.

**MAYOR'S REPORT**

- Mayor Conard informed the Council on the preparations being made for the Annual Greening in December, including the fact that Lyla Snover has now been involved in helping to create more than 134 snowmen over the years, to line the streets of Coupeville.
- Mayor Conard shared that the Department of the Navy (DoN) deadline for public scoping comments for the Environmental Impact Statement (EIS) for EA-18G Growler airfield operations at Naval Air Station (NAS) Whidbey Island, is January 9, 2015.
- Mayor Conard attended a breakfast sponsored by Sno-Isle Library and encouraged Council members to stop in and check out the library and the variety of offerings they have in-house and online.
- Mayor Conard was interviewed on the Wolf radio station and during her interview she encouraged the crew to consider broadcasting one of their shows from a location here in Coupeville.
- Mayor Conard attended and spoke at the Annual Veteran's Day celebration sponsored by the Central Whidbey Lion's Club.
- The Town had an all-staff meeting in November where staff had the opportunity to review and discuss the draft budget for 2015.

- Mayor Conard will attend the monthly Council of Governments meeting, and a RTPO meeting.
- Mayor Conard also will attend an Emergency Management Workshop to be held at the Oak Harbor Emergency Operations Center.
- Mayor Conard shared the latest HUB flyer and informed the Council on the program's progress.
- In December the Mayor is planning on participating in the Gifts from the Heart food drive at Prairie Center on December 5<sup>th</sup> from 11am until 4pm; and she's been invited to attend a lunch with Heritage Bank President, Jeff Deuel, on December 19th.

### **AUDIENCE INPUT**

Oak Harbor Mayor Scott Dudley addressed the Council and expressed his concerns and opinions about Island Transit. Specifically, Mayor Dudley asked the Council to consider their appointment to the Island Transit Board.

Coupeville resident, Jeff Lauderdale, addressed the Council and expressed his concerns and opinions about Island Transit.

### **PUBLIC HEARING #1**

#### **Ordinance #716 Approving the 2015 Property Tax Levy in the amount of \$364,561**

Mayor Conard reviewed Ordinance #716 and gave a brief explanation of the purpose and intended results of the Ordinance. Questions were asked and answered.

Mayor Conard opened the public hearing at 7:10 pm. There were no public comments and she closed the public hearing at 7:11 pm.

Council Action: A motion was made by Councilmember Bob Clay, second by Councilmember Jackie Henderson, to adopt Ordinance #716 approving the 2015 Property Tax Levy in the amount of \$364,561. There was no further discussion and the motion passed unanimously.

### **PUBLIC HEARING #2**

#### **Ordinance #717 Approving the Budget of the Town of Coupeville for 2015, total expenditure amount of \$5,177,051**

Mayor Conard reviewed Ordinance #717 and gave a brief explanation of the purpose and intended results of the Ordinance. Clerk Treasurer Kelly Beech presented corrections to typographical errors in the draft budget. Questions were asked and answered.

Mayor Conard opened the public hearing at 7:20 pm. There were no public comments and she closed the public hearing at 7:21 pm.

Council Action: A motion was made by Councilmember Molly Hughes, second by Councilmember Bob Clay, to adopt Ordinance #717 approving the Budget of the Town of Coupeville for 2015, total expenditure amount of \$5,177,051. There was no further discussion and the motion passed unanimously.

**NEW BUSINESS**

**Approval of Special Events Permit Application #14-018, Coupeville Chamber of Commerce 2014 Greening of Coupeville, Tree Lighting & Parade**

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Bob Clay, to approve the Special Events Permit Application #14-018, Coupeville Chamber of Commerce 2014 Greening of Coupeville, Tree Lighting & Parade. Questions were asked and answered. The motion passed unanimously.

**Approval of the October 2014 payroll transactions and warrants, and November 25, 2014 A/P transactions and warrants.**

Council Action: A motion was made by Councilmember Jackie Henderson, second by Councilmember Molly Hughes, to approve the October 2014 payroll transactions and warrants #30168 to #30245 for a total of \$73,178.60 and November 25, 2014 A/P transactions and warrants #30247 to #30317 for a total of \$111,386.94. Questions were asked and answered. The motion passed unanimously.

**STAFF REPORTS**

Clerk Treasurer Kelly Beech spoke about the monthly financial reports and informed the Council on the status of the annual financial audit by the State Auditor's Office. Questions were asked and answered.

Town Planner Bridget Smith shared statistical information comparing and contrasting activities in the Building and Planning departments for 2012-2014. She also updated the Council on the status of the Whidbey General Hospital construction project, and our Comprehensive Plan renewal timeline. Questions were asked and answered.

**COUNCIL REPORTS**

Councilmember Molly Hughes attended the annual COAD lunch hosted by Coupeville's NET program, which was very informative. Councilmember Hughes also attended an Accountable Communities of Health meeting where the group discussed ways to improve the overall health of people who live in our region. Councilmember Hughes shared her experiences in attending various events over the past few weeks, including the Veteran's Day Celebration, the Coupeville Boosters Annual Crab Feed Fundraiser, and Ebey's Community Potluck. Finally, Councilmember Hughes reminded the Council about the food drive at Safeway benefiting the Gifts from the Heart food bank, and she shared that the food bank distributed food to 145 families for Thanksgiving.

Councilmember Bob Clay shared that at the last Law & Justice Council meeting the council discussed the benefit of restorative justice programs as an alternative to incarceration. The council also established an Action Committee for a potential Law & Justice Levy. Finally, Councilmember Clay attended the November 20<sup>th</sup> State Senate Transportation Committee

meeting, where the recent audit findings regarding Island Transit, by the Washington State Auditor's Office, was an agenda item. Councilmember Clay did not speak during the senate committee meeting. He shared with the Council some of his observations.

**EXECUTIVE SESSION**

The Council recessed for 10 minutes at 7:40pm and then met in Executive Session until 8:25pm. The Council reconvened in Open Session at 8:25pm.

**ADJOURNMENT:** 8:26pm

Respectfully Submitted:

MAYOR:

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Kelly Beech, Clerk Treasurer

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Nancy Conard

*A complete audio recording of this meeting is available upon request from the Clerk-Treasurer.*